

SWIFT COUNTY BOARD MINUTES

November 1, 2016

Chairman Peter Peterson called the meeting to order at 9:00 AM with all members present. Also present were Interim County Administrator Jan Fransen, County Attorney Danielle Olson, County Auditor Kim Saterbak, Community Social Services Agency Director Catie Lee, Sheriff John Holtz, Parks Drainage and Wetland Supervisor Mike Johnson, and Amanda Ness.

Chairman P. Peterson asked if there were any additions to the agenda. Commissioner Rudningen requested a discussion and possible action on Extension support staff. Commissioner Hendrickx requested a closed session to discuss real estate negotiations and further requested a discussion regarding a resolution of support for a trail grant.

11-01-16-01 Commissioner Rudningen moved and Commissioner Fox seconded to approve the agenda with the changes noted. Motion carried unanimously.

11-01-16-02 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda items: (1) Minutes from the October 18, 2016 Regular Meeting, (2) Minutes from the October 18, 2016 Closed Session, (3) Approval of Health Insurance Premiums, County Contributions, and COBRA Rates Effective January 1, 2017, (4) Approval to quit claim the house at 212 15th Street North, Benson to the HRA, (5) Approval to reallocate budget amounts within the Land Records department, (6) Approval of the Countryside Public Health Annual Contract, (7) Approval of changes to the Minnesota Counties Computer Cooperative (MnCCC) Bylaws and Amended and Restated Joint Powers Agreement, and (8) Approval of Geo-Comm Agreement for Maintenance Services and Software Support Services. Motion carried unanimously.

11-01-16-03 Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve the Commissioner warrants as follows: Revenue: \$72,179.05; Solid Waste: \$17,245.92; Road and Bridge: \$17,890.63 which includes the following bills over \$2,000: Anoka County Human Services, \$2,375.00; Ascheman Oil, \$2,067.19; Dooley Petroleum, Inc., \$2,025.90; Geyer Recycling, \$5,691.67; Kris Engineering, \$2,079.50; Life Insurance Co of North America, \$3,661.74; Minnesota Life, \$2,043.08; Molden Concrete Construction, \$3,278.00; Overholser Properties LLC, \$3,250.00; Riley Brothers Companies, \$4,149.01; River City Data, \$22,108.72; The Schneider Corporation, \$5,523.80; SeaChange Printing & Marketing Services, \$4,406.40; Soil Conservation Office, \$2,431.07; Waste Management Of Northern Minnesota, \$10,711.93; Waters & Company, \$12,300.00; and Yellow Medicine County Jail, \$3,779.48. Motion carried unanimously.

Director Lee requested approval of the Civil Rights Assurance Agreement for the SNAP Program.

11-01-16-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the agreement. Motion carried unanimously.

Environmental Services Director Scott Collins requested approval of the Waste Management Industrial Waste Services and Disposal Agreement for November 1, 2016 to October 31, 2021.

11-01-16-05 Commissioner Fox moved and Commissioner Rudningen seconded to approve the agreement. Motion carried unanimously.

Land Records Director Mary Amundson and Auditor Saterbak requested approval of a commitment of \$37,850 to the Technology Fund.

11-01-16-06 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the commitment of funds. Motion carried unanimously.

Highway Engineer Andy Sander and Assistant Engineer Paul Petrick presented and requested approval of the Five Year Highway Construction Plan for 2017-2021.

Chairman Pete Peterson opened the Public Hearing for comments.

Sheriff Holtz requested clarification on the CR 6 Concrete Overlay in 2017.

11-01-16-07 Commissioner Hendrickx moved and Commissioner Rudningen seconded to close the public hearing. Motion carried unanimously.

11-01-16-08 Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve the Five Year Plan. Motion carried unanimously.

Engineer Sander and Assistant Engineer Petrick further requested approval of an amendment to the Trail Agreement along CR 51 between Marsh Lake and the City of Appleton.

11-01-16-09 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the amendment to the agreement. Motion carried unanimously.

Commissioner Hendrickx requested further discussion on the DNR's Trail Project Grant and a resolution of support of the grant.

11-01-16-10 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the resolution of support. Motion carried unanimously.

Engineer Sander and Assistant Engineer Petrick discussed the MnDOT TH 29 project past the Courthouse.

11-01-16-11 Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve allowing MnDOT to repair portions of the sidewalk around the Courthouse. Motion carried unanimously.

Board recessed at 10:03 AM for a break.

Board reconvened at 10:11 AM.

Board and Committee Reports were given as follows: Commissioner Fox reported on Chippewa River Watershed, SCBH, and SPCC. Commissioner Edward Pederson reported on the Historical Society. Commissioner Rudningen reported on the Glacial Ridge Scenic Byway. Commissioner Hendrickx reported on Prairie Waters, SPCC, and AMC District 10 Meeting. Chairman Peter Peterson reported on HRA and Prairie Five.

Administrator Fransen updated the board on Wold discussions, labor negotiations, personnel report, her schedule, AMC District 6 Meeting, Legislative Roundtable, and AMC Annual Conference.

Administrator Fransen requested corrections to the AMC delegate appointments by adding CSSA Director Catie Lee, Highway Engineer Andy Sander, and County Administrator Jan Fransen.

11-01-16-12 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the additions. Motion carried unanimously.

Administrator Fransen further requested approval of the appointment of Pat Langan to the SCBH Board of Directors to fill the vacancy created by the resignation of Mike Pogge-Weaver.

11-01-16-13 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the appointment. Motion carried unanimously.

Administrator Fransen further requested approval of a 2017-2019 Labor Agreement between Law Enforcement Labor Services Local No. 10 and Swift County.

11-01-16-14 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the agreement. Motion carried unanimously.

Commissioner Rudningen requested discussion regarding the upcoming position opening in the Extension Office and recommended updating the job description.

11-01-16-15 Commissioner Rudningen moved and Commissioner Fox seconded to approve advertising for and filling the Extension Support Staff position. Motion carried unanimously.

11-01-16-16 Commissioner Rudningen moved and Commissioner E. Pederson seconded to move to closed session to discuss certain issues for government property purchases on property located at 2168 Hwy 59 SW, Appleton, MN. 56208, Parcel Numbers 01-0060-000, 01-0056-000, and 01-0091-050. (§13D.05, subs. 3)

Returned to open session 11:24 AM.

11-01-16-17 Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 11:27 AM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Amanda Ness, Clerk of the Board