

SWIFT COUNTY BOARD MINUTES
June 17, 2014

Chairman Fox called the meeting to order at 5:40 PM with all members present as well as County Administrator Mike Pogge-Weaver, County Attorney Robin Finke, County Auditor Kim Saterbak, County Assessor Wayne Knutson and Amanda Ness. Benson City Manager Rob Wolfington was in the audience

Chairman Fox asked for any changes or additions to the agenda. Administrator Pogge-Weaver asked that approval of the Swift County's Agricultural Inspector's Annual Report and Workplan Summary be added to the consent agenda.

06-17-14-01 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the agenda with the noted change. Motion carried unanimously.

06-17-14-02 Commissioner Klemm moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the June 3, 2014 Meeting (2) Consent for the Swift County HRA to apply a special assessment on property at 239 N Miles, Appleton in the amount of \$3,629 (3) Approval of a request by the Swift County HRA to purchase a tax-forfeited property at 402 15th St S (4) Approval of a grant contract from the State of Minnesota related to the PRISM project (5) Appointment of an alternative to the PLS Board and (6) Approval of tobacco licenses for the following businesses: Clontarf Municipal Liquor Store, Kerkhoven Handi Stop, Holloway Hideout, DeGraff Municipal Liquor Store, Brinks 104 Club and (7) Approval of Swift County's Agricultural Inspector's Annual Report and Workplan Summary.

06-17-14-03 Commissioner Klemm moved and Commissioner Rudningen seconded to appoint Commissioner Rudningen as an alternate to the Prairie Lakes Detention Board.

06-17-14-04 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the Commissioner warrants as follows: Revenue: \$79,427.90; Road and Bridge: \$508,595.33; Solid Waste: \$30,878.38; Welfare & Family Services: \$1,276.74; Revolving Loan Fund: \$47,453.33; County Health Insurance Fund: \$742.00; County Ditches Fund: \$11,769.30; Upper Minnesota Watershed: \$7,387.93; Region 6 West Agency: \$35,917.28; and Townships & Cities Agency: \$2,631,940.19 which includes the following bills over \$2,000: Appleton Press, \$2,937.92; Merlyn Beekman, \$2,344.50; Benson Municipal Utilities, \$6,565.58; Commerford Gravel, \$8,264.93; Computer Professionals Unlimited Inc, \$5,048.00; Duinick Inc, \$194,441.48; Clifford W Emmert, \$3,049.34; Geo Comm Inc, \$5,840.00; GIS Midwest, \$2,098.00; Hawleys Inc, \$4,825.00; Henricksen PSG, \$14,930.14; Kandiyohi County, \$2,000.00; Morris Sealcoat and Trucking Inc, \$291,801.97; Pflipsen Trucking LLC, \$12,600.00; Riley Brothers Companies, \$5,421.74; Ron Ringquist, \$4,219.88; SeaChange Printing & Marketing Services, \$3,044.05; Swift County Highway Dept, \$2,000.00; Swift County HRA, \$59,570.16; Swift County RDA, \$47,453.33; Appleton Township Treasurer, \$36,276.53; Benson Township Treasurer, \$27,950.26; Camp Lake Township Treasurer, \$36,385.76; Cashel Township Treasurer, \$51,744.36; City of Appleton Treasurer, \$771,843.73; City of Benson Treasurer, \$562,128.49; City of Clontarf Treasurer, \$35,206.04; City of Danvers Treasurer, \$35,987.62; City of DeGraff Treasurer, \$9,842.93; City of Holloway Treasurer, \$96,451.86; City of Kerkhoven Treasurer, \$145,587.79; City of Murdock Treasurer, \$65,571.43; Clontarf Township Treasurer, \$40,369.38; Dublin Township Treasurer, \$39,725.94; Edison Township Treasurer, \$35,695.03; Fairfield Township Treasurer, \$27,046.64; Hayes Township Treasurer, \$45,538.96; Hegbert Township Treasurer, \$33,549.11; Kerkhoven Township Treasurer, \$40,437.42; Kildare Township Treasurer, \$37,253.13; Marysland Township Treasurer, \$35,307.90; Moyer Township Treasurer, \$35,595.93; Pillsbury Township Treasurer, \$56,888.66; Shible Township Treasurer, \$22,833.48; Six Mile Grove Township Treasurer, \$35,642.20; Swenoda Township Treasurer, \$56,694.48; Tara Township Treasurer, \$37,360.95; Torning Township Treasurer, \$51,962.03; West Bank Township Treasurer, \$65,359.08; Upper MN Valley RDC, \$35,917.28; Waste Management of Northern Minnesota, \$9,877.70; and WEX Bank, \$6,394.84. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on Woodland Centers Regular and

Corporate Boards, Restorative Justice, Pomme de Terre Watershed, and the Private Industry Council. Commissioner Klemm had no reports for this meeting. Commissioner Peterson reported on the Policy Committee, Countryside Public Health, and 6W Corrections. Commissioner Rudningen reported on the Statewide Radio Board, SCEMO, and Glacial Ridge Scenic Byway. Commissioner Hendrickx reported on the meeting with Sandlot for SPCC, 6W Corrections, and Woodland Centers.

Administrator Pogge-Weaver updated the board that the Health Insurance fund balance, 2012 and 2013 Audits, and the survey being sent out by the Well-Being Committee.

Mr. Pogge-Weaver further asked the board to consider approving a Swift Planning Grant for the City of Benson in the amount of \$10,000 for planning work. Rob Wolfington from the City of Benson reviewed and discussed the project with the Board.

06-17-14-05 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the \$10,000 grant. Motion carried unanimously.

Auditor Kim Saterbak presented the board with a resolution to approve departmental petty cash funds and checking accounts for 2014.

06-17-14-06 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the petty cash funds and checking accounts resolution. Motion carried unanimously.

Administrator Pogge-Weaver presented the board with a resolution authorizing the Swift County Benson Hospital to begin the process of refinancing the Swift County 2007 Series General Obligation Bonds.

06-17-14-07 Commissioner Hendrickx moved and Commissioner Klemm seconded to approve the refinancing resolution. Motion carried unanimously.

Mr. Pogge-Weaver further presented the board with a resolution authorizing the solicitation of bids for the construction of a new garage at the Courthouse.

06-17-14-08 Commissioner Klemm moved and Commissioner Rudningen seconded to approve the garage resolution. Motion carried unanimously.

Rudningen brought forward to the commission and discussed driveway approaches along County Roads and the possibility of having the County develop a written policy on them.

06-17-14-09 Commissioner Rudningen moved and Commissioner Fox seconded to have the County Engineer develop and present to the County Board a written policy on driveway approaches and access to property along County Roads. Motion carried unanimously.

06-17-14-10 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the Human Services contracts with: 1) Southern Prairie Community Care first amendment to the HIE participation agreement and 2) Avera McKennan (Avera Behavioral Health Center) agreement. Motion carried unanimously.

Assessor Wayne Knutson updated the board on the Assessor's Office activities in 2013 and the 2014 assessment notices.

Chairman Fox adjourned the meeting at 6:54 PM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board