

# Notice & Agenda

## Swift County Board of Commissioners

Tuesday, February 7, 2012

9:00 AM

Swift County Board Room – 301 14<sup>th</sup> St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Auditor at 320-843-4069 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		<b>Call to Order and Roll Call</b>
9:01 a.m.		<b>Approve Agenda</b>
9:03 a.m.		<b>Consent Agenda</b>
	1-4	Minutes Jan 17 and 30 <sup>th</sup> , 2012 Set Board of Equalization June 19 <sup>th</sup> 7:00 p.m.
9:05 a.m.		<b>Auditor Warrants reviewed</b>
9:08 a.m.		<b>Commissioner and Board reports</b>
9:25 a.m.		<b>Citizens Comments</b>
9:30 a.m.		All-Hazardous Mitigation Plan-Jackie Anderson
9:45 a.m.		Phone bids
10:00 a.m.		Jennifer Frost
10:15 a.m.	5	Jill Fugleberg
10:30 a.m.		Andy Sander
10:45 a.m.	6	John Holtz
11:00 a.m.	7	Scott Collins
		<b>Other Business</b>
		Appointment to RDA Kathryn Polzin Sale of Tax forfeited lot 22-141-000
11:30 a.m.		<b>Adjournment</b>

**SWIFT COUNTY BOARD MINUTES**  
**January 17, 2012**

Chairman Hendrickx called the meeting to order with all members present.

**01-17-12-01** Commissioner Klemm moved and Commissioner Peterson seconded to approve the agenda as updated. Motion carried.

**01-17-12-02** Commissioner Fox moved and Commissioner Anderson seconded to approve the Consent Agenda which consisted of the December 30, 2011 and January 3, 2012 Board Meeting Minutes, the Cooperative Purchasing Agreement, and the appointment of Amanda Ness to the RDA Board. Motion carried.

**01-17-12-03** Commissioner Klemm moved and Commissioner Fox seconded to approve the Commissioner Warrants as follows: Revenue: \$426,512.25; Solid Waste: \$78,827.46; Road & Bridge: \$281,209.44; Revolving Loan Fund: \$1,109.01; Ditch: \$3,469.73; Upper Mn Watershed: \$263.18; Region 6W: \$915.46; School Districts: \$49,784.14; and Townships/Cities: \$63,453.36; which includes the following bills over \$2,000: AMC: \$6,411.00; CHUI: \$5,076.37; CPS: \$43,528.50; Craig's Inc: \$2,253.05; Harold's Super Value: \$2,089.06; Gibson Transfer Inc \$8,611.68; Alan Golden: \$2,325.00; Independent Emergency Services: \$5,394.71; JAR Inc: \$50,238.80; Kandiyohi County Sheriff's Dept: \$6,588.65; Law Enforcement Tech Group LLC: \$135,832.00; MCIT: \$178,320.00; Mn Sheriff's Assoc: \$3,114.00; Nolan Baker Ford Sales: \$2,163.02; SW Mn Workforce Council: \$2,500.00; Streichers: \$3,197.14; Swift County Auditor: \$99,961.00; Treasurer, City of Appleton: \$12,599.84; Treasurer, City of Benson: \$19,676.31; Treasurer, City of Kerkhoven, \$5,966.63; Treasurer, Edison Township: \$2,021.40; Treasurer School Dist 2853: \$14,958.09; Treasurer, School Dist 775: \$11,871.99; Treasurer, School Dist. 777: \$21,970.88; Waste Mgtment of No Mn: \$5,278.46; and Ziegler Inc: \$177,941.09. Motion carried.

Committee and Board Reports were given as follows: Commissioner Hendrickx reported on 6W Corrections and RLF. Commissioner Klemm reported on SCEMO. Commissioner Peterson had no report. Commissioner Fox reported on SCEMO and Woodland Centers. Commissioner Anderson reported on RLF, 6W Corrections, SWCD, Glacial Trails and Woodland Centers.

Regular Agenda:

Recorder Donna Lilleberg met with the County Board.

**01-17-12-04** Commissioner Anderson moved and Commissioner Peterson seconded to accept the resignation from Donna Lilleberg, County Recorder, effective January 31, 2012, and thanked her for her many years of service to Swift County. Motion carried.

Commissioner Hendrickx called to order the Public Hearing for MIF.  
Jennifer Gruis and Robin Finke were also present.

**01-17-12-05** Commissioner Fox moved and Commissioner Peterson seconded to close the Public Hearing. Motion carried.

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**01-17-12-06** Commissioner Klemm moved and Commissioner Peterson seconded to approve the Certificate of Exemption for HUD Funded Projects. Motion carried.

**01-17-12-07** Commissioner Anderson moved and Commissioner Klemm seconded to approve the Assurance and Certification that it will follow the rules with respect to the acceptance of the Federal funds for this project. Motion carried.

**01-17-12-08** Commissioner Fox moved and Commissioner Anderson seconded to approve a resolution adopting the Residential Anti-displacement Relocation Assistance and Displacement Minimization Plan. Motion carried.

