

Notice & Agenda

Swift County Board of Commissioners

Tuesday, January 19, 2016

11:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
11:00 a.m.		Call to Order and Roll Call
11:01 a.m.		Approve Agenda
11:03 a.m.		Consent Agenda
	1-3	(1) Minutes from the January 5, 2016 Regular Meeting
	4-6	(2) Consider approving revisions to the Swift County DAC agreement to provide services to the Swift County Environmental Services Department
	7-9	(3) Consider making appointments to the Swift County Planning Commission
	10-14	(4) Consider making appointments to the Swift County RDA Board of Directors
	15-16	(5) Consider approving Petty Cash amounts for 2016
11:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants reviewed
11:05 a.m.		Commissioner and Board reports
11:20 a.m.		County Administrator report
11:25 a.m.		Citizens Comments
11:25 a.m.		County Treasurer Ron Vadnais
	17-21	Review fourth quarter 2015 Financials
		Other Business
	22	Consider proceeding with engaging with Northland Securities Inc. as a municipal financial advisor related to bonding for the Federated Telephone Broadband Project
	None	Strategic Plan Update
11:45 a.m.		Adjournment

SWIFT COUNTY BOARD MINUTES

January 5, 2016

County Auditor Kim Saterbak called the organizational meeting to order at 9:00 AM with all Commissioners present as well as County Administrator Mike Pogge-Weaver and Amanda Ness.

Auditor Saterbak asked for nominations for Board Chair. Commissioner Hendrickx nominated Commissioner Pete Peterson for Board Chair. No other nominations were made.

01-05-16-01 Motion by Commissioner Hendrickx and seconded by Commissioner Rudningen to close nominations and cast a unanimous ballot for Commissioner Pete Peterson for Swift County Board Chair for 2016. Motion carried.

Auditor Saterbak asked for nominations for Vice Chair. Commissioner Fox nominated Commissioner Rudningen for Vice Chair. No other nominations were made.

01-05-16-02 Motion by Commissioner Fox and seconded by Commissioner Pete Peterson to close nominations and cast a unanimous ballot for Commissioner Rudningen for Swift County Vice Chair for 2016. Motion carried.

Auditor Saterbak turned the meeting over to Chairman Pete Peterson.

01-05-16-03 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the December 31, 2015 Meeting (2) Minutes from the December 31, 2015 Executive Session and (3) Approval of the revisions to the WIOA – JPA and to table (4) Approval of the revisions to the Swift County DAC agreement to provide services to the Swift County Environmental Services Department. Commissioner P. Peterson requested that the December 31, 2015 minutes be revised to reflect Peter Peterson as chair (not Joe Fox). Motion carried unanimously.

There were no Commissioner or Auditor Warrants to approve.

There were no Board or Committee Reports.

Administrator Pogge-Weaver updated the board on the progress of the broadband bonding request.

There were no citizen comments.

01-05-16-04 Commissioner Rudningen moved and Commissioner Hendrickx seconded to adopt the 2016 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as on file in the County Auditor's Office. Motion carried unanimously.

01-05-16-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to appoint Dr. A. Quinn Strobl as the County Medical Examiner for 2016 and may be supported by the Anoka County staff in the Anoka County Medical Examiner's Office. Motion carried unanimously.

01-05-16-06 Commissioner Edward Pederson moved and Commissioner Fox seconded to approve setting the 2016 County Board meetings as follows: 1st Tuesday of the month at 9:00 AM and 3rd Tuesday of the month at 11:00 AM, with these exceptions: June 21, 2016 meeting will be at 5:00 PM for the Board of Equalization and the December 6, 2016 9:00 AM meeting will be moved to November 29, 2016 at 4:00 PM for the TNT Hearing. The board will also hold the following special meeting: December 30, 2016 at 9:00 AM for the end of the year. Motion carried unanimously.

01-05-16-07 Commissioner Fox moved and Commissioner Rudningen seconded to approve setting the 2016 mileage reimbursement rate at the IRS rate of 54 cents per mile. Motion carried unanimously.

01-05-16-08 Commissioner Hendrickx moved and Commissioner Edward Pederson seconded to adopt the Swift County Monitor News as the County's official newspaper for 2016 with the Appleton Press as the secondary paper. Motion carried unanimously.

