

Notice & Agenda

Swift County Board of Commissioners

Tuesday, December 16, 2014

11:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
11:00 a.m.		Call to Order and Roll Call
11:01 a.m.		Approve Agenda
11:03 a.m.		Consent Agenda
	1-3	(1) Minutes from the December 2, 2014 Regular Meeting
	4	(2) Minutes from the December 2, 2014 Closed Session
11:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants reviewed
11:05 a.m.		Commissioner and Board reports
11:20 a.m.		County Administrator report
11:25 a.m.		Citizens Comments
11:25 a.m.		Andy Sander, County Engineer
	5-14	Consider accepting the quote from Arnolds Construction for supplying material and labor to fix, cover or replace the roof and windows at the old Holloway shop.
	15-16	Consider approval of final County Wide Gravel Processing for 2014 with Commerford Gravel, Inc.
11:30 a.m.		Environmental Services Director Scott Collins
	17-20	Consider approving 2015-2017 Swift County Recyclables Pickup Contract with Geyer Recycling and Demolition Landfill
11:45 a.m.		Other Business
	21-31	Consider setting 2015 levy and final budget for Swift County Consider setting 2015 levy and final budget for the RDA Consider setting 2015 levy and final budget for the HRA
	32-33	Consider setting 2015 Commissioner salaries and schedule of per diem
	34	Consider approving a resolution related to Aquatic Invasive Species (AIS) aid
	35-37	Discussion on 2015 board committee assignments
12:00 a.m.		Adjournment

SWIFT COUNTY BOARD MINUTES

December 2, 2014

Chairman Fox called the meeting to order at 5:00 PM with all members present as well as County Administrator Mike Pogge-Weaver, County Auditor Kim Saterbak, and Amanda Ness.

Administrator Pogge-Weaver requested an addition to the agenda for an Executive Session.

12-02-14-01 Commissioner Peterson moved and Commissioner Klemm seconded to approve the agenda with the noted addition. Motion carried unanimously.

12-02-14-02 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the November 18, 2014 Meeting.

Administrator Pogge-Weaver requested an advance to the City of Benson for their November settlement.

12-02-14-03 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the Commissioner warrants with the noted advance as follows: Revenue: \$72,316.46; Road and Bridge: \$34,814.92; Solid Waste: \$9,088.04; Welfare & Family Services: \$83.58; Current/School District Agency: \$651,500.52; Townships and Cities Agency: \$200,000.00 and County Ditches Fund: \$1,053.00 which includes the following bills over \$2,000: Appleton Press, \$2,500.31; Bennett Office Technologies, \$4,182.00; Barry Bouwman, \$9,000.00; Co-op Credit Union, \$3,736.13; Computer Professionals Unlimited Inc, \$5,213.00; Contech Construction Products, \$11,731.78; Kerkhoven Banner, \$2,168.95; Nelson International Div, \$3,286.76; Overholser Properties LLC, \$3,250.00; Ron Schade Construction, \$17,609.50; Swanston Equipment, \$12,300.00; City of Benson Treasurer, \$200,000.00; School Dist #2853 Treasurer, \$132,699.04; School Dist #768 Treasurer, \$33,904.15; School Dist #775 Treasurer, \$266,498.84; School Dist #777 Treasurer, \$217,161.86; Waste Management of Northern Minnesota, \$6,673.06; and Yellow Medicine County Jail, \$9,846.46. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on SPCC, Chippewa River Watershed, Hospital Finance, and Hospital Board. Commissioner Klemm reported on Prairie Lakes Youth and DAC. Commissioner Peterson had no report. Commissioner Rudningen reported on Personnel Committee. Commissioner Hendrickx reported on Personnel Committee, RDC, and SPCC.

Administrator Pogge-Weaver updated the board on the AMC taskforce for county program aid, the Organizational and Strategic Planning Retreat scheduled for December 5th and 6th, and the Administrator's annual review which was handed out to the commissioners.

Administrator Pogge-Weaver further presented the board with a request for final payment for the three stall garage at 212 15th Street N to Ron Schade Construction LLC.

12-02-14-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to accept the garage project and approve final payment of \$17,509.50. Motion carried unanimously.

Administrator Pogge-Weaver presented the board with the MOU between LELS Local #10 and Swift County on Out of Classification Pay.

12-02-14-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the MOU. Motion carried unanimously.

Administrator Pogge-Weaver further presented the board with the MOU between LELS Local #10 and Swift

County on the implementation of the Classification and Compensation Study.

12-02-14-06 Commissioner Rudningen moved and Commissioner Peterson seconded to approve the MOU. Motion carried unanimously.

Administrator Pogge-Weaver presented the board with the MOU between AFSCME Local #2538 – Courthouse Unit and Swift County on adding Deputy Assessor and GIS Coordinator positions to the current Master Agreement.

12-02-14-07 Commissioner Hendrickx moved and Commissioner Klemm seconded to approve the MOU. Motion carried unanimously.

Benson City Manager Rob Wolfington presented the board with a request from the City of Benson for \$13,333 in funding toward the planning and construction of a helicopter landing port for SCBH.

12-02-14-08 Commissioner Rudningen moved and Commissioner Klemm seconded to approve using \$5,000 from the Swift Planning Grants and \$8,333 from the General Fund. Motion carried unanimously.

The board recessed at 5:45 PM and reconvened at 6:00 PM.

12-02-14-09 Commissioner Peterson moved and Commissioner Rudningen seconded to approve opening the public Truth-in-Taxation hearing. Motion carried unanimously.

Citizens in attendance: Richard Hilleren, Jeff Banken, Ed Banken, Sue Nokleby, Gary Hanson, Dorothy Hoffman, Lou Nokleby, Joyce Nokleby, and Mike Langan.

Administrator Pogge-Weaver presented and explained the proposed 2015 Budget and Levy.

Citizen comments all consisted of valuation questions which were directed to County Assessor Wayne Knutson and their local Boards of Equalization.

12-02-14-10 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve closing the public Truth-in-Taxation hearing. Motion carried unanimously.

Administrator Pogge-Weaver presented an update on the County Attorney transition and offered several options to the board.

12-02-14-11 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve an amount not to exceed \$25,000 for the purchase of computers and ancillary equipment for the County Attorney's office. Motion carried unanimously.

12-02-14-12 Commissioner Rudningen moved and Commissioner Hendrickx seconded to move to closed session to review confidential or nonpublic appraisal data and develop an offer for the purchase of real property located at 211 11th St N pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(b). Motion carried unanimously.

The regular session recessed to closed session at 6:54 PM.

The meeting reconvened to regular session at 7:19 PM.

12-02-14-13 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve working with an outside attorney to prepare a temporary lease agreement, work on sale documents, and develop a model lease agreement between the County and the County Attorney staff for private practice work in a County owned

building. Motion carried unanimously.

Chairman Fox adjourned the meeting at 7:20 PM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board

DRAFT

SWIFT COUNTY BOARD MINUTES
Record of Executive Session
October 21, 2014

Date convened: Tuesday, October 21, 2014

Time Convened: 6:55 PM

Time adjourned: 7:19 PM

Members Present: Commissioners Fox, Hendrickx, Klemm, Peterson, and Rudningen

Members Absent: None

Also Present: County Administrator Michel Pogge-Weaver and Assistant County Attorney Danielle Olson

Purpose: A closed session to review confidential or nonpublic appraisal data and develop an offer for the purchase of real property located at 211 11th St N pursuant to Minnesota Statutes, Section 13D.05, subdivision 3.

Chairman Fox called the executive session to order at 6:55 PM with all members present as well as County Administrator Michel Pogge-Weaver and Assistant County Attorney Danielle Olson. The Board engaged in a review of confidential or nonpublic appraisal data and developed an offer for the purchase of real property located at 211 11th St N pursuant to Minnesota Statutes, Section 13D.05, subdivision 3. No formal action of the board occurred.

10-21-14-1-ExS Commissioner Hendrickx moved and Commissioner Peterson seconded to adjourn. Motion carried.

