

# **SWIFT COUNTY BOARD MINUTES**

## **January 5, 2016**

County Auditor Kim Saterbak called the organizational meeting to order at 9:00 AM with all Commissioners present as well as County Administrator Mike Pogge-Weaver and Amanda Ness.

Auditor Saterbak asked for nominations for Board Chair. Commissioner Hendrickx nominated Commissioner Pete Peterson for Board Chair. No other nominations were made.

**01-05-16-01** Motion by Commissioner Hendrickx and seconded by Commissioner Rudningen to close nominations and cast a unanimous ballot for Commissioner Pete Peterson for Swift County Board Chair for 2016. Motion carried.

Auditor Saterbak asked for nominations for Vice Chair. Commissioner Fox nominated Commissioner Rudningen for Vice Chair. No other nominations were made.

**01-05-16-02** Motion by Commissioner Fox and seconded by Commissioner Pete Peterson to close nominations and cast a unanimous ballot for Commissioner Rudningen for Swift County Vice Chair for 2016. Motion carried.

Auditor Saterbak turned the meeting over to Chairman Pete Peterson.

**01-05-16-03** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the December 31, 2015 Meeting (2) Minutes from the December 31, 2015 Executive Session and (3) Approval of the revisions to the WIOA – JPA and to table (4) Approval of the revisions to the Swift County DAC agreement to provide services to the Swift County Environmental Services Department. Commissioner P. Peterson requested that the December 31, 2015 minutes be revised to reflect Peter Peterson as chair (not Joe Fox). Motion carried unanimously.

There were no Commissioner or Auditor Warrants to approve.

There were no Board or Committee Reports.

Administrator Pogge-Weaver updated the board on the progress of the broadband bonding request.

There were no citizen comments.

**01-05-16-04** Commissioner Rudningen moved and Commissioner Hendrickx seconded to adopt the 2016 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as on file in the County Auditor's Office. Motion carried unanimously.

**01-05-16-05** Commissioner Hendrickx moved and Commissioner Rudningen seconded to appoint Dr. A. Quinn Strobl as the County Medical Examiner for 2016 and may be supported by the Anoka County staff in the Anoka County Medical Examiner's Office. Motion carried unanimously.

**01-05-16-06** Commissioner Edward Pederson moved and Commissioner Fox seconded to approve setting the 2016 County Board meetings as follows: 1<sup>st</sup> Tuesday of the month at 9:00 AM and 3<sup>rd</sup> Tuesday of the month at 11:00 AM, with these exceptions: June 21, 2016 meeting will be at 5:00 PM for the Board of Equalization and the December 6, 2016 9:00 AM meeting will be moved to November 29, 2016 at 4:00 PM for the TNT Hearing. The board will also hold the following special meeting: December 30, 2016 at 9:00 AM for the end of the year. Motion carried unanimously.

**01-05-16-07** Commissioner Fox moved and Commissioner Rudningen seconded to approve setting the 2016 mileage reimbursement rate at the IRS rate of 54 cents per mile. Motion carried unanimously.

**01-05-16-08** Commissioner Hendrickx moved and Commissioner Edward Pederson seconded to adopt the Swift County Monitor News as the County's official newspaper for 2016 with the Appleton Press as the secondary paper. Motion carried unanimously.

**01-05-16-09** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the County Treasurer, Sheriff, Attorney, and Commissioners as the Elected Officials designated to attend the annual conferences for their offices. Motion carried unanimously.

**01-05-16-10** Commissioner Fox moved and Commissioner Rudningen seconded to approve the 2016 bounties as follows: pocket gopher bounty paid to the township as \$3.00 per gopher when the township pays a minimum of \$5.00 per gopher or \$2.00 per gopher when the township pays less than \$5.00 per gopher and the 2016 beaver bounty of \$75 for beaver in season and \$75 for beaver out of season in designated ditches only with the approval of the Parks and Drainage Supervisor. Motion carried unanimously.