01-05-16-09 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the County Treasurer, Sheriff, Attorney, and Commissioners as the Elected Officials designated to attend the annual conferences for their offices. Motion carried unanimously.

01-05-16-10 Commissioner Fox moved and Commissioner Rudningen seconded to approve the 2016 bounties as follows: pocket gopher bounty paid to the township as \$3.00 per gopher when the township pays a minimum of \$5.00 per gopher or \$2.00 per gopher when the township pays less than \$5.00 per gopher and the 2016 beaver bounty of \$75 for beaver in season and \$75 for beaver out of season in designated ditches only with the approval of the Parks and Drainage Supervisor. Motion carried unanimously.

01-05-16-11 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve allocating the cost of the County Attorney's services for Human Services to the Welfare Fund. Motion carried unanimously.

01-05-16-12 Commissioner Rudningen moved and Commissioner Fox seconded to approve a resolution setting the corporate signatures for 2016. Motion carried unanimously.

01-05-16-13 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a resolution for the designation of corporate depositories for 2016. Motion carried unanimously.

01-05-16-14 Commissioner Fox moved and Commissioner Rudningen seconded to approve a resolution on the definition of employee for purposes of Workers Compensation. Motion carried unanimously.

01-05-16-15 Commissioner Rudningen moved and Commissioner Fox seconded to re-open the Public Hearing on revisions to the County Tobacco Ordinance. Motion carried unanimously.

Katrina Henry and Liz Auch of Countryside Public Health presented and answered questions on the updated ordinances and policy.

01-05-16-16 Commissioner Hendrickx moved and Commissioner Edward Pederson seconded to approve the Swift County Tobacco Ordinance. Motion carried unanimously.

SUMMARY OF AN ORDINANCE RELATING TO THE SALE OF TOBACCO

The Ordinance, referred to as the "Swift County Tobacco Ordinance" provides for the safety and general welfare of the County of Swift by regulating the sale of tobacco.

A PRINTED COPY OF THE ENTIRE ORDINANCE IS AVAILABLE AT THE OFFICE OF SWIFT COUNTY ADMINISTRATOR, SWIFT COUNTY COURTHOUSE, 301 14th STREET, BENSON, MINNESOTA. NORMAL OFFICE HOURS ARE MONDAY THROUGH FRIDAY 8:00 AM TO 4:30 PM.

01-05-16-17 Commissioner Fox moved and Commissioner Rudningen seconded to approve the Swift County Electronic Delivery Device Use Ordinance. Motion carried unanimously.

SUMMARY OF AN ORDINANCE RELATting TO ELECTORONIC DELIVERY DEVICE USE

The Ordinance, referred to as the “Swift County Electronic Delivery Device Use Ordinance” provides for the safety and general welfare of the County of Swift by regulating Electronic Delivery Devices.

A PRINTED COPY OF THE ENTIRE ORDINANCE IS AVAILABLE AT THE OFFICE OF SWIFT COUNTY ADMINISTRATOR, SWIFT COUNTY COURTHOUSE, 301 14th STREET, BENSON, MINNESOTA. NORMAL OFFICE HOURS ARE MONDAY THROUGH FRIDAY 8:00 AM TO 4:30 PM.

01-05-16-18 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve taking the County Tobacco-free Policy to the Policy Committee. Motion carried unanimously.

01-05-16-19 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a resolution setting 2016 wages of elected officials. Motion carried unanimously.

01-05-16-20 Commissioner Rudningen moved and Commissioner Fox seconded to approve a resolution setting the 2016 cost of living increase the County Engineer to be the same as those provided to non-union employees. Motion carried unanimously.

01-05-16-21 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve setting the 2016 county fee table. Motion carried unanimously.

01-05-16-22 Commissioner Rudningen moved and Commissioner Edward Pederson seconded to approve the 2016 appointments of Matthew Mattheisen, Kevin Voorhees, and Halle Walsh to the Swift County Extension Committee. Motion carried unanimously.

01-05-16-23 Commissioner Fox moved and Commissioner Edward Pederson seconded to approve the 2016 appointments of Kory Johnson and Patty Schreck to the Swift County Benson Hospital Board. Motion carried unanimously.

01-05-16-24 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the 2016 AMC policy committee assignments and delegate appointments. Motion carried unanimously.

01-05-16-25 Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn the meeting.

