

Notice & Agenda

Swift County Board of Commissioners

Tuesday, August 16, 2016

11:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

| <u>Time</u> | <u>Reference</u> | <u>Item</u> |
|-------------|------------------|---|
| 11:00 a.m. | | Call to Order and Roll Call |
| 11:01 a.m. | | Approve Agenda |
| 11:03 a.m. | | Consent Agenda |
| | 1 | (1) Minutes from the July 25, 2016 Special Meeting |
| | 2-3 | (2) Minutes from the August 2, 2016 Regular Meeting |
| | 4-10 | (3) Consider approving a 2016-2019 Contract with Maximus to review financial information for 2015, 2016, & 2017 |
| 11:04 a.m. | | Consider Approval of Commissioner warrants and review Auditor warrants reviewed |
| 11:05 a.m. | | Jen Johnson, Safe Avenues Update |
| 11:15 a.m. | | Pioneerland Public Library Update |
| 11:25 a.m. | 11-24 | Soil and Water Conservation District |
| 11:45 a.m. | | Scott Collins, Environmental Services Director |
| | 25-28 | Consider approval of Conditional Use Permit #5298 requested by Broberg Farms (Owner) to expand their hog finishing operation by building a 101' x 9' x 208' confinement barn with an 8' manure pit underneath the entire barn resulting in an animal unit increase from 720 (2,400 head of swine) to 1,500 (5,000 head of swine). |
| | 29-32 | Consider approval of Conditional Use Permit #5302 requested by David D. & Laurie A. Peterson (Owner) to build a 104' x 60' shop to use as an automotive sales, repair shop and an agricultural farm repair, maintenance shop, along with a 30' x 30' office and a 104' x 30' cold storage area. |
| 12:00 p.m. | | Recess (Lunch) |
| 1:00 p.m. | | CliftonLarsonAllen, Annual Audit Presentation |
| 1:15 p.m. | | Lyle Koenen |
| 1:25 p.m. | | Commissioner and Board reports |
| 1:40 p.m. | | County Administrator report |
| 1:45 p.m. | | Citizens Comments |
| | | Other Business |
| 2:00 p.m. | | Adjournment |

SWIFT COUNTY BOARD SPECIAL MEETING MINUTES
July 25, 2016

Swift County Benson Hospital Chairman Kory Johnson, City of Benson Mayor Gary Landmark, and Swift County Chairman Peter Peterson called the special joint meeting to order at 5:30 PM with all Swift County Commissioners present except Gary Hendrickx.

Also in attendance:

Swift County – Administrator Mike Pogge-Weaver and Auditor Kim Saterbak

Swift County Benson Hospital – Kurt Waldbillig, Rick Horecka, Dan Enderson, Jill Hedman, Tom Anderson, Brian Samuelson, Melissa McGinty-Thompson, Ashley Bradley, Janine Ellingson, Matt Ahrndt, Arthur Valentine, and Sue Zaic

City of Benson – Stephanie Heintzig, Rob Wolfington, Gary Landmark, Terri Collins, Jonathon Pogge-Weaver, Jack Evenson, Glen Pederson, and Val Alsaker

Rice Memorial Hospital – Mike Schramm

Swift County Monitor News – Reed Anfinson

Others Present – Duaine Flanders and Jerry Peterson

The special meeting was called to discuss the SCBH Assisted Living project financing proposal. Kurt Waldbillig and Dan Enderson reviewed the proposal. There was general discussion by the public and the commissioners, council members, and hospital trustees.

A motion was made by Commissioner Rudningen and seconded by Commissioner E. Pederson for SCBH to move forward with USDA funding rather than G.O. Bonds. Discussion was held and the motion was withdrawn.

City of Benson took action to support G.O. Bonding in cooperation with Swift County.

A motion was made by Commissioner Fox for SCBH to move forward with G.O. Bonding to enable the project to begin fall 2016, motion failed for lack of a second.

No further action was taken by the board.

The Special Meeting adjourned at 7:34 PM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board

SWIFT COUNTY BOARD MINUTES

August 2, 2016

Chairman Peter Peterson called the meeting to order at 9:00 AM with all members present. Also present were County Administrator Mike Pogge-Weaver, County Attorney Danielle Olson, County Auditor Kim Saterbak, Emergency Manager Bill McGeary, and Amanda Ness.

Chairman Peter Peterson asked if there were any additions to the agenda. There were none.

08-02-16-01 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the agenda as presented. Motion carried unanimously.

08-02-16-02 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Consent Agenda items: (1) Minutes from the July 19, 2016 Meeting, (2) Approval of the 2016 Emergency Management Performance Grant (EMPG) application, and (3) Approval of Health Insurance COBRA Premium Rates effective January 1, 2016. Motion carried unanimously.

08-02-16-03 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Commissioner warrants as follows: Revenue: \$70,799.79; Solid Waste: \$8,437.91; Road and Bridge: \$29,939.25; County Ditches: \$1,612.50; and County Health Insurance, \$436.00 which includes the following bills over \$2,000: Anoka County Human Services, \$2,375.00; Ascheman Oil, \$2,959.71; Dooley Petroleum, Inc., \$14,866.78; Geyer Recycling, \$5,691.67; Hard Rock Screening LLC, \$6,544.63; Kerkhoven Banner, \$2,167.50; Soil Conservation Office, \$12,500.00; Swift County Fair Association, \$17,000.00; Swift County Historical Society, \$17,750.00; Attorney Neil Tangen, \$4,009.00; and Ziegler, Inc., \$2,279.29. Motion carried unanimously.

Auditor Saterbak reviewed the second quarter 2016 Executive Departmental Budget Report.

Environmental Services Director Scott Collins requested approval of Conditional Use Permit #5295 requested by Johnson Dairy Properties, LLP (Owner) to expand their dairy operation by building two total confinement barns resulting in a permitted animal unit capacity of 2,592.2, which is a 602 animal unit increase over the previously approved capacity of 1,990.2 animal units.

08-02-16-04 Commissioner Rudningen moved and Commissioner Fox seconded to approve CUP #5295. Motion carried unanimously.

Director Collins further requested approval of a resolution to prohibit Temporary Family Healthcare Dwellings.

08-02-16-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the resolution. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Fox reported on Revolving Loan Fund, Hospital Finance Committee, SPCC, SCBH joint meeting, and SCBH. Commissioner Edward Pederson reported on DAC, RDA, SCBH joint meeting, SWCD Buffer meeting, Extension, and Historical Society. Commissioner Rudningen reported on SCBH joint meeting, Prairie Lakes Youth, Emergency Services Radio Board, Extension, and Planning and Zoning. Commissioner Hendrickx reported on NACO and SPCC. Chairman Peter Peterson reported on Prairie Five CAC, SCBH joint meeting, and HRA.

Administrator Pogge-Weaver updated the board on the SWCD Buffer meeting, hybrid health insurance meeting, budget update, and position openings in the County.

Chairman Pete Peterson asked for citizens comments. There were none.

Administrator Pogge-Weaver updated the board on 2017 Budget Discussion including the SCBH loan repayments, highway construction projects, health insurance rates, 2017 wages and contracts, and commodity prices for Environmental Services products.

SCBH CFO Dan Enderson and CEO Kurt Waldbillig updated the board on the hospital financing options and any restrictions or requirements attached to the options being considered.