Executive Session adjourned at 7:19 PM

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board



Request for Board Action

BOARD MEETING DATE:
December 16, 2014

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider accepting the quote from Arnolds Construction for supplying material and labor to fix, cover or replace the roof and windows at the old Holloway shop.	
AGENDA YOU ARE REQUESTING TIME ON: 11:25 am	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: The Highway department received quotes from Arnolds Construction in the amount of \$8,469.14 and A.F. Building Materials Inc. for \$9,448.73 to do work on the shop in Holloway.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING:	State and local
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Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: Non

PROPOSAL
**A.F. BUILDING MATERIALS, INC., DBA
 ANDERSON LUMBER**

East Hwy. 12, Box 245
 Benson, MN 56215
 (320) 843-3415

Proposal Submitted To <i>Swift Co Highway</i>	Phone	Date <i>10-22-14</i>
Street	Job Name	
City State Zip Code	Job Location <i>HOLLOWAY</i>	

Qty	Size	Lgh.	Description	Feet	Price	Amount
			STEEL FOR ROOF & WINDOWS ROOF			
75	2x4	14	Roof Purlins			
30	pcs	24'	GRN TUFF Rib steel 29 Gp			
8	pcs	12'3"	DIS. CORNERS			
9	pcs	10'3"	EAVE Fascia TRIM 4"			
5	pcs	10'3"	20" RIDGE CAP			
30	pcs	TOP	FORM CLOSURE			
30	pcs	Bottom	" "			
2	Boxes	4"	SS. TORX SCREWS			
14	Boxes	1 1/2"	GRN WDG SCREWS			
2	Boxes	2"	" " "			
			\$ 3380.72			
			Window			
16	2x4	10'	TREATED FRAMING			
6	2x4	14'	" " "			
12	pcs	82"	GRN steel TUFF Rib			
3	pcs	10'3"	STARTER TRIM			
6	pcs	14'3"	J CHANNEL			
3	pcs	10'3"	" " "			
			DRILL FASTENERS & CONCRETE			
			\$ 808.01			
ESTIMATED PRICE \$						

Proposal

**STAN OLSON
AND
SHAWN TOLIFSON
CONSTRUCTION**

601 Pacific Ave. • Benson, MN 56215
License # 0002898
Stan - 320-843-4661 • Cell: 320-760-7874
Shawn - 320-842-3204 • Cell: 320-808-4467

PROPOSAL SUBMITTED TO <i>Dwyer Co. Hwy Dept</i>		PHONE	DATE <i>10-28-14</i>
STREET <i>1635-Hoban Ave</i>		JOB NAME	
CITY, STATE AND ZIP CODE <i>Benson, mn 56215</i>		JOB LOCATION <i>Holloway</i>	
ARCHITECT	DATE OF PLANS		JOB PHONE

We submit labor and ~~material~~ for the following:

Remove shingles on building - Resins and steel on roof. Add on 6 windows & cover with steel Dumpster by others

Labor -

500.00

Office - 12'x16'

Remove sheetrock & insulation. Insulate & sheetrock. No taping. Dumpster by others.

*Removal shingles
Holloway Deduct*

Labor - 1,900.⁰⁰

We Propose - hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars (\$ *7,660.⁰⁰*).

Payment due by 10th of the month for estimated percentage of work done.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature:

Stan Olson

Note: This proposal may be Withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Signature: _____

Arnolds Construction
 791 Hwy 119 SW
 Appleton, MN 56208
 320-297-9008 Home
 320-297-0665 Cell
 320-289-2189 Fax
arnoldsconstructioninc@hotmail.com

10-28-14

Swift County Hwy Dept.
 Holloway, MN 56249

Bid for stripping roof both sides with
 1x4's and covering with steel and all
 trim bottom sides and ridge cap.
 Also recover six old windows holes,
 frame and cover with steel.
 Labor \$4,100.00

Also bid for removing sheetrock and
 insulation in office of newer building.
 And recovering with new insulation
 and sheetrock, tape and texture and
 paint.
 Total Labor \$2,400.00
 Tape, texture and paint. \$1,200.00
 Dumpster \$300.00

Total Bill \$8,000.00 + 250.00 for removing steel & insula
 and replacing insulation putting steel back on above office
 Total = \$8,250.00

Store:

APPLETON BUILDING CENTER
138 WEST SORENSON AVE
Appleton, MN 56208
(320) 289-2714

Date Estimate No.
10/23/14 2298

Customer:

SWIFT COUNTY PARKS
P O BOX 241
BENSON, MN 56213

Phone number: (320) 243-5341
Cl no: RYAN GRANT

P.O. # OFFICE/SHEETROCK

Signature: DALE

Part Number	Description	Quantity	Price/Unit	Est. Price
*	OFFICE/SHEETROCK/INS./WIND	1	0.00	2.00
577429	1042409 SCREW DRWL/C EXTRS	1	42.99	42.99
412 2SR	4X12X1/2 SHEETROCK	9	19.29	173.61
41258SR	4X12X5/8 SHEETROCK	4	23.49	93.95
626614	JOINT TAPE ROLL 250FT	1	3.99	3.99
103655	JOINT COMPOUND WALLBRD 5L	1	17.99	17.99
626028	JOINT COMPOUND FLSZ 4.56	2	18.99	37.98
GR122	R19 UF15"X94" BATTS INGU	22	25.04	552.88
GR124	R19 UF23"X94" BATTS INGU	3	36.20	108.60
GU161	R19 23"X39"2" KRAF	3	41.21	123.63
582759	POLY SHEET 4MC B-4X100	2	26.99	53.98
725663	STAPLE T50 3/8IN 5000PK	1	11.99	11.99
D15	EXDEPT PLYWOOD	1	122.19	122.19
	DESCRIPTION: 4X8-1/2" GLAS-PANEL .090 FRP			
1X4122	1X4X12 #2 PINE S4S	4	5.93	23.72
1X4162	1X4X16 #2 PINE S4S	3	8.89	26.67
J400128	1/2"X8" J-400 CASING TRIM	2	2.69	5.38
626549	LAMETAL CORNER BEAD 8FT	2	2.29	4.58
283804	GE60.01 CAULK CLEAR ADVANT	2	5.99	11.98
D21	EXDEPT WINDOWS	1	219.78	219.78
	DESCRIPTION: TS4830 WHITE THERMO-FECH			
	DESCRIPTION: LOWE-272 INSULATED SLIDER			
	DESCRIPTION:			
D31	EXMISCELLANEOUS	1	150.00	150.00
	DISCRIPTION: MISC. NAILS, SCREWS, ETC.			
	DISCRIPTION:			

★ Option

★ Roger S's 568-2557 3" thick R20 Spray Foam #1350.00 Total.

Subtotal = \$1,763.52
Tax = \$122.62
Estimate total = \$1,906.12
Office, Sheetrock, Insulation, Window

Store:

APPLETON BUILDING CENTER
138 WEST SORENSON AVE
Appleton, MN 56208
(320) 289-2714

Date Estimate No.
10/23/14 3291

Customer:

SWIFT COUNTY PARKS
P O BOX 241
BENSON, MN 56215

Phone number: (320) 843-5341
Clerk: RYAN GRANT

P.O.# HWY DEPT HOLLOW

Signature: DALE

Part Number	Description	Quantity	Price/Unit	Ext. Price
*	<u>CLOSING UP WINDOW OPENINGS</u>	1	0.20	0.00
M990283	3-1/4X131/33 SMOOTH WIRE N	2	24.29	48.58
2X4PC	1/2X4X92-5/8" PRECUT STUD	12	3.77	45.24
2X410SPT	1/2X4X10 SP/F (MBF)	60	0.74	59.28
417428	S1215 SCREW CONCRETE SD 1/2"	2	36.99	73.98
772335	SDS BIT CONCRETE 3/16X62M	2	5.49	10.98
D33	STEEL MATERIAL	12	20.30	243.50
	DESCRIPTION: 6'10" STURDI-SPAN EVERGREEN			
	DESCRIPTION: WHIRLWIND STEEL			
D33	STEEL MATERIAL	12	9.23	110.76
	DESCRIPTION: 3R-126 J-CHANNEL 12'6" EVERGREEN			
	DESCRIPTION:			
D20	DEPT SCREWS	1	21.77	21.77
	DESCRIPTION: 1-1/2" SCREWS 350/BG EVERGREEN			
883804	GE60.01 CAULK CLEAR ADVANT	12	5.99	71.88
D31	MISCELLANEOUS	1	50.00	50.00
	DESCRIPTION: MISC. NAILS, SCREWS, ETC.			
	DESCRIPTION:			

Subtotal = \$736.07
Tax = \$52.60
Estimate total = \$788.67 *Material Windows*

* Note: Heavier 26 GA Steel @ 102.34' more on total.

