

Notice & Agenda

Swift County Board of Commissioners

Tuesday, January 6, 2015

9:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Oath of Office for newly elected Commissioners (Fox and Pederson)
9:03 a.m.		Call to Order and Roll Call (Auditor)
9:04 a.m.	1	Nominations for Chair
9:05 a.m.	2	Nominations for Vice-Chair
9:06 a.m.		Consent Agenda
	3-4	(1) Minutes December 31, 2014
	5	(2) Minutes from the December 31, 2014 Executive Session
	6-7	(3) Consider approving police officer declarations for purposes of PERA benefits
9:07 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants
9:08 a.m.		Commissioner and Board reports
9:20 a.m.		County Administrator report
9:25 a.m.		Citizens Comments
9:25 a.m.		Update from Pomme de Terre River Association by Jared House, Project Coordinator
9:40 a.m.	9	Organizational Meeting
	10-14	Adopt 2015 Committee assignments
	15	Appoint County Medical Examiner
	16	Set 2015 Board Meeting
	17	Set 2015 mileage rate (57.5 cents per mile)
	18	Adopt an Official newspaper
	19	Elected officials to attend annual conferences
	20	Set bounties for pocket gophers and beavers
	21	Allocate the cost of County Attorney to Welfare Fund
	22	Approve corporate signatures for 2015
	23	Designation of corporate depositories for 2015
	24	Define employee for Workers Compensation
		Other Business
	25-26	Consider setting elected officials 2015 wages
	27-28	Consider approving the County Engineer 2015 cost of living increase
	29-30	Consider approving a step increase for Wayne Knutson
	31-33	Consider 2014 appointments to the Swift County Extension Committee
	38-39	Consider approving AMC policy committee appointments and delegate appointments
10:30 a.m.		Adjournment

RESOLUTION

APPOINTING 2015 SWIFT COUNTY BOARD OF COMMISSIONER CHAIR

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that _____ is hereby appointed the 2015 Chair of the Swift County Board of Commissioners.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Pederson	___
Peterson	___	Rudningen	___		

SWIFT COUNTY BOARD MINUTES

December 31, 2014

Chairman Fox called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Attorney Robin Finke, County Auditor Kim Saterbak, Amanda Ness, and guest Brian Thompson.

An addition was made to the agenda to include a biweekly pay policy and Commissioner Klemm asked to correct the agenda to read Wednesday, December 31st rather than Tuesday.

12-31-14-01 Commissioner Klemm moved and Commissioner Peterson seconded to approve the agenda with the noted addition and correction. Motion carried unanimously.

12-31-14-02 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the December 16, 2014 Meeting and (2) Approval of an MOU with IndeComm Global Services to be an e-recording submitter.

Board and Committee Reports were given as follows: Chairman Fox reported on Chippewa River Watershed, SPCC, and Hospital Finance. Commissioner Klemm reported on Prairie Lakes Youth. Commissioner Peterson reported on Prairie Five Community Action, Countryside Public Health, HRA, and Soil and Water. Commissioner Rudningen reported on CEEVI Drug Taskforce and Radio Board. Commissioner Hendrickx reported on SPCC, Broadband, and the Tim Miller Meet and Greet.

Administrator Pogge-Weaver reported on Pioneerland Public Library System, Broadband, the Tim Miller Meet and Greet, and updated the board on the health insurance fund balance.

12-31-14-03 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the Commissioner warrants as follows: Revenue: \$628,792.96; Road and Bridge: \$23,973.33; Solid Waste: \$13,305.87; Welfare & Family Services: \$83.58; and County Ditches Fund: \$7,318.12 which includes the following bills over \$2,000: Ascheman Oil, \$4,615.85; Assoc of Minnesota Counties, \$2,450.00; Center Point Energy Minnegasco, \$3,265.17; Dooley Petroleum Inc, \$2,464.00; Election Systems & Software Inc, \$8,844.00; Finke Law Office, \$2,501.92; First Security State Bank, \$500,000.00; Houston Engineering Inc, \$3,826.00; Johnson Feed Inc, \$2,182.38; Kris Engineering, \$6,957.00; Meeker County Sheriff, \$2,599.43; Gary Monson Excavating LLC, \$3,227.70; Northern Lights Trail Snowmobile Club, \$20,005.80; Soil Conservation Office, \$17,500.00; Swift County Fair Association, \$17,000.00; Swift County Historical Society, \$16,900.00; US Postal Service, \$4,900.00; University of Minnesota, \$17,107.51; Waste Management of Northern Minnesota, \$9,040.30; and West Payment Center, \$2,911.81. Motion carried unanimously.

Chairman Fox presented plaques to Commissioner Klemm and County Attorney Finke on behalf of the board for their years of service to the County.

Non-Union Group President Brian Thompson along with Scott Collins and Gary Jensen discussed implementation of the Classification and Compensation Study for the Non-Union Group in 2015.