08-02-16-06 Commissioner Hendrickx moved and Commissioner Rudningen seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:47 AM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board



Request for Board Action

BOARD MEETING DATE:
August 16, 2016

Commissioner's Report

Department Information

| | | |
|------------------------------------|----------------------------|----------------------------------|
| ORIGINATING DEPARTMENT: Auditor | REQUESTOR: Kim Saterbak | REQUESTOR PHONE: 320-843-6108 |
|------------------------------------|----------------------------|----------------------------------|

Agenda Item Details

| | |
|---|---|
| BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving the Maximus Contract | |
| AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda | ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes |
| IS THIS MANDATED? Yes | EXPLANATION OF MANDATE: Authorization by the Board of Commissions is required for Swift County to sign a legal agreement |
| BACKGROUND/JUSTIFICATION: We contract with Maximus (Don Workman) indirect costing. The indirect (overhead cost) can be included as expenses that we receive reimbursement from our funding sources. This a three year contract with Maximus starting in 2016 and ending in 2019. They will be reviewing our financial information for the 2015, 2016 & 2017 which will be prepared in 2016, 2017 & 2018. We have used maximus for more than six years. Over the last five years, their annual fee has remained and continues to remain at \$3,350. We have developed a good working relationship with Maximus and have been pleased with their work. | |
| PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? | |

Budget Information

| |
|--------------|
| FUNDING: n/a |
|--------------|

Review/Recommendation

| | |
|------------------------------------|--|
| COUNTY ATTORNEY: Danielle Olson | COUNTY ADMINISTRATOR: Mike Pogge-Weaver |
| RECOMMENDATIONS: Reviewed | RECOMMENDATIONS: Approve |
| COMMENTS: None | COMMENTS: None |

**AGREEMENT TO PROVIDE
PROFESSIONAL CONSULTING SERVICES**

THIS AGREEMENT (this "Agreement") is entered into by and between **MAXIMUS Consulting Services, Inc.** ("Consultant"), and **Swift County, Minnesota** ("Client"). In consideration of mutual promises and covenants, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Scope of Services. Consultant shall perform the services detailed in Exhibit A, attached and incorporated by reference as if fully set forth herein (the "Services"), in a professional and workmanlike manner consistent with the typical standards of the industry.
2. Term. This Agreement shall commence on **April 1, 2016** ("Effective Date") and shall remain in effect until **March 31, 2019**, or until completion of, and payment in full for, the Services specified in Exhibit A, whichever occurs first. The parties may mutually agree to extend this Agreement for two additional one year periods, pursuant to an amendment duly signed by both parties.
3. Compensation. Client shall pay Consultant a fee for services rendered as set forth in Exhibit B, attached and incorporated by reference as if fully set forth herein.
4. Termination.
 - a. Termination for Cause. Upon material breach of the terms of this Agreement, the non-breaching party shall provide written notice to the breaching party specifying the nature of the default. The breaching party shall have a minimum of 30 days from the date of receipt to cure any such default prior to the effective date of termination.
 - b. Termination for Convenience. Either party may terminate this Agreement without cause upon 60 days' prior written notice to the other. In the event Client terminates this Agreement, Client shall reimburse Consultant for all reasonable costs incurred by Consultant due to such early termination.
 - c. Rights Upon Termination. Upon termination for whatever reason and regardless of the nature of the default (if any), Client agrees to pay Consultant in full for all Services provided to Client under this Agreement, or any amendment thereto, as of the effective date of termination of the Agreement.
5. Data Accuracy. Consultant shall provide guidance to the Client in determining the data required. The Client represents that all financial and statistical information provided to Consultant by Client, its employees and/or agents is accurate and complete to the best of Client's knowledge. The Client further acknowledges and agrees that Consultant shall be entitled to rely upon the accuracy and completeness of the data to perform the Services. Client shall provide all such data in a timely manner sufficient to allow Consultant to provide the Services. Consultant shall have no liability to Client whatsoever if Client provides incomplete or inaccurate data or provides data in an untimely manner.
6. Records and Inspections. Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for 6 years after the completion of the Services. During such period, Client shall have the right to examine and audit the records and to make transcripts therefrom. Client shall provide 30 days' prior written notice of its intent to inspect or audit any such records and shall conduct such inspection or audit only during Consultant's normal business hours and no more than once every six months. Any employee, consultant, subcontractor or

agent of Client granted access to such records shall execute a non-disclosure agreement prior to being granted access.

7. Copyright for Consultant's Proprietary Software. To the extent that the Services provided by Consultant are generated by Consultant's proprietary software, nothing contained herein is intended nor shall it be construed to require Consultant to provide such software to Client. Client agrees that it has no claims of ownership, including copyright, patents or other intellectual property rights to Consultant's software. Nothing in this Agreement shall be construed to grant Client any rights to Consultant's materials created prior to the execution of this Agreement. All of the deliverables under this Agreement are specifically set out in Exhibit A.
8. Insurance. Consultant shall maintain customary general liability insurance in the amounts of \$1,000,000 per occurrence / \$2,000,000 annual aggregate, workers' compensation insurance including employer's liability in the amount of \$1,000,000, automobile liability insurance in the amount of \$1,000,000, and professional liability insurance in the amount of \$1,000,000.
9. Indemnification. To the extent allowed by law, Consultant shall defend, indemnify and hold harmless the Client from and against any and all third-party claims and resulting proven direct damages, liabilities and costs (including reasonable attorneys' fees) to the extent proximately caused by the negligent actions or willful misconduct of Consultant, its employees or agents. Consultant shall not be responsible for any damages, liabilities or costs resulting from the negligence or willful misconduct of the Client, its employees, consultants, or agents or any third party.
10. Limitation of Liability. Client agrees that Consultant's total liability to Client for any and all damages whatsoever arising out of, or in any way related to, this Agreement from any cause, including but not limited to negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not, in the aggregate, exceed \$10,050.00.

In no event shall Consultant be liable for indirect, special, incidental, economic, consequential or punitive damages, including but not limited to lost revenue, lost profits, replacement goods, loss of technology rights or services, loss of data, or interruption or loss of use of software or any portion thereof regardless of the legal theory under which such damages are sought even if Consultant has been advised of the likelihood of such damages, and notwithstanding any failure of essential purpose of any limited remedy.

Any claim by Client against Consultant relating to this Agreement must be made in writing and presented to Consultant within one (1) year after the date on which Consultant completes performance of the Services specified in this Agreement.

11. Consultant Liability if Audited. Consultant shall, upon notice of audit, make work papers and other records available to the auditors. Consultant's sole responsibility under an audit shall be to provide reasonable assistance to Client through the audit and to make changes to the work product required as a result of the audit. Consultant shall not be liable for any audit disallowances or any missed or lost revenue associated with, or related to, the Services, regardless of cause.
12. Notices. Any notice of default, in accordance with section 4(a) of this Agreement, shall be delivered by certified mail or overnight courier. Any other notices, bills, invoices, or reports required by this Agreement shall be sufficient if sent by the parties via email or in the United States mail, postage paid, to the address noted below:

Swift County, Minnesota
301 14th Street North
Benson, MN 56215

MAXIMUS Consulting Services, Inc.
808 Moorefield Park Drive, Suite 205
Richmond, VA 23236
804.323.3535
fsc-operations@maximus.com

Such notice shall be deemed delivered same day if sent via email or 5 days after deposit in the U.S. mailbox.

13. Changes. The terms and conditions of this Agreement, including all attached and incorporated Exhibits, may be changed only by written agreement signed by both parties.
14. Miscellaneous.
 - a. If Consultant is requested or authorized by Client, or is required by government regulation, a regulatory agency, subpoena, or other legal process, to produce Consultant deliverables, documents, records, working papers, or personnel for testimony or interviews with respect to this Agreement or any services provided hereunder, Client will reimburse Consultant without limitation for all Consultant time and expenses, including, but not limited to, attorneys' fees, court costs and travel expenses, incurred in responding to such requests whether incurred by Consultant employees, consultants, contractors or agents. The foregoing does not diminish or negate Consultant's obligation to negotiate and defend all cost allocation plans and State mandated cost claims as specifically provided for under the Description of Services contained in Exhibit A.
 - b. Consultant specifically disclaims all warranties, express or implied, including, but not limited to, the warranties of merchantability and fitness for a particular purpose.
 - c. Consultant reserves the right to subcontract the Services. Consultant agrees to notify Client in writing of any such subcontracts.
 - d. There are no third-party beneficiaries to this Agreement and nothing in this Agreement shall be construed to provide any rights or benefits to any third-party.
 - e. The parties intend that Consultant, in performing the Services specified in this Agreement shall act as an independent contractor and shall have full control of the work and the manner in which it is performed. Consultant and its employees are not to be considered agents or employees of Client for any purpose.
 - f. In the event that any provision of this Agreement is held to be invalid, illegal or unenforceable for any reason, this Agreement will continue in full force and effect without said provision, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby, and this Agreement will be interpreted to reflect the original intent of the parties insofar as possible.
 - g. The titles of the sections, subsections, and paragraphs set forth in this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement.
 - h. This Agreement and any additional or supplementary document or documents incorporated by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

- i. Neither party shall be liable by reason of any failure or delay in the performance of its obligations on account of strikes, shortages, riots, insurrection, fires, flood, storm, explosions, earthquakes, acts of God, war, governmental action, labor conditions, material shortages or any other cause which is beyond the reasonable control of such party.
- j. Each individual signing this Agreement certifies that (i) he or she is authorized to sign this Agreement on behalf of his or her respective organization, (ii) such organization has obtained all necessary approvals to enter into this Agreement, including but not limited to the approval of its governing board, and (iii) when executed, this Agreement is a valid and enforceable obligation of such organization.
- k. Waiver by either party of a breach of any provision of this Agreement or the failure by either party to exercise any right will not operate or be construed as a waiver of any subsequent breach of that provision or as a waiver of that right.