Store:

APPLETON BUILDING CENTER
138 WEST SORENSON AVE
Appleton, MN 56208
(320) 289-2714

Date Estimate No.

12/23/14 2290

Customer:

SWIFT COUNTY PARKS
P O BOX 241
BENSON, MN 56215

Phone number: (320) 843-5341
Clerk: RYAN GRANT

P.O.# HWY DPT/HOLLOW

Signature: DALE

Part Number	Description	Quantity	Price/Unit	Ext. Price \$
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Subtotal = \$2,633.07
 Tax = \$242.90
 Estimate total = \$2,875.97 *Material 11/14/14?*

*Note: Heavier 26 GA. Steel @ 812-66 more on total.

Store:

APPLETON BUILDING CENTER
 138 WEST SORENSON AVE
 Appleton, MN 56208
 (320) 289-2714

Date Estimate No.
 10/21/14 2290

Customer:

SWIFT COUNTY PARKS
 P O BOX 241
 BENSON, MN 56215

Phone number: (320) 243-5341
 Clerk: IVAN GRANIT

P.O.# HWY DPT/HOLLOW

Signature: DALE

Part Number	Description	Quantity	Price/Unit	Ext. Price \$
*	METAL ROOF/HOLLOWAY/HWY DE	1	0.00	0.00
NC333R	3X120/33 RING CLIPPED HD N	2	72.69	145.38
1X4143	1/2"X4-14 #3 PINE S4S	52	5.19	269.88
1X4163	1/2"X4X16 #3 PINE S4S	26	6.29	163.54
D33	STEEL MATERIAL	29	66.70	1,934.30
D33	STEEL MATERIAL	6	18.13	109.78
	DESCRIPTION: SR-114H 12"6" EAVE FASCIA			
	DESCRIPTION: EVERGREEN			
D33	STEEL MATERIAL	2	15.23	30.46
	DESCRIPTION: SR-114H 10"6" EAVE FASCIA			
	DESCRIPTION: EVERGREEN			
D33	STEEL MATERIAL	8	21.57	172.56
	DESCRIPTION: SR-117 12"6" RAKE/OSIS EVERGRN			
	DESCRIPTION:			
D33	STEEL MATERIAL	5	21.71	108.55
	DESCRIPTION: SR-151 10"6"X14" RIDGE EVERGRN			
	DESCRIPTION:			
36BCS	1/2"X36" BOTTOM CLOSURE STRIP	29	1.49	43.21
36TCS	1/2"X36" TOP CLOSURE STRIP GL	29	1.49	43.21
D20	DEPT SCREWS	8	21.77	174.16
	DESCRIPTION: 1-1/2" SCREWS 250/BG EVERGRN			
D20	DEPT SCREWS	2	24.95	49.90
	DESCRIPTION: 2" SCREWS 257/BG EVERGREEN			
D31	EMISCELLANEOUS	1	250.00	250.00
	DISCRIPTION: MISC. NAILS, SCREWS, ETC.			
	DISCRIPTION:			
D34	EV FUEL CHARGE	1	100.00	100.00
D33	JOBSITE DROP CHARGE	1	0.00	0.00
	STEEL MATERIAL	1	17.63	17.63
	DESCRIPTION: SR-152 10"6" SIDE FLASH EVERGRN			
	DESCRIPTION:			
D33	STEEL MATERIAL	1	21.43	21.43
	DESCRIPTION: SR-142 10"6" END TRANS EVERGRN			
	DESCRIPTION:			

Subtotal for page 1 = \$3,633.07

(Continued...)



Request for Board Action

BOARD MEETING DATE:
December 16, 2014

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of final County Wide Gravel Processing for 2014 with Commerford Gravel, Inc.	
AGENDA YOU ARE REQUESTING TIME ON: 11:25 AM	ARE YOU SEEKING APPROVAL OF A CONTRACT? no
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Final contract approval from the County Board required.
BACKGROUND/JUSTIFICATION: The County awarded the 2014 Gravel Processing to Commerford Gravel, Inc. and the Highway Department is seeking approval to make final payment in the amount of \$4,392.04 for a final contract amount of \$87,840.70.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	Awarded the Contract to Commerford Gravel Inc..

Budget Information

FUNDING:	State and local
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Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review prior to meeting	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

RESOLUTION

WHEREAS, County-wide gravel processing has in all things been completed for the year 2014 and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that the Board hereby accepts said completed project for and in behalf of the County of Swift and authorizes final payment in the amount of \$4,392.04 to Commerford Gravel, Inc., for the final contract amount of \$87,840.70.

Dated at Benson, Minnesota this 16th day of December, 2014.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

I, Michel Pogge-Weaver, Administrator for in and for the County of Swift, Minnesota, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of County Commissioners on the 16th day of December, 2014.

Michel Pogge-Weaver, County Administrator



Request for Board Action

BOARD MEETING DATE:
December 16, 2014

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving 2015-2017 Swift County Recyclables Pickup Contract with Geyer Recycling and Demolition Landfill	
AGENDA YOU ARE REQUESTING TIME ON: 11:30 a.m.	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: Three year contract renewal with Geyer Recycling and Demolition Landfill & S.C.E.S. for recyclables pickup in Swift County, which reflects a 3% increase annually covering 2015-2017.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING: Will be covered in the environmental services budget

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Will review prior to final execution	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

SWIFT COUNTY RECYCLABLES PICKUP CONTRACT

This agreement is made on this 16th day of December, 2014, by and between Swift County and Geyer Recycling and Demolition Landfill, hereinafter "Hauler".

WHEREAS, Swift County has negotiated for county wide recyclable pickup pursuant to law, and have agreed upon the bid of Hauler; and

WHEREAS, Both parties hereto wish to enter into a written agreement for the pickup of county wide recyclables.

THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. Hauler shall provide weekly curbside recyclable pickup to each single and double family dwelling in the cities of Appleton, Benson, Clontarf, Danvers, DeGraff, Holloway, Kerkhoven and Murdock. For the convenience of county residents, Hauler shall use its best efforts to pick up recyclables on the same day as other refuse is picked up.
2. Hauler shall deliver all recyclables to Swift County Environmental Services Facility at Benson, Minnesota, and shall drop recyclables at areas designated by County personnel.
3. Hauler and its employees shall use their best efforts to assist Swift County residents with recycling questions in order to encourage compliance with mandatory recycling and to encourage cooperation necessary to successfully carry out the county recycling program.
4. Hauler may pick up recycling material from businesses and residents not covered by this contract using the county provided recycling trailer. All material shall be delivered to the Swift County Environmental Services Facility.
5. Hauler shall insure all equipment owned or used by Hauler in fulfillment of this contract. Said insurance shall be in an amount not less than \$1,000,000.00 combined single limit per occurrence for bodily injury and property damage. Swift County shall be named as an additional insured on such insurance policy.
6. Hauler shall also carry all necessary workers compensation insurance on all its employees and make all necessary contributions of Social Security for its employees.
7. Hauler shall make available to Swift County, upon request, a certificate verifying all such insurance coverages.
8. Hauler agrees to indemnify Swift County and hold Swift County harmless from any and all damages, judgments or costs which Swift County may incur through performance of this contract by Hauler.

