

SWIFT COUNTY BOARD MINUTES

November 5, 2013

Chairman Fox called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Auditor Kim Saterbak, County Attorney Robin Finke, Restorative Justice Coordinator Jacquie Larson, Payroll Officer/General Assistant Amanda Ness, and three guests.

11-05-13-01 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the agenda. Motion carried unanimously.

11-05-13-02 Commissioner Peterson moved and Commissioner Klemm seconded to approve the Consent Agenda which consisted of the Regular Session and Executive Session Board Meeting Minutes of October 15, 2013, acceptance of donations of \$5,000 from Burlington Northern–Santa Fe Railroad and \$500 from Agralite Round Up Funds for use by Restorative Justice in 2014, approval of appointments to the Swift County Extension Committee, and approval of appointments to the County Technology Committee. Motion carried unanimously.

The board reviewed the Commissioner and Auditor warrants and Administrator Pogge-Weaver requested to add a \$27,000 bill payable to Preferred One for our 2014 health insurance binder to the Commissioner warrants.

11-05-13-03 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Commissioner warrants as follows: Revenue: \$75,053.25; Solid Waste: \$54,795.78; Road and Bridge: \$768,692.06; Revolving Loan Fund: \$30,000.00; and Welfare and Human Services: \$83.58 which includes the following bills over \$2,000: Central Specialties Inc, \$258,151.57; Commerford Construction Inc, \$5,376.12; Contech Construction Products, \$3,726.20; Duininck Inc, \$294,937.96; John Deere Financial, \$8,007.65; Koehl Excavating, \$163,998.65; Lyle Signs Inc, \$31,705.75; Lyon County, \$3,161.14; Marsden Bldg Maintenance LLC, \$4,140.34; Midwest Boiler Repair Inc, \$2,500.00; Pflipsen Trucking LLC, \$11,671.68; Preferred One Insurance Company, \$27,000.00; Riley Brothers Companies, \$2,074.13; Swift County Parks and Drainage, \$12,118.00; Waste Management of Northern Minnesota, \$27,381.99; Wilcox Trust Account, \$30,000.00; Yellow Medicine County Jail, \$6,220.83; Ziegler Inc, \$3,747.80. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on the Chippewa River, Pioneerland Library, Drug Task Force, Hospital Finance, and the Hospital board. Commissioner Klemm reported on Prairie Lakes, DAC, Extension Committee, and the JPA health insurance meeting. Commissioner Peterson reported on the HRA. Commissioner Rudningen reported on the Extension Committee, the Negotiations Committee, and the flu shot clinic put on by Countryside Public Health. Commissioner Hendrickx reported on the Negotiations Committee, Planning and Zoning, and the Southern Prairie Executive Committee.

Administrator Pogge-Weaver updated the board on the shared engineer discussions with Yellow Medicine County, briefed the board on the courthouse staff's tour of the Todd County courthouse, explained the change in the SCBH business associates agreements, and gave an update on the department heads' roundtable session.

Liz Auch and Shelly Aalfs gave the board an update on Countryside Public Health and a presentation on informatics.

11-05-13-04 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the Memorandums of Understanding with LELS Local 10 and AFSCME Local 2538 related to adding a third plan to the health insurance the County offers. Motion carried unanimously.

11-05-13-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to table the approval of revisions to the county policy related to the health care savings arrangements and health care savings accounts until Administrator Pogge-Weaver can get further information from Marsh and McLennan Companies. Motion carried unanimously.

11-05-13-06 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the health care savings account contributions being made quarterly rather than annually with the stipulation that it may be funded, earlier if a member has a health event, with approval from the Administrator. Motion carried unanimously.

Administrator Pogge-Weaver discussed with the board the position of Custodian which was offered to Duggan Regan. The County currently has a contract with Marsden Building Maintenance, LLC that would overlap with the hiring of a custodian but Administrator Pogge-Weaver feels that there is sufficient work for the overlap. The move from Marsdens to an in-house custodian will be cost neutral to the County.

