



SWIFT COUNTY APPROACH REQUEST FORM

Requests for approaches will be granted under the following process
for county installation:

- Fill out an approach request form and either hand deliver or mail to :

Swift County Highway Department
Attn: County Engineer
P.O. Box 241
Benson, MN 56215

- Include either a Plat Map or County Map Showing the location of the proposed approach.
- Place a 4' stake, either flagged or painted, at the center of where you would like the approach to be built so that it can be located.
- The applicant will receive will receive either approval or denial of the application in the mail.
- If the application is approved, a \$550 permit fee, plus the cost of any pipe, bands or end sections that will be required.
- If an applicant chooses to construct, widen, or move an approach by themselves, a permit application must still be approved. A permit fee of \$100 is required to be paid prior to starting of the work and all work needs to be completed within 60 days of the application. Once the work has been completed including reseeding of all disturbed R/W areas with grass, final inspection will be conducted by Swift County Highway Department personnel.
- All culverts installed within County R/W shall be approved by the County Engineer prior to installation.

SWIFT COUNTY APPROACH REQUEST FORM

Date the Fee was paid: _____

Name: _____ Date: _____

Address: _____

Telephone # Work: _____ Home: _____ Cell: _____

Property Owner's Name: _____

Applicant's Signature: _____

County Road #: _____ Twp. Name: _____ Section #: _____

Distance from existing approaches on the same side of the road: _____

Detailed Location: _____

Reason for the approach: _____

When is the approach installation needed: _____

OFFICE USE

Date: _____

Approved: _____

Denied: _____

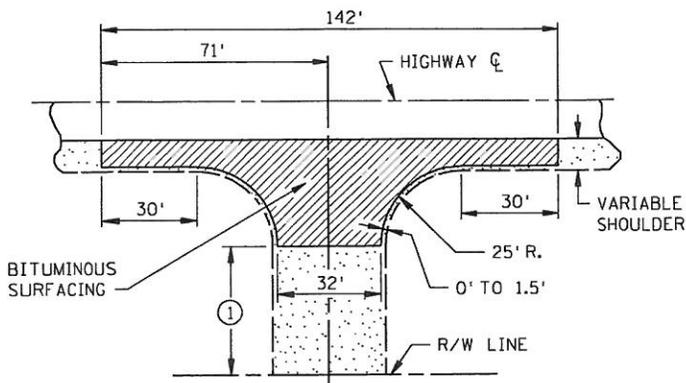
Remarks: _____

Signed: _____

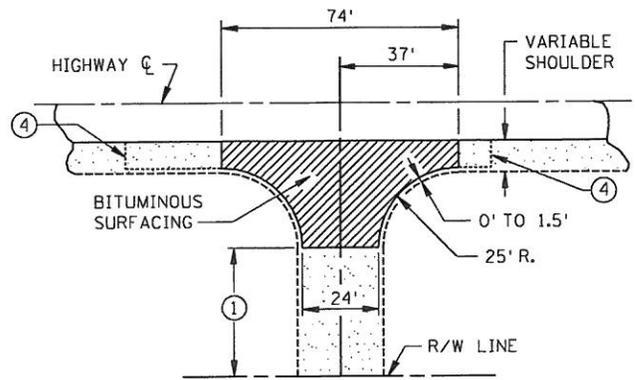
GENERAL REQUIREMENTS

1. No work under this application is to be started until application is approved and the permit issued.
 2. Where work on traveled roadway is necessary, traffic must be protected, and flags, flares and proper barricades must be placed in accordance with the standards of the Minnesota Department of Transportation.
 3. No foreign material such as dirt, gravel or bituminous material shall be left or deposited on the road during construction of driveway or installation of drainage facilities.
 4. Roadside must be cleaned up after work is completed.
 5. After driveway construction is completed, the permittee shall notify the County Engineer's Office (#320-842-5251) that the work has been completed and is ready for final inspection and approval by the Swift County Highway Department.
 6. No changes or alterations in entrances may be made at any time without written permission from the Swift County Highway Department.
 7. Driveway fill slopes shall be constructed at a minimum of 4:1 (4' horizontal to 1' vertical) where existing roadside slopes are 4:1 or better and shall be hand finished and seeded.
 8. Driveways shall be constructed as to slope down and away from the shoulder line of the County Highway or County State Aid Highway for a distance of at least 15 feet with a fall of at least 3 inches.
 9. All disturbed areas shall be fine graded, topsoiled and seeded.
 10. Surface width of the entrance shall be a minimum of 18 feet maximum of 40 feet.
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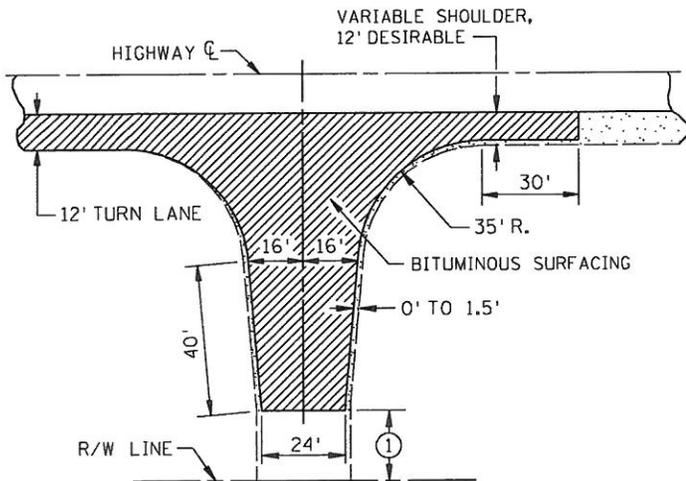
SPECIAL PROVISIONS:



