

Notice & Agenda

Swift County Board of Commissioners

Tuesday, November 19, 2013

11:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
11:00 a.m.		Call to Order and Roll Call
11:01 a.m.		Approve Agenda
11:03 a.m.		Consent Agenda
	1-4	(1) Regular Session Minutes November 5, 2013
	5	(2) Executive Session Minutes November 5, 2013
	6-9	(3) Consider approving the 2013 Emergency Management Performance Grant Agreement in the amount of \$17,395.
	10	(4) Consider approval to stop offering owners and encumbrances search services as of Dec. 1, 2013
11:04 a.m.		Consider Approval of Commissioner warrants
11:05 a.m.		Commissioner and Board reports
11:20 a.m.		County Administrator report
11:25 a.m.		Citizens Comments
11:27 a.m.		Environmental Services Director Scott Collins
	11-13	Consider approval of Conditional Use Permit #4394 for Steven & Warren Svor for concrete processing including crushing stockpiling and reclamation.
	14-17	Consider approval of Conditional Use Permit #4397 for Jennie-O Turkey Store (Riverside) to rebuild an existing turkey confinement facility.
	18-20	Consider approval of Conditional Use Permit #4402 for Susan Benson for Concrete processing including crushing stockpiling and reclamation.
	21	Consider preliminary approval of the Swift County Comprehensive Solid Waste Management Plan
11:40 a.m.		County Engineer Andy Sander
	22-24	Consider approval of Mn/DOT Agreement 04095 for Project SP 076-617-011 Bridge No. 76542 (State Bridge Fund Allocation) 2013 Road Construction Projects Update
		Other Business
	26-27	Consider approval of \$102,698 from Board Discretionary to the City of Kerkhoven for the purchase of a new Ambulance.
		Closed session to consider strategy for labor negotiations
		Consider approving a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03)
		Closed session to consider strategy for labor negotiations
		Adjourn close session and return to open session
12:00 p.m.		Adjournment

Reminder: The December 3, 2013 Board Meeting will begin at 4:00 PM with the TNT hearing starting at 6:00 PM

SWIFT COUNTY BOARD MINUTES

November 5, 2013

Chairman Fox called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Auditor Kim Saterbak, County Attorney Robin Finke, Restorative Justice Coordinator Jacquie Larson, Payroll Officer/General Assistant Amanda Ness, and three guests.

11-05-13-01 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the agenda. Motion carried unanimously.

11-05-13-02 Commissioner Peterson moved and Commissioner Klemm seconded to approve the Consent Agenda which consisted of the Regular Session and Executive Session Board Meeting Minutes of October 15, 2013, acceptance of donations of \$5,000 from Burlington Northern–Santa Fe Railroad and \$500 from Agralite Round Up Funds for use by Restorative Justice in 2014, approval of appointments to the Swift County Extension Committee, and approval of appointments to the County Technology Committee. Motion carried unanimously.

The board reviewed the Commissioner and Auditor warrants and Administrator Pogge-Weaver requested to add a \$27,000 bill payable to Preferred One for our 2014 health insurance binder to the Commissioner warrants.

11-05-13-03 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Commissioner warrants as follows: Revenue: \$75,053.25; Solid Waste: \$54,795.78; Road and Bridge: \$768,692.06; Revolving Loan Fund: \$30,000.00; and Welfare and Human Services: \$83.58 which includes the following bills over \$2,000: Central Specialties Inc, \$258,151.57; Commerford Construction Inc, \$5,376.12; Contech Construction Products, \$3,726.20; Duininck Inc, \$294,937.96; John Deere Financial, \$8,007.65; Koehl Excavating, \$163,998.65; Lyle Signs Inc, \$31,705.75; Lyon County, \$3,161.14; Marsden Bldg Maintenance LLC, \$4,140.34; Midwest Boiler Repair Inc, \$2,500.00; Pflipsen Trucking LLC, \$11,671.68; Preferred One Insurance Company, \$27,000.00; Riley Brothers Companies, \$2,074.13; Swift County Parks and Drainage, \$12,118.00; Waste Management of Northern Minnesota, \$27,381.99; Wilcox Trust Account, \$30,000.00; Yellow Medicine County Jail, \$6,220.83; Ziegler Inc, \$3,747.80. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on the Chippewa River, Pioneerland Library, Drug Task Force, Hospital Finance, and the Hospital board. Commissioner Klemm reported on Prairie Lakes, DAC, Extension Committee, and the JPA health insurance meeting. Commissioner Peterson reported on the HRA. Commissioner Rudningen reported on the Extension Committee, the Negotiations Committee, and the flu shot clinic put on by Countryside Public Health. Commissioner Hendrickx reported on the Negotiations Committee, Planning and Zoning, and the Southern Prairie Executive Committee.

