

## **SWIFT COUNTY BOARD MINUTES**

### **June 16, 2015**

Chairman Peter Peterson called the meeting to order at 5:30 PM with all present. Also in attendance were County Administrator Mike Pogge-Weaver, County Attorney Danielle Olson, County Auditor Kim Saterbak, and Kathy Schwantes from the University of Minnesota Extension.

Chairman Peter Peterson asked if there were any changes to the agenda. Commissioner Fox requested that an item on ditch mowing be added under the County Engineer part of the agenda and Administrator Pogge-Weaver requested to add approval of the 2014 Swift County Agricultural Inspector's report as item 5 under consent agenda.

**06-16-15-01** Commissioner Rudningen moved and Commissioner Fox seconded to approve the agenda with the noted changes. Motion carried unanimously.

**06-16-15-02** Commissioner Fox moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) June 2, 2015 Minutes, (2) a resolution supporting a regional park designation for the Appleton OHV Park, (3) a request increased credit card purchasing limits for certain employees, (4) a lease Department of Public Safety in the LEC for a Driver's License Examiner Station, and (5) the 2014 Swift County Agricultural Inspector's. Motion carried unanimously.

Just after approval of the consent agenda, Administrator Pogge-Weaver noted that a revised lease was on the Commissioner's table and asked that the board take note of that.

**06-16-15-03** Commissioner Fox moved and Commissioner Rudningen seconded to approve the revised lease with the Department of Public Safety in the LEC for a Driver's License Examiner Station that was approved in the previous consent agenda. Motion carried unanimously.

**06-16-15-04** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the Commissioner warrants as follows: Revenue: \$165,273.31; Solid Waste: \$2,363.63; Road and Bridge: \$31,396.27; Revolving Loan Fund: \$47,777.73; County Ditches: \$17,186.45; County Health Insurance: \$424.00; Upper Minnesota Watershed: \$8,333.74; Region 6 West Agency: \$36,110.93; Townships & Cities Agency: \$2,888,138.96; and Human Services, \$378.53 which includes the following bills over \$2,000: CNH, \$30,310.980; Commerford Construction Inc., \$4,357.87; Computer Professionals Unlimited Inc., \$5,318.24; Don's Flooring, \$2,979.21; E & M Electric LLP, \$3,644.82; Johnson Controls, \$5,138.50; Kandiyohi County, \$2,000.00; L.G. Everist, Inc., \$2,949.11; MARCO, \$18,783.00; Northern Lights Trail Snowmobile Club, \$2,222.86; Overholser Properties LLC, \$3,250.00; Pictometry International Corp, \$7,760.75; Pioneerland Library System, \$30,118.25; Riley Brothers Companies, \$3,125.22; Swift County Fair Association, \$17,000.00; Swift County Highway Dept, \$2,000.00; Swift County Historical Society, \$17,750.00; Swift County HRA, \$58,037.63; Swift County RDA, \$47,777.73; Appleton Township Treasurer, \$37,315.89; Benson Township Treasurer, \$31,306.39; Camp Lake Township Treasurer, \$43,698.36; Cashel Township Treasurer, \$53,740.59; City of Appleton Treasurer, \$770,022.62; City of Benson Treasurer, \$768,924.14; City of Clontarf Treasurer, \$35,247.49; City of Danvers Treasurer, \$38,504.91; City of DeGraff Treasurer, \$13,190.94; City of Holloway Treasurer, \$96,601.92; City of Kerkhoven Treasurer, \$154,904.92; City of Murdock Treasurer, \$70,088.94; Clontarf Township Treasurer, \$41,535.96; Dublin Township Treasurer, \$50,238.81; Edison Township Treasurer, \$35,458.78; Fairfield Township Treasurer, \$28,246.07; Hayes Township Treasurer, \$46,800.14; Hegbert Township Treasurer, \$35,785.85; Kerkhoven Township Treasurer, \$38,879.33; Kildare Township Treasurer, \$46,576.81; Marysland Township Treasurer, \$35,103.50; Moyer Township Treasurer, \$36,032.45; Pillsbury Township Treasurer, \$52,063.21; Shible Township Treasurer, \$26,479.91; Six Mile Grove Township Treasurer, \$33,738.25; Swenoda Township Treasurer, \$56,615.06; Tara Township Treasurer, \$39,080.06; Torning

Township Treasurer, \$49,840.56; West Bank Township Treasurer, \$63,957.51; Upper MN River Watershed District, \$8,333.74; Upper MN Valley RDC, \$36,110.93; Kevin VanHeuveln, \$12,146.56; and Widseth Smith Nolting & Assoc Inc., \$7,245.00. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Fox reported on SCBH finance, RLF, Restorative Practices, Woodland Center, and Pomme de terre. Commissioner E. Pederson reported on SWCD and diversity meeting. Commissioner Rudningen reported on the Well-being Committee, Enhancing the Organization Meeting, RASP, ARMOR, and Glacial ridge Bi-way. Commissioner Hendrickx reported on 6-W Corrections, RLF, Woodland Center, PIC, and AMC. Chairman P. Peterson reported on 6-W Corrections and CPH meeting.

Administrator Pogge-Weaver updated the board on buffer strip legislation and having Kurt Deter update the board on this issue; the BWSR grants to complete mapping of water ways was cut by the legislature during the special session; reviewing the space needs study proposals is underway; updated the board on recurring a Restorative Practices Coordinator, a GIS Coordinator, and a Deputy Assessor; and discussed the GIS Base Mapping RFP that will be released soon.

Kathy Schwantes reviewed and discussed with the board approving a new agreement to provide local programming and extension employees for 2016-2018.

**06-16-15-05** Commissioner Rudningen moved and Commissioner Fox seconded to approve and agreement with the University of Minnesota for providing extension program locally and employing extension staff for 2016-2018. Motion carried unanimously.

County Engineer Sander reviewed bid and requested the approval of three bridges in the County.

**06-16-15-06** Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve accepting bids and awarding contracts for project SAP 076-598-011 on CR 54 Bridge, SAP 076-599-055 and 076-599-058 Bridge Replacements. Motion carried unanimously.

County Engineer Sander reviewed bid and requested the approval of seal coating on County Roads 6, 35, and 39.

**06-16-15-07** Commissioner Rudningen moved and Commissioner Fox seconded to approve accepting bids and awarding contracts for project SAP 076- 030-003 on CSAH 6, 35 and 39 for sealcoating. Motion carried unanimously.

County Engineer Sander requested board approve, accept the project, and make final payment on CP 012-001 on CR 73.

**06-16-15-08** Commissioner Fox moved and Commissioner Rudningen seconded to approve, accept the project, and make final payment on project CP 012-001 on CR 73. Motion carried unanimously.

Commissioner Fox discussed his concerns on ditch mowing and specifically the Highway Department mowing a ditch that already has the top cut previously cut. County Engineer Sander indicated that he will look into addressing this concern.

Administrator Pogge-Weaver updated the Board on work related to the strategic plan specifically on the diversity work being completed by the University of Minnesota Morris and work being completed by the RASP Team.

**06-16-15-09** Commissioner Hendrickx moved and Commissioner Rudningen seconded to adjourn.  
Motion carried unanimously.

Meeting adjourned at 6:36 PM.

WITNESSED:

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Peter Peterson, Chair

ATTEST:

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Michel Pogge-Weaver, Clerk of the Board