

SWIFT COUNTY BOARD MINUTES

August 6, 2013

Chairman Fox called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver and Payroll Officer/General Assistant Amanda Ness.

Chairman Fox asked if there were any additions to the Agenda. Administrator Pogge-Weaver asked the board to add a request from the Swift County Sheriff, John Holtz, for a public hearing to discuss a social host ordinance and another request from Sherriff Holtz to approve the hiring of a part-time Communications and Corrections Officer.

08-06-13-01 Commissioner Peterson moved and Commissioner Klemm seconded to approve the agenda with the additions of requests from Sheriff Holtz for a public hearing and to hire a part-time Communications and Corrections Officer. Motion carried unanimously.

08-06-13-02 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of the Board Meeting Minutes of July 16, 2013, and consideration for approving an amendment to the joint powers agreement for the Southwestern Minnesota Adult Mental Health Consortium. Motion carried unanimously.

The board reviewed the Auditor warrants and no questions or comments were made by the board.

Board and Committee Reports were given as follows: Chairman Fox reported on Southern Prairie, Chippewa River, Labor Negotiation Training, Hospital Finance, and Hospital Board. Commissioner Klemm reported on Prairie Lakes, DAC, Safety Committee, Labor Negotiation Training, Extension, and RDA. Commissioner Peterson reported on Prairie Five, HRA, and 6W Corrections. Commissioner Rudningen reported on Labor Negotiation Training and Extension. Commissioner Hendrickx reported on 6W Corrections, RDC, and Southern Prairie Community Care.

Administrator Pogge-Weaver explained to the board that he did not have the budget reports to hand out he had not heard back anything regarding our 2014 health insurance premiums. He asked the board to consider holding a special meeting on August 27th as an option if one is needed and also reported that FEMA was on-site today and he would be meeting with them later in the day. Administrator Pogge-Weaver invited the board members to Lean 101 Training on September 16th and pointed out that he would be leaving at 6:30 AM and would return at approximately 8 PM. He reported that the Classification and Compensation Kick Off Meeting had been held and the employees were to be completing job audits which would then go to their Supervisors before being returned to Springsted. Finally, he briefed the board on what was discussed at the Leadership Round Table.

Chairman Fox asked if there were any Citizens Comments and there were none.

Dale Schlieman and Sheri Gades gave the board an annual update on the Swift County Soil and Water Conservation District.

HRA Director Vickie Syverson asked the board to approve the appointment of Lindsey Knutson to the HRA Board to fill Jackie Anderson's position through 2013 and then also for the next 5 year term. She also updated the board on the Small Cities Grant.

08-06-13-03 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the appointment of Lindsey Knutson to the HRA Board. Motion carried unanimously.

Sheriff John Holtz introduced CCO Supervisor Tracy Koosman who is taking over when Marlene Giese retires and also asked the board to accept the resignation of Neil Henriksen from the Sheriff's Department.

08-06-13-04 Commissioner Peterson moved and Commissioner Hendrickx seconded to approve the acceptance of Neil Henriksen's resignation as Sheriff Deputy. Motion carried unanimously.

Sheriff Holtz then asked the board to consider hiring Mike Fugleberg as a part-time CCO to take the place of Jill Burdorf-Cook who took the full-time CCO position.

08-06-13-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the hiring of Mike Fugleberg as a part-time Communications and Corrections Officer. Motion carried unanimously.

CCO Supervisor Marlene Giese reported that the County passed the onsite jail inspection done by the State of Minnesota Department of Corrections and pointed out that there will be another inspection next year due to the change in CCO Supervisors. Supervisor Giese reported that the jail received higher scores than the prior inspection. She said that the State is requiring mandatory evacuation drills which the jail was not performing and a plan or policy for daily facility inspections. These requirements are due to the State by September 10th. The State also made a few suggestions and offered some policy guidelines.

Sheriff Holtz requested a public hearing be set to discuss a social host ordinance regarding hosts of underage parties. He pointed out that all of the surrounding communities have an ordinance in place already and that it would help when applying for Toward Zero Death (TZD) grants.

08-06-13-06 Commissioner Klemm moved and Commissioner Rudningen seconded to approve setting a Public Hearing regarding a social host ordinance for Tuesday, August 20th during the regular board meeting. Motion carried unanimously.

Engineer Andy Sander asked the board to consider accepting a letter of resignation from Brian Knutson as Maintenance Worker III.

08-06-13-07 Commissioner Hendrickx moved and Commissioner Rudningen seconded to accept the resignation of Brian Knutson. Motion carried unanimously.

Engineer Sander asked the board to authorize the hiring of a Maintenance Worker III to replace Knutson.

08-06-13-08 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the hiring of a Maintenance Worker III. Motion carried unanimously.

Engineer Sander asked the board for a motion to accept a bid from Koehl Excavating to grade County Road 73.

08-06-13-09 Commissioner Klemm moved and Commissioner Hendrickx seconded to approve the bid of \$358,439.27 from Koehl Excavating for County Grading Project CP 12-01 on County Road 73. Motion carried unanimously.

A representative from Pillsbury Township asked the board to consider reimbursing the township for the 9 inch bracket type 911 signage they purchased for the tar roads in their township.

08-06-13-10 Commissioner Hendrickx moved and Commissioner Peterson seconded to not reimburse Pillsbury Township for the 911 signs purchased by the township totaling \$2264.60 and not allow the signs to be used in the township as they are different than the signs already being ordered by the County. Motion carried 4-1 with Commissioner Rudningen opposing the motion.

Administrator Pogge-Weaver addressed the suggestion that the County hold a special election on November 5th to ask the question of whether the Treasurer position should remain an elected position or be changed to an appointed position. He pointed out that the Cities of Appleton and Benson as well as the KMS and Benson School Districts may be holding special elections on November 5th so the County could potentially recapture some of the cost of the election which would bring the cost to approximately \$6000 to add the question to the November ballot.

08-06-13-11 Commissioner Hendrickx moved and Commissioner Peterson seconded to form a sub-committee of

Commissioner Fox and Commissioner Rudningen to meet with the current Treasurer, Ron Vadnais, and bring a recommendation to the full board of whether to place on the November ballot the question of possibly moving the County Treasurer from an elected position to an appointed position.

08-06-13-12 Commissioner Peterson moved and Commissioner Rudningen seconded to move to closed session.

08-06-13-13 Commissioner Hendrickx moved and Commissioner Rudningen seconded to recess the regular meeting and go into a closed session to complete a six month performance review of County Administrator Michel Pogge-Weaver pursuant to Minnesota Statute 13D.03, Subd 3. Motion carried.

The regular meeting recessed to the closed session at 10:28 AM.

The regular meeting reconvened at 10:45 AM.

08-06-13-14 Commissioner Hendrickx moved and Commissioner Klemm seconded to give Administrator Pogge-Weaver a favorable rating based on the Department Heads' and Commissioners' reviews. Motion carried unanimously.

08-06-13-15 Commissioner Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried.

Meeting adjourned at 10:47 AM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, County Administrator