

# SWIFT COUNTY BOARD MINUTES

## July 16, 2013

Chairman Fox called the meeting to order at 11:00 AM with all members present as well as County Administrator Mike Pogge-Weaver and Payroll Officer/General Assistant Amanda Ness.

Chairman Fox asked if there were any additions to the Agenda. There were none.

**07-16-13-01** Commissioner Klemm moved and Commissioner Rudningen seconded to approve the agenda as presented. Motion carried unanimously.

**07-16-13-02** Commissioner Peterson moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of the Board Meeting Minutes of July 2, 2013, the Executive Session Minutes of July 2, 2013, approval of a three year contract with Interstate Power Systems to maintain the Law Enforcement Center generator, and approval of a contract with GEO-Comm for dispatch mapping. Motion carried unanimously.

The board reviewed the Auditor and Commissioner warrants and no questions or comments were made by the board.

**07-16-13-03** Commissioner Rudningen moved and Commissioner Klemm seconded to approve the Commissioner warrants as follows: Revenue: \$195,232.36; Solid Waste: \$30,539.41; Road and Bridge: \$105,761.91; Welfare and Human Services, \$85.58; and Ditches: \$5,012.00 which includes the following bills over \$2,000: 6W Department of Community Corrections, \$80,791.93; Clifton Larson Allen LLP, \$3,000.00; CPUI, \$8,906.85; Contech Construction Products, \$16,679.76; Countryside Public Health, \$44,268.50; Rodney & Linda Ellingson, \$9,408.00; Engineering Design Initiative, \$2,608.98; Luverne & Mary Flower, \$7,712.00; Glacial Plains Cooperative, \$2,030.42; Holiday Fleet, \$2,293.21; Houston Engineering Inc, \$5,012.00; Kandiyohi County Public Works, \$3,566.58; Evelyn McGee, \$3,296.00; Donald & Beverly Nagler, \$9,344.00; W.K. O'Leary Farms Inc, \$8,352.00; Pflipsen Trucking, \$9,882.96; Pro Action Safety & Sales, \$2,993.68; Alyn & Diane Sylte, \$15,968.00; University of Minnesota, \$17,516.25; Waste Management of Northern Minnesota, \$17,367.40; Mike & Mary Wentz, \$4,288.00; Donald & Rita Wersinger, \$9,312.00; and the Auditor warrants as presented. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on the Revolving Loan Fund, Restorative Justice, Woodland Centers, Policy Committee, and Pomme de Terre River Association. Commissioner Klemm had no meetings to report on. Commissioner Peterson reported on Policy Committee, 6W Corrections, Countryside Public Health, Soil & Water Conservation, and the Supporting Hands Nurse-Family Partnership. Commissioner Rudningen reported on CodeRed Training and the Glacial Ridge Scenic Byway. Commissioner Hendrickx reported on the Corporate Compliance Board Meeting for Woodland Centers, Revolving Loan Fund, and 6W Corrections.

Administrator Pogge-Weaver reported on the memo he handed out regarding the budget pointing out that the numbers include replacing a boiler and the Appleton radio site. He also noted that there are still many unknowns that could affect the budget such as our dividend from MCIT, County Program Aid, the upcoming labor negotiations, and SW/WC Service Cooperative's utilization adjustments. He also suggested that a federal declaration is likely from FEMA, he has sent out information for his six month review, and reported that the Policy Committee members discussed hiring, credit card use, and budgeting authority.

Environmental Services Director Scott Collins and DNR Wildlife Assistant Manager Brad Olson updated the board on the issues the Attorney General's office has with the wording in a Conditional Use Permit for the acquisition of property from Paul Hanson to the Minnesota Waterfowl Association and then to the Minnesota DNR. Specifically, the Attorney General's office said the wording in #4 regarding the right of way for maintenance and utilities was too vague and they did not like #5 which states that the DNR would pay for damages resulting from high water issues. Mr. Olson pointed out that the Conditional Use Permit for the John Reardon property to Pheasants Forever would have the same issues. Director Collins recommended bringing

both permits to the Planning Commission to discuss amending to leave out items 4 and 5 of the permits or replacing with a good neighbor policy before bringing it back to the board.

**07-16-13-04** Commissioner Hendrickx moved and Commissioner Klemm seconded to waive the conditional use permit amendment fees for the DNR for the MN Waterfowl Association and Pheasants Forever conditional use permits contingent on the outcome of the Planning Commission meeting. Motion carried unanimously.

Countryside Public Health Administrator Liz Auch gave her update to the board highlighting retirements and staffing, legislative priorities and outcomes, the SHIP Coordinator position, and public health and hospital Community Health Assessments.

County Engineer Andy Sander and Assistant Engineer Paul Petrick asked that the contract approval for CP 12-01, grading of County Road 73, be tabled until the next meeting as they are still awaiting a permit.

A public hearing was held on the County's 5-Year Capital Improvements Plan (CIP) which would cover the years 2013 through 2017 and includes millwork, overlays, grading, paving, sealcoating, and bridge projects.

**07-16-13-05** Commissioner Rudningen moved and Commissioner Hendrickx seconded to close the public hearing. Motion carried unanimously.

**07-16-13-06** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the 5-Year CIP with the 2016 overlay projects for Highway 20 being switched with the 2015 mill and overlay project on Highway 6. Motion carried unanimously.

**07-16-13-07** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve implementing a wheelage tax effective January 1, 2014. An amendment was made by Commissioner Rudningen and seconded by Commissioner Fox to only have the tax in effect for 2014 and reviewed annually with 2014 allocations going towards 911 signage. The amendment carried 3-2 with Commissioners Hendrickx and Peterson opposing. The amended motion carried unanimously.

The board recessed for a break at 12:30 PM for lunch. The board reconvened at 1:13 PM.

The Southwest Initiative Foundation's Program Officer, Cheryl Glaeser, gave an update on the foundation and the recent request they made for funding for their general endowment and explained the rebranding they just went through.

Sharon Klumpp, of Springsted, Inc., gave the board an update on the Classification and Compensation Study.

RDA Director Jen Frost and Susan Rittenour, of R&R Outdoors, asked the board to approve a loan of \$11,000 to purchase inventory.

**07-16-13-08** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the \$11,000 loan to R&R Outdoors from the County's Revolving Loan Fund for 60 months at 4% and amortized over ten years.

Treasurer Ron Vadnais reviewed the 2<sup>nd</sup> Quarter Financials with the board.

EDI's Larry Svitak presented the HVAC Review and Upgrade Plan Report highlighting the options and prices associated with each option.

**07-16-13-09** Commissioner Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried.

Meeting adjourned at 3:22 PM

WITNESSED:

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Joe Fox, Chair

ATTEST:

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Michel Pogge-Weaver, County Administrator