

# SWIFT COUNTY BOARD MINUTES

## July 2, 2013

Chairman Fox called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, Payroll Officer/General Assistant Amanda Ness and one guest.

Chairman Fox asked if there were any additions to the Agenda. No one had additional items for the agenda.

**07-02-13-01** Commissioner Peterson moved and Commissioner Klemm seconded to approve the agenda as presented. Motion carried unanimously.

**07-02-13-02** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of the regular Board Meeting minutes of June 18, 2013 and the minutes of the June 18, 2013 Board of Equalization. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on Hospital Finance, Hospital Board, Chippewa River, and Pioneerland. Commissioner Klemm reported on Prairie Lakes Youth, Board of Appeals training, and the RDA Loan Committee. Commissioner Peterson reported on Public Health and the Law Library. Commissioner Rudningen also reported on the Board of Appeals training and the Regional Extension Advisory Board. Commissioner Hendrickx reported on the Minnesota Association of County Health Plans, Southern Prairie Community Care, and the Regional Development Corporation.

Administrator Pogge-Weaver reported on the countywide damages sustained from the windstorm that hit Swift County on June 22, 2013.

Emergency Manager Bill McGeary presented the board with a report that was sent to the Governor to seek assistance for the countywide damages that occurred from the storm and reported that the County should know in ten days to one week whether or not it will be on the Presidential Declaration List which could result in the County recouping 75% of the damages from FEMA. The County could also see 25% reimbursement from the State for expenses. Commissioner Fox inquired about getting reimbursed something from CodeRed as well and Emergency Manager McGeary stated that he would look into that. It was also pointed out that veterans affected could apply for a \$1000 grant to help with damages and should speak to Veterans Service Officer Dave Barrett, if interested.

Administrator Pogge-Weaver also reported on a meeting he had with executives at Pioneer Public Television and Commissioner Hendrickx. He discussed items for the July 16<sup>th</sup> meeting which will include a presentation by Liz Auch from Countryside Public Health, an update on the HVAC upgrade, and a presentation by Springsted. He also noted that the department budget forms were due back yesterday and he will be giving the highlights to the board at the July 16<sup>th</sup> meeting. He will also start meeting with department heads the 16<sup>th</sup> through the end of the month and will have a budget drafted for the board to look at during the first meeting in August.

Administrator Pogge-Weaver reported that he has estimated expenses of \$5000 to replace the slate tiles on the Courthouse roof, \$5000-10000 to fix the trusses damaged at the Courthouse, \$17,000 for damage done to the Salt Shed, \$80,000 for damages to other County buildings, and \$20,000 for cleanup resulting from the windstorm. He requested post-approval from the board for expenses already incurred on damages that needed immediate attention and approval to authorize up to \$20,000 without board approval going forward.

**07-02-13-03** Commissioner Peterson moved and Commissioner Klemm seconded to approve the past expenses incurred as well as authorizing Administrator Pogge-Weaver to approve expenses and contracts up to \$20,000 in the future related to the storm cleanup. Commissioner Hendrickx questioned if \$20,000 would be enough to allow Administrator Pogge-Weaver to authorize the expenses for the reinforcement of the Courthouse trusses. Administrator Pogge-Weaver reiterated that the estimate was \$5000-10000. Motion carried unanimously.

Environmental Services Director Scott Collins asked the board to approve Conditional Use Permit #4313 for 4K Farms, LLP and Central Specialties, Inc. for gravel extraction and processing including crushing, screening,

stockpiling, and temporary hot mix plant operation. Sue Viergge for the applicant was on hand to answer questions.

**07-02-13-04** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Conditional Use Permit #4313. Motion carried unanimously.

Director Collins updated the board on some items that may be coming to them in the near future including Pheasants Forever and Minnesota Waterfowl possibly needing an amendment due to the Attorney General not liking the language of the permit and also possible variances and conditional use permits due to storm damage to multiple turkey barns and some dairy operations.

County Engineer Andy Sander and Assistant Engineer Paul Petrick asked the board to consider awarding a contract, contingent on State approval, to Duinick Brothers, Inc. for federal bridge replacement and roadway reconstruction project SP 076-617-011 and SP 076-617-012 and to reject the bid from Robert Schroeder Construction due to a missing addendum.

**07-02-13-05** Commissioner Hendrickx moved and Commissioner Peterson seconded to reject the bid from Robert Schroeder Construction, Inc. for incompleteness. Motion carried unanimously.

**07-02-13-06** Commissioner Klemm moved and Commissioner Rudningen seconded to award the bid for SP 076-617-011 and SP 076-617-012 to Duinick Brothers, Inc., contingent upon approval from the State, for \$3,955,980.46. Motion carried unanimously.

Engineer Sander asked the board to consider approving the purchase of a sign truck and recommended the truck from Northstar Truck Sales.