12-31-14-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to implement the Classification and Compensation Study for the Non-Union Group and approve a resolution titled "Approving and implementing the classification and compensation study for non-union employees". Motion carried unanimously.

The board recessed at 10:13 AM and reconvened at 10:20 AM.

Administrator Pogge-Weaver presented the board with budget revisions for additional appropriations for the Highway Department and allocating funds from Countryside Public Health, Veterans Services, and FEMA funds in the General Fund for the new garage.

12-31-14-05 Commissioner Rudningen moved and Commissioner Peterson seconded to approve the 2014 budget revisions. Motion carried unanimously.

Administrator Pogge-Weaver reviewed and discussed the 2015 Work Plan with the board.

Administrator Pogge-Weaver further presented the board with a resolution to approve moving to a biweekly pay schedule.

12-31-14-06 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the biweekly pay resolution. Motion carried unanimously.

12-31-14-07 Commissioner Rudningen moved and Commissioner Peterson seconded to move to closed session to evaluate the performance of an individual who is subject to its authority pursuant to Minnesota Statutes, Section 13D.03, subdivision 3 for a scheduled annual performance review of County Administrator Michel Pogge-Weaver. Motion carried unanimously.

The regular session recessed to closed session at 10:28 AM.

The meeting reconvened to regular session at 10:59 AM.

It was noted by the Chair that Administrator Pogge-Weaver had a favorable performance review in the closed session.

12-31-14-08 Commissioner Rudningen moved and Commissioner Peterson seconded to approve increasing the Administrator's position salary by 2.5% on January 1, 2015, in line with the non-union group, and moving the Administrator position onto the new Classification and Compensation Study as of his anniversary date as specified in the resolution. Motion carried unanimously.

Chairman Fox adjourned the meeting at 11:00 AM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board

SWIFT COUNTY BOARD MINUTES
Record of Executive Session
December 31, 2014

Date convened: Wednesday December 31, 2014

Time Convened: 10:28 AM

Time adjourned: 10:59 AM

Members Present: Commissioners Fox, Hendrickx, Klemm, Peterson, and Rudningen

Members Absent: None

Also Present: County Administrator Michel Pogge-Weaver

Purpose: To evaluate the performance of an individual who is subject to its authority pursuant to Minnesota Statue 13D.03, Subd 3 for a scheduled annual performance review of County Administration Michel Pogge-Weaver

Chairman Fox called the executive session to order at 10:28 AM with all members present as well as County Administrator Mike Pogge-Weaver. The Board reviewed Department Heads' and Commissioners' evaluation forms and gave verbal feedback to Mr. Pogge-Weaver on his performance to date. The review was favorable.

02-04-14-1-ExS Commissioner Klemm moved and Commissioner Hendrickx seconded to adjourn. Motion carried.

Executive Session adjourned at 10:59 AM

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, County Administrator



Request for Board Action

BOARD MEETING DATE:
January 6, 2015

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving police officer declarations for purposes of PERA benefits	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: The board is required to pass a resolution declaring a position eligible for Police and Fire PERA benefits. The attached resolution will allow the County to apply this benefit for Part-Time deputies without the need to approve the resolution each time a new part-time deputy is hired. The board is requested to approve the attached resolutions.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

RESOLUTION

POLICE OFFICER DECLARATION

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED, That the County Board of Swift County declares that the position titled Part-time Deputy Sheriff meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officers standards and training board under sections 626.84 to 626.863 and this employee is so licensed.
2. Said position’s primary (50 percent) duty is to enforce the general criminal laws of the state.
3. Said position charges employees with the prevention and detection of crime.
4. Said position gives employees the full power of arrest, and
5. Said position is assigned to a designated police or sheriff’s department.

BE IT FURTHER RESOLVED, That this governing body hereby requests that employees holding the above named position be accepted as members of the Public Employees Police and Fire Plan effective the date of this resolution.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Pederson	___
Peterson	___	Rudningen	___		

STATE OF MINNESOTA

COUNTY OF SWIFT

I, Michel J. Pogge-Weaver, Clerk of the Swift County Board of Commissioners, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 6th day of January, 2015; the original of which is on file in this office. I further certify that _____ members voted in favor of this resolution and that all members were present and voting.

Signed: _____

Date: January 6, 2015



Request for Board Action

BOARD MEETING DATE:
January 6, 2015

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving organizational meeting actions.	
AGENDA YOU ARE REQUESTING TIME ON: Organizational Meeting	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: State Statute requires the board to take approved a number of items annually at the first meeting in January
BACKGROUND/JUSTIFICATION: The following resolutions are required to be reviewed and action taken on them annually. They include: <ul style="list-style-type: none"> • Adopt 2015 Committee assignments • Appoint County Coroner • Set 2015 Board Meeting • Set 2015 mileage rate (57.5 cents per mile) • Adopt an Official newspaper • Elected officials to attend annual conferences • Set bounties for pocket gophers and beavers • Allocate the cost of County Attorney to Welfare Fund • Approve corporate signatures for 2015 • Designation of corporate depositories for 2015 • Define employee for Workers Compensation 	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