9. Hauler shall keep records for and monitor participation rates of households recycling, number of households being served, and complaints and corrective actions. Hauler shall report the requested information to Swift County upon request.
10. All recyclables placed for collection by Hauler are the property of Swift County.
11. All equipment used by Hauler in performance of this contract shall comply with the Swift County Solid Waste Ordinance and all applicable state laws and regulations.
12. For the services to be rendered by Hauler under this contract, Swift County shall pay the following amounts: **2015 - \$66,300 / \$5,525.00 per month; 2016 - \$68,300 / \$5,691.67 per month; 2017 - \$70,350 / \$5,862.50.** Such payments shall be made on or after the third Tuesday of each month beginning on January 1, 2015.
13. Hauler and County shall start negotiations for extension or new contract by July 1, 2017. This contract shall terminate on December 31, 2017, unless terminated or extended prior to said date in accordance with the provisions below.
14. Either party may terminate this contract by giving 30 days written notice to the other party. Upon termination of this contract, all services rendered to date shall be paid in full; and all of the rights, duties, and obligation of the parties to each other shall end.
15. This contract may be extended on the same terms and conditions, except Hauler compensation, if both parties mutually agree. If either party wishes to extend this contract that party shall notify the other party in writing at least sixty (60) days before the termination date of this contract. Hauler compensation may be renegotiated by the parties at the time of any extension of this agreement. If both parties agree to such an extension, an extension agreement shall be signed by both parties before the termination date set forth above.

Customer's cost of rates may be adjusted only after negotiation between the parties. Any rate adjustment agreed to after negotiations shall be made in writing and signed by the parties hereto.
16. This contract is not assignable by either party.
17. The parties agree that the relationship created by this contract is that of an independent contractor and not that of employee and employer. Hauler is responsible for the payment of any taxes, including without limitation all Federal, State and local personal and business income taxes, sales and use taxes, other business taxes and licenses fees arising out of the activities of Hauler.

18. All notices to be given under this contract shall be made in writing and delivered to the following addresses:

- Swift County: Swift County Environmental Services, P.O. Box 288, 1000 Industrial Drive, Benson, MN 56215
- Geyer Recycling: Dennis Geyer, 685 70th St. NE, Benson, MN 56215

19. The foregoing contract constitutes the full and complete agreement of the parties and this contract shall supersede all prior written or oral understandings.

IN WITNESS WHEREOF, The parties have made and executed this agreement on the date indicated above.

SWIFT COUNTY

HAULER

By: _____
Joe Fox, Chairperson

By: _____
Dennis H. Geyer

ATTEST:

Mike Pogge-Weaver, Swift County Clerk of the Board



Request for Board Action

BOARD MEETING DATE:
December 16, 2014

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review the final 2015 Budgets and Levies for the County, HRA, and RDA and consider the following actions: <ol style="list-style-type: none"> 1. Consider approving a resolution on the 2015 Budget and Levy for the County 2. Consider approving a resolution on the 2015 Budget and Levy for the HRA 3. Consider approving a resolution on the 2015 Budget and Levy for the RDA 													
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No												
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: The County Board is required to approve final levies and budgets prior to December 30.												
BACKGROUND/JUSTIFICATION: The attached budget is substantially similar to the preliminary budget approved by the board in September. The next two pages summaries the changes between the approved preliminary budget and the attached proposed final budget. The final budget calls for a reduction in the levy by \$25,000 over the approved preliminary levy. The overall net levy increase between 2014 and 2015 is 5.71% (the approved preliminary net levy increase was 5.99%) The proposed 2015 budget contains revenues of \$17,348,935 and expenditures of \$17,471,917. Of the \$17,348,935 in revenue, \$9,369,828 is proposed in property taxes and \$196,020 is expected in County Program Aids (CPA) for a total 2015 levy of \$9,565,848. The remaining revenues are from user fees, federal & state reimbursements, and the solid waste assessment. The 2015 levy is proposed to be distributed as follows:													
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Revenue</td> <td style="text-align: right;">\$ 5,147,473</td> </tr> <tr> <td style="text-align: right;">Road and Bridge</td> <td style="text-align: right;">\$ 1,905,027</td> </tr> <tr> <td style="text-align: right;">Human Services</td> <td style="text-align: right;">\$ 2,392,875</td> </tr> <tr> <td style="text-align: right;">Library</td> <td style="text-align: right;">\$ 120,473</td> </tr> <tr> <td style="text-align: right;">Solid Waste</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">Total Final Net Levy</td> <td style="text-align: right; border-top: 1px solid black;">\$ 9,565,848</td> </tr> </table>		Revenue	\$ 5,147,473	Road and Bridge	\$ 1,905,027	Human Services	\$ 2,392,875	Library	\$ 120,473	Solid Waste	\$ 0	Total Final Net Levy	\$ 9,565,848
Revenue	\$ 5,147,473												
Road and Bridge	\$ 1,905,027												
Human Services	\$ 2,392,875												
Library	\$ 120,473												
Solid Waste	\$ 0												
Total Final Net Levy	\$ 9,565,848												
The RDA levy is proposed to be \$87,000 in 2015 while the HRA is proposed to be \$45,000.													
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None													

Budget Information

FUNDING: These actions set the 2015 final budget and levies for the County, HRA, and RDA.

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

Approved 2015 Final Budget
Changes between the September 16th Approved Preliminary Budget and the December 16th Final Budget

Account Number	Description	Sept 16 Preliminary Budget	Dec 16 Final Budget	Change	Notes
Commissioner					
01-005-000-0000-6151	Employer Health Insurance	73,820	74,480	660	Change in health insurance election
County Attorney					
01-090-000-0000-6202	Postage And Box Rental	0	1,000	1,000	Change to funding model
01-090-000-0000-6226	Miscellaneous	43,000	8,571	(34,429)	Change to funding model
01-090-000-0000-6232	Printing And Publishing	0	1,200	1,200	Change to funding model
01-090-000-0000-6245	Dues, Subscriptions And Books	0	2,400	2,400	Change to funding model
01-090-000-0000-6251	Utility Service	0	4,200	4,200	Change to funding model
01-090-000-0000-6276	Computer Services Tech Support	2,500	6,829	4,329	Change to funding model
01-090-000-0000-6329	Other Repair And Maintenance	0	5,000	5,000	Change to funding model
01-090-000-0000-6338	Travel And Expense	0	3,500	3,500	Change to funding model
01-090-000-0000-6351	Insurance And Bonds	0	1,800	1,800	Change to funding model
01-090-000-0000-6365	Schooling and Training	0	3,500	3,500	Change to funding model
01-090-000-0000-6402	Stationery,Forms And Etc	0	500	500	Change to funding model
01-090-000-0000-6420	Other General Operating Supplies	0	4,000	4,000	Change to funding model
01-090-000-0000-6603	Furniture & Equipment Purchase	0	3,000	3,000	Change to funding model
Land Records					
01-100-000-0000-6110	Regular Salaries & Wages	154,300	158,100	3,800	Final GIS Coordinator Wage Rate
01-100-000-0000-6161	Employer Pera	11,410	11,670	260	Final GIS Coordinator Wage Rate
01-100-000-0000-6171	Employer Fica	9,570	9,800	230	Final GIS Coordinator Wage Rate
01-100-000-0000-6172	Employer Medicare	2,240	2,300	60	Final GIS Coordinator Wage Rate
01-100-000-0000-6276	Computer Services Tech Support	286,000	176,000	(110,000)	Pictometry 3 year pay + RDA \$ (85,000) Sheriff 911 Funds for parcel map (\$15,000) Recorder Tech Fund for parcel map (\$10,000)

Courthouse					
01-110-000-0000-6151	Employer Health Insurance	9,440	8,600	(840)	Change in health insurance election

Approved 2015 Final Budget
Changes between the September 16th Approved Preliminary Budget and the December 16th Final Budget