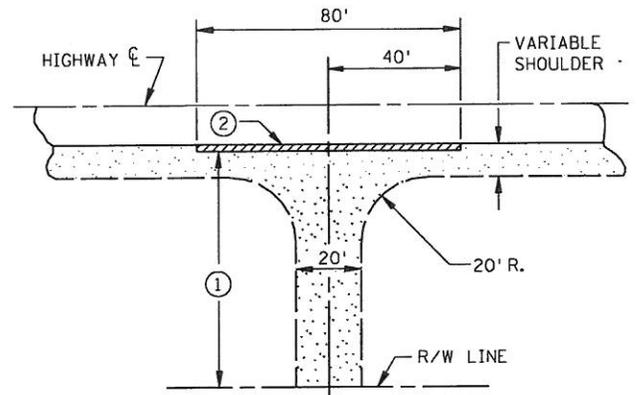
COMMERCIAL - INDUSTRIAL - FARM ENTRANCES



RURAL RESIDENTIAL ENTRANCE

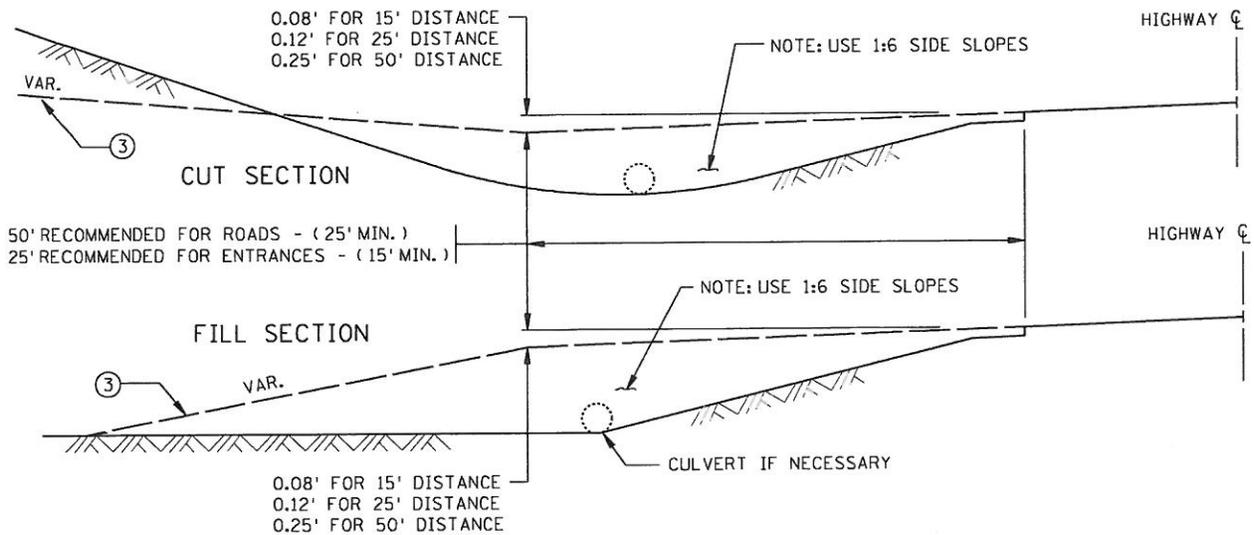


LOW VOLUME ROAD



FIELD ENTRANCES

- ① SURFACING TO MATCH EXISTING CONDITIONS. WHERE THERE IS NO SURFACING, PLACE GRAVEL BEYOND BITUMINOUS SURFACING TO R/W LINE.
- ② PLACE 2 FT. WIDE BITUMINOUS SURFACING AS DIRECTED BY ENGINEER.
- ③ 8% MAXIMUM COMMERCIAL; 15% MAXIMUM RESIDENTIAL.
- ④ THE USE OF PAVING SIMILAR TO COMMERCIAL ENTRANCES MAY BE APPROPRIATE FOR SOME RESIDENCES. AS SHOWN IN PLANS OR DIRECTED BY THE ENGINEER.



CROSS SECTIONS

APPROVED NOVEMBER 1, 2000

Delbert W. Jordan
STATE DESIGN ENGINEER

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION

APPROACHES AND ENTRANCES
RECOMMENDED STANDARDS

SPECIFICATION
REFERENCE

REVISED
5-19-2001 A.K.J.

STANDARD
PLATE
NO.

9000D