RESOLUTION

**ADOPTING 2015 BOARD COMMITTEE REPRESENTATIVES,
ADVISORY COMMITTEE REPRESENTATIVES, AND
JOINT DITCH BOARD REPRESENTATIVES**

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the 2015 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as listed on Exhibit A is here by approved.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___ Hendrickx ___ Pederson ___
Peterson ___ Rudningen ___

2014 BOARD REPRESENTATION

COMMITTEE/GROUP	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
BOARD COMMITTEES:				
Policy Committee	Peterson Rudningen	As needed	10:30 a.m.	Board Room
Technology Committee	Rudningen	4th Friday	9:00 a.m.	Board Room
Personnel Committee	Hendrickx Rudningen	Mon after 1st Tue	10:00 a.m.	Board Room
Solid Waste Committee	Peterson Fox	As needed	9:00 a.m.	Enivron Ser.
Building Committee	Peterson Klemm	As needed	9:00 a.m.	Board Room
Health Insurace Committee	Hendrickx Rudningen	As needed		
Well-being Committee	Fox Rudningen	As needed		
ADVISORY COMMITTEES:				
Appleton Park Board	Hendrickx			
Revolving Loan Fund	Entire Board			
Extension Committee	Klemm Rudningen	4th Wednesday	Quarterly Jan, April, July, Oct	
RDA/GROW Boards	Klemm Peterson/Alternate	3rd Thursday		DeToy's
Swift County Law Library	Peterson			
Planning Commission	Hendrickx			
Prairie V CAC Board	Peterson	4th Monday	10:00 a.m.	Montevideo
Prairie Lakes Detention Bd	Klemm Rudningen/Alternate	3rd Wednesday	9:00 a.m.	
SCEMO	Klemm Rudningen	bi-monthly		
Swift County DAC Board	Klemm	3rd Wednesday	12:00 Noon	
Swift County Youth Program	Klemm			

2014 BOARD REPRESENTATION

Upper Mn Val Reg Dev Com	Hendrickx	4th Tuesdays	Evenings	
Water Planning Committee	Klemm			
Jobs Training/Private Ind.Co	Fox		Quarterly	
Pioneerland Library System	Pogge-Weaver	3rd Thursday	Quarterly	
Cemetery	Klemm			
Safety	Klemm			
Prairie Country RC & D Bd	Fox			
COMMITTEE/GROUP	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
Historical Society	Peterson	4th Thursday		
Countryside Public Health	Peterson	2nd Wednesday		
West Minn Revolving Loan	Fox			
Swift Falls Park Board	Rudningen			
SW Mental Health Bd	Fox			
RIDES Advisory Council	Peterson			
Region 6W FEMA Board	Peterson		Annually	
Chippewa River Watershed	Fox	3rd Thursday	Monthly	
Pomme de Terre Watershed	Fox	2nd Tuesday		
Hospital Government Group	Klemm	As needed - 2 or 3 times a year		
	Peterson			
Glacial Ridge Trail Scenic	Rudningen	4th Monday		
Woodland Centers	Hendrickx	2nd Tuesday		
	Fox			
HRA Board	Peterson			
Joint Engineer Committee	Peterson			
	Rudningen			
SWCD	Peterson	2nd Thursday		
Restorative Justice	Fox	2nd Tuesday		

2014 BOARD REPRESENTATION

Sheriff's Task Force	Klemm			
	Peterson			
Swift County Benson Hospital	Fox			
C 6 Drug Task Force	Rudningen	Simi-annual		
Prarie Waters Tourism	Hendrickx			
RDA Loan Committee	Peterson			
	Klemm			
6W Corrections	Hendrickx	1st Thursday		
	Peterson			
Radio Board	Rudningen			
	Peterson/Alternate			
Round Table	Hendrickx	1st Wed Odd Months	8:30 AM	
	Klemm			
Nurse Family Partnership	Peterson	Quarterly 2nd Monday		
		1,4,7,10		
Southern Prairie Community Care	Hendrickx	4th Friday		
	Fox Alternate			
SW Cent. Safe Committee Coalition	Entire Board			
MN Public Sector Collabortive	Klemm	Quarterly		