Administrator Pogge-Weaver updated the board on the shared engineer discussions with Yellow Medicine County, briefed the board on the courthouse staff's tour of the Todd County courthouse, explained the change in the SCBH business associates agreements, and gave an update on the department heads' roundtable session.

Liz Auch and Shelly Aalfs gave the board an update on Countryside Public Health and a presentation on informatics.

11-05-13-04 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the Memorandums of Understanding with LELS Local 10 and AFSCME Local 2538 related to adding a third plan to the health insurance the County offers. Motion carried unanimously.

11-05-13-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to table the approval of revisions to the county policy related to the health care savings arrangements and health care savings accounts until Administrator Pogge-Weaver can get further information from Marsh and McLennan Companies. Motion carried unanimously.

11-05-13-06 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the health care savings account contributions being made quarterly rather than annually with the stipulation that it may be funded, earlier if a member has a health event, with approval from the Administrator. Motion carried unanimously.

Administrator Pogge-Weaver discussed with the board the position of Custodian which was offered to Duggan Regan. The County currently has a contract with Marsden Building Maintenance, LLC that would overlap with the hiring of a custodian but Administrator Pogge-Weaver feels that there is sufficient work for the overlap. The move from Marsdens to an in-house custodian will be cost neutral to the County.

11-05-13-07 Commissioner Klemm moved and Commissioner Rudningen seconded to approve the appointment of Duggan Regan to the position of Custodian, effective November 18, 2013. Motion carried unanimously.

11-05-13-08 Commissioner Rudningen moved and Commissioner Peterson seconded to confirm Commissioner Hendrickx as the primary and Commissioner Klemm as the alternative MCIT voting delegate. Motion carried unanimously.

11-05-13-09 Commissioner Peterson moved and Commissioner Rudningen seconded to confirm the County Commissioners, Environmental Services Director Scott Collins, and Highway Engineer Andy Sander as AMC voting delegates and to add Administrator Pogge-Weaver as the eighth voting delegate for Swift County. Motion carried.

Administrator Pogge-Weaver updated the board on the new hiring policy.

The board recessed for a five minute break.

11-05-13-10 Commissioner Rudningen moved and Commissioner Peterson seconded to open the Public Hearing on the amendment to the Swift County All-Hazard Mitigation Plan. Motion carried unanimously.

Benson City Manager Rob Wolfington asked the board to amend the City of Benson's portion of the Swift County Mitigation Plan to include in the mitigation strategy to bury the city's distribution lines in order to be successful and competitive in applying for a \$1 million grant.

11-05-13-11 Commissioner Peterson moved and Commissioner Rudningen seconded to approve an amendment to the City of Benson's portion of the Swift County All-Hazard Mitigation Plan. Motion carried unanimously.

11-05-13-12 Commissioner Hendrickx moved and Commissioner Peterson seconded to close the Public Hearing regarding the All-Hazard Mitigation Plan. Motion carried unanimously.

11-05-13-13 Commissioner Rudningen moved and Commissioner Peterson seconded to open the Public Hearing regarding the Solid Waste Assessment. Motion carried unanimously.

Administrator Pogge-Weaver proposed to the board to increase the solid waste assessment from \$35 to \$50 per parcel, to remove the eight unit cap for apartment buildings, and to move commercial properties to a sliding scale of \$50 for properties valued up to \$100,000, \$100 for properties valued between \$100,000 and \$500,000, and \$150 for properties valued over \$500,000 based on market value.

11-05-13-14 Commissioner Hendrickx moved and Commissioner Rudningen seconded to close the Public Hearing regarding the Solid Waste Assessment. Motion carried unanimously.

11-05-13-15 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the proposed increases to solid waste assessments effective January 1, 2014. Motion carried unanimously.

Director Collins asked the board to consider approving conditional use permit #4388 for Gerald Ostebauer and AT&T Mobility to add a fiber optic line to an existing cellular communications tower. The Planning and Zoning Commission approved of the permit and received no issues or complaints regarding the permit.

11-05-13-16 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve conditional use permit #4388. Motion carried unanimously.

Director Collins asked the board for approval for Glacial Plains to remove, stockpile, and spread the soil contaminated by the anhydrous ammonia spill on Highway 29.

