

# SWIFT COUNTY BOARD MINUTES

## January 6, 2015

County Auditor Kim Saterbak called the organizational meeting to order at 9:00 AM with all Commissioners present as well as County Administrator Mike Pogge-Weaver, County Attorney Danielle Olson, Human Services Director Deanna Steckman and Amanda Ness.

Newly elected officials were sworn in as follows: Commissioner Joe Fox and Commissioner Edward Pederson.

Auditor Saterbak asked for nominations for Board Chair. Commissioner Fox nominated Commissioner Pete Peterson for Board Chair.

**01-06-15-01** Motion by Commissioner Hendrickx and seconded by Commissioner Fox to close nominations and cast a unanimous ballot for Commissioner Pete Peterson for Swift County Board Chair for 2015. Motion carried.

Auditor Saterbak asked for nominations for Vice Chair. Commissioner Hendrickx nominated Commissioner Rudningen for Vice Chair.

**01-06-15-02** Motion by Commissioner Hendrickx and seconded by Commissioner Fox to close nominations and cast a unanimous ballot for Commissioner Rudningen for Swift County Vice Chair for 2015. Motion carried.

Auditor Saterbak turned the meeting over to Chairman Pete Peterson.

**01-06-15-03** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of: (1) Minutes from the December 31, 2014 Meeting (2) Minutes from the December 31, 2014 Executive Session and (3) Approval of the Police Officer Declaration for purposes of PERA benefits. Motion carried unanimously.

**01-06-15-04** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a lease and equipment purchase agreements with Robin and Lisa Finke.

**01-06-15-05** Commissioner Fox moved and Commissioner Rudningen seconded to approve the Commissioner warrants as follows: Revenue: \$151,122.41; Solid Waste: \$12,511.82; Road and Bridge: \$98,363.66; and County Ditches: \$1,182.50 which includes the following bills over \$2,000: Alternative Micrographics, \$2,802.00; Association of MN Counties, \$6,898.00; Countryside Public Health, \$45,712.50; Emergency Communications Network LLC, \$8,658.80; Robin & Lisa Finke, \$9,520.00; MN Counties Intergovernmental Trust, \$175,825.36; and West Payment Center, \$2,102.56. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Rudningen had no reports. Commissioner Hendrickx reported on 6W Corrections. Chairman Pete Peterson reported on 6W Corrections. Commissioner Fox had no reports. Commissioner Edward Pederson had no reports.

Administrator Pogge-Weaver updated the board on the Strategic Plan, the offer made for a GIS Coordinator, County Program Aid Taskforce meeting, and his schedule for January.

Pomme de Terre River Association Project Coordinator Jared House gave the board an update.

**01-06-15-06** Commissioner Hendrickx moved and Commissioner Rudningen seconded to adopt the 2015 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board

Representatives as on file in the County Auditor's Office. Motion carried unanimously.

**01-06-15-07** Commissioner Hendrickx moved and Commissioner Fox seconded to appoint Dr. A. Quinn Strobl as the County Medical Examiner for 2015 and may be supported by the Anoka County staff in the Anoka County Medical Examiner's Office. Motion carried unanimously.

**01-06-15-08** Commissioner Fox moved and Commissioner Rudningen seconded to approve setting the 2015 County Board meetings as follows: 1<sup>st</sup> Tuesday of the month at 9:00 AM and 3<sup>rd</sup> Tuesday of the month at 11:00 AM, with these exceptions: June 16, 2015 meeting will be at 5:00 PM for the Board of Equalization and the December 1, 2015 meeting will be at 4:00 PM for the TNT Hearing. The board will also hold the following special meeting: December 31, 2015 at 9:00 AM for the end of the year. Motion carried unanimously.

**01-06-15-09** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve setting the 2015 mileage reimbursement rate at the IRS rate of 57.5 cents per mile. Motion carried unanimously.

**01-06-15-10** Commissioner Rudningen moved and Commissioner Hendrickx seconded to adopt the Kerkhoven Banner as the County's official newspaper for 2015 with the Swift County Monitor as the secondary paper. Motion carried unanimously.

**01-06-15-11** Commissioner Hendrickx moved and Commissioner Fox seconded to approve the County Treasurer, Sheriff, Attorney, and Commissioners as the Elected Officials designated to attend the annual conferences for their offices. Motion carried unanimously.

**01-06-15-12** Commissioner Rudningen moved and Commissioner Edward Pederson seconded to approve the 2015 bounties as follows: pocket gopher bounty paid to the township as \$3.00 per gopher when the township pays a minimum of \$5.00 per gopher or \$2.00 per gopher when the township pays less than \$5.00 per gopher and the 2015 beaver bounty of \$75 for beaver in season and \$75 for beaver out of season in designated ditches only with the approval of the Parks and Drainage Supervisor. Motion carried unanimously.

**01-06-15-13** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve allocating the cost of the County Attorney's services for Human Services to the Welfare Fund. Motion carried unanimously.

**01-06-15-14** Commissioner Fox moved and Commissioner Rudningen seconded to approve a resolution setting the corporate signatures for 2015. Motion carried unanimously.

**01-06-15-15** Commissioner Hendrickx moved and Commissioner Edward Pederson seconded to approve a resolution for the designation of corporate depositories for 2015. Motion carried unanimously.

**01-06-15-16** Commissioner Fox moved and Commissioner Rudningen seconded to approve a resolution on the definition of employee for purposes of Workers Compensation. Motion carried unanimously.

**01-06-15-17** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a resolution on 2015 wages of elected officials. Motion carried unanimously.

**01-06-15-18** Commissioner Hendrickx moved and Commissioner Fox seconded to approve a resolution setting the 2015 cost of living increases and other benefits for the County Engineer to be the same as those provided to non-union employees. Motion carried unanimously.

**01-06-15-19** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve a step increase to Grade 18, Step 8 effective January 11, 2015. Motion carried unanimously.

**01-06-15-20** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the appointment of Kim Benson, Jess & Tammy Berge, and Dylan Smith to the Swift County Extension Committee. Motion carried unanimously.

Auditor Saterbak presented and reviewed with the board the list of tax forfeiture properties with their estimated appraised sale value and special assessments.

**01-06-15-21** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the 2015 AMC policy committee assignments and delegate appointments. Motion carried unanimously.

**01-06-15-22** Commissioner Rudningen moved and Commissioner Fox seconded to approve the Swift County Strategic Plan. Motion carried unanimously.

**01-06-15-23** Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn the meeting.

Meeting adjourned at 10:39 AM.

WITNESSED:

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Peter Peterson, Chair

ATTEST:

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Michel Pogge-Weaver, Clerk of the Board