

SWIFT COUNTY BOARD MINUTES

December 15, 2015

Chairman Peter Peterson called the meeting to order at 11:00 AM with all present. Also in attendance were County Administrator Mike Pogge-Weaver, County Attorney Danielle Olson, County Auditor Kim Saterbak, Liz Auch and Katrina Henry from Countryside Public Health, Carrie Chamberlain, and Amanda Ness.

Chairman Peter Peterson asked if there were any changes to the agenda. Administrator Pogge-Weaver requested the addition of an HRA loan request under the Consent Agenda, John Holtz and bid revisions for the dispatch center prior to Other Business, and a resolution regarding restricted funds after the HRA Levy and Budget.

12-15-15-01 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the agenda with the changes noted. Motion carried unanimously.

12-15-15-02 Commissioner Hendrickx moved and Commissioner Edward Pederson seconded to approve the Consent Agenda which consisted of: (1) Minutes from the December 1, 2015 Regular Meeting, and (2) Approval of a Special Assessment on property located at 700 10th St N, Benson. Motion carried unanimously.

12-15-15-03 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue: \$74,215.78; Solid Waste: \$14,808.15; Road and Bridge: \$14,943.99; Revolving Loan Fund: \$36,280.79; County Ditches: \$17,872.89; Upper Minnesota Watershed: \$5,747.45; Region 6 West Agency: \$27,432.06; and Townships & Cities Agency: \$2,322,770.66 which includes the following bills over \$2,000: Alliance Pipeline, \$18,687.70; Barry Bouwman, \$9,000.00; Commerford Construction Inc., \$7,629.98; Computer Professionals Unlimited Inc., \$5,384.24; Goff Public, \$5,193.21; K & K Tiling Inc., \$3,347.10; Kandiyohi County Sheriff's Dept., \$7,345.00; Kerkhoven Banner, \$2,983.85; Morris Sand and Gravel Inc., \$4,879.00; Pflipsen Trucking LLC, \$12,199.46; Ron Ringquist, \$2,362.15; Rinke Noonan, \$2,238.50; Swift County HRA, \$19,382.17; Swift County RDA, \$36,280.79; Appleton Township Treasurer, \$36,134.39; Benson Township Treasurer, \$21,549.52; Camp Lake Township Treasurer, \$28,527.92; Cashel Township Treasurer, \$41,633.85; City of Appleton Treasurer, \$633,983.75; City of Benson Treasurer, \$674,232.39; City of Clontarf Treasurer, \$31,498.83; City of Danvers Treasurer, \$30,405.21; City of DeGraff Treasurer, \$9,555.29; City of Holloway Treasurer, \$86,945.23; City of Kerkhoven Treasurer, \$113,918.73; City of Murdock Treasurer, \$54,763.22; Clontarf Township Treasurer, \$32,000.36; Dublin Township Treasurer, \$42,137.63; Edison Township Treasurer, \$23,608.95; Fairfield Township Treasurer, \$21,764.34; Hayes Township Treasurer, \$39,741.70; Hegbert Township Treasurer, \$28,426.40; Kerkhoven Township Treasurer, \$32,765.90; Kildare Township Treasurer, \$39,122.42; Marysland Township Treasurer, \$24,069.97; Moyer Township Treasurer, \$23,456.31; Pillsbury Township Treasurer, \$38,862.07; Shible Township Treasurer, \$18,932.69; Six Mile Grove Township Treasurer, \$25,463.74; Swenoda Township Treasurer, \$44,503.87; Tara Township Treasurer, \$32,509.96; Torning Township Treasurer, \$30,987.06; West Bank Township Treasurer, \$46,916.04; Upper MN River Watershed District, \$5,747.45; Upper MN Valley RDC, \$27,432.06; and Wold Architects & Engineers, \$3,879.03. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Edward Pederson reported on RDA Loan Committee and Building Committee. Commissioner Rudningen reported on the AMC Conference and the Well-Being Committee. Commissioner Hendrickx reported on 6W Corrections, Transportation Meeting, AMC Conference, Woodland Centers, AMC Executive Committee, and Revolving Loan Fund. Chairman Pete Peterson reported on 6W Corrections, AMC Conference, HRA, Countryside Public Health, and Transportation Meeting. Commissioner Fox reported on Woodland Centers, Restorative Practices,

Pomme de Terre River, and Revolving Loan Fund.