Meeting adjourned at 9:46 AM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board



Request for Board Action

BOARD MEETING DATE:
January 19, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of the Swift County D.A.C. contract amendment	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: Consider a contract increase for the Swift County D.A.C. Since the January 5th meeting, language concerning annual automatic increases has been removed.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Not submitted for review.	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

AGREEMENT FOR SERVICES

This addendum to the agreement made on January 21st, 2014, by and between the Swift County Developmental Achievement Center (D.A.C.) and Swift County Environmental Services (S.C.E.S) shall become effective January 1st, 2016.

The parties, for good consideration, hereby agree as follows:

Item E.2. WORKER WAGE REIMBURSEMENT

The rate S.C.E.S. pays the D.A.C. shall be adjusted from \$17.55 per hour for the D.A.C. workers and \$11.55 per hour for the D.A.C. supervisor to \$18.43 per hour and \$11.78 per hour respectively for a total of \$29.98 per hour beginning January 1st, 2016.

Chairman
Swift County Board of Commissioners

Director
Swift County D.A.C.

Date

Date

ATTEST:

County Administrator & Clerk of the Board

RESOLUTION

APPROVING REVISION TO THE AGREEMENT FOR SERVICES BETWEEN SWIFT COUNTY DAC AND SWIFT COUNTY ENVIRONMENTAL SERVICES

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the revision to the agreement for services between the Swift County DAC and the Swift County Environmental Services Department related to worker wage reimbursement effective January 1, 2016 is approved.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 19th day of January 2016.

Swift County Board of Commissioners

Peter Peterson, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___
P. Peterson ___

Hendrickx ___
Rudningen ___

E. Pederson ___



Request for Board Action

BOARD MEETING DATE:
January 19, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider making appointments to the Swift County Planning Commission	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: Consider the re-appointment of Paul Ahrndt & John Gorres to the Planning Commission, each for a three year term.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Not submitted for review.	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

RESOLUTION

**MAKING AN APPOINTMENT TO THE
SWIFT COUNTY PLANNING COMMISSION AND THE
SWIFT COUNTY BOARD OF ADJUSTMENT**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, two terms are expiring on the Swift County Planning Commission and the Swift County Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED, that the following individual is appointed the Swift County Planning Commission and the Swift County Board of Adjustment for terms as listed below:

<u>Individual</u>	<u>Term Expiration</u>
Paul Ahrndt	12/31/2018
John Gorres	12/31/2018

Adopted on a _____ vote by the Swift County Board of County Commissioners the 19th day of January 2016.

Swift County Board of Commissioners

Peter Peterson, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox _____
P. Peterson _____

Hendrickx _____
Rudningen _____

E. Pederson _____

***Swift County Planning Commission
2015 Membership***

	<u>Start Date</u>	<u>Reappointment Date</u> (every 3 years)	<u>Board District</u>
Eric Rudningen 412 N 11th St PO Box 252 Kerkhoven, MN 56252 (320) 264-0216	2015	12/31/2018	5
* Paul Ahrndt 1060 Hwy. 29 SW Benson, MN 56215 (320) 808-7204	2009	12/31/2015	4
* Joe Carruth 995 70 th St. SW Danvers, MN 56231 (320) 808-5934	2015	12/31/2018	4
* Bruce Felt 1580 40 th St. SE Kerkhoven, MN 56252 (320) 264-3043	2001	12/31/2016	5
* John Gorres 1065 85 th Ave. SE Murdock, MN 56271 (320) 875-2277 (320) 760-0785	2002	12/31/2015	4
Roger Schmidt 218 220 th Ave. SW Appleton, MN 56208 (320) 394-2451 (320) 808-9492	2015	12/31/2018	4
* Tom Walsh 705 100 th St. SE DeGraff, MN 56271 (320) 875-3073 (320) 760-2607	2002	12/31/2016	4

* Denotes BOA members



Request for Board Action

BOARD MEETING DATE:
January 19, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Swift County RDA	REQUESTOR: Jennifer Frost	REQUESTOR PHONE: 320-842-4769
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider making appointments to the Swift County RDA	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: Consider the appointing Brady Olson (District 3) and Richard Molanaan (District 5). Each appointment would be for a three year term.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Not submitted for review.	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

**Swift County Rural Development Finance Authority
REQUEST FOR APPOINTMENT TO BOARD**

Mission Statement of the Swift County RDA:

Providing opportunities for economic and community development in Swift County.

