

SWIFT COUNTY BOARD MINUTES

January 8, 2019

County Auditor Kim Saterbak called the organizational meeting to order at 9:00 AM with all Commissioners present as well as Administrator Kelsey Baker, County Attorney Danielle Olson, and Terri Orr.

Auditor Saterbak asked for nominations for Chair of the Board.

01-08-19-01 Commissioner Hendrickx nominated Commissioner E. Pederson. Commissioner E. Pederson nominated Commissioner Rudningen. After calling for additional nominations three times, Saterbak declared nominations closed and a hand vote was taken. Commissioners Fox, Hendrickx, and P. Peterson voted for Commissioner E. Pederson. Commissioner E. Pederson voted for Commissioner Rudningen. Commissioner E. Pederson was named Board Chair for 2019. (Resolution No. 19-01-01)

Auditor Saterbak asked for nominations for Vice Chair of the Board.

01-08-19-02 Commissioner Fox nominated Commissioner Hendrickx for Vice Chair. Commissioner Rudningen moved nomination cease and a unanimous ballot be cast. Saterbak declared nominations closed and named Commissioner Hendrickx as Vice Chair for 2019. (Resolution No. 19-01-02)

Auditor Saterbak turned the meeting over to Chairman E. Pederson.

Chairman E. Pederson asked if there were any changes to the agenda. There were none.

01-08-19-03 Commissioner Fox moved and Commissioner P. Peterson seconded to approve the agenda as presented. Motion carried unanimously.

01-08-19-04 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of: (1) Approval of Minutes from December 28, 2018 Regular Meeting, (2) Approval of the Limited Use Permit and Resolution No. 19-01-03 requested. Motion carried unanimously.

01-08-19-05 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue: \$241,449.21; Solid Waste: \$18,887.33; County Road & Bridge: \$9,645.57; Human Services: \$974.67; Debt Service: \$7,577.89; which includes the following bills over \$2,000: 6W Department of Community Corrections, \$143,329.50; Benson Municipal Utilities, \$10,584.62; Center Point Energy, \$2,325.28; Countryside Public Health, \$57,272.00; Federated Telephone, \$7,621.45; Geyer Recycling, \$6,099.33; Johnson Feed Inc., \$2,349.60; Life Insurance Co. of North America, \$2,155.40; MN Counties Computer Cooperative, MI, \$6,600.00; MN County Attorneys Association, \$2,612.00; Onsolve LLC, \$9,858.80; Southwest Minnesota Workforce Council, \$2,815.00; Waste Management of Northern Minnesota, \$9,160.93; Dawn Weber, \$2,425.00. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on 6W Corrections. Commissioner Hendrickx reported on 6W Corrections and AMC. Commissioner Rudningen reported on Kerkhoven EDA meeting and welcoming Becca Turnquist for the full time Extension Program Coordinator position. Commissioner Fox reported on Chippewa River Watershed. Chair E. Pederson had nothing to report.

Administrator Baker reported on the Out of Home Replacement meeting and building discussion with staff.

Chairman E. Pederson asked for citizen's comments. There were none.

01-08-19-06 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Resolution No. 19-01-04 Adopting 2019 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as on file in the County Auditor's Office. Motion carried unanimously.

01-08-19-07 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve Resolution No. 19-01-05 to appoint Dr. A. Quinn Strobl as the County Medical Examiner for 2019 and may be supported by the Anoka County staff in the Anoka County Medical Examiner's Office. Motion carried unanimously.

01-08-19-08 Commissioner Fox moved and Commissioner Rudningen seconded to approve Resolution No. 19-01-06 setting the 2019 County Board meetings as follows: 1st Tuesday of the month at 9:00 AM and 3rd Tuesday of the month at 9:00 AM, with these exceptions: June 18, 2019 9:00 AM meeting will be moved to 5:00 PM for the Board of Equalization; and the December 3, 2018 9:00 AM meeting will be moved to November 28, 2019 at 6:00 PM for the TNT Hearing. The Swift County Board of Commissioner's meetings will be held at 301 14th St N in Benson, Minnesota. The board will also hold the following special meeting: December 27, 2019 at 9:00 AM for the end of the year. Motion carried unanimously.

01-08-19-09 Commissioner Hendrickx moved and Commissioner Fox seconded to approve Resolution No. 19-01-07 setting the 2019 mileage reimbursement rate at the IRS rate of 58 cents per mile. Motion carried unanimously.

01-08-19-10 Commissioner P. Peterson moved and Commissioner Rudningen seconded to approve Resolution No. 19-01-08 adopting the Swift County Monitor News as the County's official newspaper for 2019 with the Appleton Press as the secondary paper. Motion carried unanimously.

01-08-19-11 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Resolution No. 19-01-09 for the County Treasurer, Sheriff, Attorney, and Commissioners as the Elected Officials designated to attend the annual conferences for their offices. Motion carried unanimously.

01-08-19-12 Commissioner P. Peterson moved and Commissioner Rudningen seconded to approve the Resolution No. 19-01-10 for the 2019 bounties as follows: pocket gopher bounty paid to the township as \$3.00 per gopher when the township pays a minimum of \$5.00 per gopher or \$2.00 per gopher when the township pays less than \$5.00 per gopher and the 2019 beaver bounty of \$100 for beaver in season and \$100 for beaver out of season in designated ditches only with the approval of the Parks and Drainage Supervisor and/or County Engineer. Motion carried unanimously.

01-08-19-13 Commissioner Fox moved and Commissioner Rudningen seconded to approve Resolution No. 19-01-11 allocating the cost of the County Attorney's services for Human Services to the Welfare Fund. Motion carried unanimously.

01-08-19-14 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve Resolution No. 19-01-12 setting the corporate signatures for 2019. Motion carried unanimously.

01-08-19-15 Commissioner Fox moved and Commissioner Rudningen seconded to approve resolution No. 19-01-13 for the designation of corporate depositories for 2019. Motion carried unanimously.

01-08-19-16 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve Resolution No. 19-01-14 on the definition of employee for purposes of Workers Compensation. Motion

carried unanimously.

01-08-19-17 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Resolution No. 19-01-15 setting 2019 wages of elected officials. Motion carried unanimously.

01-08-19-18 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve Resolution No. 19-01-16 for the County Engineer 2019 cost of living increase of 1.0%. Motion carried unanimously.

01-08-19-19 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve Resolution No. 19-01-17 for the 2019 AMC policy committee assignments and delegate appointments. Motion carried unanimously.

The regular session recessed to closed session at 9:40 AM.

01-08-19-20 Commissioner Rudningen moved and Commissioner P. Peterson seconded to move to closed session to evaluate the performance of an individual who is subject to its authority pursuant to Minnesota Statutes, Section 13D.05, subdivision 3 for a scheduled annual performance review of County Administrator Kelsey Baker. Motion carried unanimously.

12-29-17-21 Commissioner Rudningen moved and Commissioner Fox seconded to reconvened to regular session at 10:18 AM. Motion carried unanimously.

It was noted by the Chair that Administrator Baker had a favorable 2018 performance review in the closed session.

12-29-17-22 Commissioner Fox moved a resolution and Commissioner Rudningen seconded to approve Resolution No. 19-01-18 increasing the Administrator's salary by 2.0% on January 1, 2019, in line with the non-union group, and moving the Administrator 1 step on her anniversary date of March 21, 2019 as specified in the resolution. Motion carried unanimously.

12-29-17-23 Commissioner P. Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried unanimously.

The meeting adjourned at 10:21 AM.

WITNESSED:

Ed Pederson, Chair

ATTEST:

Kelsey Baker, County Administrator