IN WITNESS WHEREOF, Client and the Consultant have executed this Agreement as of the date last written below.

Swift County, Minnesota

By: _____

Name: _____

Title: _____

Date: _____

MAXIMUS Consulting Services, Inc.

By: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A
Scope of Services
MN CO Swift 2015-2017

1. Development of a Central Services Cost Allocation Plan. The Consultant shall prepare on behalf of the Client a central services cost allocation plan which identifies the various cost incurred by the Client to support and administer Federal programs. The plan will contain a determination of allowable cost of providing each supporting service, such as accounting, legal counsel, data processing, etc. The cost allocation plan will be based on the Client's actual year-end financial data for the years 2015, 2016 and 2017 and will be prepared in 2016, 2017 and 2018.

2. Plan Contents. Consulting Staffing and Client Participation. Each plan will contain a determination of the allowable costs of providing each supporting service, such as: purchasing, personnel, disbursement processing etc. Consultant staff will analyze all data required, perform all cost allocation calculations and complete the cost allocation plan in a form ready for submission for Federal and State approval. Client personnel involvement will be limited to locating and providing access to accounting and payroll records, answering questions to enable the Consultant to appropriately interpret Client records, and participation in brief interviews by selected personnel to enable Consultant to determine appropriate allocation of costs across Client programs.

3. Negotiation. Negotiation of the completed cost allocation plan with the appropriate Federal and State representatives that may be required.

4. Instruction and Monitoring. Consultant shall instruct Client personnel in preparing the claims to the State and other appropriate sources for recovery of funds due the Client. Consultant will monitor the progress of Client claims to insure the Client receives recoveries due.

EXHIBIT B
Compensation
MN CO Swift 2015-2017

For Services provided as set forth in Exhibit A, Client agrees to pay Consultant compensation in the amount of Ten Thousand Fifty Dollars (\$10,050.00) which shall include reimbursement for expenses incurred. Consultant will render to Client one or more invoices for the fees specified herein, with payment due thirty (30) days after the invoice date

Payment of the annual fee shall be made in one installment due upon delivery of the final report to Client.

| | |
|------------------------------|------------|
| Actual Fiscal Year Data 2015 | \$3,350.00 |
| Actual Fiscal Year Data 2016 | \$3,350.00 |
| Actual Fiscal Year Data 2017 | \$3,350.00 |



July 15, 2016

TO: All SWCD Managers and Board Chair's

FROM: Doug Thomas, Assistant Director Regional Operations

On June 22, 2016 the BWSR Board approved SWCD Local Capacity Grants including the allocations for:

- The remaining \$2 million of Fiscal Year 2016 matching funds, and
- Fiscal Year 2017 \$100,000 payments and allocation of the \$2 million for matching grants

FISACL YEAR 2016 MATCHING GRANTS – These grants will be done as amendments to your existing FY 2106 \$100,000 SWCD Local Capacity Grant. Amendments to the FY16 SWCD Capacity grants went out on Friday, July 15th. Amendments will need to be executed and your eLINK workplan revised -- incorporating the additional funds—and approved before the additional funds can be paid or spent against the grant. Please watch for an email notification from Gwen Steel indicating that the amendment document is available in eLINK and detailing further instructions.

FISCAL YEAR 2017 \$100,000 PAYMENT AND MATCHING GRANTS - The FY17 SWCD Local Capacity grants will include an allocation of \$100K per SWCD, including Hennepin County, and the additional matching funds. FY17 matching funds will be allocated to encourage SWCDs with the lowest current county allocations to leverage an increase in the county allocation/revenue to the district to build local capacity. SWCDs with the lowest current county allocation will be eligible for up to \$37,500, and SWCDs receiving the highest current county allocation will be eligible for up to \$14,500. See attached Board Resolution for FY 16 & FY17 matching grant amounts.

FY 17 matching grants must be matched with new county allocation/revenue. New Calendar Year 2017 county allocation/revenue is defined as an amount that is over and above what the SWCD received in Calendar Year 2016. Each SWCD will be required to provide documentation of this amount to BWSR.

A match of 1.25:1 State to county dollars will be required for the first tier of SWCDs (those with the lowest current county allocation), and 1:1 for all other SWCDs. The matching grant requested by the SWCD can be less than the total amount available. For example, if a county offers 50% of the match/revenue goal for the SWCD, an equal amount would be matched by the State.

Based on future legislative funding, the FY17 matching grant is likely to become the new base for the amount of funding above \$100K available to each SWCD through local capacity grants in the future. I strongly encourage each district to work with your county to take full advantage of this opportunity.

| | | | | | | | |
|--|--|---|---|---|---|---|--|
| Bemidji | Brainerd | Duluth | Fergus Falls | Mankato | Marshall | New Ulm | Rochester |
| 403 Fourth Street NW Suite 200 Bemidji, MN 56601 (218) 755-2600 | 1601 Minnesota Drive Brainerd, MN 56401 (218) 828-2383 | 394 S. Lake Avenue Suite 403 Duluth, MN 55802 (218) 723-4752 | 1004 Frontier Drive Fergus Falls, MN 56537 (218) 736-5445 | 12 Civic Center Plaza Suite 3000B Mankato, MN 56001 (507) 344-2821 | 1400 East Lyon Street Marshall, MN 56258 (507) 537-6060 | 261 Highway 15 South New Ulm, MN 56073 (507) 359-6074 | 3555 9 th Street NW Suite 350 Rochester, MN 55901 (507) 206-2889 |

Central Office / Metro Office 520 Lafayette Road North Saint Paul, MN 55155 Phone: (651) 296-3767 Fax: (651) 297-5615

