

# Notice & Agenda

## Swift County Board of Commissioners

Tuesday, January 15, 2013

11:00 AM

Swift County Board Room – 301 14<sup>th</sup> St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Auditor at 320-843-4069 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
11:00 a.m.		<b>Call to Order and Roll Call</b>
11:01 a.m.		<b>Approve Agenda</b>
11:03 a.m.		<b>Consent Agenda</b>
	1-3	(1) Minutes January 8, 2013
11:05 a.m.		<b>Commissioner and Auditor Warrants reviewed</b>
11:08 a.m.		<b>Commissioner and Board reports</b>
11:25 a.m.		<b>Citizens Comments</b>
11:30 a.m.		(1) Dawn Hegland Reg 6W update
11:45 a.m.		(2) HRA bond update
11:55 a.m.		(3) Mary Amundson part time help
		<b>AFTERNOON SESSION</b>
1:00 p.m.		(4) Liz Auch update
1:15 p.m.		(5) Administrator Update

### **Other Business**

1:45 p.m.      **Adjournment**

## **SWIFT COUNTY BOARD MINUTES**

### **January 8, 2013**

Auditor Giese called the organizational meeting to order at 9:00 a.m. with all Commissioners present.

Auditor Giese asked for nominations for Board Chair. Commissioner Peterson nominated Commissioner Fox for Board Chair. Auditor Giese asked three times for additional nominations and heard none.

**01-08-13-01** Motion by Commissioner Hendrickx and seconded by Commissioner Peterson to close nominations and cast a unanimous ballot for Commissioner Fox for Swift County Board Chair for 2013. Motion carried.

Auditor Giese called for nominations for Vice-Chair. Commissioner Hendrickx nominated Commissioner Peterson for Vice-Chair. Auditor Giese asked three times for additional nominations and heard none.

**01-08-13-02** Motion by Commissioner Klemm and seconded by Commissioner Fox to close nominations and cast a unanimous ballot for Commissioner Peterson for Swift County Vice Board Chair for 2013. Motion carried.

Auditor Giese turned the meeting over to Chairman Fox.

Commissioner and Board Reports were given as follows: Commissioner Hendrickx reported on 6W Corrections. There were no other Commissioner Reports.

**01-08-13-03** Commissioner Peterson moved and Commissioner Rudningen seconded to adopt the agenda as updated. Motion carried.

**01-08-13-04** Commissioner Hendrickx moved and Commissioner Klemm seconded to approve the Consent Agenda which consisted of the December 31, 2012, County Board Meeting Minutes. Motion carried.

**01-08-13-05** Commissioner Hendrickx moved and Commissioner Peterson seconded to adopt the 2013 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as on file in the County Auditor's Office. Motion carried.

**01-08-13-06** Commissioner Peterson moved and Commissioner Klemm seconded to appoint Dr. Bauer and all other County Doctors as the County Coroner. Motion carried.

**01-08-13-07** Commissioner Hendrickx moved and Commissioner Klemm seconded to set the following Board dates: County Board - 1<sup>st</sup> Tuesday of the month at 9:00 a.m. and 3<sup>rd</sup> Tuesday of the month at 11:00 a.m. Motion carried.

**01-03-13-08** Commissioner Rudningen moved and Commissioner Peterson seconded to approve the 2013 mileage reimbursement at the IRS rate of 56.5¢ per mile. Motion carried.

**01-08-13-09** Commissioner Hendrickx moved and Commissioner Klemm seconded to designate the Monitor News as the County's official newspaper for 2013, with the Appleton Press as the secondary paper. Motion carried.

**01-08-13-10** Commissioner Klemm moved and Commissioner Rudningen seconded to designate the Swift County Auditor, Treasurer, Sheriff, Attorney, and Commissioners as the County Officials designated to attend the annual conferences for their offices. Motion carried.

**01-08-13-11** Commissioner Hendrickx moved and Commissioner Klemm seconded to set bounties of \$2.00 for pocket gophers and \$75.00 for beaver in season, and \$75.00 for beaver out of season in designated ditches only with the approval of the Parks and Drainage Supervisor. Motion carried.

**01-08-13-12** Commissioner Peterson moved and Commissioner Hendrickx seconded to charge the actual cost of the County Attorney for Human Services to the Welfare Fund. Motion carried.

**01-08-13-13** Commissioner Klemm moved and Commissioner Rudningen seconded to give the Chairman, Auditor, and Treasurer corporate Signature authorization. Motion carried.

**01-08-13-14** Commissioner Peterson moved and Commissioner Hendrickx seconded to approve the following resolution:

The Swift County Board of Commissioners does hereby resolve, pursuant to the requirements of Minn. Stat. §176.011, subd. 9060, that all officers of Swift County who are elected or appointed to a regular term in office, or to complete the unexpired portion of a regular term, shall be included within the definition of "employee" as that term is defined in Minn. Stat. §176.011 subd. 9 for purposes of coverage under the Workers' Compensation Laws of the State of Minnesota and be it further resolved, that this resolution recognizes that Swift County has in the past included said officials in all Workers' Compensation reports and audits and that this resolution is intended to meet the statutory requirements and confirm an existing practice, not to establish a new practice. Motion carried.

**01-08-13-15** Commissioner Rudningen moved and Commissioner Peterson seconded to approve the Resolution Relating to Financing of Certain Proposed Projects to be Undertaken by the County of Swift and Establishing Compliance with Reimbursement Bond Regulations under the Internal Revenue Code as on file in the County Auditor's Office. Motion carried.

Highway Engineer, Andy Sander, met with the County Board. Discussion was held on the Hippe Gravel Contract.

**01-08-13-16** Commissioner Peterson moved and Commissioner Klemm seconded to approve the Real Estate Lease Agreement with Trustees of the Stanley Hippe Trust. Motion carried.