2014 JOINT COUNTY DITCH BOARDS

JOINT COUNTY DITCH BOARDS				
JOINT COUNTY DITCH BOARD	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
JT CO DITCH NO. 2 (S & S)	Hendrickx			
	Fox			
JT CO DITCH NO. 3 (C & S)	Klemm			
	Fox			
JT CO DITCH NO. 4 (S & P)	Peterson			
	Hendrickx			
	Rudningen			
JT CO DITCH NO. 6 (C & S)	Peterson			
	Fox			
JT CO DITCH NO. 8 (C & S)	Fox			
	Rudningen			
JT CO DITCH NO. 9 (S, S, & P)	Rudningen			
	Fox			
JT CO DITCH NO. 18 (S,K, & C)	Fox			
	Klemm			
	Rudningen			
LAT B OF JT CO DITCH NO. 18 (S & C)	Fox			
	Klemm			
	Peterson			
LAT C OF JT CO DITCH NO. 18 (S,K,&C)	Rudningen			
	Peterson			
	Fox			
JT CO DITCH NO. 19 (S & K)	Hendrickx			
	Peterson			
	Rudningen			
JT CO DITCH NO. 21 (S, K, & C)	Hendrickx			
	Peterson			
	Rudningen			
JT CO DITCH NO. 22 (S, K & C)	Hendrickx			
	Rudningen			

RESOLUTION

APPOINTING A COUNTY MEDICAL EXAMINER

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that Dr. A. Quinn Strobl is appointed the Swift County Medical Examiner and may be supported by the Anoka County staff in the Anoka County Medical Examiner's Office.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___
Peterson ___

Hendrickx ___
Rudningen ___

Pederson ___

RESOLUTION

2015 SWIFT COUNTY BOARD OF COMMISSIONER’S MEETING SCHEDULE

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the Swift County Board of Commissioner shall hold all meetings in the Swift County Courthouse located at 301 14th St N in Benson Minnesota with its regular meetings being held the 1st Tuesday of each month at 9:00 AM and the 3rd Tuesday of each month at 11:00 am with the following exceptions:

The June 16, 2015 meeting will be moved from 11:00 AM to 5:00 PM for the Board of Equalization
The December 1, 2015 meeting will be moved from 9:00 AM to 4:00 PM for TNT Hearing

BE IT RESOLVED, that the Swift County Board of Commissioner will hold the following special meetings:

End of the year meeting on Thursday, December 31, 2015 at 9:00 AM

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___ Hendrickx ___ Pederson ___
Peterson ___ Rudningen ___

RESOLUTION

ADOPTING A NEW MILEAGE RATE

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the mileage rate as of January 1, 2015 shall be 57.5 cents per mile.

Adopted on a _____ vote by the Swift County Board of County Commissioners
the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Pederson	___
Peterson	___	Rudningen	___		

RESOLUTION

ADOPTING 2015 OFFICIAL NEWSPAPER

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the 2015 primary official newspaper for Swift County shall be the Kerkhoven Banner and the secondary official newspaper shall be the Swift County Monitor News.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___
Peterson ___

Hendrickx ___
Rudningen ___

Pederson ___

RESOLUTION

ELECTED OFFICIALS TO ATTEND ANNUAL CONFERENCES

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the County Treasurer, County Sheriff, County Attorney, and County Commissioners as the County Officials designated to attend the annual conferences for their offices.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___
Peterson ___

Hendrickx ___
Rudningen ___

Pederson ___

RESOLUTION

ADOPTING 2015 BOUNTIES

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the 2015 bounties are set as follows:

Beaver Bounty

\$75.00 for beavers (in or out of season) in designated ditches only with the approval of the Parks and Drainage Supervisor.

Pocket Gophers Bounty

Pocket gophers bounties shall only be paid to a township. The County will pay \$3.00 per pocket gopher when the total bounty paid by a township is a minimum of \$5.00 per pocket gopher or \$2.00 per pocket gopher when the total bounty paid by a township is less than \$5.00 per pocket gopher.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___
Peterson ___

Hendrickx ___
Rudningen ___

Pederson ___

RESOLUTION

COUNTY ATTORNEY SERVICES TO HUMAN SERVICES

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the actual cost of the County Attorney services to Human Services shall be charged to the Welfare Fund.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Pederson	___
Peterson	___	Rudningen	___		

RESOLUTION

2015 CORPORATE SIGNATURES

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the Board Chair _____, County Treasurer Ronald Vadnais, and County Auditor Kimberly Saterbak are the 2015 authorized corporate signatures.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Pederson	___
Peterson	___	Rudningen	___		

RESOLUTION

DESIGNATION OF DEPOSITORIES FOR 2015

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, by the Swift County Board of Commissioner, that the following are hereby designated as County depositories for the Year of 2015:

- State Bank of Danvers
- Citizens Alliance Bank of Murdock
- Financial Security Bank of Kerkhoven
- First Security Bank of Benson
- CO-OP Credit Union of Montevideo, Inc.
- Prairie Sun Bank - Appleton
- Community Development Bank, FSB - Ogema/Hancock
- Wells Fargo Securities LLC
- Riverwood Bank of Benson
- Franklin Templeton Investments
- Bank of the West – Benson
- Farmers and Merchants State Bank of Appleton

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Pederson	___
Peterson	___	Rudningen	___		

