

Section 9: Damage Assessment General Information

I PURPOSE

To provide an overview of how damage assessment will be accomplished following a disaster in Swift County.

II PRIMARY RESPONSIBILITIES

A. Swift County Assessor

III SUPPORTING AGENCIES (*47)

A. Swift County Emergency Management

B. County Highway Engineer / City Engineer, Public Works Director

C. County Assessor / City Assessor

D. County Treasurer / City Clerk

E. County Administrator / City Administrator / City Manager

F. County Human Services Director

G. U.S. Department of Agriculture (USDA) Emergency Board

H. Division of Emergency management Regional Coordinator or designee

I. FEMA Disaster Management Team

J. Christian Reformed World Relief Committee

Standard Operating Guide to Section 9 Damage Assessment

I PURPOSE

The purpose of this guideline is to provide for damage assessment due to any type of natural, manmade, or nuclear disaster.

II RESPONSIBILITIES (*47)

- A. The Swift County Emergency Manager will initiate a damage assessment team as soon as possible following the occurrence of a disaster.
- B. The assessor / engineering entities within Swift County have mutual aid agreements.
- C. Information will be gathered as soon as possible.
- D. Assessment will include photographs, video, maps and other documentation.
- E. Teams will be educated as to how to do effective damage assessment.

III ADDITIONAL INFORMATION IS OUTLINED IN THE FOLLOWING

Supporting Documents	Page
Damage Assessment Forms.....	9-3 – 9-9
Minnesota Disaster Management Handbook.....	Emergency Manger Office

Section 9: Damage Assessment
Damage Assessment Forms

Resolution Requesting a Presidential Declaration of a Disaster

Whereas the County of Swift has sustained severe losses of major proportion, caused by (describe event) _____ on the date(s) of _____; and

Whereas Swift County is a public entity within the State of Minnesota; and

Whereas substantial damage to public and / or private property, as outlined in the attached damage assessment forms; and

Whereas the cost recovery from this disaster is beyond the resources available within the county, and state and federal resources are necessary; and

NOW, THEREFORE, BE IT RESOLVED, That the Swift County Board of Commissioners, for and on behalf of the citizens of Swift County, request the Governor of the State of Minnesota to petition the President of the United States to declare the County of Swift, Minnesota, to be a major disaster area, through appropriate channels.

Be it further resolved that this request is for:

- A. (Choose Appropriate)
 - 1. The Public Assistance (Infrastructure Support) Program only as offered through P.L. 93-288
and/or
 - 2. The Human Services Program only, as offered through P.L. 93-288
- B. The Hazard Mitigation Program, as offered through P.L. 93-288

Be it further resolved that the Swift County Emergency Manager is authorized to coordinate the damage survey teams with local government, and assist in the administration of the disaster recovery process, as needed.

Adopted this _____ day of _____, 20_____

Signed: _____
(Chairperson of the Swift County Board of Commissioners)

Attest: _____
(Swift County Administrator)

Section 9: Damage Assessment
Damage Assessment Forms

Resolution Requesting a Small Business Administration Disaster Declaration

Whereas The County of Swift, Minnesota has sustained major losses as a result of _____ on _____; and

Whereas an estimated / actual _____ number of homes, businesses, and / or apartments in this county have suffered damages; and

Whereas extreme hardship has been inflicted on the disaster victims through inability to secure loans or credit to make necessary repairs and restoration.

NOW, THEREFORE, BE IT RESOLVED that the Swift County Board of Commissioners for and on behalf of the citizens of Swift County request that the Governor of the State of Minnesota petition the Regional Administrator of the Small Business Administration to make emergency loans available under the provisions of Public Law 93-24.

Adopted this _____ day of _____, 20_____

Signed: _____
(Chairperson of the Swift County Board of Commissioners)

Attest: _____
(Swift County Administrator)

Section 9: Damage Assessment
Damage Assessment Forms

Minnesota Notice DP-91

Section 9: Damage Assessment

Damage Assessment Forms

Resolution Requesting Declaration of an Agricultural Disaster

Whereas the County of Swift, subdivision of the State of Minnesota, has sustained heavy losses as a result of _____ on _____; and

Whereas an estimated _____ number of farmers in Swift County have been affected with losses sustained by the following:

<u>Crop</u>	<u>Estimated Acres</u>	<u>Loss</u>

<u>Farm Facilities</u>	<u>Estimated Number</u>	<u>Loss</u>

Other farm losses include :

<u>Item</u>	<u>Estimated Number</u>	<u>Loss</u>

Whereas Swift County USDA Emergency Board has filed their damage assessment report which supports the need for emergency loans to farmer;

NOW, THEREFORE, BE IT RESOLVED that the Swift County Board of Commissioners for and on behalf of the citizens of Swift County request that the Governor of the State of Minnesota petition the United State Secretary of Agriculture to declare Swift County a disaster area.

Adopted this _____ day of _____, 20_____

Signed: _____
 (Chairperson of the Swift County Board of Commissioners)

Attest: _____
 (Swift County Administrator)

Section 9: Damage Assessment
Damage Assessment Forms

Homestead Property Reassessment Damage Assessment Recap

Total number of homes damaged, but not destroyed _____

Total number of homes destroyed _____

Total dollar value of damaged and destroyed homes \$ _____

Average dollar value of damage \$ _____

Section 9: Damage Assessment
Damage Assessment Forms

Resolution Requesting Damaged Homestead Property to be Reassessed

Whereas, the county of Swift experienced a disaster on _____; and

Whereas, said disaster did cause extensive property damage to residential properties in the County of Swift; and

Whereas, the County of Swift has been declared a disaster area by:

A. Select Appropriate

1. Presidential declaration of a major disaster
and /or
2. Secretary of Agriculture designation
and / or
3. Small Business Administrator disaster declaration
and / or
4. County declaration of a state of emergency

and

Whereas, Minnesota Statutes Chapter 273-123 provides for a reassessment of homestead properties damaged by a disaster upon application to the Governor of the State of Minnesota and the State Executive Council; and

Whereas, the minimum requirements of the aforementioned statute have been met as demonstrated in the attached damage assessment report; and

NOW, THEREFORE, BE IT RESOLVED by the County of Swift that the County of Swift does hereby request that the homestead property damage from the disaster that occurred on _____ be reassessed for the purpose of special tax credit for property damaged by a disaster under provisions of Minnesota Statutes Chapter 273.123.

Adopted this _____ day of _____, 20_____

Signed: _____
(Chairperson of the Swift County Board of Commissioners)

Attest: _____
(Swift County Administrator)