We welcome you as an applicant for the Swift County RDA Board. This group plays a very important role in Swift County. Please fill out the information requested below. You are encouraged to attach any additional information which you believe qualifies you for appointment to the board. Thank you!

PERSONAL INFORMATION:

Name Brady Olson Address 712 10th St. S.

City Benson MN Zip Code 56215

Telephone: Home 320-444-2779 Business 320-843-3828

Email address: brady.olson@sbdanvers.com

How long have you been a resident of Swift County? 31 years

Have you served previously on any of Swift County's boards or commission? YES NO

Have you served previously on any board/commission in any other community? YES NO

Are any members of your immediate family presently employed by the RDA or Swift County? YES NO

Occupation: Cashier/Loan Officer Name of Employer: State Bank of Danvers

I am a member of the following civic organizations: Benson Golf Course Board

Please list your special interests, education, past experiences, etc., which you feel would benefit the Swift County RDA by your appointment to the board:

- ORLC - Property Board
- State Bank of Danvers - Board Member
- Pheasants Forever - Treasurer

Additional comments:

Please return this form by postal mail or email to:
Swift County RDA, PO Box 288, Benson, MN 56215
rda@co.swift.mn.us

**Swift County Rural Development Finance Authority
REQUEST FOR APPOINTMENT TO BOARD**

Mission Statement of the Swift County RDA:

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PERSONAL INFORMATION:

Name Richard Molenaar Address 640 HWY 104 NE

City Sunburg MN Zip Code 56289

Telephone: Home 320-366-3463 Business 612-202-6894

Email address: richard.molenaar@climate.com

How long have you been a resident of Swift County? 9 years

Have you served previously on any of Swift County's boards or commission? YES NO

Have you served previously on any board/commission in any other community? YES NO

Are any members of your immediate family presently employed by the RDA or Swift County? YES NO

Occupation: Business Manager Name of Employer: THE CLIMATE CORPORATION

I am a member of the following civic organizations: Sunburg Fire Dept.

KMS Ag Boosters, MN Association Ag Educators

Please list your special interests, education, past experiences, etc., which you feel would benefit the Swift County RDA by your appointment to the board:

- Production Ag to Ag business

Additional comments:

Please return this form by postal mail or email to:
Swift County RDA, PO Box 288, Benson, MN 56215
rda@co.swift.mn.us

RESOLUTION

**MAKING AN APPOINTMENT TO THE
SWIFT COUNTY RDA**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, there are two vacancies on the Swift County RDA.

NOW, THEREFORE, BE IT RESOLVED, that the following individual is appointed the Swift County RDA for terms as listed below:

<u>Individual</u>	<u>Term Expiration</u>
Richard Molanaan	12/31/2018
Brady Olson	12/31/2018

Adopted on a _____ vote by the Swift County Board of County Commissioners the 19th day of January 2016.

Swift County Board of Commissioners

Peter Peterson, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox _____
P. Peterson _____

Hendrickx _____
Rudningen _____

E. Pederson _____

<u>Board Member Name</u>	<u>Commissioner District</u>	<u>RDA Position</u>	<u>Began on RDA Board</u>	<u>Mid term expiration</u>	<u>RDA 1st term Expires</u>	<u>RDA last term expires</u>	<u>Replaced</u>
Mike Pogge-Weaver, Swift County	2 (Ed Pederson)	Member	1/14/2014		Dec 2016	Dec 2019	Corey Claussen
Richard Molenaar	5 (Eric Rudnigen)	Member	1/1/2016		Dec 2018	Dec 2021	Randy Simmonds
Amanda Ness, Swift County	4 (Joe Fox)	Sec/Treas	1/1/2012		Dec 2014	Dec 2017	Ed Ulmaniec
Brady Olson, State Bank of Danvers	3 (Pete Peterson)	Member	1/1/2016		Dec 2018	Dec 2021	Nickie Swenson
Jon Panzer, Pioneer Pulbic TV	1 (Gary Hendrickx)	Member	1/1/2014		Dec 2016	Dec 2019	Renee Westhausen
Leslie Ehrenberg, Appleton Press	1 (Gary Hendrickx)	Member	1/1/2015		Dec 2017	Dec 2020	Al Smith
Open	Open			Dec 2017	Dec 2020	Dec 2023	Kathy Polzine
Ed Pederson Swift County Commission	2 (Ed Pederson)	Member	1/1/2015		Dec 2018	Dec 2021	Gary Klemm
Terry Yokam Financial Security Bank, Kerkhoven	5 (Eric Rudnigen)	Vice President	1/1/2011		Dec. 2013	Dec 2016	Eric Rundnigen

When a member replaces a member mid-term. The new member serves out the previous member's term and then their 1st term begins. Members can serve two consecutive full terms.

