

## **SWIFT COUNTY BOARD MINUTES**

### **January 2, 2018**

County Auditor Kim Saterbak called the organizational meeting to order at 9:01 AM with all Commissioners present as well as Administrator Kelsey Baker, County Attorney Danielle Olson, and Amanda Ness.

Auditor Saterbak asked for nominations for Chair of the Board.

**01-02-18-01** Commissioner Fox moved and Commissioner Hendrickx seconded to approve retaining Commissioner Rudningen as Chair and Commissioner E. Pederson as Vice-Chair for 2018. Motion carried unanimously.

Chairman Rudningen asked if there were any changes to the agenda. There were none.

**01-02-18-02** Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the agenda as presented. Motion carried unanimously.

**01-02-18-03** Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Consent Agenda which consisted of: (1) Approval of County Policies. Motion carried unanimously.

**01-02-18-04** Commissioner E. Pederson moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue: \$22,681.95; Solid Waste: \$6,997.21 which includes the following bills over \$2,000: Association of Minnesota Counties, \$7,999.00; Briggs & Morgan, P.A., \$2,000.00; Geyer Recycling, \$5,980.00; and MN Counties Computer Cooperative, MI 3, \$2,360.00. Motion carried unanimously.

There were no board or committee reports.

There was no administrator report.

Chairman Rudningen asked for citizens comments. There were none.

**01-02-18-05** Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adopt the 2018 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as on file in the County Auditor's Office. Motion carried unanimously.

**01-02-18-06** Commissioner Fox moved and Commissioner P. Peterson seconded to appoint Dr. A. Quinn Strobl as the County Medical Examiner for 2018 and may be supported by the Anoka County staff in the Anoka County Medical Examiner's Office. Motion carried unanimously.

**01-02-18-07** Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve setting the 2018 County Board meetings as follows: 1<sup>st</sup> Tuesday of the month at 9:00 AM and 3<sup>rd</sup> Tuesday of the month at 9:00 AM, with these exceptions: June 19, 2018 9:00 AM meeting will be moved to 5:00 PM for the Board of Equalization; and the December 4, 2018 9:00 AM meeting will be moved to November 28, 2018 at 5:00 PM for the TNT Hearing. Starting in May 2018, the Swift County Board of Commissioner's meetings will be held at 301 14<sup>th</sup> St N in Benson, Minnesota. The board will also hold the following special meeting: December 28, 2018 at 9:00 AM for the end of the year. Motion carried unanimously.

**01-02-18-08** Commissioner P. Peterson moved and Commissioner Hendrickx seconded to approve setting the 2018 mileage reimbursement rate at the IRS rate of 54.5 cents per mile. Motion carried unanimously.

**01-02-18-09** Commissioner Hendrickx moved and Commissioner Fox seconded to adopt the Kerkhoven Banner as the County's official newspaper for 2018 with the Swift County Monitor News as the secondary paper. Motion carried unanimously.

**01-02-18-10** Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the County Treasurer, Sheriff, Attorney, and Commissioners as the Elected Officials designated to attend the annual conferences for their offices. Motion carried unanimously.

**01-02-18-11** Commissioner P. Peterson moved and Commissioner Fox seconded to approve the 2018 bounties as follows: pocket gopher bounty paid to the township as \$3.00 per gopher when the township pays a minimum of \$5.00 per gopher or \$2.00 per gopher when the township pays less than \$5.00 per gopher and the 2018 beaver bounty of \$100 for beaver in season and \$100 for beaver out of season in designated ditches only with the approval of the Parks and Drainage Supervisor. Motion carried unanimously.

**01-02-18-12** Commissioner Hendrickx moved and Commissioner Fox seconded to approve allocating the cost of the County Attorney's services for Human Services to the Welfare Fund. Motion carried unanimously.

**01-02-18-13** Commissioner Fox moved and Commissioner E. Pederson seconded to approve a resolution setting the corporate signatures for 2018. Motion carried unanimously.

**01-02-18-14** Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve a resolution for the designation of corporate depositories for 2018. Motion carried unanimously.

**01-02-18-15** Commissioner Hendrickx moved and Commissioner Fox seconded to approve a resolution on the definition of employee for purposes of Workers Compensation. Motion carried unanimously.

**01-02-18-16** Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve a resolution setting 2018 wages of elected officials. Motion carried unanimously.

**01-02-18-17** Commissioner Fox moved and Commissioner E. Pederson seconded to approve the County Engineer 2018 cost of living increase of 1.0%. Motion carried unanimously.

**01-02-18-18** Commissioner Fox moved and Commissioner E. Pederson seconded to approve the appointment of Gene Meyer to the Upper Minnesota Watershed District. Motion carried unanimously.

**01-02-18-19** Commissioner Fox moved and Commissioner P. Peterson seconded to approve the 2018 AMC policy committee assignments and delegate appointments. Motion carried unanimously.

**01-02-18-20** Commissioner P. Peterson moved and Commissioner Hendrickx seconded to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 9:18 AM.

WITNESSED:

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Eric Rudningen, Chair

ATTEST:

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Kelsey Baker, County Administrator