

Notice & Agenda

Swift County Board of Commissioners

Tuesday, February 5, 2013

9:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Auditor at 320-843-4069 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Call to Order and Roll Call
9:01 a.m.		Approve Agenda
9:03 a.m.		Consent Agenda
	1-2	(1) Minutes January 15, 2013
	3	(2) Tobacco Compliance Contract 2013
	4	(3) Appoint Sue Hauer to HRA
	5	(4) Approve Letter to Econ Dev Adm
9:05 a.m.		Auditor Warrants reviewed
9:08 a.m.		Commissioner and Board reports
9:25 a.m.		Citizens Comments
9:30 a.m.	6	(1) Scott Collins

Other Business

Administrator and Auditor duties

Retirements

Bond Rating HRA

Set Board of Review June 18th 7:00 P.M.

10:30 a.m. **Adjournment**

SWIFT COUNTY BOARD MINUTES
January 15, 2013

Chairman Fox called the meeting to order with all members present except Commissioner Klemm.

01-15-13-01 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the agenda as updated. Motion carried.

01-15-13-02 Commissioner Peterson moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of the Board Meeting Minutes of January 8, 2013. Motion carried.

01-15-13-03 Commissioner Peterson moved and Commissioner Hendrickx seconded to approve the Commissioner Warrants as follows: Revenue: \$300,776.98; Road & Bridge: \$21,494.21; Solid Waste: \$9,576.63; Revolving Loan Fund: \$835.39; Ditch: \$6,750.00; Upper Mn Watershed: \$150.08; Region 6W West: \$677.26; School District: \$37,050.76; and Township/City: \$45,206.34 which includes the following bills over \$2,000:AMC, \$7,291.00; CliftonLarsonAllen, \$10,500.00; CPUI, \$5,482.35; CPHS, \$43,733.50; E & M Electric, \$2,681.05; Independ. Emerg. Services, \$5,287.83; Maximus, \$3,350.00; Meeker County Sheriff, \$8,699.58; Mn Counties Cooperative, \$4,200.00; MCIT, \$161,887.00; Plotz Timer Harvest, \$6,750.00; SW Mn Workforce Council, \$2,500.00; City of Appleton, \$10,699.91; City of Benson, \$11,979.40; City of Kerkhoven, \$3,413.40; Ind School Dist #2853, \$12,588.66; Ind School Dist #775, \$9,744.37; Ind School Dist #777, \$14,610.11; West Bank Twp, \$3,679.09, Tyler Technologies, \$15,780.84; US Autoforce, \$2,327.72; Waste Mang. of No. Mn, \$5,461.44, and Ziegler Inc, \$11,645.94. Motion carried.

Board and Committee Reports were given as follows: Commissioner Fox reported on Restorative Justice and RLF. Commissioners Peterson and Rudningen had no report. Commissioner Hendrickx reported on RLF.

Regular Agenda:

Dawn Hegland, Director of Region 6W, gave an update on their programs.

Vicki Syverson, HRA Director, along with Paul Donna from Northland Securities met with the County Board to discuss refinancing of HRA Bonds.

01-15-13-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the resolution as on file certifying the levy agreement between Swift County and HRA. Motion carried.

01-15-13-05 Commissioner Peterson moved and Commissioner Rudningen seconded to approve the Levy Agreement between HRA and Swift County as on file. Motion carried.

Land Records Department Head, Mary Amundson, met with the County Board and requested additional time for Beth Tolifson as temporary part time help.

01-15-13-06 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the employment of Beth Tolifson until March 3, 2013, as temporary part time help. Motion carried.

Liz Auch, Director of CPHS, met with the County Board and gave an update on CPHS.

01-15-13-07 Commissioner Hendrickx moved and Commissioner Peterson seconded to accept the employment of Wayne Anderson as Deputy Assessor to be effective January 28, 2013. This is a union position and he will start on step per the Union Contract. Motion carried.

01-15-13-08 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Employment Agreement with Michel Pogge-Weaver as County Administrator with a starting date of February 11, 2013. Motion carried.

01-15-13-09 Commissioner Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried.

WITNESSED:

Joe Fox, Chair

ATTEST:

Byron L. Giese, Swift County Auditor

2

AGREEMENT

THIS AGREEMENT, Made on this day of 25th of January, 2013 between County of Swift, hereinafter called County, and Countryside Public Health, hereinafter called Countryside.

