

# SWIFT COUNTY BOARD MINUTES

## January 7, 2014

County Administrator Mike Pogge-Weaver called the organizational meeting to order at 9:00 AM with all members present as well as County Auditor Kim Saterbak and Payroll Officer/General Assistant Amanda Ness.

Administrator Pogge-Weaver asked for nominations for Board Chair. Commissioner Hendrickx nominated Commissioner Fox for Board Chair. Administrator Pogge-Weaver asked for additional nominations and heard none.

**01-07-14-01** Motion by Commissioner Hendrickx and seconded by Commissioner Peterson to close nominations and cast a unanimous ballot for Commissioner Fox for Swift County Board Chair for 2014. Motion carried.

Administrator Pogge-Weaver turned the meeting over to Chairman Fox.

Chairman Fox called for nominations for Vice-Chair. Commissioner Peterson nominated Commissioner Hendrickx for Vice-Chair. Commissioner Hendrickx nominated Commissioner Rudningen for Vice-Chair. Chairman Fox asked for additional nominations and heard none.

**01-07-14-02** Motion by Commissioner Peterson and seconded by Commissioner Rudningen to close nominations and cast a unanimous ballot for Commissioner Peterson for Swift County Vice Board Chair for 2013. Motion carried.

**01-07-14-03** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the agenda. Motion carried unanimously.

**01-07-14-04** Commissioner Klemm moved and Commissioner Peterson seconded to approve the Consent Agenda which consisted of the Regular Board and Executive Session Meeting Minutes of December 31, 2013, and approval of police officer declarations for purposes of PERA benefits for Carmen Beninga and Derek Bendel. Motion carried unanimously.

**01-07-14-05** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the Commissioner warrants as follows: Revenue: \$25,544.39; Road and Bridge: \$5,213.83; and Welfare & Family Services: \$83.58 which includes the following bills over \$2,000: Emergency Communications Network, LLC, \$8,658.80; MN Counties Computer Cooperative, \$4,200.00; MN Sheriff's Association, \$3,166.00; Southwest Minnesota Workforce Council, \$2,500.00; and Ziegler Inc, \$2,556.85. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on Pomme de Terre Watershed. Commissioner Hendrickx reported on 6W Corrections. There were no other Commissioner reports.

Administrator Pogge-Weaver updated the board on the switch to PreferredOne as well as some minor issues with Select Account.

Swift County Fair Board President Jon Panzer and Secretary Elaine Mitteness updated the board on the 2013 financials as well as the past and future activities of the fair board.

University of Minnesota Extension Educator Brian McNeill introduced the new Swift County 4-H Program Coordinator, Nicole Swenson, to the board.

**01-07-14-06** Commissioner Hendrickx moved and Commissioner Klemm seconded to adopt the 2014 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as on file in the County Auditor's Office. Motion carried unanimously.

**01-07-14-07** Commissioner Hendrickx moved and Commissioner Rudningen seconded to appoint Dr. Bauer and all other County Doctors as the County Coroner for 2014. Motion carried unanimously.

**01-07-14-08** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve setting the 2014 County Board meetings as follows: 1<sup>st</sup> Tuesday of the month at 9:00 AM and 3<sup>rd</sup> Tuesday of the month at 11:00 AM, with these exceptions: June 17, 2014 meeting will be at 5:00 PM for the Board of Equalization and the December 2, 2014 meeting will be at 4:00 PM for the TNT Hearing. The board will also hold the following special meeting: December 31, 2014 at 9:00 AM for the end of the year. Motion carried unanimously.

**01-07-14-09** Commissioner Rudningen moved and Commissioner Klemm seconded to approve setting the 2014 mileage reimbursement rate at the IRS rate of 56 cents per mile. Motion carried unanimously.

**01-07-14-10** Commissioner Hendrickx moved and Commissioner Rudningen seconded to adopt the Appleton Press as the County's official newspaper for 2014 with the Kerkhoven Banner as the secondary paper. Motion carried unanimously.

**01-07-14-11** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the County Treasurer, Sheriff, Attorney, and Commissioners as the Elected Officials designated to attend the annual conferences for their offices. Motion carried unanimously.

**01-07-14-12** Commissioner Peterson moved and Commissioner Rudningen seconded to approve the 2014 bounties as follows: pocket gopher bounty paid to the township as \$3.00 per gopher when the township pays a minimum of \$5.00 per gopher or \$2.00 per gopher when the township pays less than \$5.00 per gopher and the 2014 beaver bounty of \$75 for beaver in season and \$75 for beaver out of season in designated ditches only with the approval of the Parks and Drainage Supervisor. Motion carried unanimously.

**01-07-14-13** Commissioner Hendrickx moved and Commissioner Klemm seconded to approve allocating the cost of the County Attorney's services for Human Services to the Welfare Fund. Motion carried unanimously.

**01-07-14-14** Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve a resolution setting the corporate signatures for 2014. Motion carried unanimously.

**01-07-14-15** Commissioner Peterson moved and Commissioner Hendrickx seconded to approve a resolution for the designation of corporate depositories for 2014. Motion was revised to include Farmers and Merchants State Bank of Appleton. Motion carried unanimously.

**01-07-14-16** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a resolution on the definition of employee for purposes of Workers Compensation. Motion carried unanimously.

**01-07-14-17** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve a resolution on 2014 wages of elected officials. Motion carried unanimously.

**01-07-14-18** Commissioner Peterson moved and Commissioner Rudningen seconded to approve a resolution setting the 2014 cost of living increases and other benefits for the County Engineer to be the same as those provided to non-union employees. Motion carried unanimously.

**01-07-14-19** Commissioner Klemm moved and Commissioner Hendrickx seconded to approve the 2014 appointments of Bruce Felt, John Gorres, Roger Schmidt, Margaret Voorhees, and Tom Walsh to the Planning Commission and Bruce Felt, John Gorres, Margaret Voorhees, and Tom Walsh to the Board of Adjustment. Motion carried unanimously.

**01-07-14-20** Commissioner Klemm moved and Commissioner Hendrickx seconded to approve the appointment of Dan Enderson to the SCBH Board of Directors. Motion carried unanimously.

**01-07-14-21** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the 2014 appointments of Nickie Swenson, Jon Panzer, and Mike Pogge-Weaver to the Swift County Rural Development Authority. Motion carried unanimously.

Chair Fox adjourned the meeting at 10:09 AM.

WITNESSED:

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Joe Fox, Chair

ATTEST:

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Michel Pogge-Weaver, County Administrator