www.bwsr.state.mn.us TTY: (800) 627-3529 An equal opportunity employer

Swift County Soil Water

| | <u>2016</u> <u>BUDGET</u> | <u>2017</u> <u>BUDGET</u> | |
|--|------------------------------|------------------------------|--------------------------|
| EXPENDITURES | | | |
| District Operations - Personal Services | | | |
| Supervisors Compensation | \$ 7,500.00 | \$ 7,500.00 | |
| Employee Salary | \$ 90,000.00 | \$ 130,400.00 | |
| Employer Contributions FICA | \$ 8,500.00 | \$ 11,000.00 | |
| Employer Contributions PERA | \$ 6,000.00 | \$ 9,780.00 | |
| Employer Contributions Medicare | \$ 2,700.00 | \$ 3,200.00 | |
| Total District Operations - Personal Services | \$ 114,700.00 | \$ 161,880.00 | |
| District Operation - Other Services & Charges | | | |
| Supervisor Expenses | \$ 3,500.00 | \$ 4,000.00 | |
| Telephone | \$ 150.00 | \$ 2,000.00 | |
| Training | \$ 2,100.00 | \$ 3,000.00 | |
| Employee Expenses | \$ 1,500.00 | \$ 2,000.00 | |
| Office Maintenance | \$ 400.00 | \$ 3,500.00 | new desks / phone system |
| Professional Services | \$ 700.00 | \$ 2,800.00 | audits |
| Fees and Dues | \$ 4,000.00 | \$ 4,000.00 | |
| Gasoline | \$ 2,700.00 | \$ 3,000.00 | |
| Vehicle Maintenance | \$ 4,000.00 | \$ 4,000.00 | |
| Education and Promotion | \$ 1,300.00 | \$ 1,600.00 | |
| Insurance | \$ 4,800.00 | \$ 6,000.00 | |
| Rent | \$ 8,200.00 | \$ 8,200.00 | |
| Misc. Other Services & Charges | \$ 150.00 | \$ 150.00 | |
| Total District Operation Other Serv. & Chgs. | \$ 33,500.00 | \$ 44,250.00 | |
| District Operations - Supplies | | | |
| Office Supplies | \$ 1,600.00 | \$ 3,000.00 | computer/printers |
| Postage | \$ 400.00 | \$ 400.00 | |
| Field Supplies | \$ 150.00 | \$ 400.00 | |
| Newsletter Expense | \$ 1,800.00 | \$ 6,000.00 | |
| Total District Operation - Supplies | \$ 3,950.00 | \$ 9,800.00 | |
| District Operations - Equipment Replacement | \$ 26,803.00 | \$ 27,000.00 | |
| Project Expenses | | | |
| Buffer Incentives | | \$ 20,000.00 | |
| State Cost Share Projects | \$ 10,000.00 | \$ 10,000.00 | |
| Pomm de Terre Projects | \$ 2,000.00 | \$ 2,500.00 | |
| Total Project Expense State | \$ 12,000.00 | \$ 12,500.00 | |
| District Expenses | | | |
| Tree Expenses | \$ 15,000.00 | \$ 10,000.00 | |
| Tree Building Expense | \$ 900.00 | \$ 20,000.00 | new storage/tree bldg |
| Tree Mat Expenses | \$ 8,500.00 | \$ 6,000.00 | |
| Native Grass Drill Expenses/Field Supplies | \$ 1,500.00 | \$ 4,000.00 | repairing old ones |
| Miscellaneous Project Expenses | | | |
| Total District Expenses | \$ 25,900.00 | \$ 40,000.00 | |
| TOTAL EXPENDITURES | \$ 216,853.00 | \$ 295,430.00 | |

| | <u>2016</u> <u>BUDGET</u> | <u>2017</u> <u>BUDGET</u> |
|--|------------------------------|------------------------------|
| REVENUES | | |
| Intergovernmental Revenue-State | | |
| BWSR General Services Grant | \$ 26,757.00 | \$ 26,757.00 |
| BWSR Cost Share Grant | \$ 10,055.00 | \$ 10,055.00 |
| Clean Water Fund Capacity | | \$ 100,000.00 |
| DNR Well Monitoring | \$ 5,820.00 | \$ 5,820.00 |
| Total State Grants | \$ 42,632.00 | \$ 142,632.00 |
| Local Government Revenue - County | | |
| WCA Grant | \$ 5,000.00 | \$ 5,000.00 |
| County allocation | \$ 50,000.00 | \$ 55,000.00 |
| County Ag Inspector | \$ 13,500.00 | \$ 13,500.00 |
| Pomme de Terre Watershed | \$ 8,000.00 | \$ 8,000.00 |
| Swift County Water Plan | \$ 4,000.00 | \$ 4,000.00 |
| Total County Grants | \$ 80,500.00 | \$ 85,500.00 |
| BWSR Match | | \$10,000.00 |
| County Match | | \$10,000.00 |
| Total Intergovernmental Revenue | \$ 123,132.00 | \$ 248,132.00 |
| Charges for Services | | |
| Tree Sales | \$ 18,000.00 | \$ 13,000.00 |
| Planting Charges | \$ 1,800.00 | \$ 1,000.00 |
| Tree Mat Sales | \$ 9,000.00 | \$ 7,000.00 |
| Drill Rental | \$ 9,000.00 | \$ 8,000.00 |
| Other Services and Charges | \$ 2,000.00 | \$ 2,000.00 |
| Total Charges for Services | \$ 39,800.00 | \$ 31,000.00 |
| Interest Earnings | \$ 380.00 | \$ 380.00 |
| Other Miscellaneous Revenues | \$ 1,000.00 | \$ 1,000.00 |
| Total Miscellaneous Revenues | \$ 1,380.00 | \$ 1,380.00 |
| TOTAL REVENUES | \$ 164,312.00 | \$ 280,512.00 |
| Difference Revenues over Expenditures | \$ (14,918.00) | |

The difference between revenue & expenses will be made up by the district fund balance.

| | |
|---------------------------------------|----------------|
| MCIT Dividend not included in revenue | \$1,368.00 |
| Total | \$ (13,550.00) |

COUNTY GRANTS TO SWCD

| | |
|------|-------------|
| 1983 | \$21,000.00 |
| 1984 | \$22,260.00 |
| 1985 | \$23,825.00 |
| 1986 | \$26,207.00 |
| 1987 | \$26,207.00 |
| 1988 | \$26,679.00 |
| 1989 | \$29,346.00 |
| 1990 | \$30,813.00 |
| 1991 | \$32,353.00 |
| 1992 | \$34,000.00 |
| 1993 | \$35,020.00 |
| 1994 | \$49,596.25 |
| 1995 | \$39,677.00 |
| 1996 | \$46,500.00 |
| 1997 | \$47,895.00 |
| 1998 | \$49,332.00 |
| 1999 | \$70,850.00 |
| 2000 | \$52,336.00 |
| 2001 | \$53,900.00 |
| 2002 | \$25,000.00 |
| 2003 | \$25,000.00 |
| 2004 | \$25,000.00 |
| 2005 | \$25,000.00 |
| 2006 | \$30,000.00 |
| 2007 | \$45,000.00 |
| 2008 | \$45,000.00 |
| 2009 | \$45,000.00 |
| 2010 | \$45,000.00 |
| 2011 | \$45,000.00 |
| 2012 | \$45,000.00 |
| 2013 | \$45,000.00 |
| 2014 | \$50,000.00 |
| 2015 | \$50,000.00 |
| 2016 | \$50,000.00 |
| 2017 | |



Board Resolution # 16-46

**FY 2016 & 2017 CLEAN WATER FUND NON-COMPETITIVE
GRANTS TO SWCDs FOR LOCAL CAPACITY SERVICES AND TSAs FOR
ENHANCED SHARED TECHNICAL SERVICES**

WHEREAS, the Clean Water Fund (CWF) is established in Minn. Stat. section 114D.50; and

WHEREAS, Clean Water Funds have been appropriated to the Board of Water and Soil Resources (Board) in Laws of Minnesota 2015, 1st Special Session, Chapter 2, Article 2, Section 7(o) for payments to soil and water conservation districts for the purposes of Minn. Stat. sections 103C.321 and 103C.331 and Section 7(c) for enhancement grants for technical assistance; and

WHEREAS, the Board has authority under Minn. Stat. section 103B.3369 to make grants to cities, townships, counties, soil and water conservation districts, watershed districts, joint powers organizations, and other special purpose districts or authorities with jurisdiction in water and related land resources management when a proposed project, practice or activity implements a county water plan, watershed management plan, or county groundwater plan; and

WHEREAS, the Board's implementation of appropriated CWF funds is based on the Minnesota Constitution, Article XI, Section 15 which provides that funds may be "spent only to protect, enhance, and restore water quality in lakes, rivers, and streams and to protect groundwater from degradation", and that "dedicated money under this section must supplement traditional sources of funding for these purposes and may not be used as a substitute"; and

WHEREAS, the CWF implementation strategy incorporates the purpose of Minn. Stat. section 114D.20 which directs the implementation of Clean Water Funds to be coordinated with existing authorities and program infrastructure; and

WHEREAS, requests for Soil and Water Conservation District (SWCD) services payments and Technical Service Area (TSA) enhanced technical assistance grants with funds appropriated in Laws of Minnesota 2015, 1st Special Session, Chapter 2, Article 2, Sections 7(c) and 7(o) will be awarded on a non-competitive formula based allocation; and

WHEREAS, the Grants Program and Policy Committee reviewed the proposed non-competitive SWCD services grant and Technical Service Area TSA enhanced technical assistance grant allocations at its May 20, 2016 meeting; and

NOW THEREFORE BE IT RESOLVED, the Board hereby:

Establishes the SWCD Local Capacity Services grant program and the TSA Enhanced Technical Shared Services grant program; and

BE IT FURTHER RESOLVED, the Board hereby:

Establishes the following SWCD Local Capacity Services and TSA Enhanced Technical Shared Services grant allocations as follows:

FY 2016 SWCD Local Capacity Services Grants

Each SWCD will be allocated a FY 2016 Local Capacity matching grant, with no match required, as listed in Attachment #1 to this resolution. These grants will be processed as amendments to each SWCD's FY2016 SWCD Local Capacity Services Grant.