11-05-13-17 Commissioner Klemm moved and Commissioner Peterson seconded to approve the removal, stockpiling, and spreading of contaminated soil due to EPA guidelines by Glacial Plains Cooperative due to the Highway 29 incident. Motion carried unanimously.

Director Collins also noted that there would be three conditional use applications coming up in the next few weeks and also that there is a vacancy to the Planning and Zoning Commission and they are looking for someone from the northwest corner of the county to fill the opening.

Engineer Andy Sander asked the board to consider approving the purchase of a Mack GU736 6x4 truck and plow equipment totaling \$198,440.85.

11-05-13-18 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the purchase of a Mack truck and plow equipment. Motion carried unanimously.

Engineer Sander also discussed with the board two letters he received regarding a possible bike trail project

from Milan to Appleton.

11-05-13-19 Commissioner Hendrickx moved and Commissioner Rudningen seconded to adjourn to a closed session pursuant to sections 179A.01 to 179A.25 to consider strategies for labor negotiations. Motion carried.

The regular meeting recessed to the closed session at 10:45 AM.

The regular meeting reconvened at 11:20 AM.

11-05-13-20 Commissioner Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried.

Meeting adjourned at 11:21 AM

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, County Administrator

SWIFT COUNTY BOARD MINUTES
Record of Executive Session
November 5, 2013

Date convened: Tuesday, November 5, 2013

Time Convened: 10:45 AM

Time adjourned: 11:20 AM

Members Present: Commissioners Fox, Hendrickx, Klemm, Peterson, and Rudningen

Members Absent: None

Also Present: County Administrator Michel Pogge-Weaver and County Attorney Robin Finke

Purpose: To consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03)

Chairman Fox called the executive session to order at 10:45 AM with all members present as well as County Administrator Mike Pogge-Weaver and County Attorney Robin Finke. The Board reviewed the current contracts and discussed the upcoming labor negotiations.

The board took no actions at the meeting.

11-05-13-1-ExS Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn. Motion carried.

Executive Session adjourned at 11:20 AM

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, County Administrator



Request for Board Action

BOARD MEETING DATE:
November 19, 2013

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Emergency Management	REQUESTOR: Bill McGeary	REQUESTOR PHONE: 320-314-2153
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving the 2013 Emergency Management Performance Grant Agreement in the amount of \$17,395.	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: The Minnesota Department of Public Safety/Homeland Security and Emergency Management division has awarded Swift County a 2013 Emergency Management Performance Grant in the amount of \$17,395. In order to receive the grant funds, the County Board is required to approve a grant agreement with DPS.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? n/a	

Budget Information

FUNDING: Grant Funding

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

Board Action

Motions ___ J Fox ___ G Hendrickx ___ G Klemm ___ P Peterson ___ E Rudningen	
Action	Vote



Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St Paul, Minnesota 55101	Grant Program: Emergency Management Performance Grant 2013 Grant Agreement No.: A-EMPG-2013-SWIFTCO-00265
Grantee: Swift County 301 14th Street N., Box 288, Courthouse Benson, MN 56215	Grant Agreement Term: Effective Date: January 1, 2013 Expiration Date: December 31, 2013
Grantee’s Authorized Representative: William (Bill) McGeary, Emergency Management Director 301 14th Street N., Box 288, Courthouse Benson, MN 56215 Phone: 320-314-2153 Email: bill.mcgeary@co.swift.mn.us	Grant Agreement Amount: Original Agreement \$17,395.00 Matching Requirement \$17,395.00
State’s Authorized Representative: Ann Kuzj, Grants Specialist Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St Paul, Minnesota 55101 Phone: 651-201-7422 Email: Ann.Kuzj@state.mn.us	Federal Funding: CFDA 97.042 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:
Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Emergency Management Performance Grant 2013 Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 223, St Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the Emergency Management Performance Grant 2013 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-EMPG-2013-SWIFTCO-00265 / PO # 3000023336

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Emergency Management Performance Grant 2013

EXHIBIT A

Organization: Swift County

A-EMPG-2013-SWIFTCO-00265

Budget Summary

EMPG: 2013. EMPG			
Budget Category	Award	Match	
Planning			
Wages and Benefits	\$17,395.00	\$17,395.00	
Total	\$17,395.00	\$17,395.00	
Total	\$17,395.00	\$17,395.00	
Allocation	\$17,395.00	\$17,395.00	
Balance	\$0.00	\$0.00	