Mid-term expiration is the end of the previous member's term.



Request for Board Action

BOARD MEETING DATE:
January 19, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Auditor	REQUESTOR: Kim Saterbak	REQUESTOR PHONE: 320-843-6108
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving Petty Cash amounts for 2016	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? no
IS THIS MANDATED? yes	EXPLANATION OF MANDATE: Board review and approval
BACKGROUND/JUSTIFICATION: Petty cash and checking are accounts that some departments request for the convenience of their cash transactions. On an annual basis, the Board should review and approve each departments request to have a petty cash and checking account and the amounts to be held in these accounts.	
PREVIOUS ACTION ON REQUEST / Click here to enter text. OTHER PARTIES INVOLVED?	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Wasn't submitted for review.	RECOMMENDATIONS: Approve
COMMENTS: None	COMMENTS: None

**SWIFT COUNTY
PETTY CASH AND CHECKING ACCOUNTS
2016**

Sheriff

Petty Cash	\$	500.00
Canteen	\$	100.00
Checking Account	\$	-

Environmental Services

Petty Cash	\$	50.00
Checking Account (Aluminum)		Not to exceed \$10,000

Road and Bridge

Petty Cash	\$	-
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Human Services

Petty Cash	\$	25.00
Checking Account		

Treasurer

Petty Cash	\$	1,000.00
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Request for Board Action

BOARD MEETING DATE:
January 19, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Treasurer	REQUESTOR: Ron Vadnais	REQUESTOR PHONE: 320-843-3544
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review 4th Quarter 2015 Cash & Investments	
AGENDA YOU ARE REQUESTING TIME ON: 11:25 am	ARE YOU SEEKING APPROVAL OF A CONTRACT? NO
IS THIS MANDATED? NO	EXPLANATION OF MANDATE: N/A
BACKGROUND/JUSTIFICATION: N/A	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? N/A	

Budget Information

FUNDING: N/A

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: N/A	RECOMMENDATIONS: N/A
COMMENTS: N/A	COMMENTS: N/A

Swift County Cash & Investments

(Includes unrealized gains)

As of 12/31/15

Acct	12/31/15 Balance
ASSETS	
Cash and Bank Accounts	
Citizens Alliance Bank-Murdock	53,853.00
HS MMKT#1006436-1st Security	426,344.79
HS-MMIS# 14534(Credit Union)	106,659.41
PSB-Appleton	30,837.75
R&B MMKT#29306-ComDevBank	756,939.48
R&B-MMIS#1006493-1st Security	1,907,589.78
Rev-MMKT#1007665-1st Security	1,103,629.52
Revenue 14-10	100,000.00
Revenue 14-4	100,000.00
Revenue 14-7	100,000.00
Revenue 14-8	100,000.00
Revenue 14-9	100,000.00
Revenue 15-1	245,000.00
Revenue 15-5	100,000.00
Revenue 15-6	100,000.00
Revenue 15-7	100,000.00
Revenue 15-8	100,000.00
Revenue14-12	100,000.00
Revenue14-13	100,000.00
Revenue14-14	100,000.00
Revenue15-10	100,000.00
Revenue15-11	100,000.00
Revenue15-9	245,000.00
StBkDanvers	934,606.80
WELLS FARGO	2,842,484.32
TOTAL Cash and Bank Accounts	10,052,944.85
Other Assets	
REV, R&B & HS-Riverwood Bk CD	200,000.00
TOTAL Other Assets	200,000.00
Investments	
REV-HEALTH CARE	524,981.42
TOTAL Investments	524,981.42
TOTAL ASSETS	10,777,926.27
LIABILITIES	0.00
OVERALL TOTAL	10,777,926.27