Account Number	Description	Sept 16 Preliminary Budget	Dec 16 Final Budget	Change	Notes
<u>Sheriff</u>					
01-200-000-0000-6110	Regular Salaries & Wages	497,800	501,300	3,500	Implementation of Salary Survey
01-200-000-0000-6161	Employer Pera	89,000	89,600	600	Implementation of Salary Survey
01-200-000-0000-6171	Employer Fica	4,600	4,820	220	Implementation of Salary Survey
01-200-000-0000-6172	Employer Medicare	8,540	8,600	60	Implementation of Salary Survey
<u>Jail</u>					
01-205-000-0000-6110	Salaries & Wages - Permanent	274,700	314,200	39,500	Implementation of Salary Survey and correction
01-205-000-0000-6161	Employer Pera	36,100	38,900	2,800	Implementation of Salary Survey and correction
01-205-000-0000-6171	Employer Fica	25,600	25,800	200	Implementation of Salary Survey and correction
01-205-000-0000-6172	Employer Medicare	6,000	6,020	20	Implementation of Salary Survey and correction
<u>Extension</u>					
01-600-000-0000-6802	Other Expenses	300	800	500	Master Gardeners Conference
<u>Grants and Appropriations</u>					
01-703-000-0000-6920	Appropriation: General	10,000	44,090	34,090	Cost for Implementation of Salary Survey
	Net Totals	1,471,100	1,446,100	(25,000)	
LEVY					
<u>General Government</u>					
01-003-000-0000-5001	Current Tax	5,292,946	5,267,946	(25,000)	Reduce levy by overall reduction Budget Change
	NET TOTAL CHANGE			0	

**RESOLUTION
ADOPTING FINAL SWIFT COUNTY
2015 BUDGET & LEVY**

Motion by Commissioner _____

Seconded by Commissioner _____

WHEREAS, pursuant to statute and rule of the Minnesota Department of Revenue, the County's 2015 Final Budget and Levy must be adopted by December 30, 2014; and

WHEREAS, the Swift County Board of Commissioner held its Truth-In-Taxation Public Hearing on December 2, 2014 at 6:00 pm in the Board Room in the Swift County Courthouse.

NOW, THEREFORE BE IT RESOLVED that the Swift County Board of Commissioners hereby adopts its 2015 final budget, dated December 12, 2014 and attached hereto as Appendix A, with revenues of \$17,348,935 and expenditures of \$17,471,917.

BE IT FURTHER RESOLVED that the 2015 levy be set as follows:

Revenue	\$ 5,147,473
Road and Bridge	\$ 1,905,027
Human Services	\$ 2,392,875
Library	\$ 120,473
Solid Waste	\$ 0
Total Final Gross Levy	\$ 9,565,848

BE IT FURTHER RESOLVED that the final levy payable in 2015 be set as follows:

Gross Levy	\$ 9,565,848
CPA	\$ 196,020
Operating Levy	\$ 9,369,828
Special Levies	\$ 37,137
Total Final Net Levy	\$ 9,406,965

Adopted on a _____ vote by the Swift County Board of County Commissioners the 16th day of December 2014.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel Pogge-Weaver, County Administrator

Fox _____	Hendrickx _____	Klemm _____
Peterson _____	Rudningen _____	

Budget Summary

			2012 Actual	2013 Actual	2013 Budget	2014 Budget	2015 Budget	
1	3	General Government	Revenues	(\$5,596,580.38)	(\$5,459,791.41)	(\$5,119,476.00)	(\$5,383,557.00)	(\$5,611,296.00)
			Expenditures	\$4,205,781.61	\$315,977.59	\$0.00	\$0.00	\$0.00
			Net	(\$1,390,798.77)	(\$5,143,813.82)	(\$5,119,476.00)	(\$5,383,557.00)	(\$5,611,296.00)
1	5	Board Of Commissioners	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$217,771.17	\$232,765.79	\$244,475.00	\$235,225.00	\$241,220.00
			Net	\$217,771.17	\$232,765.79	\$244,475.00	\$235,225.00	\$241,220.00
1	21	Law Library	Revenues	(\$19,305.00)	(\$14,730.00)	\$0.00	(\$15,500.00)	(\$14,000.00)
			Expenditures	\$23,947.73	\$24,410.76	\$0.00	\$23,475.00	\$23,475.00
			Net	\$4,642.73	\$9,680.76	\$0.00	\$7,975.00	\$9,475.00
1	31	County Administration	Revenues	\$0.00	(\$225.00)	\$0.00	\$0.00	\$0.00
			Expenditures	(\$14,000.00)	\$162,187.79	\$154,700.00	\$207,565.00	\$214,615.00
			Net	(\$14,000.00)	\$161,962.79	\$154,700.00	\$207,565.00	\$214,615.00
1	40	County Auditor	Revenues	(\$59,590.28)	(\$51,854.49)	(\$75,000.00)	(\$57,200.00)	(\$25,000.00)
			Expenditures	\$285,973.90	\$228,551.79	\$281,715.00	\$175,700.00	\$182,290.00
			Net	\$226,383.62	\$176,697.30	\$206,715.00	\$118,500.00	\$157,290.00
1	41	County Treasurer	Revenues	(\$17,725.52)	(\$15,666.00)	(\$8,000.00)	(\$12,600.00)	(\$12,600.00)
			Expenditures	\$180,980.73	\$181,877.52	\$186,936.00	\$197,820.00	\$202,830.00
			Net	\$163,255.21	\$166,211.52	\$178,936.00	\$185,220.00	\$190,230.00
1	42	County Assessor	Revenues	(\$39,649.75)	(\$38,767.50)	(\$39,127.00)	(\$38,500.00)	(\$38,700.00)
			Expenditures	\$236,148.03	\$230,614.42	\$251,291.00	\$223,405.00	\$275,395.00
			Net	\$196,498.28	\$191,846.92	\$212,164.00	\$184,905.00	\$236,695.00
1	43	Public Examiners	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$46,936.00	\$63,946.32	\$61,000.00	\$60,000.00	\$63,800.00
			Net	\$46,936.00	\$63,946.32	\$61,000.00	\$60,000.00	\$63,800.00
1	44	Licenses And Permits	Revenues	(\$4,395.00)	(\$4,670.00)	(\$3,500.00)	(\$4,100.00)	(\$4,150.00)
			Expenditures	\$0.00	\$1,375.00	\$0.00	\$0.00	\$1,375.00
			Net	(\$4,395.00)	(\$3,295.00)	(\$3,500.00)	(\$4,100.00)	(\$2,775.00)
1	60	Data Processing	Revenues	(\$24,142.00)	(\$25,768.00)	\$0.00	(\$24,142.00)	(\$24,142.00)
			Expenditures	\$61,546.99	\$65,054.61	\$75,500.00	\$70,000.00	\$93,800.00
			Net	\$37,404.99	\$39,286.61	\$75,500.00	\$45,858.00	\$69,658.00
1	89	Elections	Revenues	(\$35,571.01)	(\$13,310.89)	\$0.00	(\$37,200.00)	(\$3,850.00)
			Expenditures	\$56,540.44	\$7,346.89	\$4,000.00	\$57,990.00	\$7,700.00
			Net	\$20,969.43	(\$5,964.00)	\$4,000.00	\$20,790.00	\$3,850.00
1	90	County Attorney	Revenues	(\$73,770.05)	(\$39,159.34)	(\$13,000.00)	(\$13,000.00)	(\$5,000.00)
			Expenditures	\$373,041.02	\$390,507.02	\$370,141.00	\$400,750.00	\$415,840.00
			Net	\$299,270.97	\$351,347.68	\$357,141.00	\$387,750.00	\$410,840.00