RESOLUTION

WORKERS' COMPENSATION COVERAGE FOR ELECTED OFFICIALS

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, pursuant to the requirements of Minn. Stat. §176.011, subd. 9 (6), that all officers of Swift County who are elected or appointed to a regular term in office, or to complete the unexpired portion of a regular term, shall be included within the definition of “employee” as that term is defined in Minn. Stat. §176.011 subd. 9 for purposes of coverage under the Workers’ Compensation Laws of the State of Minnesota, and

BE IT FURTHER RESOLVED, that this resolution recognizes that Swift County has in the past included said officials in all Workers’ Compensation reports and audits and that this resolution is intended to meet the statutory requirements and confirm an existing practice, not to establish a new practice.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___ Hendrickx ___ Pederson ___
Peterson ___ Rudningen ___



Request for Board Action

BOARD MEETING DATE:
January 6, 2015

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider setting elected officials for 2015 wages.	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: State Statute requires the board annually set elected officials salaries and to set the minimum salary for elected official during general election years.
BACKGROUND/JUSTIFICATION: The attached resolution sets the 2015 salaries for the currently elected County Attorney, County Treasurer, and County Sheriff. For the County Treasurer and County Sheriff, the proposed salary increase includes a 2.5% cost of living increase for both. This follows the COLA for non-union employees. It also places the County Sheriff on the new County Pay Plan following the method used for non-union employees. It also provides the County Treasurer an additional 2.5% increase since his wage is currently below the wage set out in the old county wage table based on his years of service with the County. With the 2.5% catch up increase the County Treasurer is still under what the old County wage table indicates for his position and years of service. The 2015 salaries for the County Sheriff and County Treasurer follow the same implementation method for the new pay plan as the non-union employees. For the County Attorney, the proposal is to place her on the new pay plan at Grade 22, Step 4 based. This placement is based on part due to her years of service as an assistant county attorney. It also sets the minimum salary for individuals newly elected or appointed to the offices of County Attorney, County Treasurer, and County Sheriff for 2015 and beyond.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review prior to meeting	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

RESOLUTION

**ADOPTING 2015 SALARIES FOR CURRENTLY ELECTED OFFICIALS
SETTING 2015 MINIMUM SALARIES FOR NEWLY ELECTED OFFICIALS**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, The County Board shall, in accordance with statutes, annually set the salary of the County elected officials at its first meeting in January.

THEREFORE, BE IT RESOLVED, that the salaries of the currently elected County Attorney, County Treasurer, and County Sheriff be set for 2015, as listed below:

County Attorney \$70,930.08	(Newly Elected Officer)
County Treasurer \$77,513.01	(2014 Salary \$73,778)
County Sheriff \$78,873.60	(2014 Salary \$75,067)

BE IT FURTHER RESOLVED, that the minimum salary for individuals newly elected or appointed to the offices of County Attorney, County Treasurer, and County Sheriff for 2015 and beyond is set as follows:

County Attorney \$4,000	(MN Statutes 388.18)
County Treasurer \$6,000	(MN Statues 385.373)
County Sheriff \$6,000	(MN Statues 387.20)

BE IT FURTHER RESOLVED, that the salaries of the appointed offices of County Auditor, County Assessor, and County Recorder and their assistants, and their clerical staff shall be fixed by the County Board and shall be paid out of the General Fund of the County. The salaries of the County Auditor, County Assessor, and County Recorder are set pursuant to the County Salary Schedule on file in the Administration Office.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Pederson	___
Peterson	___	Rudningen	___		



Request for Board Action

BOARD MEETING DATE:
January 6, 2015

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving a 2015 cost of living increase for the County Engineer	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: For 2015, Swift County has set our cost of living increases at 2.5% for non-union employees. In discussions with the Yellow Medicine County Administrator, she has agreed that this can be offered to the Shared County Engineer for 2015.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None



Request for Board Action

BOARD MEETING DATE:
January 6, 2015

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving a step increase for Wayne Knutson	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: In addition to his 20 years of County Service, Wayne Knutson has been the County Assessor for two years now. In review of his work performance, I am requesting that the board grant Mr. Knutson a step increase to Grade 18, Step 8 on the County's pay plan effective January 11, 2015. Future increased would be effective his anniversary date to the County Assessor position on November 20 th .	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

RESOLUTION

APPROVAL OF A STEP INCREASE FOR WAYNE KNUTSON

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, the Wayne Knutson shall be placed on Grade 18, Step 8 effective January 11, 2015 and will receive future increases as normal on his position anniversary date of November 20th.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___
Peterson ___

Hendrickx ___
Rudningen ___

Pederson ___



Request for Board Action

BOARD MEETING DATE:
January 6, 2015

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Extension	REQUESTOR: Casey Olson	REQUESTOR PHONE: 320-843-3796
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider appointments to the Swift County Extension Committee.	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: State Statute requires a County Extension Committee
BACKGROUND/JUSTIFICATION: Kim Benson, 3 year term; Jess & Tammy Berge, joint 3 year term; Dylan Smith, 2 year youth term; all starting January 2015. Recommendation made by the Swift County Extension Committee at their meeting on October 22, 2014. A county must have an Extension Committee. The committee must have nine members, with the option to also appoint two youth members for a total committee of 11. Two members must be county commissioners appointed by the county board. The county auditor or the auditor's designee must be a member. Six adult members must be appointed at large by the county board.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? n/a	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Review and take an action
COMMENTS: n/a	COMMENTS: n/a

RESOLUTION

**MAKING APPOINTMENTS TO THE
SWIFT COUNTY EXTENSION COMMITTEE**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, there are vacancies on the Swift County Extension Committee.

