

## **SWIFT COUNTY BOARD MINUTES**

### **December 31, 2015**

Chairman Peterson called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Attorney Danielle Olson, County Auditor Kim Saterbak, and County Engineer Andy Sander.

An addition was made to the agenda to include two resolutions accepting and making final payments on two highway projects.

**12-31-15-01** Commissioner Fox moved and Commissioner Rudningen seconded to approve the consent agenda with the noted addition and correction. Motion carried unanimously.

**12-31-15-02** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the December 15, 2015 Meeting and (2) Approval of the required IV-D Cooperative Agreement, (3) Approval for final acceptance and final payment for state aid project 076-598-001, 076-599-055, and 076-599-058 competed by Riley Bros. Const., Inc. and (4) Approval for final acceptance and final payment for state aid project 076-620-022 competed by Central Specialties, Inc.

Board and Committee Reports were given as follows: Chairman P. Peterson reported on Prairie Five Community Action and the County Space Study Work. Commissioner Fox reported on SCBH, JD 9, and Chippewa River Watershed. Commissioner E. Pederson reported on JD 19, the County Space Study Work, RDA, SCSWCD, and DAC. Commissioner Rudningen reported on Prairie Lakes Youth, Radio Board, and Glacial Ridge Trail Scenic Byway. Commissioner Hendrickx reported on SPCC, and the State Prison Population Task Force Meeting.

Administrator Pogge-Weaver reported on the County Building Study, Human Services Cost Report Meeting, Hospital Meeting, and DAC agreement.

**12-31-15-03** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the Commissioner warrants as follows: Revenue: \$96,714.79; Road and Bridge: \$10,255.58; Solid Waste: \$24,740.04; Welfare & Family Services: \$83.58; and County Ditches Fund: \$6,766.53 which includes the following bills over \$2,000: Anoka County Human Services \$2,000.00; Countryside Public Health \$2,127.90; Federated Telephone Coop \$3,800.00; Johnson Feed Inc. \$2,125.00; K&K Tiling Inc. \$2,296.50; Life Insurance Co of N. America \$5,343.81; Krystal Lynne \$2,475.00; Marco \$2,573.51; Maximus Inc. \$3,350.00; Minnesota Life \$2,811.57; Morris Electronics \$5,513.46; Northern Lights Trail Snowmobile Club \$18,711.00; University of Minnesota \$16,882.50; K. VanHeuveln Inc. \$2,304.29; Waste Management of Northern Minnesota \$20,663.90; West Payment Center \$3,454.86; and Yellow Medicine County Jail \$3,465.97. Motion carried unanimously.

County Engineer Andy Sander discussed the County Highway System with the board.

**12-31-15-04** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the 2016 cost of living adjustment for non-union wage table. Motion carried unanimously.

Administrator Pogge-Weaver reviewed and discussed the 2016 Work Plan with the board. It was requested the Administrator Pogge-Weaver expand the work plan to add time for the space study, highway road planning, spring legislative updates, and progress update in July on the HRA building demolition work.

**12-31-15-05** Commissioner Fox moved and Commissioner Rudningen seconded to move to closed session to evaluate the performance of an individual who is subject to its authority pursuant to Minnesota Statutes, Section 13D.05, subdivision 3 for a scheduled annual performance review of County Administrator Michel Pogge-Weaver. Motion carried unanimously.

The regular session recessed to closed session at 10:15 AM.

The meeting reconvened to regular session at 10:42 AM.

It was noted by the Chair that Administrator Pogge-Weaver had a favorable performance review in the closed session.

**12-31-15-06** Commissioner Hendrickx moved a resolution and Commissioner Fox seconded to approve increasing the Administrator's salary by 1.5% on January 1, 2016, in line with the non-union group, and moving the Administrator 1 step on his anniversary date of February 11, 2016 as specified in the resolution. Motion carried unanimously.

**12-31-15-07** Commissioner Rudningen moved and Commissioner Fox seconded approving a step increase for Amanda Ness as of January 10, 2016. Motion carried unanimously.

**12-31-15-08** Commissioner Rudningen moved and Commissioner Hendrickx to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:46 AM.

WITNESSED:

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Peter Peterson, Chair

ATTEST:

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Michel Pogge-Weaver, Clerk of the Board