11-05-13-07 Commissioner Klemm moved and Commissioner Rudningen seconded to approve the appointment of Duggan Regan to the position of Custodian, effective November 18, 2013. Motion carried unanimously.

11-05-13-08 Commissioner Rudningen moved and Commissioner Peterson seconded to confirm Commissioner Hendrickx as the primary and Commissioner Klemm as the alternative MCIT voting delegate. Motion carried unanimously.

11-05-13-09 Commissioner Peterson moved and Commissioner Rudningen seconded to confirm the County Commissioners, Environmental Services Director Scott Collins, and Highway Engineer Andy Sander as AMC voting delegates and to add Administrator Pogge-Weaver as the eighth voting delegate for Swift County. Motion carried.

Administrator Pogge-Weaver updated the board on the new hiring policy.

The board recessed for a five minute break.

11-05-13-10 Commissioner Rudningen moved and Commissioner Peterson seconded to open the Public Hearing on the amendment to the Swift County All-Hazard Mitigation Plan. Motion carried unanimously.

Benson City Manager Rob Wolfington asked the board to amend the City of Benson's portion of the Swift County Mitigation Plan to include in the mitigation strategy to bury the city's distribution lines in order to be successful and competitive in applying for a \$1 million grant.

11-05-13-11 Commissioner Peterson moved and Commissioner Rudningen seconded to approve an amendment to the City of Benson's portion of the Swift County All-Hazard Mitigation Plan. Motion carried unanimously.

11-05-13-12 Commissioner Hendrickx moved and Commissioner Peterson seconded to close the Public Hearing regarding the All-Hazard Mitigation Plan. Motion carried unanimously.

11-05-13-13 Commissioner Rudningen moved and Commissioner Peterson seconded to open the Public Hearing regarding the Solid Waste Assessment. Motion carried unanimously.

Administrator Pogge-Weaver proposed to the board to increase the solid waste assessment from \$35 to \$50 per parcel, to remove the eight unit cap for apartment buildings, and to move commercial properties to a sliding scale of \$50 for properties valued up to \$100,000, \$100 for properties valued between \$100,000 and \$500,000, and \$150 for properties valued over \$500,000 based on market value.

11-05-13-14 Commissioner Hendrickx moved and Commissioner Rudningen seconded to close the Public Hearing regarding the Solid Waste Assessment. Motion carried unanimously.

11-05-13-15 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the proposed increases to solid waste assessments effective January 1, 2014. Motion carried unanimously.

Director Collins asked the board to consider approving conditional use permit #4388 for Gerald Ostebauer and AT&T Mobility to add a fiber optic line to an existing cellular communications tower. The Planning and Zoning Commission approved of the permit and received no issues or complaints regarding the permit.

11-05-13-16 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve conditional use permit #4388. Motion carried unanimously.

Director Collins asked the board for approval for Glacial Plains to remove, stockpile, and spread the soil contaminated by the anhydrous ammonia spill on Highway 29.

11-05-13-17 Commissioner Klemm moved and Commissioner Peterson seconded to approve the removal, stockpiling, and spreading of contaminated soil due to EPA guidelines by Glacial Plains Cooperative due to the Highway 29 incident. Motion carried unanimously.

Director Collins also noted that there would be three conditional use applications coming up in the next few weeks and also that there is a vacancy to the Planning and Zoning Commission and they are looking for someone from the northwest corner of the county to fill the opening.

Engineer Andy Sander asked the board to consider approving the purchase of a Mack GU736 6x4 truck and plow equipment totaling \$198,440.85.

11-05-13-18 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the purchase of a Mack truck and plow equipment. Motion carried unanimously.

Engineer Sander also discussed with the board two letters he received regarding a possible bike trail project

from Milan to Appleton.

11-05-13-19 Commissioner Hendrickx moved and Commissioner Rudningen seconded to adjourn to a closed session pursuant to sections 179A.01 to 179A.25 to consider strategies for labor negotiations. Motion carried.

The regular meeting recessed to the closed session at 10:45 AM.

The regular meeting reconvened at 11:20 AM.

11-05-13-20 Commissioner Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried.

Meeting adjourned at 11:21 AM

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, County Administrator