Administrator Pogge-Weaver updated the board on the AMC Conference, the Wold Space Study, and Bonding.

Chairman Peterson asked for citizen's comments. There were none.

The Swift County 4-H Aquatic Robotics Team presented their progress and goals to the board.

12-15-15-04 Commissioner Rudningen moved and Commissioner Fox seconded to open the Public Hearing on revisions to the County Tobacco Ordinance. Motion carried unanimously.

Countryside Public Health's Katrina Henry and Liz Auch presented possible revisions to the County Tobacco Ordinance.

Carrie Chamberlain asked for clarification on some of the revisions.

12-15-15-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to continue to the Public Hearing on revisions to the County Tobacco Ordinance to the January 5, 2016 Board Meeting. Motion carried unanimously.

County Auditor Kim Saterbak requested approval of payment to Alliance Pipeline L.P. based on revised assessment for taxes payable year 2014.

12-15-15-06 Commissioner Hendrickx moved and Commissioner Fox seconded to approve payment to Alliance Pipeline L.P. Motion carried unanimously.

Sheriff John Holtz and CCO Supervisor Tracy Koosman requested approval of bid revisions adding \$14,500 to the original bid of \$78,000 for a project total of \$92,500.

12-15-15-07 Commissioner Fox moved and Commissioner Rudningen seconded to approve the bid revisions. Motion carried unanimously.

12-15-15-08 Commissioner Rudningen moved and Commissioner Fox seconded to approve the second reading and final adoption of an Ordinance relating to heliport safety zoning ordinance for Benson Heliport. Motion carried unanimously.

SUMMARY OF AN ORDINANCE PROVIDING FOR THE HELIPORT SAFETY FOR BENSON HELIPORT.

The Ordinance, referred to as the "Heliport Safety Ordinance for Benson Heliport" provides for the safety and general welfare of the County of Swift by regulating the heliport safety zone for the Benson Heliport.

A PRINTED COPY OF THE ENTIRE ORDINANCE IS AVAILABLE AT THE OFFICE OF SWIFT COUNTY ADMINISTRATOR, SWIFT COUNTY COURTHOUSE, 301 14th STREET, BENSON, MINNESOTA. NORMAL OFFICE HOURS ARE MONDAY THROUGH FRIDAY 8:00 AM TO 4:30 PM.

Administrator Pogge-Weaver discussed the additional funds in the budget for technology improvements at Human Services and a reduction of \$19,000 due to GIS base mapping project savings lowering the overall levy from 4.5% to 4.3%.

12-15-15-09 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve setting the 2016 levy and final budget for Swift County with the following fund breakdown: Revenue, \$5,146,253; Road and Bridge, \$1,905,027; Human Services, \$2,786,576; Library, \$124,087; and Solid Waste, \$0 for a final gross levy of \$9,961,943. Motion carried unanimously.

12-15-15-10 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the 2016 levy and final budget for the RDA of \$87,000. Motion carried unanimously.

12-15-15-11 Commissioner Fox moved and Commissioner Edward Pederson seconded to approve the 2016 levy and final budget for the HRA of \$145,000. Motion carried unanimously.

Administrator Pogge-Weaver presented a resolution regarding unrealized expenses of \$63,500 in the 2015 budget being committed for the 2016 fiscal year for the parcel GIS project.

12-15-15-12 Commissioner Rudningen moved and Commissioner Fox seconded to approve the resolution. Motion carried unanimously.

Administrator Pogge-Weaver further presented a resolution setting Swift County Board of Commissioners Salaries at a 1.5% increase over 2015 or \$19,325 for Commissioners and \$19,825 for the Board Chair and leaving the Schedule of Per Diems at the 2015 rate of \$70.00 per meeting.

12-15-15-13 Commissioner Rudningen moved and Commissioner Hendrickx seconded to set the 2016 Commissioner Salaries and Schedule of Per Diem as presented. Motion carried unanimously.

Administrator Pogge-Weaver presented the board with the 2015 board committee assignments to be set at the January 5th board meeting for 2016.

Administrator Pogge-Weaver requested that a strategic plan update meeting with all groups be held on January 19, 2016 from 1:00-2:00 PM.

12-15-15-14 Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

The meeting adjourned at 12:21 PM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board