Request for Board Action

BOARD MEETING DATE:
November 19, 2013

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Land Records	REQUESTOR: Mary Amundson	REQUESTOR PHONE: 320-314-8367
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval to stop offering owners and encumbrances search services as of December 1, 2013	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Currently the Swift County Land Records Department completes owners and encumbrances (O&E) searched for banks and other lending institutions. This service is NOT a mandated and only approximately 22% of Minnesota counties are currently doing O&E and/or abstracting at the present time. With reduction in staff from 3 to 2 individuals in the Land Records department, there is simply not enough time to complete this work. In talking with area abstractors, we believe this work could be absorbed by private abstractors without any issues.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: This would result in the loss of \$10,000 to \$11,000 of revenue annually for the department

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

Board Action

Motions ___ J Fox ___ G Hendrickx ___ G Klemm ___ P Peterson ___ E Rudningen
Action Vote



Request for Board Action

BOARD MEETING DATE:
November 19, 2013

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of Conditional Use Permit #4394 for Steven & Warren Svor for concrete processing including crushing stockpiling and reclamation.	
AGENDA YOU ARE REQUESTING TIME ON: 11:27 a.m.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Concrete processing including crushing stockpiling and reclamation. Required Conditional Use Permit per subsection 4.3 Code of Ordinances, Agricultural District 2. Allowable use with Conditional Use Permit.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? n/a	

Budget Information

FUNDING: None

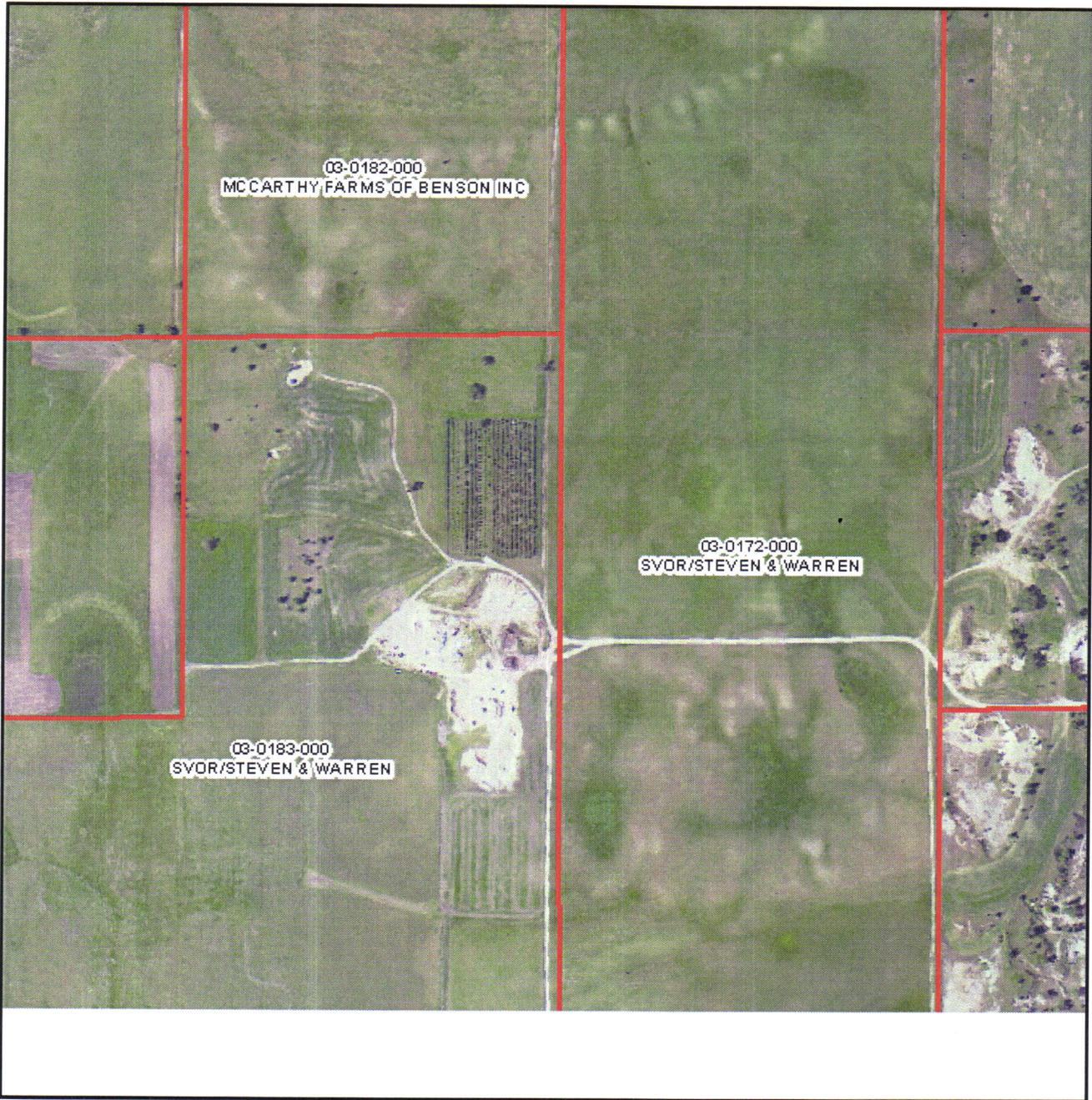
Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Review and consider
COMMENTS: n/a	COMMENTS: n/a