FY 2017 SWCD Local Capacity Services Grants

Each SWCD and Hennepin County is eligible to receive up to \$100,000 with no match required. In addition each SWCD will be eligible to receive a matching grant up to the amount listed in Attachment #1 to this resolution upon providing documentation of the required match to BWSR. The required match must be new county allocation/revenue in 2017 that is over and above the counties' 2016 county allocation to the SWCD.

FY 2017 TSA Enhanced Technical Assistance Funding Allocations

Each of the eight TSAs is eligible to receive \$125,000 with no match required and an additional \$115,000 per TSA with a minimum non-state match equal to at least 25% of which 10% must be a local cash match, up to a total grant of \$240,000.

BE IT FURTHER RESOLVED, the Board hereby:

Approves the non-competitive grant allocations as described in this resolution; and

BE IT FURTHER RESOLVED, the Board hereby:

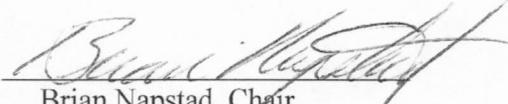
Establishes that grants awarded pursuant to this resolution will conform to the Board's FY 2017 Clean Water Fund Competitive Grants Policy except that: 1) grants will be awarded as a lump sum up-front payments, 2) funds used for cost share and/or incentive payments provided to landowners for projects and practices must conform to the BWSR Erosion Control and Water Management Program Policy, and 3) use of eLINK, as prescribed by the Board, will be required to request and report on funds allocated and received; and

BE IT FURTHER RESOLVED, the Board hereby:

Authorizes staff to finalize, distribute and promote a SWCD and TSA request for funding to implement the FY 2016 and FY 2017 grants to SWCDs for the purposes of Minn. Stat. sections 103C.321 and 103C.331 and enhancement grants for technical assistance with the provisions of appropriations enacted in 2015, Minn. Stat. section 103B.3369, and this Board resolution; and

BE IT FURTHER RESOLVED, the Board hereby:

Authorizes staff to execute grant agreements with individual SWCDs and TSAs after receipt and approval of a request for funding not to exceed grant allocation amounts identified in this resolution.



Brian Napstad, Chair
Board of Water and Soil Resources

Date: _____

6/22/16

Attachment: Attachment #1 – SWCD Local Capacity Matching Grant Allocations for FY 2016
& 2017, May 20, 2016

Attachment #1 – SWCD Local Capacity Matching Grant Allocations for FY 2016 & 2017 May 20, 2016

| Tiers based on Alloc. less than 50K | 2014 Co. Allocation | FY16 Allocation | FY17 Allocation | Required New 2017 County Match/Revenue |
|-------------------------------------|---------------------|-----------------|-----------------|--|
| Crow Wing | \$17,682 | \$15,337 | \$37,500 | \$30,000 |
| Hubbard | \$22,000 | \$15,337 | \$37,500 | \$30,000 |
| Watowan | \$22,000 | \$15,337 | \$37,500 | \$30,000 |
| Wadena | \$23,500 | \$15,337 | \$37,500 | \$30,000 |
| Isanti | \$27,000 | \$15,337 | \$37,500 | \$30,000 |
| Ramsey | \$27,169 | \$15,337 | \$37,500 | \$30,000 |
| Kanabec | \$30,352 | \$15,337 | \$37,500 | \$30,000 |
| Koochiching | \$35,000 | \$15,337 | \$37,500 | \$30,000 |
| Mahnomen | \$36,646 | \$15,337 | \$37,500 | \$30,000 |
| Polk West | \$39,200 | \$15,337 | \$37,500 | \$30,000 |
| St. Louis South | \$40,000 | \$15,337 | \$37,500 | \$30,000 |
| Polk East | \$41,160 | \$15,337 | \$37,500 | \$30,000 |
| Chisago | \$42,000 | \$15,337 | \$37,500 | \$30,000 |
| Red Lake | \$46,000 | \$15,337 | \$37,500 | \$30,000 |
| 50k - <100K | | | | |
| Swift | \$50,000 | \$20,337 | \$22,750 | \$22,750 |
| Ottertail East | \$50,417 | \$20,337 | \$22,750 | \$22,750 |
| Cottonwood | \$52,000 | \$20,337 | \$22,750 | \$22,750 |
| Cook | \$53,865 | \$20,337 | \$22,750 | \$22,750 |
| Faribault | \$58,000 | \$20,337 | \$22,750 | \$22,750 |
| Blue Earth | \$58,340 | \$20,337 | \$22,750 | \$22,750 |
| St. Louis North | \$59,222 | \$20,337 | \$22,750 | \$22,750 |
| Big Stone | \$60,000 | \$20,337 | \$22,750 | \$22,750 |
| McLeod | \$60,000 | \$20,337 | \$22,750 | \$22,750 |
| Norman | \$60,200 | \$20,337 | \$22,750 | \$22,750 |
| Pope | \$62,100 | \$20,337 | \$22,750 | \$22,750 |
| Pine | \$63,840 | \$20,337 | \$22,750 | \$22,750 |
| Roseau | \$65,000 | \$20,337 | \$22,750 | \$22,750 |
| Kittson | \$66,388 | \$20,337 | \$22,750 | \$22,750 |
| Lake of the Woods | \$66,850 | \$20,337 | \$22,750 | \$22,750 |
| Clearwater | \$69,360 | \$20,337 | \$22,750 | \$22,750 |
| Lake | \$69,410 | \$20,337 | \$22,750 | \$22,750 |
| Wilken | \$70,000 | \$20,337 | \$22,750 | \$22,750 |
| Ottertail West | \$71,413 | \$20,337 | \$22,750 | \$22,750 |
| Chippewa | \$74,730 | \$20,337 | \$22,750 | \$22,750 |
| Mille Lacs | \$75,025 | \$20,337 | \$22,750 | \$22,750 |
| Waseca | \$76,162 | \$20,337 | \$22,750 | \$22,750 |
| Traverse | \$80,000 | \$20,337 | \$22,750 | \$22,750 |
| Brown | \$82,400 | \$20,337 | \$22,750 | \$22,750 |
| Meeker | \$83,500 | \$20,337 | \$22,750 | \$22,750 |
| Martin | \$86,986 | \$20,337 | \$22,750 | \$22,750 |

Attachment #1 – SWCD Local Capacity Matching Grant Allocations for FY 2016 &2017 May 20, 2016