NOW, THEREFORE, BE IT RESOLVED, that the following individual is appointed the Swift County Extension Committee for terms as listed below:

<u>Individual</u>	<u>Term Expiration</u>
Kim Benson	12/31/2017
Jess & Tammy Berge	12/31/2017
Dylan Smith	12/31/2016

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox ___ Hendrickx ___ Pederson ___
Peterson ___ Rudningen ___

SWIFT COUNTY EXTENSION OFFICE

2014 Extension Committee Members

<u>Adult Members</u>	<u>Term Ends</u>	<u>District</u>
Natalie Koosmann	December 31, 2014	4
Jedd Wennerberg	December 31, 2014	5
Matt Mattheisen	December 31, 2015	3
Kevin Voorhees	December 31, 2015	4
Polly Johnson	December 31, 2016	2
Laura Perry	December 31, 2016	1

<u>Youth Members</u>	<u>Term Ends</u>	<u>District</u>
Elizabeth Wilts	December 31, 2014	5
Nick Turnquist	December 31, 2015	5

<u>Commissioners</u>	<u>Term Ends</u>	<u>District</u>
Gary Klemm	Elected Annually	2
Eric Rudningen	Elected Annually	5
Kim Saterbak, Auditor	No Term End Date	2



Request for Board Action

BOARD MEETING DATE:
January 6, 2015

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Auditor	REQUESTOR: Kim Saterbak	REQUESTOR PHONE: 320-843-4069
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Receive and review tax forfeiture sale information	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: Attached is the list of tax forfeiture property with their estimated appraised sale value and special assessments. These properties will be held for sale on the 19 th of March 2015.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? None	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Review and discuss
COMMENTS: n/a	COMMENTS: None

Notice
State of Minnesota
County of Swift

NOTICE IS HEREBY GIVEN, That I shall sell to the highest bidder (but not less than the appraised value) at my office in the Courthouse in the City of Benson, in the County of Swift, the following described parcels of land forfeited to the State for non-payment of taxes which have been classified and appraised by law: Said sale will be governed as to forms, by the resolution of the County Board authorizing the same, and shall commence at 9:00 a.m. on the 19th day of March 2015.