**07-02-13-07** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the purchase of a sign truck from Northstar Truck Sales for \$45,465 including the equipment and trade in of Unit 24. Motion carried unanimously.

Engineer Sander recommended the board approve a bid for the annual countywide restriping to Traffic Marking Service, Inc.

**07-02-13-08** Commissioner Hendrickx moved and Commissioner Klemm seconded to award the annual restriping contract to Traffic Marking Service, Inc. for \$29,859.32. Motion carried unanimously.

Engineer Sander also asked the board to approve a bid from K&K Tiling for the annual countywide tiling.

**07-02-13-09** Commissioner Peterson moved and Commissioner Rudningen seconded to award the five mile tiling project to K&K Tiling for \$1.29 per foot without the 4 inch sock and \$1.49 per foot with the 4 inch sock. Motion carried unanimously.

Engineer Sander asked the board to approve advertising for bids for the 911 Signage. Funding for the signage was discussed as townships have expressed interest in reimbursing the County for a portion of the signage as the signs are a high priority of theirs. Administrator Pogge-Weaver recommended going back to the townships when the bids are received so they would know their portion of the cost and to reaffirm that they want the signs and are willing to pay their portion.

**07-02-13-10** Commissioner Peterson moved and Commissioner Hendrickx seconded to approve advertising for the 911 Signage. Motion carried unanimously.

Engineer Sander also brought up that he had been asked by residents if they could dump trees from the storm damage in the County pit used to dump trees from the Swift Falls Park. The Commissioners agreed that they would not want to open that up to public dumping.

Sheriff John Holtz asked the board to consider accepting a letter of resignation from Paula Wilson from her full-time communications and corrections officer (CCO) position and staying on as a part-time deputy.

**07-02-13-11** Commissioner Hendrickx moved and Commissioner Rudningen seconded to accept Paula Wilson's transfer from full-time CCO to part-time deputy. Motion carried unanimously.

Sheriff Holtz then asked the board to consider approving the offer of employment for a full-time CCO Supervisor to Tracy Koosman who has over 20 years of service in corrections with at least 12 of those as a supervisor.

**07-02-13-12** Commissioner Hendricks moved and Commissioner Rudningen seconded to approve the offer of employment as the CCO Supervisor for Tracy Koosman. Motion carried unanimously.

Sheriff Holtz asked the board to consider approving the transfer from part-time to full-time CCO for Jill Burdorf-Cook.

**07-02-13-13** Commissioner Peterson moved and Commissioner Klemm seconded to approve the transfer from part-time CCO to full-time CCO for Jill Burdorf-Cook. Motion carried unanimously.

Sheriff Holtz also asked the board to consider approving advertising for a full-time CCO to fill the two part-time positions recently vacated.

**07-02-13-14** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve advertising for a full-time CCO position.

Commissioner Rudningen congratulated and thanked Sheriff Holtz for his department's job during and after the storm to keep the public safe.

Administrator Pogge-Weaver briefed the board on the changes made to statutes in the 2013 Legislative Session related to transportation funding. First, the Wheelage Tax, previously only available to metro counties, was opened up to all 87 Minnesota counties to be able to collect \$10 per vehicle for 2014 increasing in 2018 to any amount up to \$20. This would generate about \$114,000 annually for Swift County which equates to about 6% of the Road and Bridge levy. Second, the Legislature authorized County Boards to authorize a Local Transportation Sales Tax up to .5% without a referendum as long as a capital plan has been put together. This would generate about \$324,000 annually for Swift County which equates to about 17% of the Road and Bridge levy. Administrator Pogge-Weaver asked the County Board to consider the following three questions regarding the optional taxes. First, would the County be interested in passing a wheelage and/or sales tax? The general consensus of the board was to maybe or likely pass the wheelage tax but not the sales tax. Second, would the County want to pool the funds with the four other counties in the 6W Region and take turns accessing the larger pot of funds or keep our funds separate and only use them for projects within our own county? The board members all agreed they would not want to pool the funds. Finally, would the County want to use these taxes as an additional funding source or look to lower the existing Road and Bridge levy? Again, the board agreed that it would prefer to see the funds used as additional funding. After more discussion, it was decided that the board members would like more input from their constituents before making a final decision and a letter would be drafted by Administrator Pogge-Weaver and put into the local papers informing the public about the optional taxes and encouraging them to contact their Commissioners with their thoughts about the taxes.

**07-02-13-15** Commissioner Peterson moved and Commissioner Rudningen seconded to recess the regular meeting and go into a closed session to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03). Motion carried.

The regular meeting recessed to the closed session at 10:28 AM.

The regular meeting reconvened at 11:19 AM.

**07-02-13-16** Commissioner Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried.

Meeting adjourned at 11:20 AM

WITNESSED:

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Joe Fox, Chair

ATTEST:

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Michel Pogge-Weaver, County Administrator