FUND #	FUND NAME	BANK #	INSTITUTION	ID#	DATE		Maturity	INVESTMENT	ADDS &	TOTAL	INTERES	MONTH	INTEREST		PRIN YTD	
					PURCHASE	D							ACCRUAL	DATE		AMOUNT
1097	Revenue	15	Choice Financial Group	17037TEC7	9/25/2014	9/25/2015	12/28/2015	\$100,000.00	-100000	\$0.00		31-Dec-15	\$0.00	\$128.77	\$628.77	
1097	Revenue	15	Berkshire Bk	084601EA7	6/30/2015	12/30/2015	30-Dec-15	\$200,000.00	-200000	\$0.00		31-Dec-15	\$0.00	\$401.10	\$401.10	
1097	Revenue	15	Cathay Bk-Los Angeles	149159KL8	6/30/2015	12/30/2015	30-Dec-15	\$200,000.00	-200000	\$0.00		31-Dec-15	\$0.00	\$401.10	\$401.10	
1001	Tax Accts-Consolidated		Various							\$84,690.75		31-Dec-15	\$39.10			
1001	Revenue/checking	2	St Bk of Danvers	267151						\$934,606.80	0.10%	31-Dec-15	\$99.63	\$191.75	\$1,365.76	
1001	Revenue	1	1st Security Benson	MMIS#1007665				\$1,101,512.28	2117.24	\$1,103,629.52	0.20%	31-Dec-15	\$187.47	\$181.39	\$2,117.24	
1092	Revenue	1	WELLS FARGO	1AB21819						\$2,842,484.32	0.01%	31-Dec-15	\$18.49	\$16.01	\$133.29	
1101	Rev/Health Care	15	Franklin Fund-MF	45789						\$524,981.42	1.02%	31-Dec-15	\$1,211.50	\$1,183.65	\$14,725.94	
1101	Human Services	1	1st Security Benson	MMIS#1006436				\$425,600.44	744.35	\$426,344.79	0.20%	31-Dec-15	\$72.42	\$70.07	\$744.35	
3001	Human Services	17	Co-op Credit-Benson	Savings#14534		7/1/2015	31-Dec-15	\$106,223.46	435.95	\$106,659.41	0.30%	31-Dec-15	\$160.43		\$432.67	
3001	R&B	13	Comm Dev Bk	29306		10/1/2015	31-Dec-15	\$755,174.80	1764.68	\$756,939.48	0.20%	31-Dec-15	\$377.43	\$252.94	\$1,383.92	
1097	R&B	1	1st Security Benson	MMIS#1006493				\$1,903,778.71	3811.07	\$1,907,589.78	0.20%	31-Dec-15	\$324.03	\$313.53	\$3,811.07	
1097	Revenue	15	MizuhoBk	60688MLL6	3/4/2015	3/4/2015	15-Jan-16	\$245,000.00		\$245,000.00	0.35%	31-Dec-15	\$709.49			
1097	Revenue	15	Bk of India-NY	06279HBW2	10/30/2015	10/30/2015	27-Jan-16	\$245,000.00		\$245,000.00	0.30%	31-Dec-15	\$124.85			
1097	Revenue	15	Investors Bk-NJ	46176PDE2	8/25/2014	8/25/2015	25-Feb-16	\$100,000.00		\$100,000.00	0.65%	31-Dec-15	\$227.95		\$650.00	
1097	Revenue	15	Ally Bk-Midvale UT	02006LHX4	9/18/2014	9/18/2015	3/18/2016	\$100,000.00		\$100,000.00	0.75%	31-Dec-15	\$213.70		\$750.00	