WITNESSETH:

WHEREAS, County has a youth anti-tobacco ordinance which requires yearly, mandatory compliance checks of tobacco retailers in County, and

WHEREAS, these mandatory compliance checks are to be conducted in order to ensure that County retail establishments are not selling tobacco products to minors, and

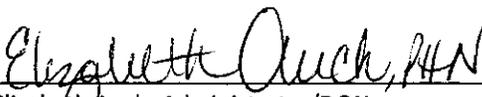
WHEREAS, Countryside is in the business of providing compliance check services to Counties,

NOW, THEREFORE, In consideration thereof, the parties hereto agree as follows:

1. County agrees to retain Countryside for the purpose of assisting the County Sheriff's Office with compliance checks.
2. Countryside will conduct compliance checks and administer all services necessary to successfully implement the compliance checks program including but not limited to: i) recruitment and training of youth compliance checkers, and ii) follow-up activities surrounding the compliance checks. County will pay Countryside One Hundred and twenty-five dollars (\$125.00) per retail establishment licensed to sell tobacco products in the County. This One Hundred and twenty-five dollars (\$125.00) payment will cover an unlimited number of compliance checks in a licensed retail establishment, but a compliance check must be completed at least once yearly for each licensed retail establishment in the County. The One Hundred and twenty-five dollars (\$125.00) payment for each retail establishment will come due after completion of at least one compliance check in a respective establishment and under no circumstance shall County be required to pay Countryside prior to any services rendered. If a retail establishment has been issued a license for less than a full year's term, Countryside shall charge County a prorated fee.
3. Countryside agrees to itemize all bills for services sent to County.
4. This agreement shall be effective through December 31, 2013.

IN WITNESS WHEREOF. The parties have executed this agreement the day and year first above written.

Authorizing Representative


Elizabeth Auch, Administrator/DON
Countryside Public Health

③

CERTIFICATE OF APPOINTMENT OF COMMISSIONER TO THE
HOUSING AND REDEVELOPMENT AUTHORITY (HRA)
OF SWIFT COUNTY, MINNESOTA

Whereas, the Board of Commissioners of Swift County, Minnesota held a duly authorized meeting on the Feb 5th, 2013; and

Whereas, at said meeting the following resolution was passed and adopted:

Now, Therefore, pursuant to the provisions of MSA 462.425, Sub 7, Sue Hauer is hereby appointed to serve as Commissioner of the Housing and Redevelopment Authority of Swift County, Minnesota for a term of five (5) years.

In Witness Whereof, I have here unto signed my names as Chairman of the Swift County Board and caused the official seal of said County of Swift to be impressed hereon this 17rd day of January, 2013.

Chairman, County Board

Attest:

Byron Giese

Seal

④

January 23rd, 2013

Jeannette P. Tamayo. Regional Director
U.S. Department of Commerce
Economic Development Administration
Chicago Regional Office
111 N Canal St, Suite 855
Chicago, Illinois 60606-7208

Dear Ms. Tamayo,

Swift County continues to support the UMRDC's effort to create Disaster Response Revolving Loan Fund. The County continues to commit local match in the amount of \$21,650. The local match will come from _____ account/fund.

Thank you for your consideration.

Sincerely,

5



**Swift County Board of Commissioner's Meeting
Agenda
Tuesday, February 5, 2013**

1. Conditional Use Application

IN THE MATTER OF: James Ries, Buell Consulting, 2324 University Ave. W., St. Paul, MN 55114 (Agent for Verizon Wireless) (Lessee) & West Central MN Education T.V. (Pioneer Public Television), Jon Panzer, 120 West Schlieman, Appleton, MN 56208 (Owner)

REQUEST: Conditional Use Permit for the addition of three panel antennas, an entry port and adding six coax lines to tower.

LOCATION: That part of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 25, Township 120, Range 43, described as follows: Commencing at the SW corner of the SW $\frac{1}{4}$ of Section 25, T-120, R-43, thence running easterly a distance of 550 feet, thence running North at right angles to said described line 650 feet, thence running West at right angles to said land described line 550 feet, thence South at right angles to said described line 650 feet to the point of beginning in Swift County, MN.

- 2. Sign 2012 Annual County Feedlot Officer Report**
- 3. Safety Committee Update**

6