Board Action

Motions ___ J. Fox ___ G. Hendrickx ___ G. Klemm ___ P. Peterson ___ E. Rudningen	
Action	Vote

Map



Proposed Special Conditions
Steven & Warren Svor
Conditional Use Permit #4394

1. The permit holder shall comply with all applicable governmental laws, rules and regulations as they may apply to the project.
2. All complaints, problems or concerns regarding public health, safety and welfare must be addressed by applicant's personnel within 72 hours of presentation of the complaint. Copies of all complaints and responses addressed to them shall be submitted to Swift County Environmental Services.
3. No concrete, stock, etc. shall be located less than 100 feet from the centerline of a road or 75 feet from the right-of-way line, whichever is greater.
4. Drainage in the area cannot be disturbed.
5. Compliance with the preceding conditions shall be the responsibility of the property owner. Failure to comply with these conditions shall be cause for revoking this permit until conditions are corrected.
6. All plans regarding approaches, access roads, as well as traffic control must be submitted to the township chairman and the Swift County Highway Engineer. Road setbacks and maintenance plans must also be submitted to the Swift County Highway Engineer.
7. Roads that are damaged due the activities will be repaired by the owner or operator to their pre-existing condition.
8. An operator's permit will be required for each year of operation.
9. Granting of the conditional use-permit shall be for the plans submitted with the initial application only.
10. This Conditional Use Permit #4394 shall expire one year from the date of issuance if the permit is not utilized.
11. Violation of any of the above stated conditions may result in revocation of the conditional use permit.



Request for Board Action

BOARD MEETING DATE:
November 19, 2013

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of Conditional Use Permit #4397 for Jennie-O Turkey Store (Riverside) to rebuild an existing turkey confinement facility.	
AGENDA YOU ARE REQUESTING TIME ON: 11:27 a.m.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Storm damage and rebuilding. Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I. Allowable use with Conditional Use Permit.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? n/a	

Budget Information

FUNDING: None

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Review and consider
COMMENTS: n/a	COMMENTS: n/a

Board Action

Motions ___ J. Fox ___ G. Hendrickx ___ G. Klemm ___ P. Peterson ___ E. Rudningen
Action Vote



Attachment to Application for Conditional Use Permit
Swift County, Minnesota

Riverside

The focus of our Swift Falls area project is to replace older facilities with new ones, repair or replace buildings lost or damaged in the storm. Upgrade older facilities and configure our farms so they are all similar in size and production capacity. This will further improve building utilization by reducing down time and enhance performance due to more uniform facilities and more consistent production schedules.

Riverside farm is currently permitted as a Heavy Tom brooding and growing facility and the change to a Hen farm is needed to balance our market schedule.

This existing site is permitted for three total confinement grower barns housing 35,400 turkeys (637 animal units), and one total confinement brood barn housing 24,300 turkeys (122 animal units) for a total of 759 animal units. We are proposing to house 38,500 turkey (693 animal units) in two barns over 5 pounds. Plus, 52,140 turkeys (261 animal units) in two barns, under 5 pounds. Total animal units for the site will be 954.

One existing 72'x202' barn will need minor roof repair no change in use. One 72'x356' will be shortened to 232', repair roof damage and convert to a brood facility. One 60'x512' will be rebuilt due to a total loss from storm damage. One 64'x480' was a total loss due to storm damage it will be rebuilt as a 60'x448'.

Construction will commence this fall.

Jennie-O Turkey Store, Inc.