1097	Revenue	15	Everbank	29976DB74	9/30/2015	9/30/2015	4-Apr-16	\$100,000.00		\$100,000.00	0.40%	31-Dec-15	\$100.82			
1097	Revenue	15	Goldman Sachs	38147JYG1	4/30/2014	11/4/2015	2-May-16	\$100,000.00		\$100,000.00	0.55%	31-Dec-15	\$85.89		\$550.00	
1097	Revenue	15	TCF Ntl Bank	872278JU1	12/24/2014	12/24/2015	24-Jun-16	\$100,000.00		\$100,000.00	0.60%	31-Dec-15	\$11.51	\$300.82	\$300.82	
1097	Revenue	15	Merrick Bk South	59013JJS9	9/30/2015	12/9/2015	8-Jul-16	\$100,000.00		\$100,000.00	0.50%	31-Dec-15	\$30.14	\$41.10	\$83.57	
1097	Revenue	15	Peoples Ntl Bk	71270QFL5	8/20/2014	8/20/2015	22-Aug-16	\$100,000.00		\$100,000.00	0.85%	31-Dec-15	\$309.73		\$850.00	
1097	Revenue	15	Ally Bk-Midvale UT	02006LJB0	9/18/2014	9/18/2015	19-Sep-16	\$100,000.00		\$100,000.00	1.05%	31-Dec-15	\$299.18		1050	
1097	Revenue	15	Eagle Bank	27002YCF1	12/24/2014	12/24/2015	27-Dec-16	\$100,000.00		\$100,000.00	0.90%	31-Dec-15	\$17.26	\$150.41	\$900.00	
1097	Rev/R&B/HS Emp B	4	Riverwood Bk	811001421	3/10/2014	3/10/2014	10-Jan-17	\$200,000.00		\$200,000.00	1.05%	31-Dec-15	\$3,803.01			
1097	Revenue	15	UnitedBkVernon	909552BG5	9/30/2015	12/30/2015	29-Mar-17	\$100,000.00		\$100,000.00	0.80%	31-Dec-15	\$2.19	\$65.75	\$199.45	
1097	Revenue	15	CapitalOneBk USA	140420WC0	9/30/2015	9/30/2015	2-Oct-17	\$100,000.00		\$100,000.00	1.15%	31-Dec-15	\$289.86			
1097	Revenue	15	Am Express Central Bk	02587DWP9	12/4/2014	12/4/2015	4-Dec-17	\$100,000.00		\$100,000.00	1.50%	31-Dec-15	\$110.96			
1097	Revenue	15	Compass Bank	20451PPF7	12/9/2015	12/9/2015	9-Jan-17	\$100,000.00		\$100,000.00	0.70%	31-Dec-15	\$42.19			
1097	Revenue	15	Mercantil Commerce Bk	58733ACD9	12/11/2015	12/11/2015	12-Jun-17	\$100,000.00		\$100,000.00	1.00%	31-Dec-15	\$54.79			
										\$10,777,926.27	0.61%		\$3,964.71			
			SCBH-LOAN		12/31/2012	12/1/2015	12/1/2032	\$2,000,000.00	-\$251,495.98	\$1,748,504.02	2.00%	31-Dec-15	\$2,874.25	\$2,926.16	\$32,925.41	\$85,512.71
			CNH LOAN#1		12/31/2012	10/9/2015	10/11/2016	\$1,500,000.00	-\$1,190,780.06	\$309,219.94	1.75%	31-Dec-15	\$1,230.53		\$6,524.71	\$305,180.14
			CNH LOAN#2		12/31/2012	10/9/2015	7/9/2019	\$400,000.00	-\$166,880.50	\$233,119.50	1.75%	31-Dec-15	\$927.69		\$3,345.83	\$28,197.30