DESCRIPTION

					Appraised	Special
	Subdivision	Parcel No.	Description	Blk/Twp	Value	Assessments
	Appleton Township					
		01-0126-000	Part SE1/4 of SW1/4, Beg at the SE corner of SW1/4, then W 183 FT, then N to R-O-W of BN RY, then NEly to a point N of beg., then S to Beg.	15-120-43	\$ 75,000.00	\$ 190.00
	Benson Township					
		02-0141-000	Pt NE1/4 of NE1/4 BEG at the NW corner of the NE 1/4 of NE 1/4; then S 630 ft then E 550 FT which is the pt of Beg; Then E 172.5 FT Then N 630 FT Then W 172.5 FT Then S 630 FT to the PT of Beg.	27-122-39	\$ 3,000.00	\$ -
	Kildare Township					
		12-0064-000	Pt SW1/4 of SW1/4 Beg 130 FT E of the SW Cor of the SW1/4; Then E 270 FT; Then N 860 FT; Then W 270 FT; Then S 860 FT to Beg.	12-121-38	\$ 45,300.00	\$ 120.00
	Moyer Township					
		14-0080-000	Beg 24 RODS SO of NW Cor of the SW1/4 of SW1/4, Then SO 21 Rods, EAST 37 Rods, NO 29 Rods, West 8.5 Rods, SO 8 Rods and West 28.5 Rods To PT of Beg.	15-121-42	\$ 36,450.00	\$ 207.50
	City of Appleton					
	Robinson's 2nd Addition	22-0078-000	North 25 feet of South 53 feet of Lots 13 and 14 and West 20 feet of North 25 feet of South 53 feet of Lot 15, Block 12, Robinson's 2nd Addition, City of Appleton	12	\$ 1,000.00	\$ 400.00
	Robinson's 2nd Addition	22-0083-000	Lot 18, Block 12 Robinson's 2nd Addition, City of Appleton	12	\$ 1,000.00	\$ 52.00
	Robinson's 2nd Addition	22-0093-000	N 25 FT of S 50 FT Lots 37 Thru 40 Blk 13, Robinson's 2nd Addition, City of Appleton	13	\$ 1,000.00	\$ -
	Robinson's 2nd Addition	22-0102-000	Lot 6 Blk 14, Robinson's 2nd Addition, City of Appleton	14	\$ 10,350.00	\$ 166.73
	Robinson's 3rd Addition	22-0132-000	Lot 16, Block 11, Robinson's 3rd Addition, City of Appleton	11	\$ 1,000.00	\$ 383.00
	Robinson's 4th Addition	22-0159-000	Lots 21 and 22, Block 11, Robinson's 4th Addition, City of Appleton	11	\$ 1,000.00	\$ 70.00
	Robinson's 4th Addition	22-0200-000	N 62 FT of Lots 19-22 Blk 23, Robinson's 4th Addition, City of Appleton	23	\$ -	\$ 255.00
	H & D Addition	22-0280-000	Lot 12 and West 40 feet of Lot 9, Block2, H & D Addition, City of Appleton	2	\$ 1,000.00	\$ 8,111.95
	H & D Addition	22-0284-000	North 50 feet of Lts 2,3, & 6 Blk 2: H & D Addition, City of Appleton	2	\$ 1,000.00	\$ 1,415.84
	H & D Addition	22-0291-000	North 118 feet of the West 30 feet of Lot 11, Block 3 and E 1/2 of vacated street, 40 feet x 118 ft, H & D Addition, City of Appleton	3	\$ 1,000.00	\$ 2,700.00
	H & D Addition	22-0297-100	North 118 feet of Lot 2 and 3, Block 4, South & East of RR, H & D Addition, City of Appleton	4	\$ 1,000.00	\$ -
	H & D Addition	22-0298-000	South 65.5 feet of Lots 1 & 4, Block 5; H & D Addition, City of Appleton	5	\$ 1,000.00	\$ 5,335.52
	H & D Addition	22-0361-000	East 100 Feet of Lot 8, Blk 13; Lots 9 & 10, Block 13, H & D Addition, City of Appleton	13	\$ 1,000.00	\$ 2,585.54
	Severeance 5th Addition	22-0555-000	Lots 13 & 14 Blk 13, Severeance 5th Addition, City of Appleton	13	\$ 12,500.00	\$ 3,378.07
	Appleton Heights Addition	22-0595-000	Lots 1 Thru 3 Blk 3, Appleton Heights Addition, City of Appleton	3	\$ 15,975.00	\$ 2,269.43
	Robinson's 2nd Addition	22-0831-000	Part of E 1/2 of SW 1/4 Acre Lots. Beginning at a point 70 feet East of the NE corner of Lot 17, Blk 11, Robinson's 2nd Add, then South 100 feet, then East 175 feet, then South 60 feet, then West 175 feet, then North 60 feet to pt of beginning. Section 14- Township 120- Range 43, City of Appleton	14-120-43	\$ 1,000.00	\$ 2,657.26
	Robinson's 4th Addition	22-0842-000	Part E1/2 of SW1/4, beginning at a point 87 feet North of a point 70 feet East of the SE corner of Blk 16, Robinson's 4th Add. Then East 143 feet, then North at right angles to last described line 34 feet, then East 32 feet, then North 41 feet, then West 175 feet, then South 75 feet to pt of beg.	14-120-43	\$ 1,000.00	\$ 2,904.85