| | | | | |
|------------------------|-----------|----------|----------|----------|
| Grant | \$89,197 | \$20,337 | \$22,750 | \$22,750 |
| Dodge | \$90,000 | \$20,337 | \$22,750 | \$22,750 |
| Nobles | \$90,000 | \$20,337 | \$22,750 | \$22,750 |
| Aitkin | \$90,341 | \$20,337 | \$22,750 | \$22,750 |
| Morrison | \$92,500 | \$20,337 | \$22,750 | \$22,750 |
| Pennington | \$95,139 | \$20,337 | \$22,750 | \$22,750 |
| Scott | \$98,000 | \$20,337 | \$22,750 | \$22,750 |
| Marshall | \$99,335 | \$20,337 | \$22,750 | \$22,750 |
| 100k - <200k | | | | |
| Redwood | \$100,000 | \$25,337 | \$18,000 | \$18,000 |
| Lac Qui Parle | \$102,000 | \$25,337 | \$18,000 | \$18,000 |
| Renville | \$105,000 | \$25,337 | \$18,000 | \$18,000 |
| Winona | \$105,000 | \$25,337 | \$18,000 | \$18,000 |
| Cass | \$108,000 | \$25,337 | \$18,000 | \$18,000 |
| Carlton | \$108,300 | \$25,337 | \$18,000 | \$18,000 |
| Todd | \$109,000 | \$25,337 | \$18,000 | \$18,000 |
| Stevens | \$110,000 | \$25,337 | \$18,000 | \$18,000 |
| Yellow Medicine | \$111,650 | \$25,337 | \$18,000 | \$18,000 |
| Nicollet | \$111,950 | \$25,337 | \$18,000 | \$18,000 |
| Sibley | \$114,751 | \$25,337 | \$18,000 | \$18,000 |
| Lincoln | \$115,000 | \$25,337 | \$18,000 | \$18,000 |
| Root River (Houston) | \$129,000 | \$25,337 | \$18,000 | \$18,000 |
| Steele | \$130,376 | \$25,337 | \$18,000 | \$18,000 |
| Kandiyohi | \$131,000 | \$25,337 | \$18,000 | \$18,000 |
| Wabasha | \$131,054 | \$25,337 | \$18,000 | \$18,000 |
| Beltrami | \$132,000 | \$25,337 | \$18,000 | \$18,000 |
| Lyon | \$136,000 | \$25,337 | \$18,000 | \$18,000 |
| Jackson | \$138,345 | \$25,337 | \$18,000 | \$18,000 |
| Pipestone | \$140,000 | \$25,337 | \$18,000 | \$18,000 |
| Mower | \$146,998 | \$25,337 | \$18,000 | \$18,000 |
| Rock | \$147,690 | \$25,337 | \$18,000 | \$18,000 |
| Anoka | \$148,992 | \$25,337 | \$18,000 | \$18,000 |
| Freeborn | \$149,000 | \$25,337 | \$18,000 | \$18,000 |
| Benton | \$165,000 | \$25,337 | \$18,000 | \$18,000 |
| Murray | \$169,145 | \$25,337 | \$18,000 | \$18,000 |
| Douglas | \$178,225 | \$25,337 | \$18,000 | \$18,000 |
| Clay | \$185,245 | \$25,337 | \$18,000 | \$18,000 |
| Rice | \$188,259 | \$25,337 | \$18,000 | \$18,000 |
| LeSeuer | \$189,803 | \$25,337 | \$18,000 | \$18,000 |
| over 200k | | | | |
| Olmsted | \$209,200 | \$30,337 | \$14,500 | \$14,500 |
| Fillmore | \$210,000 | \$30,337 | \$14,500 | \$14,500 |
| Becker | \$212,052 | \$30,337 | \$14,500 | \$14,500 |

Attachment #1 – SWCD Local Capacity Matching Grant Allocations for FY 2016 &2017 May 20, 2016

| | | | | |
|------------|-----------|-------------|-------------|-------------|
| Itasca | \$214,445 | \$30,337 | \$14,500 | \$14,500 |
| Sherburne | \$247,000 | \$30,337 | \$14,500 | \$14,500 |
| Washington | \$250,000 | \$30,337 | \$14,500 | \$14,500 |
| Dakota | \$288,751 | \$30,337 | \$14,500 | \$14,500 |
| Goodhue | \$326,000 | \$30,337 | \$14,500 | \$14,500 |
| Carver | \$403,570 | \$30,337 | \$14,500 | \$14,500 |
| Wright | \$428,304 | \$30,337 | \$14,500 | \$14,500 |
| Stearns | \$995,000 | \$30,337 | \$14,500 | \$14,500 |
| | Total | \$1,999,993 | \$1,998,000 | \$1,893,000 |

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08/04/16

Accrual Basis

Swift County Soil & Water Conservation District
Profit & Loss
January through December 2014

| | <u>Jan - Dec 14</u> |
|----------------------------------|-------------------------|
| Ordinary Income/Expense | |
| Income | |
| BWSR - Pheasants Forever | 20,651.35 |
| Drill rental | 5,340.00 |
| Fabric/Matting | 8,916.00 |
| Intergov-State | 75,201.18 |
| Intergov - Local | 70,931.07 |
| Misc Revenue-Other | 1,420.33 |
| Misc. Revenue - Interest | 380.97 |
| Planting Charges | 1,221.85 |
| Pomme de Terre Watershed | 15,404.38 |
| Tree Sales | 18,269.69 |
| Uncategorized Income | 11.99 |
| Water Festival funds | 1,050.00 |
| WIA | 250.00 |
| Total Income | <u>219,048.81</u> |
| Expense | |
| Bank Charges | 16.91 |
| Depreciation Expense | 6,898.33 |
| Education & Promotion | 2,103.99 |
| Employee Expenses | 2,037.52 |
| Fabric Expense | 6,185.00 |
| Fees & Dues | 3,428.50 |
| Field Supplies | 100.87 |
| Insurance | 4,092.00 |
| Medical Insurance Reimbursement | 6,400.00 |
| Miscellaneous | 30.07 |
| Office Supplies | 1,645.76 |
| Out door Classroom | 180.16 |
| Payroll Expenses | 89,302.84 |
| Petty Cash | 400.00 |
| Pheasants Forever, Inc | 20,651.35 |
| Planter Repairs | 551.12 |
| Postage | 200.00 |
| Professional Services | 3,225.00 |
| Reconciliation Discrepancies | -105.76 |
| Rent | 8,075.16 |
| State Cost Share Projects | 9,055.11 |
| Supervisors Compensation | 4,725.00 |
| Supervisors Expense | 3,502.85 |
| Tree Building Expense | 529.00 |
| Tree Expense | |
| Living snow fence projects | 2,431.07 |
| Tree Expense - Other | 12,485.03 |
| Total Tree Expense | <u>14,916.10</u> |
| Vehicle Maintenance | |
| Pickup gas | 3,634.36 |
| Vehicle Maintenance - Other | 841.17 |
| Total Vehicle Maintenance | <u>4,475.53</u> |
| Water festival expenses | 3,589.68 |
| Web Site | 410.00 |
| Total Expense | <u>196,622.09</u> |
| Net Ordinary Income | <u>22,426.72</u> |
| Net Income | <u><u>22,426.72</u></u> |

Swift County Soil & Water Conservation District
Profit & Loss
January through December 2015

| | Jan - Dec 15 |
|--|-------------------|
| Ordinary Income/Expense | |
| Income | |
| BWSR - Pheasants Forever | 32,662.00 |
| Drill rental | 12,485.35 |
| Fabric/Matting | 6,732.80 |
| Intergov-County | 50,000.00 |
| Intergov-State | |
| 2015 Buffer Grant | 30,000.00 |
| 2016 Conservation Delivery | 18,592.00 |
| 2016 Easement Delivery | 8,165.00 |
| 2016 State Cost Share | 10,055.00 |
| Water Certification | 6,000.00 |
| Intergov-State - Other | 19,757.52 |
| Total Intergov-State | 92,569.52 |
| Intergov - Local | 24,931.07 |
| Misc Revenue-Other | 1,737.09 |
| Misc. Revenue - Interest | 396.71 |
| Planting Charges | 1,085.45 |
| Pomme de Terre Watershed | 87,001.27 |
| State Reimbursements | 5,031.57 |
| Tree Sales | 16,788.69 |
| Uncategorized Income | 18.43 |
| Water Festival funds | 500.00 |
| WIA | 750.00 |
| Total Income | 332,689.95 |
| Expense | |
| Depreciation Expense | 10,727.33 |
| Education & Promotion | 1,334.04 |
| Employee Expenses | 2,075.87 |
| Fabric Cost Share | 2,347.50 |
| Fabric Expense | 314.36 |
| Fees & Dues | 6,976.08 |
| Field Supplies | 355.68 |
| Insurance | 3,481.00 |
| Miscellaneous | 421.92 |
| Office Supplies | 302.19 |
| Out door Classroom | 375.00 |
| Payroll Expenses | 105,450.81 |
| Pension Expense | -1,636.00 |
| Petty Cash | 400.00 |
| Pheasants Forever, Inc | 43,768.72 |
| Planter Repairs | 294.62 |
| Pomme de Terre Watershed Expense | 71,500.00 |
| Postage | 600.00 |
| Professional Services | 5,303.01 |
| Reconciliation Discrepancies | -31.91 |
| Rent | 8,075.16 |
| State Cost Share Projects | |
| 2015 Cost Share | 4,416.00 |
| State Cost Share Projects - Other | 2,153.23 |
| Total State Cost Share Projects | 6,569.23 |
| Supervisors Compensation | 7,425.00 |
| Supervisors Expense | 6,056.47 |
| Tree Building Expense | 485.00 |
| Tree Expense | |
| Living snow fence projects | 2,431.07 |
| Tree Expense - Other | 11,820.50 |
| Total Tree Expense | 14,251.57 |
| Uncategorized Expenses | 376.50 |
| Vehicle Maintenance | |
| Pickup gas | 3,020.23 |
| Vehicle Maintenance - Other | 3,217.88 |