			2012 Actual	2013 Actual	2013 Budget	2014 Budget	2015 Budget	
1	100	Land Records	Revenues	(\$138,660.02)	(\$119,357.22)	(\$171,248.00)	(\$196,000.00)	(\$172,500.00)
			Expenditures	\$223,519.80	\$208,346.16	\$245,971.00	\$284,680.00	\$475,470.00
			Net	\$84,859.78	\$88,988.94	\$74,723.00	\$88,680.00	\$302,970.00
1	110	Courthouse	Revenues	\$0.00	(\$2,004.74)	\$0.00	\$0.00	\$0.00
			Expenditures	\$167,451.72	\$155,306.84	\$195,672.00	\$213,620.00	\$205,120.00
			Net	\$167,451.72	\$153,302.10	\$195,672.00	\$213,620.00	\$205,120.00
1	111	County Museum building	Revenues	\$0.00	(\$25.00)	\$0.00	\$0.00	\$0.00
			Expenditures	\$116,277.45	\$44,576.39	\$168,672.00	\$52,555.00	\$34,920.00
			Net	\$116,277.45	\$44,551.39	\$168,672.00	\$52,555.00	\$34,920.00
1	112	CPHS Building	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$0.00	\$7,186.36	\$0.00	\$51,830.00	\$50,050.00
			Net	\$0.00	\$7,186.36	\$0.00	\$51,830.00	\$50,050.00
1	113	Prairie 5 Counsel Assoc Building	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$0.00	\$5,637.92	\$0.00	\$52,555.00	\$49,200.00
			Net	\$0.00	\$5,637.92	\$0.00	\$52,555.00	\$49,200.00
1	114	Rental House	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,000.00)
			Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$1,347.00
			Net	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,653.00)
1	120	County Medical Insurance	Revenues	(\$1,528,224.19)	(\$1,487,010.18)	\$0.00	\$0.00	\$0.00
			Expenditures	\$1,525,950.25	\$1,513,656.97	\$0.00	\$0.00	\$0.00
			Net	(\$2,273.94)	\$26,646.79	\$0.00	\$0.00	\$0.00
1	122	Veterans Service	Revenues	(\$11,143.00)	(\$16,826.00)	(\$7,600.00)	(\$4,000.00)	(\$17,250.00)
			Expenditures	\$128,975.99	\$133,824.77	\$145,518.00	\$141,040.00	\$154,795.00
			Net	\$117,832.99	\$116,998.77	\$137,918.00	\$137,040.00	\$137,545.00
1	123	Planning And Zoning	Revenues	(\$142,902.00)	(\$88,469.00)	(\$78,390.00)	(\$78,590.00)	(\$80,000.00)
			Expenditures	\$56,539.13	\$64,124.77	\$82,790.00	\$82,375.00	\$87,750.00
			Net	(\$86,362.87)	(\$24,344.23)	\$4,400.00	\$3,785.00	\$7,750.00
1	148	Technology Committee	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$12,151.60	\$24,600.51	\$17,300.00	\$19,600.00	\$21,400.00
			Net	\$12,151.60	\$24,600.51	\$17,300.00	\$19,600.00	\$21,400.00
1	149	Technical Support	Revenues	(\$152,476.54)	(\$165,308.63)	(\$148,000.00)	(\$148,000.00)	(\$148,000.00)
			Expenditures	\$161,903.12	\$166,109.34	\$173,040.00	\$180,350.00	\$182,920.00
			Net	\$9,426.58	\$800.71	\$25,040.00	\$32,350.00	\$34,920.00
1	150	Missing Heirs	Revenues	(\$22,042.02)	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Net	(\$22,042.02)	\$0.00	\$0.00	\$0.00	\$0.00
1	200	Sheriff	Revenues	(\$468,796.71)	(\$183,837.79)	(\$95,625.00)	(\$145,625.00)	(\$95,625.00)
			Expenditures	\$1,728,629.44	\$1,237,892.78	\$1,308,058.00	\$1,517,680.00	\$1,259,407.00
			Net	\$1,259,832.73	\$1,054,054.99	\$1,212,433.00	\$1,372,055.00	\$1,163,782.00

			2012 Actual	2013 Actual	2013 Budget	2014 Budget	2015 Budget	
1	202	911 Distribution	Revenues	(\$81,588.62)	(\$83,238.45)	(\$94,000.00)	(\$197,000.00)	(\$197,000.00)
			Expenditures	\$111,782.50	\$15,534.31	\$42,339.00	\$197,000.00	\$197,000.00
			Net	\$30,193.88	(\$67,704.14)	(\$51,661.00)	\$0.00	\$0.00
1	204	Coroner	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$15,072.73	\$11,914.36	\$15,000.00	\$15,000.00	\$14,000.00
			Net	\$15,072.73	\$11,914.36	\$15,000.00	\$15,000.00	\$14,000.00
1	205	Jail	Revenues	(\$32,756.55)	(\$29,162.48)	(\$12,000.00)	(\$19,000.00)	(\$22,000.00)
			Expenditures	\$831,144.03	\$817,930.97	\$884,750.00	\$898,145.00	\$909,800.00
			Net	\$798,387.48	\$788,768.49	\$872,750.00	\$879,145.00	\$887,800.00
1	251	Grants 6W Community Corrections	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$159,195.92	\$161,583.86	\$161,590.00	\$180,804.00	\$210,405.00
			Net	\$159,195.92	\$161,583.86	\$161,590.00	\$180,804.00	\$210,405.00
1	261	Restorative Justice	Revenues	(\$22,575.29)	(\$17,894.94)	(\$27,000.00)	(\$2,000.00)	(\$500.00)
			Expenditures	\$49,339.47	\$49,600.04	\$69,025.00	\$54,985.00	\$56,695.00
			Net	\$26,764.18	\$31,705.10	\$42,025.00	\$52,985.00	\$56,195.00
1	280	Emergency Management	Revenues	(\$46,602.47)	(\$25,804.54)	(\$16,500.00)	(\$16,500.00)	(\$16,500.00)
			Expenditures	\$68,107.03	\$69,336.07	\$73,611.00	\$72,420.00	\$74,070.00
			Net	\$21,504.56	\$43,531.53	\$57,111.00	\$55,920.00	\$57,570.00
1	400	Countyside Public Health Service	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$84,487.00	\$130,558.00	\$86,177.00	\$88,762.00	\$91,425.00
			Net	\$84,487.00	\$130,558.00	\$86,177.00	\$88,762.00	\$91,425.00
1	406	Youth Programs	Revenues	(\$662.26)	(\$329.00)	(\$300.00)	(\$300.00)	(\$300.00)
			Expenditures	\$96,356.35	\$99,417.82	\$103,264.00	\$104,160.00	\$30,300.00
			Net	\$95,694.09	\$99,088.82	\$102,964.00	\$103,860.00	\$30,000.00
1	520	County Parks	Revenues	(\$32,621.18)	(\$101,031.10)	(\$509,000.00)	(\$428,000.00)	(\$10,500.00)
			Expenditures	\$17,750.61	\$98,744.58	\$516,000.00	\$435,000.00	\$21,500.00
			Net	(\$14,870.57)	(\$2,286.52)	\$7,000.00	\$7,000.00	\$11,000.00
1	521	Parks And Drainage	Revenues	(\$112,287.55)	(\$135,682.59)	(\$107,118.00)	(\$113,778.00)	(\$122,118.00)
			Expenditures	\$161,525.81	\$174,256.13	\$197,696.00	\$223,128.00	\$198,438.00
			Net	\$49,238.26	\$38,573.54	\$90,578.00	\$109,350.00	\$76,320.00
1	600	Extension	Revenues	(\$1,867.63)	(\$1,422.13)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)
			Expenditures	\$125,792.78	\$127,338.58	\$138,160.00	\$136,355.00	\$140,310.00
			Net	\$123,925.15	\$125,916.45	\$137,160.00	\$135,355.00	\$139,310.00
1	602	Agriculture Inspector	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$13,500.00	\$13,500.00	\$13,500.00	\$13,500.00	\$13,500.00
			Net	\$13,500.00	\$13,500.00	\$13,500.00	\$13,500.00	\$13,500.00
1	603	Predator Control	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$3,254.00	\$7,975.00	\$8,000.00	\$8,000.00	\$8,000.00
			Net	\$3,254.00	\$7,975.00	\$8,000.00	\$8,000.00	\$8,000.00

