

**SWIFT COUNTY BOARD OF ASSESSMENT AND EQUALIZATION MINUTES**  
**June 21, 2016**

County Auditor Kim Saterbak called the meeting to order at 7:05 PM with all members present as well as County Administrator Mike Pogge-Weaver, Darla Schwendemann, Melanie Putz, and Amanda Ness. At the start of the meeting no members of the public were in the audience.

The County Board of Equalization members took an oath to fairly and impartially review market values and equalize as fairly as possible all values in the County.

Commissioner Hendrickx nominated Peter Peterson as Chair.

**06-21-16-01** Commissioner Rudningen moved nominations cease and move the nomination of Peter Peterson as chair. Commissioner Fox seconded the motion. Motion carried unanimously.

Commissioner Peterson took over the meeting as Chairman and asked the board for nominations for Clerk.

Commissioner Fox nominated County Auditor Kimberly Saterbak as Clerk.

**06-21-16-02** Commissioner Rudningen moved nominations cease and move the nomination of Kimberly Saterbak as clerk. Commissioner Hendrickx seconded the motion. Motion carried unanimously.

Darla Schwendemann and Melanie Putz of the County Assessor's Office presented the board with information regarding work occurring in the Assessor's office along with the 2016 values assessed for taxes payable in 2017 and responded to questions.

**06-21-16-03** Commissioner Hendrickx moved and Commissioner Rudningen seconded to accept the final property values. Motion carried unanimously.

Chairman Peterson asked for citizen comments. There were none.

**06-21-16-04** Commissioner Hendrickx moved and Commissioner Rudningen seconded to adjourn the Board of Assessment and Equalization Meeting. Motion carried unanimously and the meeting adjourned at 7:21 PM.

WITNESSED:

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Peter Peterson, Chair

ATTEST:

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Kimberly Saterbak, County Auditor