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08/04/16

Accrual Basis

Swift County Soil & Water Conservation District
Profit & Loss
January through December 2015

| | <u>Jan - Dec 15</u> |
|----------------------------------|-------------------------|
| Total Vehicle Maintenance | 6,238.11 |
| Water festival expenses | 610.00 |
| Web Site | 357.50 |
| Total Expense | <u>304,804.76</u> |
| Net Ordinary Income | <u>27,885.19</u> |
| Net Income | <u><u>27,885.19</u></u> |

Swift County Soil & Water Conservation District
Profit & Loss
 January through December 2016

| | Jan - Dec 16 |
|----------------------------------|-------------------|
| Ordinary Income/Expense | |
| Income | |
| Drill rental | 7,226.54 |
| Fabric/Matting | 7,438.00 |
| Intergov-County | 25,000.00 |
| Intergov-State | 100,092.00 |
| Intergov - Local | 12,250.00 |
| Misc Revenue-Other | 754.11 |
| Misc. Revenue - Interest | 257.80 |
| Planting Charges | 404.00 |
| Pomme de Terre Watershed | 13,189.77 |
| Tree Sales | 13,748.38 |
| Water Festival funds | 225.00 |
| WIA | 250.00 |
| Total Income | 180,835.60 |
| Expense | |
| Buffer Grant | 23,328.37 |
| Education & Promotion | 551.69 |
| Employee Expenses | 400.73 |
| Fabric Expense | 2,740.00 |
| Fees & Dues | 595.00 |
| Field Supplies | 563.00 |
| Insurance | 115.00 |
| Internet | 1,840.81 |
| Miscellaneous | 138.40 |
| Office Maintenance | 24.48 |
| Office Supplies | 3,668.20 |
| Out door Classroom | 250.00 |
| Payroll Expenses | 83,460.12 |
| Petty Cash | 200.00 |
| Pheasants Forever, Inc | -0.14 |
| Planter Repairs | 4,746.15 |
| Pomm de Terre Watershed Expense | 201.32 |
| Postage | 200.00 |
| Professional Services | 1,040.00 |
| Reconciliation Discrepancies | 17.98 |
| Rent | 5,383.44 |
| State Cost Share Projects | 1,839.46 |
| Supervisors Compensation | 1,050.00 |
| Supervisors Expense | 877.20 |
| Tree Building Expense | 406.86 |
| Tree Expense | 10,204.75 |
| Vehicle Maintenance | |
| Pickup gas | 1,494.60 |
| Vehicle Maintenance - Other | 38,358.97 |
| Total Vehicle Maintenance | 39,853.57 |
| Water Certification | 5,698.32 |
| Web Site | 370.00 |
| Total Expense | 189,764.71 |
| Net Ordinary Income | -8,929.11 |
| Net Income | -8,929.11 |



Request for Board Action

BOARD MEETING DATE:
August 16, 2016

Commissioner's Report

Department Information

| | | |
|---|-----------------------------|----------------------------------|
| ORIGINATING DEPARTMENT: Environmental Services | REQUESTOR: Scott Collins | REQUESTOR PHONE: 320-843-2356 |
|---|-----------------------------|----------------------------------|

Agenda Item Details

| | |
|---|--|
| BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of a Conditional Use Permit #5298 requested by Broberg Farms (Owner) to expand their hog finishing operation. This site is currently permitted to finish 2,400 head of swine (720 animal units) and will increase to 5,000 head of swine (1,500 animal units) by adding a 101' x 9" x 208' confinement barn with an 8' manure pit underneath the entire barn. | |
| AGENDA YOU ARE REQUESTING TIME ON: Click here to enter text. | ARE YOU SEEKING APPROVAL OF A CONTRACT? No |
| IS THIS MANDATED? No | EXPLANATION OF MANDATE: Click here to enter text. |
| BACKGROUND/JUSTIFICATION: Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I. Allowable use with Conditional Use Permit. | |
| PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? | |

Budget Information

| |
|----------|
| FUNDING: |
|----------|

Review/Recommendation

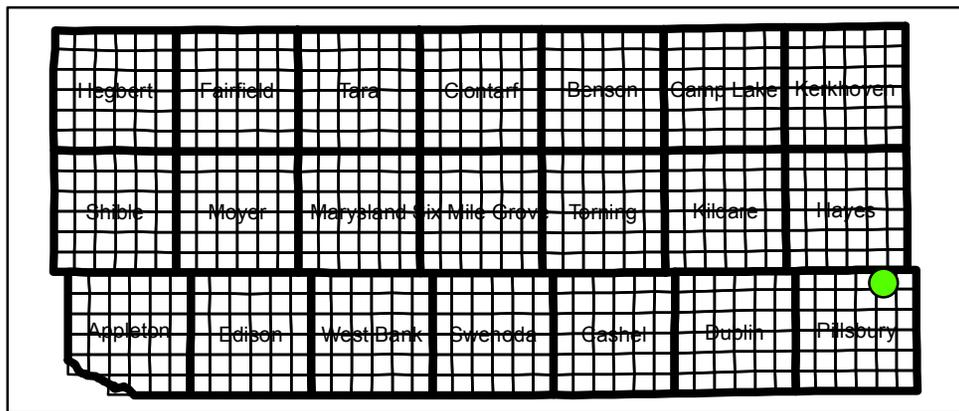
| | |
|---|--|
| COUNTY ATTORNEY: Danielle Olson | COUNTY ADMINISTRATOR: Mike Pogge-Weaver |
| RECOMMENDATIONS: Not submitted for review. | RECOMMENDATIONS: Not reviewed. |
| COMMENTS: n/a | COMMENTS: n/a |

Broberg Farms Expansion

Jonathan and Taya Broberg are planning to expand their hog finishing operation near Kerkhoven in August. The legal description of the site is: SW 1/4 of Section 2 of Pillsbury Township, T120N, R37W, of Swift County, Minnesota. The site is 9.3 acres. Currently we are permitted to finish 2,400 head in a 101'9" by 208' confinement barn with an 8' pit underneath the entire barn. We plan to build a barn the exact same size and increase our production to 5,000 head. The new barn will be on the south side of the existing barn and will share the same hog loadout. The first barn was built in 2012 and has been working very well.

Proposed Special Conditions
Broberg Farms
Conditional Use Permit #5298

1. The permit holder shall comply with all applicable governmental laws, rules and regulations as they may apply to the project.
2. Applicant's personnel must address all complaints, problems or concerns regarding public health, safety and welfare within 72 hours of presentation of the complaint. Copies of all complaints and responses addressed to them shall be submitted to Swift County Environmental Services.
3. Granting of the conditional use-permit shall be for the plans submitted with the initial application only.
4. All plans regarding approaches and access roads, as well as traffic control must be submitted to the township chairman.
5. Dead animals shall be disposed of in a manner consistent with the Minnesota Board of Animal Health and the Minnesota Pollution Control Agency (MPCA) requirements.
6. The permit holder shall allow the Zoning Administrator or MPCA staff to inspect the site whenever necessary. However, the Zoning Administrator shall provide a 24-hour notice in advance of any inspection that involves accessing the buildings in which the animals are confined.
7. A NPDES permit issued from the Minnesota Pollution Control Agency (MPCA) must be obtained.
8. An animal manure plan must be completed.
9. Drainage in the area cannot be negatively affected.
10. That a Good Neighbor Policy be in effect. Prior to spreading, the residents of dwellings within $\frac{3}{4}$ mile of agitation and spreading sited would be contacted to determine if they have any special events planned which may be affected by the spreading. If possible, another location or time would be chosen. Neighbors are encouraged to contact the applicant with any scheduled events in advance so as to help them plan manure application.
11. Reasonable measures will be taken to minimize offensive odor, fumes, dust and noise so that none of these will constitute a public nuisance.
12. This Conditional Use Permit #5298 shall expire one year from the date of issuance if the permit is not utilized.
13. Violation of any of the above stated conditions may result in revocation of the conditional use permit.



