

SWIFT COUNTY BOARD MINUTES

January 3, 2017

County Auditor Kim Saterbak called the organizational meeting to order at 9:04 AM with all Commissioners present as well as Interim County Administrator Jan Fransen, County Attorney Danielle Olson, County Sheriff John Holtz, Amanda Ness, and several citizens.

Auditor Saterbak asked for nominations for Chair of the Board.

01-03-17-01 Commissioner Fox nominated Commissioner Rudningen. After calling for additional nominations three times, Saterbak declared nominations closed and named Commissioner Eric Rudningen as Board Chair for 2017.

Auditor Saterbak asked for nominations for Vice Chair of the Board.

Chairman Rudningen asked if there were any changes to the agenda. There were none.

01-03-17-02 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the agenda as presented. Motion carried unanimously.

01-03-17-03 Commissioner Hendrickx nominated Commissioner E. Pederson for Vice Chair. After calling for additional nominations three times, Saterbak declared nominations closed and named Commissioner Edward Pederson as Vice Chair for 2017.

Auditor Saterbak turned the meeting over to Chairman Rudningen.

01-03-17-04 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the Consent Agenda which consisted of: (1) Minutes from the December 20, 2016 Meeting, (2) Minutes from the December 20, 2016 Executive Session, (3) Approval of a Memorandum of Understanding with Goff Public, (4) Approval of an extension of easement for Appleton OHV Park, and (4) Approval of a revised Procurement Policy effective January 1, 2017. Motion carried unanimously.

There were no auditor warrants to approve.

Commissioner P. Peterson reported on the Drug Court Graduation. There were no other board or committee Reports.

There was no administrator report.

There were no citizen comments.

01-03-17-05 Commissioner E. Pederson moved and Commissioner Hendrickx seconded to adopt the 2017 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as on file in the County Auditor's Office. Motion carried unanimously.

01-03-17-06 Commissioner Hendrickx moved and Commissioner Fox seconded to appoint Dr. A. Quinn Strobl as the County Medical Examiner for 2017 and may be supported by the Anoka County staff in the Anoka County Medical Examiner's Office. Motion carried unanimously.

01-03-17-07 Commissioner P. Peterson moved and Commissioner Fox seconded to approve setting the 2017 County Board meetings as follows: 1st Tuesday of the month at 9:00 AM and 3rd Tuesday of the month

at 11:00 AM, with these exceptions: June 20, 2017 11:00 AM meeting will be moved to 5:00 PM for the Board of Equalization; July 4, 2017 9:00 AM meeting will be moved to July 5, 2017 at 9:00 AM, and the December 5, 2017 9:00 AM meeting will be moved to December 6, 2017 at 5:00 PM for the TNT Hearing. The board will also hold the following special meeting: December 29, 2017 at 9:00 AM for the end of the year. Motion carried unanimously.

01-03-17-08 Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve setting the 2017 mileage reimbursement rate at the IRS rate of 53.5 cents per mile. Motion carried unanimously.

01-03-17-09 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to adopt the Appleton Press as the County's official newspaper for 2017 with the Kerkhoven Banner as the secondary paper. Motion carried unanimously.

01-03-17-10 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the County Treasurer, Sheriff, Attorney, and Commissioners as the Elected Officials designated to attend the annual conferences for their offices. Motion carried unanimously.

01-03-17-11 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the 2017 bounties as follows: pocket gopher bounty paid to the township as \$3.00 per gopher when the township pays a minimum of \$5.00 per gopher or \$2.00 per gopher when the township pays less than \$5.00 per gopher and the 2017 beaver bounty of \$75 for beaver in season and \$75 for beaver out of season in designated ditches only with the approval of the Parks and Drainage Supervisor. Motion carried unanimously.

01-03-17-12 Commissioner Fox moved and Commissioner E. Pederson seconded to approve allocating the cost of the County Attorney's services for Human Services to the Welfare Fund. Motion carried unanimously.

01-03-17-13 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve a resolution setting the corporate signatures for 2017. Motion carried unanimously.

01-03-17-14 Commissioner Fox moved and Commissioner Hendrickx seconded to approve a resolution for the designation of corporate depositories for 2017. Motion carried unanimously.

01-03-17-15 Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve a resolution on the definition of employee for purposes of Workers Compensation. Motion carried unanimously.

01-03-17-16 Commissioner Hendrickx moved and Commissioner Fox seconded to approve a resolution setting 2017 wages of elected officials. Motion carried unanimously.

01-03-17-17 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to table setting the 2017 cost of living increase the County Engineer to the January 17, 2017 meeting. Motion carried unanimously.

01-03-17-18 Commissioner E. Pederson moved and Commissioner Fox seconded to table granting additional compensation for those who are assuming increased responsibilities in the absence of the County Administrator. Motion carried unanimously.

01-03-17-19 Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve a Certification of Eligibility and Certification of Match and authorizing staff to apply for the State Capital Projects Grants-in-Aid Program to fund a portion of the Courthouse remodeling. Motion carried unanimously.

01-03-17-20 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve a resolution supporting the Minnesota Department of Corrections leasing and operating the vacant Prairie Correctional Facility in Appleton. Motion carried unanimously.

01-03-17-21 Commissioner E. Pederson moved and Commissioner P. Peterson seconded to approve the 2017 appointments of Polly Johnson and Regan Carlson to the Swift County Extension Committee. Motion carried unanimously.

01-03-17-22 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the 2017 AMC policy committee assignments and delegate appointments. Motion carried unanimously.

01-03-17-23 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to approve adding an additional candidate to interview for County Administrator. Motion carried unanimously.

01-03-17-24 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adjourn the meeting.

Meeting adjourned at 10:12 AM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Amanda Ness, Clerk of the Board