			2012 Actual	2013 Actual	2013 Budget	2014 Budget	2015 Budget	
1	703	Grants And Appropriations	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$476,328.95	\$596,550.59	\$379,070.00	\$440,163.00	\$442,419.00
			Net	\$476,328.95	\$596,550.59	\$379,070.00	\$440,163.00	\$442,419.00
Fund Total - 1			Revenues	(\$8,665,935.02)	(\$8,121,346.42)	(\$6,525,884.00)	(\$6,935,592.00)	(\$6,628,031.00)
			Expenditures	\$12,009,703.30	\$7,840,118.62	\$6,654,961.00	\$7,115,637.00	\$6,652,581.00
			Net	\$3,343,768.28	(\$281,227.80)	\$129,077.00	\$180,045.00	\$24,550.00
2	390	Environmental Services	Revenues	(\$892,396.75)	(\$859,954.98)	(\$912,932.00)	(\$824,550.00)	(\$818,750.00)
			Expenditures	\$940,532.88	\$929,104.31	\$933,413.00	\$884,570.00	\$1,036,270.00
			Net	\$48,136.13	\$69,149.33	\$20,481.00	\$60,020.00	\$217,520.00
Fund Total - 2			Revenues	(\$892,396.75)	(\$859,954.98)	(\$912,932.00)	(\$824,550.00)	(\$818,750.00)
			Expenditures	\$940,532.88	\$929,104.31	\$933,413.00	\$884,570.00	\$1,036,270.00
			Net	\$48,136.13	\$69,149.33	\$20,481.00	\$60,020.00	\$217,520.00
3	300	Highway Administration	Revenues	(\$7,546,902.41)	(\$5,501,053.27)	(\$6,685,751.00)	(\$5,259,449.00)	(\$5,198,670.00)
			Expenditures	\$1,365,582.50	\$1,006,599.46	\$190,250.00	\$200,784.00	\$208,014.00
			Net	(\$6,181,319.91)	(\$4,494,453.81)	(\$6,495,501.00)	(\$5,058,665.00)	(\$4,990,656.00)
3	301	Shared County Engineer	Revenues	(\$72,139.23)	(\$86,243.03)	(\$81,405.00)	(\$83,286.00)	(\$90,209.00)
			Expenditures	\$175,069.91	\$153,094.45	\$162,809.00	\$166,572.00	\$180,058.00
			Net	\$102,930.68	\$66,851.42	\$81,404.00	\$83,286.00	\$89,849.00
3	310	Maintenance	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$966,745.85	\$659,955.10	\$1,876,195.00	\$1,756,953.00	\$1,836,394.00
			Net	\$966,745.85	\$659,955.10	\$1,876,195.00	\$1,756,953.00	\$1,836,394.00
3	315	Engineering	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$8,477.89	\$28,149.94	\$79,722.00	\$72,730.00	\$122,765.00
			Net	\$8,477.89	\$28,149.94	\$79,722.00	\$72,730.00	\$122,765.00
3	320	Construction	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$3,200,865.17	\$1,950,710.67	\$3,423,944.00	\$1,837,838.00	\$1,711,729.00
			Net	\$3,200,865.17	\$1,950,710.67	\$3,423,944.00	\$1,837,838.00	\$1,711,729.00
3	330	Equipment & Maintenance Shops	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$553,982.98	\$665,738.93	\$735,496.00	\$799,729.00	\$720,311.00
			Net	\$553,982.98	\$665,738.93	\$735,496.00	\$799,729.00	\$720,311.00
3	350	Other (Highway)	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$11,083.00	\$10,131.00	\$10,000.00	\$10,000.00	\$11,000.00
			Net	\$11,083.00	\$10,131.00	\$10,000.00	\$10,000.00	\$11,000.00
3	360	Accounts Receivable	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Expenditures	\$0.00	\$5,079.53	\$0.00	\$0.00	\$0.00
			Net	\$0.00	\$5,079.53	\$0.00	\$0.00	\$0.00

			2012 Actual	2013 Actual	2013 Budget	2014 Budget	2015 Budget	
3	370	Inter-Governmental Expense	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Expenditures	\$354,142.00	\$366,435.00	\$354,142.00	\$366,435.00	\$379,520.00	
		Net	\$354,142.00	\$366,435.00	\$354,142.00	\$366,435.00	\$379,520.00	
Fund Total -	3		Revenues	(\$7,619,041.64)	(\$5,587,296.30)	(\$6,767,156.00)	(\$5,342,735.00)	(\$5,288,879.00)
		Expenditures	\$6,635,949.30	\$4,845,894.08	\$6,832,558.00	\$5,211,041.00	\$5,169,791.00	
		Net	(\$983,092.34)	(\$741,402.22)	\$65,402.00	(\$131,694.00)	(\$119,088.00)	
11	404	Income Maintenance	Revenues	(\$1,335,771.29)	(\$1,155,828.21)	(\$1,155,290.00)	(\$1,261,040.00)	(\$1,208,815.00)
		Expenditures	\$1,196,118.57	\$1,134,587.63	\$1,155,290.00	\$1,261,040.00	\$1,208,815.00	
		Net	(\$139,652.72)	(\$21,240.58)	\$0.00	\$0.00	\$0.00	
11	405	Social Services	Revenues	(\$3,246,896.56)	(\$3,314,412.51)	(\$3,237,079.00)	(\$3,249,910.00)	(\$3,404,460.00)
		Expenditures	\$3,529,275.47	\$3,298,358.08	\$3,278,755.00	\$3,249,910.00	\$3,404,460.00	
		Net	\$282,378.91	(\$16,054.43)	\$41,676.00	\$0.00	\$0.00	
Fund Total -	11		Revenues	(\$4,582,667.85)	(\$4,470,240.72)	(\$4,392,369.00)	(\$4,510,950.00)	(\$4,613,275.00)
		Expenditures	\$4,725,394.04	\$4,432,945.71	\$4,434,045.00	\$4,510,950.00	\$4,613,275.00	
		Net	\$142,726.19	(\$37,295.01)	\$41,676.00	\$0.00	\$0.00	
Grand Total			Revenues	(\$21,760,041.26)	(\$19,038,838.42)	(\$18,598,341.00)	(\$17,613,827.00)	(\$17,348,935.00)
			Expenditures	\$24,311,579.52	\$18,048,062.72	\$18,854,977.00	\$17,722,198.00	\$17,471,917.00
			Net	\$2,551,538.26	(\$990,775.70)	\$256,636.00	\$108,371.00	\$122,982.00

**RESOLUTION
CONSENTING TO THE SPECIAL BENEFIT TAX FOR
THE SWIFT COUNTY RURAL DEVELOPMENT AUTHORITY**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, the Swift County Rural Development Authority (RDA) desires to levy such a special benefit tax in the amount of \$87,000, within the RDA's area of operation; and

WHEREAS, the levy of such a special benefit tax is subject to the consent of the Board of Commissioners of Swift County, Minnesota; and

WHEREAS, the RDA is also required to, in connection with the levy of such a special benefit tax, formulate and file a budget in accordance with the budget procedure of the County in the same manner as required of the executive departments of the County, and the amount of the tax levy for the following year shall be based on that budget and approved by the Board Commissioners of Swift County;

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Swift County, Minnesota hereby accepts the 2015 budget and consents to the levy of a special benefit tax for taxes payable in 2015 within the Authority's taxing jurisdiction in the amount of \$87,000.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 16th day of December 2014.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel Pogge-Weaver, County Administrator

Fox	—	Hendrickx	—	Klemm	—
Peterson	—	Rudningen	—		

RESOLUTION
APPROVING THE AUTHORIZATION OF THE SPECIAL BENEFIT TAX
PURSUANT TO MINNESOTA STATUTES 469.033, SUBD.6 FOR
THE HOUSING AND REDEVELOPMENT AUTHORITY OF SWIFT COUNTY, MN

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, the Housing and Redevelopment Authority of Swift County, Minnesota (the HRA) was created by the Swift County Board of Commissioners pursuant to Minnesota Statutes, Section 469.004; and

WHEREAS, pursuant to such action, the HRA was granted all powers and duties of a Housing and Redevelopment Authority under the provisions of the Municipal Housing and Redevelopment Act, Minnesota Statutes, Section 469.001 to 469.047 (formally 462.411-462.711) (“The Act”) and