**01-08-13-17** Commissioner Klemm moved and Commissioner Hendrickx seconded to approve the final payment for the contract with Commerford Construction Inc. for SAP 76-599-047 and SAP 76-599-053 in the amount of \$28,526.31. Motion carried.

Environmental Services Director, Scott Collins, met with the County Board and brought them up to date on activities in his Department including the installing of security at the Recycling Plant.

Chief Deputy Sheriff, Judd Latham, and Tom Kummrow of the Mn Dept of Public Safety met with the County Board. Swift County has been awarded a radar system for their involvement with the TZD Program.

**01-08-13-18** Commissioner Hendrickx moved and Commissioner Peterson seconded to accept the radar system for a vehicle and thanked them for the TZD Program. Motion carried.

**01-08-13-19** Commissioner Klemm moved and Commissioner Peterson seconded to approve the payment for Code Red and to extend the contract for one year. Motion carried.

**01-08-13-20** Commissioner Hendrickx moved and Commissioner Peterson seconded to contract with CliftonLarsonAllen for an Exit Audit when Mr. Giese leaves office. Motion carried.

**01-08-13-21** Commissioner Peterson moved and Commissioner Klemm seconded to adjourn. Motion carried.

WITNESSED:

\_\_\_\_\_  
Joe Fox, Chair

ATTEST:

\_\_\_\_\_  
Byron L. Giese, Swift County Auditor

**2013 BOARD REPRESENTATION**

COMMITTEE/GROUP	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
<b>BOARD COMMITTEES:</b>				
Policy Committee	Peterson Fox	As needed	10:30 a.m.	Board Room
Technology Committee	Hendrickx	As needed	9:00 a.m.	Board Room
Personnel Committee	Hendrickx Rudningen	Mon after 1st Tue	10:00 a.m.	Board Room
Solid Waste Committee	Peterson Fox	As needed	9:00 a.m.	Enivron Ser.
Building Committee	Peterson Klemm	As needed	9:00 a.m.	Board Room
<b>ADVISORY COMMITTEES:</b>				
Appleton Park Board	Hendrickx			
Revolving Loan Fund	Entire Board			
Extension Committee	Klemm Rudningen			
RDA/GROW Boards	Klemm Peterson/Alternate	2nd Thursday	7:00 a.m.	DeToy's
Swift County Law Library	Peterson			
Planning Commission	Hendrickx			
Prairie V CAC Board	Peterson	4th Monday	10:00 a.m.	Montevideo
Prairie Lakes Detention Bd	Klemm Fox/Alternate			
SCEMO	Klemm Rudningen			
Swift County DAC Board	Klemm			
Swift County Youth Program	Klemm			
Upper Mn Val Reg Dev Com	Hendrickx			
Water Planning Committee	Klemm			
Jobs Training/Private Ind.Co	Fox		Quarterly	
Pioneerland Library System	Fox			
Cemetery	Klemm			
Safety	Klemm			
Prairie Country RC & D Bd	Fox			

**2013 BOARD REPRESENTATION**

COMMITTEE/GROUP	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
Historical Society	Peterson			
Countryside Public Health	Peterson			
West Minn Revolving Loan	Fox			
Swift Falls Park Board	Rudningen			
SW Mental Health Bd	Fox			
RIDES Advisory Council	Peterson			
Region 6W FEMA Board	Peterson		Annually	
Chippewa River Watershed	Fox		Monthly	
Pomme de Terre Watershed	Fox			
Hospital Government Group	Klemm Peterson			
Glacial Ridge Trail Scenic	Rudningen			
Woodland Centers	Hendrickx Fox			
HRA Board	Peterson			
Joint Engineer Committee	Peterson Rudningen			
SWCD	Peterson			
Restorative Justice	Fox			
Sheriff's Task Force	Klemm Peterson			
Swift County Benson Hospital	Fox			
C 6 Drug Task Force	Fox			
Prairie Waters Tourism	Hendrickx			
RDA Loan Committee	Peterson Klemm			
6W Corrections	Hendrickx Peterson			
Radio Board	Peterson Klemm/Alternate			
COHORT Round Table	Hendrickx Klemm			
Nurse Family Partnership	Peterson			
Southern Prairie Community Care	Hendrickx Fox Alternate			
SW Cent. Safe Committee Coalition	Entire Board			

2013 JOINT COUNTY DITCH BOARDS

JOINT COUNTY DITCH BOARDS				
JOINT COUNTY DITCH BOARD	REPRESENTATIVE	DAY OF MEETING	MEETING TIME	PLACE
JT CO DITCH NO. 2 (S & S)	Hendrickx			
	Fox			
JT CO DITCH NO. 3 (C & S)	Klemm			
	Fox			
JT CO DITCH NO. 4 (S & P)	Peterson			
	Hendrickx			
	Rudningen			
JT CO DITCH NO. 6 (C & S)	Peterson			
	Fox			
JT CO DITCH NO. 8 (C & S)	Fox			
	Rudningen			
JT CO DITCH NO. 9 (S, S, & P)	Rudningen			
	Fox			
JT CO DITCH NO. 18 (S,K, & C)	Fox			
	Klemm			
	Hendrickx			
LAT B OF JT CO DITCH NO. 18 (S & C)	Fox			
	Klemm			
	Peterson			
LAT C OF JT CO DITCH NO. 18 (S,K,&C)	Hendrickx			
	Peterson			
	Fox			
JT CO DITCH NO. 19 (S & K)	Hendrickx			
	Peterson			
	Rudningen			
JT CO DITCH NO. 21 (S, K, & C)	Hendrickx			
	Peterson			
	Rudningen			
JT CO DITCH NO. 22 (S, K & C)	Hendrickx			
	Rudningen			