2505 Willmar Avenue SW Willmar, MN 56201 (320) 235-2622

Riverside

Local time: 11:09 AM



Proposed Special Conditions
Jennie-O Turkey Store - Riverside
Conditional Use Permit #4397

1. The permit holder shall comply with all applicable governmental laws, rules and regulations as they may apply to the project.
2. Applicant's personnel must address all complaints, problems or concerns regarding public health, safety and welfare within 72 hours of presentation of the complaint. Copies of all complaints and responses addressed to them shall be submitted to Swift County Environmental Services.
3. Granting of the conditional use-permit shall be for the plans submitted with the initial application only.
4. All plans regarding approaches and access roads, as well as traffic control must be submitted to the township chairman.
5. Dead animals shall be disposed of in a manner consistent with the Minnesota Board of Animal Health and the Minnesota Pollution Control Agency (MPCA) requirements.
6. The permit holder shall allow the Zoning Administrator or MPCA staff to inspect the site whenever necessary. However, the Zoning Administrator shall provide a 24-hour notice in advance of any inspection that involves accessing the buildings in which the animals are confined.
7. A Construction Short-Form Permit #CSF 2011-0915 issued from Swift County Environmental Services must be obtained.
8. An animal manure plan must be completed.
9. That a Good Neighbor Policy be in effect. Prior to spreading, the residents of dwellings within $\frac{3}{4}$ mile of agitation and spreading sited would be contacted to determine if they have any special events planned which may be affected by the spreading. If possible, another location or time would be chosen. Neighbors are encouraged to contact the applicant with any scheduled events in advance so as to help them plan manure application.
10. Reasonable measures will be taken to minimize offensive odor, fumes, dust and noise so that none of these will constitute a public nuisance.
11. This Conditional Use Permit #4397 shall expire one year from the date of issuance if the permit is not utilized.
12. Violation of any of the above stated conditions may result in revocation of the conditional use permit.



Request for Board Action

BOARD MEETING DATE:
November 19, 2013

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of Conditional Use Permit #4402 for Susan Benson for Concrete processing including crushing stockpiling and reclamation.	
AGENDA YOU ARE REQUESTING TIME ON: 11:27 a.m.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Concrete processing including crushing stockpiling and reclamation. Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I. Allowable use with Conditional Use Permit.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? n/a	

Budget Information

FUNDING: None

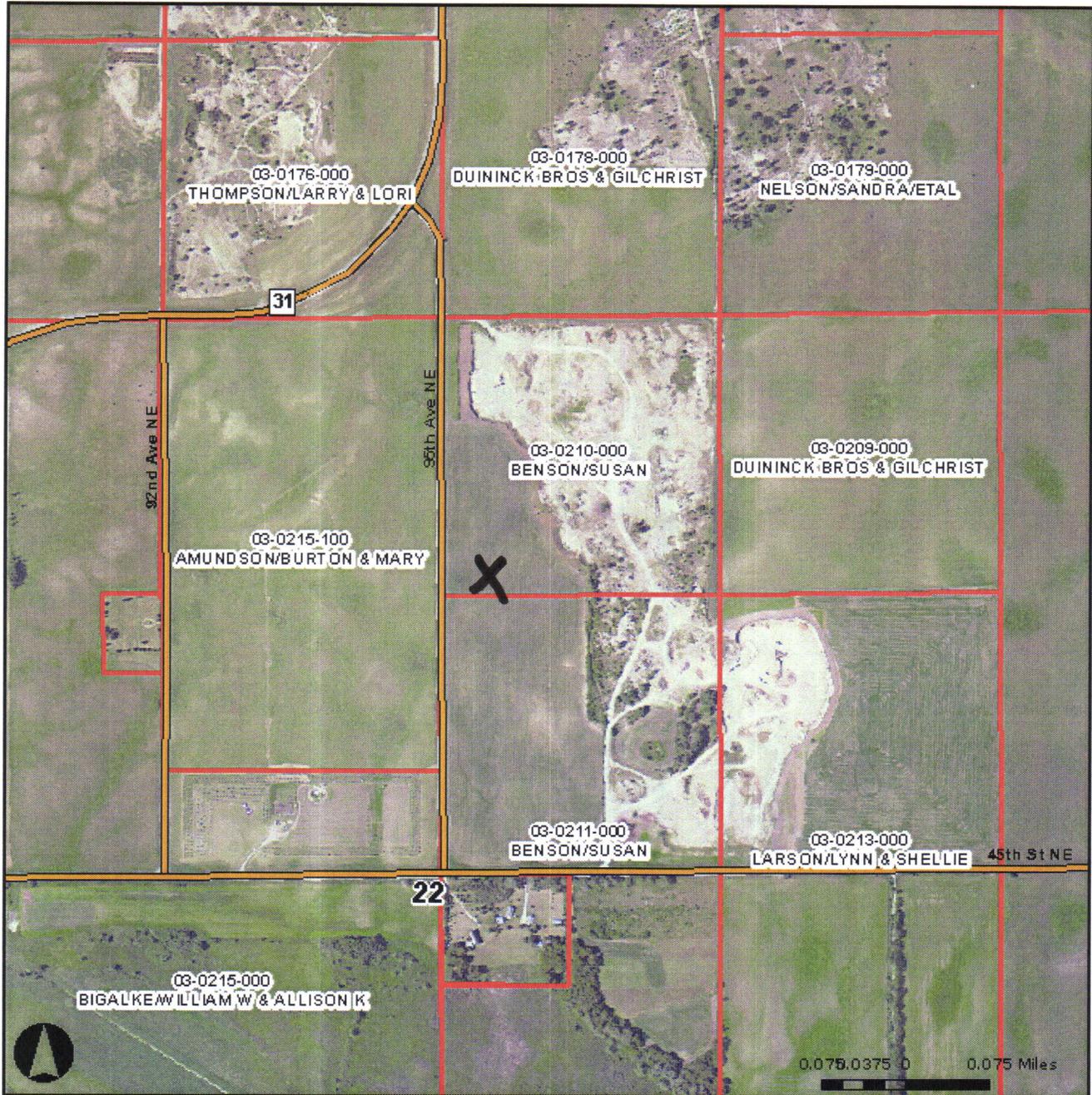
Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Review and consider
COMMENTS: n/a	COMMENTS: n/a