**01-05-16-11** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve allocating the cost of the County Attorney's services for Human Services to the Welfare Fund. Motion carried unanimously.

**01-05-16-12** Commissioner Rudningen moved and Commissioner Fox seconded to approve a resolution setting the corporate signatures for 2016. Motion carried unanimously.

**01-05-16-13** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a resolution for the designation of corporate depositories for 2016. Motion carried unanimously.

**01-05-16-14** Commissioner Fox moved and Commissioner Rudningen seconded to approve a resolution on the definition of employee for purposes of Workers Compensation. Motion carried unanimously.

**01-05-16-15** Commissioner Rudningen moved and Commissioner Fox seconded to re-open the Public Hearing on revisions to the County Tobacco Ordinance. Motion carried unanimously.

Katrina Henry and Liz Auch of Countryside Public Health presented and answered questions on the updated ordinances and policy.

**01-05-16-16** Commissioner Hendrickx moved and Commissioner Edward Pederson seconded to approve the Swift County Tobacco Ordinance. Motion carried unanimously.

#### **SUMMARY OF AN ORDINANCE RELATING TO THE SALE OF TOBACCO**

The Ordinance, referred to as the "Swift County Tobacco Ordinance" provides for the safety and general welfare of the County of Swift by regulating the sale of tobacco.

**A PRINTED COPY OF THE ENTIRE ORDINANCE IS AVAILABLE AT THE OFFICE OF SWIFT COUNTY ADMINISTRATOR, SWIFT COUNTY COURTHOUSE, 301 14th STREET, BENSON, MINNESOTA. NORMAL OFFICE HOURS ARE MONDAY THROUGH FRIDAY 8:00 AM TO 4:30 PM.**

**01-05-16-17** Commissioner Fox moved and Commissioner Rudningen seconded to approve the Swift County Electronic Delivery Device Use Ordinance. Motion carried unanimously.

#### **SUMMARY OF AN ORDINANCE RELATING TO ELECTRONIC DELIVERY DEVICE USE**

The Ordinance, referred to as the “Swift County Electronic Delivery Device Use Ordinance” provides for the safety and general welfare of the County of Swift by regulating Electronic Delivery Devices.

**A PRINTED COPY OF THE ENTIRE ORDINANCE IS AVAILABLE AT THE OFFICE OF SWIFT COUNTY ADMINISTRATOR, SWIFT COUNTY COURTHOUSE, 301 14th STREET, BENSON, MINNESOTA. NORMAL OFFICE HOURS ARE MONDAY THROUGH FRIDAY 8:00 AM TO 4:30 PM.**

**01-05-16-18** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve taking the County Tobacco-free Policy to the Policy Committee. Motion carried unanimously.

**01-05-16-19** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a resolution setting 2016 wages of elected officials. Motion carried unanimously.

**01-05-16-20** Commissioner Rudningen moved and Commissioner Fox seconded to approve a resolution setting the 2016 cost of living increase the County Engineer to be the same as those provided to non-union employees. Motion carried unanimously.

**01-05-16-21** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve setting the 2016 county fee table. Motion carried unanimously.

**01-05-16-22** Commissioner Rudningen moved and Commissioner Edward Pederson seconded to approve the 2016 appointments of Matthew Mattheisen, Kevin Voorhees, and Halle Walsh to the Swift County Extension Committee. Motion carried unanimously.

**01-05-16-23** Commissioner Fox moved and Commissioner Edward Pederson seconded to approve the 2016 appointments of Kory Johnson and Patty Schreck to the Swift County Benson Hospital Board. Motion carried unanimously.

**01-05-16-24** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the 2016 AMC policy committee assignments and delegate appointments. Motion carried unanimously.

**01-05-16-25** Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn the meeting.

Meeting adjourned at 9:46 AM.

WITNESSED:

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Peter Peterson, Chair

ATTEST:

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Michel Pogge-Weaver, Clerk of the Board