

SWIFT COUNTY BOARD MINUTES

December 31, 2013

Chairman Fox called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Attorney Robin Finke, County Auditor Kim Saterbak, and Payroll Officer/General Assistant Amanda Ness.

Administrator Pogge-Weaver noted an addition to other business for an MOU related to health insurance for Local 2538 Swift County Human Services, Minnesota Council 65, AFSCME.

12-31-13-01 Commissioner Klemm moved and Commissioner Peterson seconded to approve the agenda with additions. Motion carried unanimously.

12-31-13-02 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of the Regular Board Meeting Minutes of December 17, 2013, approval of 2014 budget revisions, approval of a credit card through Co-op Credit Union of Montevideo with an aggregate limit of \$60,000, approval of an MOU related to severance payouts for Local 2538 Swift County Human Services, Minnesota Council 65, AFSCME. Motion carried unanimously.

12-31-13-03 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Commissioner warrants as follows: Revenue: \$82,318.48; Solid Waste: \$10,079.09; Road and Bridge: \$19,303.77; County Ditches: \$82,072.95; and Townships and Cities Agency: \$21,639.12 which includes the following bills over \$2,000: Alternative Micrographics, \$3,992.16; Ascheman Oil, \$3,235.50; City of Benson, \$9,000.00; Commerford Construction, \$3,286.06; Dooley Petroleum, \$3,214.34; Hewlett-Packard Company, \$2,325.10; Overholser Properties LLC, \$3,250.00; Pro Action Safety & Sales, \$2,133.74; Soil Conservation Office, \$11,250.00; Swift County Treasurer, \$75,978.39; Treasurer, City of Appleton, \$21,619.75; University of Minnesota, \$14,368.56; Upper MN Valley RDC, \$6,168.50; Us Autoforce, \$2,005.82; Waste Management of Northern Minnesota, \$7,818.15; West Payment Center, \$2,871.27; Yellow Medicine County Jail, \$4,862.11; and Ziegler Inc, \$3,904.20. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on Southern Prairie, hospital finance, and the hospital board. Commissioner Klemm reported on Prairie Lakes and the safety committee. Commissioner Peterson reported on Countryside Public Health. Commissioner Rudningen reported on the AFSCME negotiations. Commissioner Hendrickx reported on Southern Prairie, AFSCME negotiations, and the RDC executive board meeting.

The Union Negotiations Committee is recommending approval of the policy changes and 2014-2016 wages for the non-union group which includes a change to paid time off for new hires and option for existing employees, a participatory county wellness program, a pro-rated withdrawal from severance pay for the VEBA and HSA contributions made in January for employees leaving mid-year, a change to the wording regarding health savings accounts due to the change in plans and to add the HSA plan, revisions to the disability insurance due to past changes, changing the bereavement period from three consecutive days to three days to be used within seven calendar days, increasing the probation period from six months to one year, adding wording to allow for the non-union group's life insurance increase to \$30,000, and COLA increases of 1.5% in 2014, .5% increases to steps one through five in 2015, and 1.5% in 2016.

12-31-13-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the policy changes and 2014-2016 non-union group wages. Motion carried unanimously.

Administrator Pogge-Weaver is working on a 2014 Work Plan to be distributed to the board to keep them updated on a quarterly basis. This will include input from the department heads as well.

Administrator Pogge-Weaver brought an MOU to the board from the Human Services Unit regarding the calculation of the employee portion of health insurance. Historic calculations were not being done according to the policy, which affected one employee in the county by increasing her monthly amount by about \$250. Due to the timing not allowing her to switch to her spouse's plan the Administrator is recommending the board approve of using historical calculations for 2014 and in 2015 and going forward using the corrected method of calculation. The bargaining unit has also agreed to this.

12-31-13-05 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the MOU related to health insurance for Local 2538 Swift County Human Services, Minnesota Council 65, AFSCME. Motion carried unanimously.

12-31-13-06 Commissioner Hendrickx moved and Commissioner Klemm seconded to adjourn to a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03). Motion carried.

The regular meeting recessed to the closed session at 9:34 AM.

The regular meeting reconvened to regular session at 9:47 AM.

Meeting adjourned at 9:47 AM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, County Administrator