Subdivision	Parcel No.	Description	Blk/Twp	Appraised Value	Special Assessments
City of Benson					
Original Town	23-0041-000	Lots 19,20, & 21, Block 7; and South 11 feet of Lot 22, block 7 Original Town, City of Benson	7	\$ 1,000.00	\$ 15,496.04
Arthur Thornton Addition	23-0323-000	Lots 8, 9 & 10 Blk 51, Arthur Thornton Addition, City of Benson	51	\$ 24,000.00	\$ 207.50
Second Park Place	23-1057-000	S 75 Ft Lot 6 Block 8, Second Park Place, City of Benson	8	\$ 1,000.00	\$ 502.72
	23-1447-075	Pt NE 1/4 -NE 1/4 com at E Qtr cor of Sec 8, then N 01 Deg 29 Min 35 Sec W 1318.22 ft to S line of NE 1/4 - NE 1/4, Then N 89 Deg 52 Min 54 Sec W 700 FT to point A, then S, 218.30 FT, then N 01 Deg 02 Min 24 Sec W 335 ft, then N 45 Deg 31 Min 49 Sec W 321.80 ft, then N 89 Deg 52 min 54 Sec W 134.99 Ft to E Line of W 50 Ft of said NE 1/4 - NE 1/4, then N 01 Deg 02 Min 24 Sec W 695.91 Ft to SWLY R-O-W to TWP Rd, said Pt being Pt of Beg, then S 68 Deg 04 Min 04 SEC E 619.77 FT to Line Bearing N 01 Deg 29 Min 35 Sec W from Aforesaid PT A, then N 01 Deg 29 Min 35 Sec W 32.24 Ft, Then S 69 Deg 44 Min 29 Sec E 753.36 Ft to Aforesaid E line of Sec 8, then N 01 Deg 29 Min 35 Sec W 15.71 Ft to SWLY R-O-W of BNRR, then N 68 Deg 04 Min 04 Sec W 1353.20 FT to N Line of NE1/4-NE1/4, then N 89 Deg 53 Min 32 Sec W 24.44 FT to pt of Beg.	08-121-39	\$ 500.00	\$ 300.96
City of Clontarf					
	24-0039-000	Lots 1 & 2 Blk 22; E 25 FT Lot 3 Blk 22, City of Clontarf	22	\$ 500.00	\$ 6,718.82
City of Kerkhoven					
	28-0368-000	PT NE1/4-NE1/4 Comm at the E 1/4 Cor of Sec 21, Then N 1246.67 FT, Then NWLY at an ANG with said Sec Line of 60 Deg W 537 FT to Pt of Beg, Then NELY 410 FT, Then NWLY 362 FT to Centerline of RD, Then SWLY along Centerline to Intersection with the N side of Grant Ave, Then SELY 488 FT to PT of Beg EXC that PT Beg at the Intersection of Centerline of HWY 6 and Grant Ave, Then SELY 100 FT, Then NELY 100 FT, Then NWLY 100 FT to a PT 100 FT NELY of PT of BEG, Then SWLY 100 FT to PT of BEG and also that PT of NE 1/4-NE1/4 Comm at the Sec COR of NE1/4, Then N 1246.67 FT, Then NWLY 537 FT on a Heading of N 59 DEG 46 MIN W, Then NELY 410 FT on Heading of 30 DEG 14 MIN E, Then NWLY 362 FT on Heading of N 59 DEG 46 MIN W to PT of Beg, Then S 47 DEG 19 MIN W 328.90 FT, Then N 59 DEG 46 MIN W 98.25 FT, Then N 38 DEG 19 MIN E 317.95 FT, Then S 59 DEG 46 MIN E 153.55 FT then PT of Beg. Kerkhoven Acre Lots.	21-120-37	\$ 69,000.00	\$ 406.80

RESOLUTION

IT IS HEREBY RESOLVED, That all the above and within described non-conservation lands may be sold as follows: At not less than the appraised value thereof, payable as follows, to wit: for cash.

Dated December 24, 2014

The County Board of Swift County, Minnesota, by Joe Fox, Chairman

ATTEST:

Kimberly Saterbak
Swift County Auditor

Given under my hand and seal this 24th day of December, 2014.

Kimberly Saterbak
County Auditor
Swift County, Minnesota



Request for Board Action

BOARD MEETING DATE:
January 6, 2015

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving AMC policy committee appointments and delegate appointments	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: The County is allowed to have on appointment on each policy committee and 8 total delegates to the full body. Our policy committee appointments are as follows: Environment & Natural Resources Policy Committee, Joe Fox; General Government Policy Committee, Pete Peterson; Health & Human Services Policy Committee, Gary Hendrickx; Public Safety Policy Committee, Gary Klemm; and Transportation & Infrastructure Policy Committee, Eric Rudningen. Our current delegates are as follows: Joe Fox, Gary Hendrickx, Pete Peterson, Eric Rudningen, Andy Sander, Deanna Steckman, Scott Collins, and Mike Pogge-Weaver.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? n/a	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Did not review	RECOMMENDATIONS: Review and take an action
COMMENTS: n/a	COMMENTS: n/a

RESOLUTION

**APPOINTING SWIFT COUNTY DELEGATES AND
POLICY COMMITTEE APPOINTMENT FOR AMC**

Motion by Commissioner _____ Seconded by Commissioner _____

BE IT RESOLVED, that the following individuals are selected as for the following AMC policy committee appointments:

Environment & Natural Resources Policy Committee	Joe Fox
General Government Policy Committee	Pete Peterson
Health & Human Services Policy Committee	Gary Hendrickx
Public Safety Policy Committee	Gary Klemm
Transportation & Infrastructure Policy Committee	Eric Rudningen

BE IT RESOLVED, that the following individuals are selected as voting delegates to AMC:

Joe Fox, Swift County Commissioner
 Gary Hendrickx, Swift County Commissioner
 Pete Peterson, Swift County Commissioner
 Eric Rudningen, Swift County Commissioner
 Andy Sander, Swift County Engineer
 Deanna Steckman, Swift County CSSA Director
 Scott Collins, Environmental Services Director
 Mike Pogge-Weaver, Swift County Administrator

We can appoint up to 8 individuals. Former Commissioner Klemm was not one of the appointed delegates. One staff member would need to be dropped to add Commissioner Pederson.

Adopted on a _____ vote by the Swift County Board of County Commissioners the 6th day of January 2015.

Swift County Board of Commissioners

Joe Fox, Chairman

ATTEST:

Michel J. Pogge-Weaver
County Administrator and Clerk of the Board

Fox	___	Hendrickx	___	Pederson	___
Peterson	___	Rudningen	___		