WHEREAS, the HRA desires to levy such a special benefit tax in the amount of \$45,000 which is less than 0.0185% of taxable market value upon all taxable property, both real and personal, within the HRA’s area of operation; and

WHEREAS, the levy of such a special benefit tax is subject to the consent of the Board of Commissioners of Swift County, Minnesota; and

WHEREAS, the HRA is also required pursuant to Section 469.033, Subd. 6, of the Act to, in connection with the levy of such a special benefit tax, formulate and file a budget in accordance with the budget procedure of the County in the same manner as required of the executive departments of the County, and the amount of the tax levy for the following year shall be based on that budget and approved by the Board Commissioners of Swift County;

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Swift County, Minnesota hereby accepts the 2015 budget and consents to the levy of a special benefit tax for taxes payable in 2015 within the Authority’s taxing jurisdiction in the amount of \$45,000 for purposes outlined and authorized by Minnesota Statutes 469.001 to 469.047, but in no case shall the dollar levy for the HRA exceed the limitations prescribed by Minnesota Statutes, Section 469.027 to 469.033.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 16th day of December 2014.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel Pogge-Weaver, County Administrator

Fox	___	Hendrickx	___	Klemm	___
Peterson	___	Rudningen	___		



Request for Board Action

BOARD MEETING DATE:
December 16, 2014

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider setting 2015 Commissioner salaries and schedule of per diem	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: The Board is required to annually set Commissioner salaries and schedule of per diems prior to December 31 st of each year. In 2013 the Commissioner salaries and per diems were as follows: \$18,575 Commissioner \$19,075 Chair (Commissioner salary plus \$500.00) \$70.00 per meeting (maximum 1 per diem per day) The approved general wage increase for County employees for 2015 is 2.5%. A 2.5% increase in Commissioner salaries would be as follows: \$19,040 Commissioner \$19,540 Chair (Commissioner salary plus \$500.00)	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: This increase is planned in the 2015 budget

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Review and take an action
COMMENTS: n/a	COMMENTS: None

RESOLUTION
SETTING SWIFT COUNTY BOARD OF COMMISSIONERS SALARIES FOR 2015

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, Minnesota Statute § 375.055 requires the Commission to set the salary and schedule of per diem for the Commission annually.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Swift County, set the Commission salaries and schedule of per diem for 2015 is as follows:

Chair	\$ _____
Other Commissioners	\$ _____
Per diem	\$ ____ per meeting (maximum 1 per diem per day)

Adopted on a ____ vote by the Swift County Board of County Commissioners the 16th day of December 2014.

Swift County Board of Commissioners

Joe Fox, Chair

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Klemm	___
Peterson	___	Rudningen	___		



Request for Board Action

BOARD MEETING DATE:
December 16, 2014

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving a resolution related to Aquatic Invasive Species (AIS) aid	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: MN Statute 477A.19 requires a County to adopt a spending plan on how AIS aid is uses
BACKGROUND/JUSTIFICATION: The 2014 legislative session adopted the "Aquatic invasive species aid" program to address the growing concern related to aquatic invasive species in the State. The County receives \$15,959 in 2015 and will receive \$35,465 in 2016 and each subsequent year. As part of the act, the County is required to adopt and submit a spending plan to the MN DNR by December 30 th . A draft plan will be distributed and available on Monday (12/15).	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: State funding

Review/Recommendation

COUNTY ATTORNEY: Robin Finke	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: n/a	RECOMMENDATIONS: n/a
COMMENTS: n/a	COMMENTS: n/a

2014 BOARD REPRESENTATION

COMMITTEE/GROUP	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
BOARD COMMITTEES:				
Policy Committee	Peterson Rudningen	As needed	10:30 a.m.	Board Room
Technology Committee	Rudningen	4th Friday	9:00 a.m.	Board Room
Personnel Committee	Hendrickx Rudningen	Mon after 1st Tue	10:00 a.m.	Board Room
Solid Waste Committee	Peterson Fox	As needed	9:00 a.m.	Enivron Ser.
Building Committee	Peterson Klemm	As needed	9:00 a.m.	Board Room
ADVISORY COMMITTEES:				
Appleton Park Board	Hendrickx			
Revolving Loan Fund	Entire Board			
Extension Committee	Klemm Rudningen	Wednesday	Quarterly	
RDA/GROW Boards	Klemm Peterson/Alternate	3rd Thursday		DeToy's
Swift County Law Library	Peterson			
Planning Commission	Hendrickx			
Prairie V CAC Board	Peterson	4th Monday	10:00 a.m.	Montevideo
Prairie Lakes Detention Bd	Klemm Rudningen/Alternate	3rd Wednesday	9:00 a.m.	
SCEMO	Klemm Rudningen			
Swift County DAC Board	Klemm	3rd Wednesday	12:00 Noon	
Swift County Youth Program	Klemm			
Upper Mn Val Reg Dev Com	Hendrickx	4th Tuesdays	Evenings	
Water Planning Committee	Klemm			
Jobs Training/Private Ind.Co	Fox		Quarterly	
Pioneerland Library System	Pogge-Weaver	3rd Thursday	Quarterly	
Cemetery	Klemm			
Safety	Klemm			
Prairie Country RC & D Bd	Fox			

2014 BOARD REPRESENTATION

COMMITTEE/GROUP	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
Historical Society	Peterson	4th Thursday		
Countryside Public Health	Peterson	2nd Wednesday		
West Minn Revolving Loan	Fox			
Swift Falls Park Board	Rudningen			
SW Mental Health Bd	Fox			
RIDES Advisory Council	Peterson			
Region 6W FEMA Board	Peterson		Annually	
Chippewa River Watershed	Fox	3rd Thursday	Monthly	
Pomme de Terre Watershed	Fox	2nd Tuesday		
Hospital Government Group	Klemm Peterson			
Glacial Ridge Trail Scenic	Rudningen	4th Monday		
Woodland Centers	Hendrickx Fox	2nd Tuesday		
HRA Board	Peterson			
Joint Engineer Committee	Peterson Rudningen			
SWCD	Peterson	2nd Thursday		
Restorative Justice	Fox	2nd Tuesday		
Sheriff's Task Force	Klemm Peterson			
Swift County Benson Hospital	Fox			
C 6 Drug Task Force	Rudningen	Simi-annual		
Prairie Waters Tourism	Hendrickx			
RDA Loan Committee	Peterson Klemm			
6W Corrections	Hendrickx Peterson	1st Thursday		
Radio Board	Rudningen Peterson/Alternate			
COHORT Round Table	Hendrickx Klemm	1st Wed Odd Months	8:30 AM	
Nurse Family Partnership	Peterson	Quartly 2nd Monday 1,4,7,10		
Southern Prairie Community Care	Hendrickx Fox Alternate	4th Friday		
SW Cent. Safe Committee Coalition	Entire Board			

2014 JOINT COUNTY DITCH BOARDS

JOINT COUNTY DITCH BOARDS				
JOINT COUNTY DITCH BOARD	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
JT CO DITCH NO. 2 (S & S)	Hendrickx			
	Fox			
JT CO DITCH NO. 3 (C & S)	Klemm			
	Fox			
JT CO DITCH NO. 4 (S & P)	Peterson			
	Hendrickx			
	Rudningen			
JT CO DITCH NO. 6 (C & S)	Peterson			
	Fox			
JT CO DITCH NO. 8 (C & S)	Fox			
	Rudningen			
JT CO DITCH NO. 9 (S, S, & P)	Rudningen			
	Fox			
JT CO DITCH NO. 18 (S,K, & C)	Fox			
	Klemm			
	Rudningen			
LAT B OF JT CO DITCH NO. 18 (S & C)	Fox			
	Klemm			
	Peterson			
LAT C OF JT CO DITCH NO. 18 (S,K,&C)	Rudningen			
	Peterson			
	Fox			
JT CO DITCH NO. 19 (S & K)	Hendrickx			
	Peterson			
	Rudningen			
JT CO DITCH NO. 21 (S, K, & C)	Hendrickx			
	Peterson			
	Rudningen			
JT CO DITCH NO. 22 (S, K & C)	Hendrickx			
	Rudningen			