Project: Construction of a double wide 2,500 head hog finishing confinement barn. The new barn will be next to the existing confinement barn with the same dimensions.

Owner: Broberg Farms

Legal: N 1/2 of the SW 1/4 of Sect. 2, Pillsbury Township, in Swift County, MN.



Request for Board Action

BOARD MEETING DATE:
August 16, 2016

Commissioner's Report

Department Information

| | | |
|---|-----------------------------|----------------------------------|
| ORIGINATING DEPARTMENT: Environmental Services | REQUESTOR: Scott Collins | REQUESTOR PHONE: 320-843-2356 |
|---|-----------------------------|----------------------------------|

Agenda Item Details

| | |
|--|--|
| BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of a Conditional Use Permit #5302 requested by David D. & Laurie A. Peterson (Owners) to build a 104' x 60' shop to use as an automotive sales, repair shop and an agricultural farm repair, maintenance shop, along with a 30' x 30' office and a 104' x 30' cold storage area. | |
| AGENDA YOU ARE REQUESTING TIME ON: Click here to enter text. | ARE YOU SEEKING APPROVAL OF A CONTRACT? No |
| IS THIS MANDATED? No | EXPLANATION OF MANDATE: Click here to enter text. |
| BACKGROUND/JUSTIFICATION: Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I. Allowable use with Conditional Use Permit. | |
| PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? | |

Budget Information

| |
|----------|
| FUNDING: |
|----------|

Review/Recommendation

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| COUNTY ATTORNEY: Danielle Olson | COUNTY ADMINISTRATOR: Mike Pogge-Weaver |
| RECOMMENDATIONS: Not submitted for review. | RECOMMENDATIONS: Not reviewed. |
| COMMENTS: n/a | COMMENTS: n/a |

David Peterson
1350 Hwy 12 SE
Kerkhoven, MN 56252

Peterson Brothers Farm started our farming operation in 1975. My brother, Rick Peterson, and I are both 50% owners. We rent and own land to grow corn and soybeans. Over the years, our farm machinery has increased in size, and our current farm shops are not adequate for indoor repairs. This new building will allow us large enough doors and space to do the necessary repairs inside.

I also own and operate RDJ Auto Sales. We (Dad, Dave, Rick and Jon) started our business in May of 1982 at our home location of 1350 Hwy 12 SE. We buy automotive vehicles at wholesale car auctions. We fix and repair as needed to retail dependable vehicles.

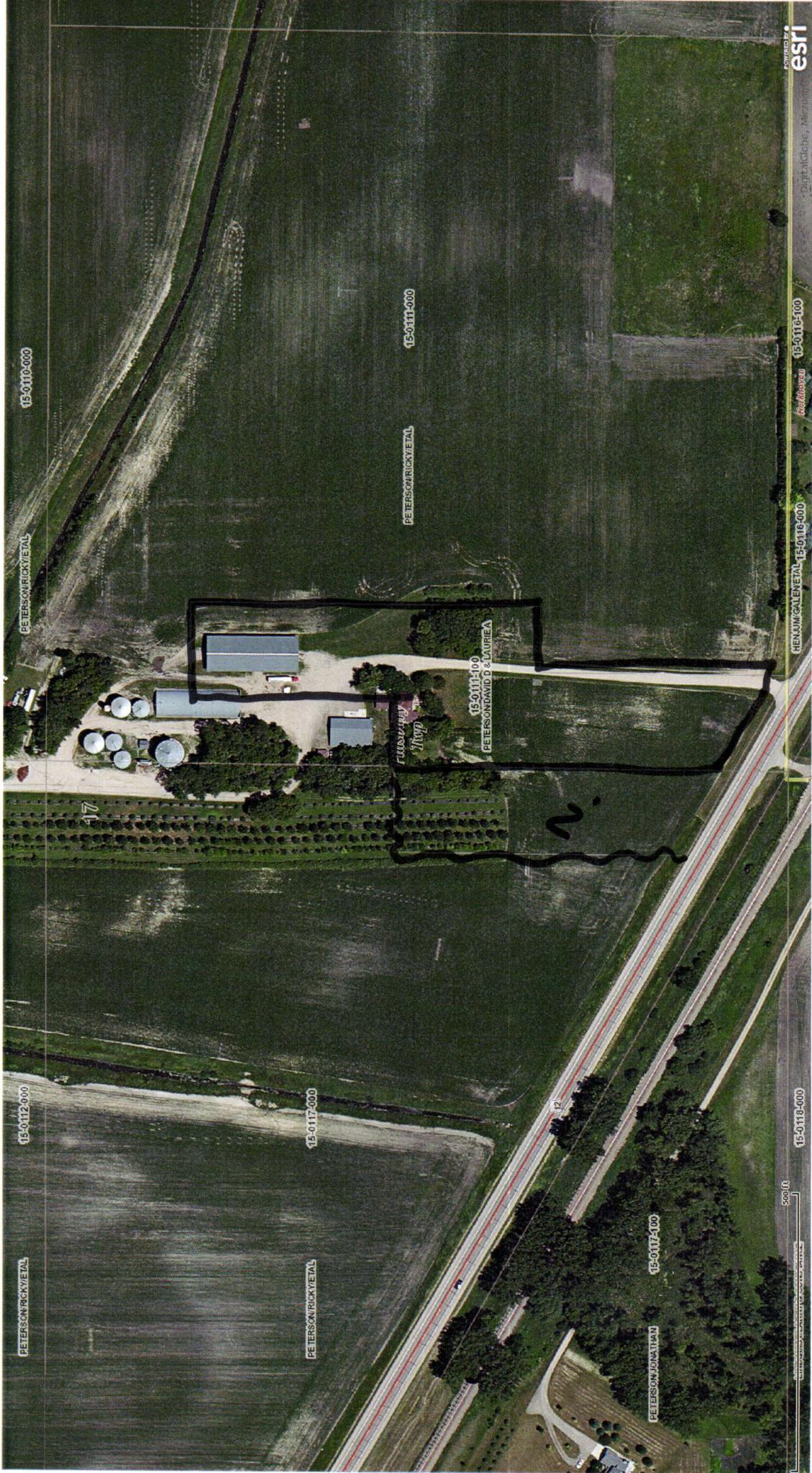
Over the years changes have happened. During road construction (around 1992) we relocated to Rick's farm site at 1610 Hwy 12 SE, and we have gone from 4 owners to me, Dave, as the sole owner.

I would like to relocate the car lot, once again, back to the original farm site where I now live.

This building would allow me to have a dual purpose building for both farm repairs and retail car lot sales.

Proposed Special Conditions
David Peterson
Conditional Use Permit #5302

1. The permit holder shall comply with all applicable governmental laws, rules and regulations as they may apply to the project.
2. All complaints, problems or concerns regarding public health, safety and welfare must be addressed by property owner within 30 days of presentations of the complaint. Copies of all complaints and responses addressed to him shall be submitted to Swift County Environmental Services.
3. All onsite sewage treatment systems must be in compliance with all Minnesota Pollution Control Agency (MPCA) rule #7080 codes and regulations.
4. Granting of the conditional use permit shall be for the plans submitted with the initial application only.
5. All plans regarding approaches, access roads, as well as traffic control, must be submitted to MN DOT.
6. Violations of any of the above-stated conditions may result in revocation of the conditional use permit.
7. This Conditional Use Permit #5302 shall expire one year from the date of issuance if the permit is not utilized.
8. Violation of any of the above stated conditions may result in revocation of the conditional use permit.



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