Board Action

Motions ___ J. Fox ___ G. Hendrickx ___ G. Klemm ___ P. Peterson ___ E. Rudningen	
Action	Vote

Map



Section Labels

Roads

- Alley
- CSAH
- City
- County

Roads (continued)

- State
- Township
- US

Railroad

- Railroad

Parcels

- Parcels

Lakes

- Lakes

MunicipalBoundaries

- MunicipalBoundaries

2010 FSA

- Red: Band_1
- Green: Band_2
- Blue: Band_3

Proposed Special Conditions
Susan Benson
Conditional Use Permit #4402

1. The permit holder shall comply with all applicable governmental laws, rules and regulations as they may apply to the project.
2. All complaints, problems or concerns regarding public health, safety and welfare must be addressed by applicant's personnel within 72 hours of presentation of the complaint. Copies of all complaints and responses addressed to them shall be submitted to Swift County Environmental Services.
3. No concrete, stock, etc. shall be located less than 100 feet from the centerline of a road or 75 feet from the right-of-way line, whichever is greater.
4. Drainage in the area cannot be disturbed.
5. Compliance with the preceding conditions shall be the responsibility of the property owner. Failure to comply with these conditions shall be cause for revoking this permit until conditions are corrected.
6. All plans regarding approaches, access roads, as well as traffic control must be submitted to the township chairman and the Swift County Highway Engineer. Road setbacks and maintenance plans must also be submitted to the Swift County Highway Engineer.
7. Roads that are damaged due the activities will be repaired by the owner or operator to their pre-existing condition.
8. An operator's permit will be required for each year of operation.
9. Granting of the conditional use-permit shall be for the plans submitted with the initial application only.
10. This Conditional Use Permit #4402 shall expire one year from the date of issuance if the permit is not utilized.
11. Violation of any of the above stated conditions may result in revocation of the conditional use permit.



Request for Board Action

BOARD MEETING DATE:
November 19, 2013

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Swift County Comprehensive Solid Waste Management Plan	
AGENDA YOU ARE REQUESTING TIME ON: 11:27 a.m.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: This plan contains the solid waste data analysis and solid waste policies, which will guide the development of solid waste programs, within the county for the next ten years.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Not yet reviewed	RECOMMENDATIONS: Review and take an action
COMMENTS: n/a	COMMENTS: n/a

Board Action

Motions ___ J. Fox ___ G. Hendrickx ___ G. Klemm ___ P. Peterson ___ E. Rudningen	
Action	Vote



Request for Board Action

BOARD MEETING DATE:
November 19, 2013

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval Mn/DOT Agreement 04095 for Project SP 076-617-011 Bridge No. 76542	
AGENDA YOU ARE REQUESTING TIME ON: 11:40 a.m.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Agreement is to receive Bridge Bonding monies.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? See above	

Budget Information

FUNDING: County

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Will review before final execution	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

Board Action

Motions ___ J Fox ___ G Hendrickx ___ G Klemm ___ P Peterson ___ E Rudningen	
Action	Vote

LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP)
GRANT AGREEMENT

This Agreement between the Minnesota Department of Transportation (“MnDOT”) and the Grantee named below is made pursuant to Minnesota Statutes Section 174.50. The provisions in that section and the Exhibits attached hereto and incorporated by reference constitute this Agreement and the persons signing below agree to fully comply with all of the requirements of this Agreement.