2015 TAX COLLECTIONS

TAX DISTRICT	CHANGED LEVY	TOTAL COLLECTED	TOTAL UNCOLLECTED	% UNCOLLECTED
APPLETON	\$384,019.68	\$381,510.68	\$2,509.00	0.65%
BENSON	\$400,792.56	\$399,353.94	\$1,438.62	0.36%
CAMP LAKE	\$334,696.00	\$331,270.00	\$3,426.00	1.02%
CASHEL	\$758,659.46	\$757,729.46	\$930.00	0.12%
CLONTARF	\$896,694.20	\$894,833.20	\$1,861.00	0.21%
DUBLIN	\$1,072,277.86	\$1,060,173.86	\$12,104.00	1.13%
EDISON	\$415,552.00	\$411,300.88	\$4,251.12	1.02%
FAIRFIELD	\$504,790.92	\$496,888.92	\$7,902.00	1.57%
HAYES	\$585,197.96	\$584,593.96	\$604.00	0.10%
HEGBERT	\$417,396.00	\$413,795.39	\$3,600.61	0.86%
KERKHOVEN	\$362,486.76	\$361,392.76	\$1,094.00	0.30%
KILDARE	\$690,528.96	\$688,673.96	\$1,855.00	0.27%
MARYSLAND	\$625,082.84	\$625,082.84	\$0.00	0.00%
MOYER	\$436,544.44	\$435,084.44	\$1,460.00	0.33%
PILLSBURY	\$850,108.36	\$849,919.36	\$189.00	0.02%
SHIBLE	\$440,876.00	\$440,742.00	\$134.00	0.03%
6 MILE GROVE	\$711,201.21	\$705,139.18	\$6,062.03	0.85%
SWENODA	\$626,976.64	\$626,976.64	\$0.00	0.00%
TARA	\$706,118.12	\$700,472.12	\$5,646.00	0.80%
TORNING	\$1,038,644.18	\$1,031,881.18	\$6,763.00	0.65%
WEST BANK	\$570,633.78	\$560,972.28	\$9,661.50	1.69%
APPLETON CITY	\$2,109,693.64	\$2,052,270.64	\$57,423.00	2.72%
BENSON CITY	\$3,170,215.18	\$3,143,107.68	\$27,107.50	0.86%
CLONTARF CITY	\$139,736.68	\$138,232.68	\$1,504.00	1.08%
DANVERS	\$128,114.48	\$125,680.98	\$2,433.50	1.90%
DEGRAFF	\$63,500.90	\$61,554.90	\$1,946.00	3.06%
HOLLOWAY	\$481,316.00	\$480,311.48	\$1,004.52	0.21%
KERKHOVEN CITY	\$527,773.88	\$507,827.88	\$19,946.00	3.78%
MURDOCK	\$359,436.80	\$353,642.88	\$5,793.92	1.61%
TOTALS	\$19,809,065.49	\$19,620,416.17	\$188,649.32	0.95%

Swift County Vital Statistics Report (2015)

Thru December 31, 2015

2014 DATA

Birth Certs Issued	Death Certs Issued	Marriage Licenses	Notaries Filed
270	742	15-regular	
		21-reduced fee	41 @ \$20.00
County Fees Collected			
\$2,312.00	\$2,604.00	\$900.00	\$820.00

Miscellaneous Fees: Marriage Certificates = \$558.00 Data Reports = \$175.00
 Total County Fees collected **\$7,369.00**

2015 DATA

Birth Certs Issued	Death Certs Issued	Marriage Licenses	Notaries Filed
		11-regular	
356	821	21-reduced fee	50 @ \$20.00
County Fees Collected			
\$3,173.00	\$2,643.00	\$800.00	\$1,000.00

Miscellaneous fees: Marriage certificates=\$540.00
 Data Reports = \$225.00

TOTAL COUNTY FEES COLLECTED = **\$8,381.00**



Request for Board Action

BOARD MEETING DATE:
January 19, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Michel Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider proceeding with engaging with Northland Securities Inc. as a municipal financial advisor related to bonding for the Federated Telephone Broadband Project							
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No						
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a						
BACKGROUND/JUSTIFICATION: As part of the bond issuance for the Federated Telephone Broadband Project, the County is required to have a municipal financial advisor or underwriter. Staff (Jennifer Frost, Kim Saterbak, and myself) interviewed three firms who had the following fees for the project:							
<table style="margin-left: 40px;"> <tr> <td>Ehlers and Associates Inc.:</td> <td>\$22,200</td> </tr> <tr> <td>David Drown Associates:</td> <td>\$23,500</td> </tr> <tr> <td>Northland Securities Inc.:</td> <td>\$25,000</td> </tr> </table>		Ehlers and Associates Inc.:	\$22,200	David Drown Associates:	\$23,500	Northland Securities Inc.:	\$25,000
Ehlers and Associates Inc.:	\$22,200						
David Drown Associates:	\$23,500						
Northland Securities Inc.:	\$25,000						
All three firms are highly qualified and come recommended for the project. Based on the interviews, staff felt that Northland Security was the most knowledgeable about our project. Additionally the County has a past relationship with Northland. While Northland has the highest fee structure, staff recommends proceeding forward with Northland Securities as our municipal financial advisor for the project.							
It should be noted that if bonds are not issues for whatever reason then the County would not be charged for the work performed by the municipal financial advisor.							
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?							

Budget Information

FUNDING: Board Discretionary

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Not submitted for review.	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None