

SWIFT COUNTY BOARD MINUTES

July 19, 2016

Chairman Peter Peterson called the meeting to order at 11:00 AM with all present. Also in attendance were County Administrator Mike Pogge-Weaver, County Attorney Danielle Olson, County Auditor Kim Saterbak, County Treasurer Ron Vadnais, Sheriff John Holtz, Jane Hennagir, and Amanda Ness.

Chairman Peter Peterson asked if there were any changes to the agenda. Administrator Pogge-Weaver requested the addition of the consideration of an offer of employment to the consent agenda.

07-19-16-01 Commissioner Rudningen moved and Commissioner Fox seconded to approve the agenda with the noted addition. Motion carried unanimously.

07-19-16-02 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of: (1) Minutes from the July 5, 2016 Regular Meeting, (2) Approval of the Auditor to sign an agreement with the Secretary of State for the 2016 Primary and General Election, (3) Approval of an updated resolution for the Rental Rehab Deferred Loan Program, and (4) Approval of offer of employment letter to Amanda Bartunek. Motion carried unanimously.

07-19-16-03 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue: \$165,047.30; Solid Waste: \$31,111.83; Road and Bridge: \$353,906.11; Human Services: \$432.97; Debt Service: \$750.00; County Ditches: \$3,021.06; and State Fund Agency: \$15.00 which includes the following bills over \$2,000: CliftonLarsonAllen LLP, \$23,200.00; Comm of MMB, Treas Div, \$2,656.00; Computer Professionals Unlimited Inc., \$15,489.24; Countryside Public Health, \$49,663.75; Craig's Inc., \$4,285.00; Crop Production Services, \$2,370.46; Crysteel Truck Equipment, \$2,116.09; Duinick Inc., \$164,878.89; Emergency Communications Network, LLC, \$2,500.00; Glacial Plains Cooperative, \$4,642.26; Hard Rock Screening LLC, \$13,714.74; Kandiyohi County Sheriff's Dept., \$2,275.00; Maney International of Alexandria, \$3,374.28; Nolan Baker Ford Sales, \$2,591.32; Pflipsen Trucking LLC, \$13,714.74; Pro Action Safety & Sales, \$6,110.11; SeaChange Printing & Marketing Services, \$9,242.22; Swift County Environmental Services, \$4,000.00; Swift County Monitor News, \$2,073.75; Towmaster Inc., \$32,940.00; University of Minnesota, \$18,331.19; Villard Implement Co., \$13,500.00; and Waste Management of Northern Minnesota, \$10,744.60. Motion carried unanimously.

MCIT Risk Management Consultant Jane Hennagir gave a report.

Courthouse employees Ron Vadnais, Wayne Knutson, Mary Amundson, Rob Sommers, Marlene Molden, and Colleen Pederson presented their report out on the LEAN Kaizen event regarding the Deed Transfer process.

07-19-16-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a resolution for the transfer of duties related to deed transfers from the Treasurer's Department to Land Records. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Pete Peterson reported on 6W Corrections and Countryside Public Health. Commissioner Fox reported on Pomme de Terre Watershed, Restorative Practices, Woodland Centers, and SCBH board. Commissioner Edward Pederson reported on the Soil & Water Conservation District. Commissioner Rudningen had no report. Commissioner Hendrickx reported on 6W Corrections, AMC Healthcare, and AMC Conference Planning Committee.

Administrator Pogge-Weaver updated the board on the hospital board.

Treasurer Vadnais reviewed the second quarter 2016 financials.

The board considered a contract approval for 2016 countywide striping to Traffic Marking Service Inc. for \$28,098.83.

07-19-16-05 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the bid. Motion carried unanimously.

The board further considered final approval for payment on the 2016 Gravel Crushing to Hard Rock Screening, LLC of \$6,544.63.

07-19-16-06 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve final payment. Motion carried unanimously.

County Engineer Andy Sander and Assistant Engineer Paul Petrick requested the approval of a contract for a CSAH 35 grading and paving project with Duininck, Inc. for \$281,066.02.

07-19-16-07 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the bid. Motion carried 3-2 with Commissioners Fox and E. Pederson opposing.

Engineer Sander and Assistant Engineer Petrick further requested final board approval for payment on project SP 76-617-11 and 76-617-12 (CSAH 17) to Duininck, Inc. for \$164,878.89.

07-19-16-08 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve final payment. Motion carried 3-2 with Commissioners Fox and E. Pederson opposing.

Chairman Peterson asked for citizen's comments. Duane Baker and Lois Tostenson came before the board to discuss concerns about a possible encroachment onto their property by an adjacent neighbor. No board action was taken.

The board recessed for lunch at 12:32 PM and reconvened at 1:15 PM.

Administrator Pogge-Weaver requested a discussion and consideration for a Public Hearing on the County's Capital Improvement Plan and issuance of General Obligation Capital Improvement Bonds.

07-19-16-09 Commissioner Rudningen moved and Commissioner Fox seconded to approve a resolution to set a public hearing on the capital improvement plan on September 6, 2016 at 9:00 AM. Motion carried unanimously.

Swift County Benson Hospital CEO Kurt Waldbillig, CFO Dan Enderson and Director of Home Health Services Susan Zaic discussed the hospitals request for financial assistance with an assisted living addition. A special meeting was set with the board, the Benson city council and the hospital board for further discussion.

Administrator Pogge-Weaver updated the board on the 2017 budget process.

07-19-16-10 Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

The meeting adjourned at 3:25 PM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board