1. Effective date of this Agreement: November 19th, 20 13
2. Public Entity (Grantee) name, address and contact person:

Swift County Highway Department
1635 Hoban Avenue
P.O. Box 241
Benson Minnesota 56215
 Contact: **Andrew C. Sander, County Engineer**

3. Project(s):

Name of Project (See Exhibit C for location)	Amount of LBRP Funds	Amount of Required Matching Funds	Completion Date
S.P. 076-617-011	\$271,931.06	0	December, 2015

4. Total Amount of LBRP Grant for all projects under this Agreement:
\$ 271,931.06
5. The following Exhibits for each project are attached and incorporated by reference as part of this Agreement:

Exhibit A	Completed Sources and Uses of Funds Schedule
Exhibit B	Project Completion Schedule
Exhibit C	Bond Financed Property Certification
Exhibit D	Grant Application
Exhibit E	Grantee Resolution Approving Grant Agreement
Exhibit F	General Terms and Conditions

6. Additional requirements, if any:

7. Any modification of this Agreement must be in writing and signed by both parties.

(The remaining portion of this page was intentionally left blank.)

EXHIBIT A

SOURCES AND USES OF FUNDS SCHEDULE

(Complete a different schedule for each project. For the first project label it A-1; for the second project label it A-2; etc.)

SOURCES OF FUNDS		USES OF FUNDS	
Entity Supplying Funds	Amount	Expenses	Amount
State Funds:		Items Paid for with LBRP	
LBRP Grant	\$ 271,931.06	Grant Funds:	
Other:		Bridge Replacement	\$ 271,931.06
State Aid	\$ 465,694.75		\$
Federal	\$ 1,087,724.24		\$
	\$		\$
Subtotal	\$1,825,350.05	Subtotal	\$
Public Entity Funds:		Items paid for with Non-LBRP Grant Funds:	
Matching Funds	\$	Bridge Replacement/ Approach Grading	\$1,553,418.99
Other:			\$
	\$		\$
	\$		\$
Subtotal	\$	Subtotal	\$
TOTAL FUNDS	\$1,825,350.05	TOTAL PROJECT COSTS	\$1,825,350.05



Request for Board Action

BOARD MEETING DATE:
November 19, 2013

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of \$102,698 from Board Discretionary to the City of Kerkhoven for the purchase of a new Ambulance.	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Once every three years the County contributes funds toward the purchase of a new Ambulance rotating between Appleton, Benson, and Kerkhoven. 2013 is the year for an Ambulance purchase and it is Kerkhoven's turn in the rotation. Kerkhoven has made the purchase and are new requesting reimbursement. Based on the formula that was established by the County, Kerkhoven can be reimbursed a total not to exceed \$102,698 for this purchase.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: This expense was not included in the 2013 budget and will need to come from reserves.

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Review and take an action
COMMENTS: n/a	COMMENTS: None

Board Action

Motions ___ J Fox ___ G Hendrickx ___ G Klemm ___ P Peterson ___ E Rudningen	
Action	Vote

November 15, 2013

Swift County Board of Commissioners
Benson, MN

Kerkhoven Ambulance
PO BOX 374
Kerkhoven, MN 56252

County Commissioners,

The Kerkhoven Ambulance is a volunteer organization dedicated to providing quality pre-hospital care to residents of the east end of Swift County. In an effort to maintain, and improve on the services we provide to our residents, we have purchased a 2013 Road Rescue Ambulance.

On behalf of the members of the Kerkhoven Ambulance, I would like to request the funds set aside by the County Board for the purchase of this new Ambulance. Our organization sincerely appreciates the foresight and concern for the citizens of Swift County that is evident in these funds being available to us.

Additional information including a copy of Bill of Sale, as well as Paid invoice will be available at the November 19th meeting of the Board of Commissioners.

Thank you for your time in this matter.

Sincerely,

Eric Rudningen
Kerkhoven Ambulance Director