Sheriff John Holtz met with the County Board.

**01-17-12-09** Commissioner Anderson moved and Commissioner Klemm seconded to approve the Memorandum of Understanding to resolve a grievance filed by Kimberly Pierce at a cost of \$700. Motion carried.

**01-17-12-10** Commissioner Peterson moved and Commissioner Anderson seconded to approve a resolution updating the fees for the Sheriff's Office effective February 1, 2012. Motion carried.

**01-17-12-11** Commissioner Fox moved and Commissioner Peterson seconded to approve the participation and funding of the West Central Swat Team. Motion carried.

The County Board reviewed a Safe Driving Seminar that will be conducted through the Sheriff's Office.

#### AFTERNOON SESSION

Parks, Drainage, and Wetlands Supervisor, Mike Johnson, met with the County Board to hold an Informational Meeting on County Ditch No. 8. Attorney Kurt Deter was also present. They reviewed the options to individuals on County Ditch No. 8. It was decided to meet with the government agencies involved to see what work could be done and to have another meeting at a later date.

Environmental Services Director, Scott Collins, met with the County Board.

**01-17-12-12** Commissioner Anderson moved and Commissioner Peterson seconded to approve the 2012-2013 County Feed Lot Program Delegation Agreement and Work Plan. Motion carried.

**01-17-12-13** Commissioner Anderson moved and Commissioner Peterson seconded to appropriate \$2,500 to the Safety Budget. Motion carried.

Discussion was held on Recycling Fees for electronic equipment with no change being made.

Emergency Management Director, Bill McGeary, met with the County Board.

**01-17-12-14** Commissioner Anderson moved and Commissioner Peterson seconded to schedule a Public Hearing for February 7, 2012, at 9:30 a.m. to review Swift County's All Hazard Mitigation Plan. Motion carried.



Restorative Justice Coordinator, Jill Fugleberg, met with the County Board. She stated that her grant could run through June 2013.

**01-17-12-15** Commissioner Fox moved and Commissioner Peterson seconded to set the date of the grant from February 1, 2012 through March 31, 2013 or until the funds are spent. Motion carried.

Ms Fugleberg announced that she probably will be taking a new position. She will formally inform the County Board with her decision at a later date. She reviewed and updated the County Board on activities in her Department.

**01-17-12-16** Commissioner Anderson moved and Commissioner Klemm seconded to approve Swift County's Pay Equity Report and submit it to the Minnesota Management and Budget Department. Motion carried.

It was noted that February 25, 2012, has been scheduled for the Employee Recognition Event.

**01-17-12-17** Commissioner Fox moved and Commissioner Klemm seconded to approve an agreement with Synergy Graphics for election services. Motion carried.

The County Board acknowledged a letter received from Chippewa County regarding Prairie Country R C & D and felt no action was needed.

**01-17-12-18** Commissioner Peterson moved and Commissioner Klemm seconded to appoint Commissioners Hendrickx and Anderson to a committee to meet with the Human Services Department regarding job classifications and to study options for replacement of the County Recorder. Motion carried.

**01-17-12-19** Commissioner Peterson moved and Commissioner Anderson seconded to adjourn. Motion carried.

WITNESSED:

\_\_\_\_\_  
Gary Hendrickx, Chair

ATTEST:

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Byron L. Giese, Swift County Auditor

**SPECIAL SWIFT COUNTY BOARD MEETING**  
**January 30, 2012**

Chairman Hendrickx called the meeting to order with all members present.

**01-30-12-01** Commissioner Anderson moved and Commissioner Peterson seconded to approve the agenda as updated. Motion carried.

Discussion was held on the filling of the County Recorder position.

**01-30-12-02** Commissioner Anderson moved and Commissioner Fox seconded to appoint Mary Amundson as Swift County Recorder, effective February 1, 2012, at the 15 year step on Pay Grade 12. Motion carried.

**01-30-12-03** Commissioner Peterson moved and Commissioner Klemm seconded to approve the Resolution stating Swift County will act as the legal sponsor for the Business and Community Development Application submitted to DEED on behalf of the RDA. Motion carried.

**01-30-12-04** Commissioner Peterson moved and Commissioner Klemm seconded to adjourn. Motion carried.

WITNESSED:

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Gary Hendrickx, Chair

ATTEST:

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Byron L. Giese, Swift County Auditor

1-25-2012

Dear Board of Commissioners:

Thank you for the opportunity to work as the Restorative Justice Coordinator for Swift County for the past three years and ten months. During this time, we developed a number of new programs, including circle sentencing for some juvenile offenders, education/prevention circles at the Benson Middle School, and drug and alcohol circles for youth. I believe the restorative justice program has made a difference in lowering the delinquency rate in Swift County and increasing community involvement with youth and families. I am very thankful for the support the restorative justice department has received from the county, the community volunteers, the Benson Public School, the restorative justice advisory committee, and the other organizations which have supplied funding and/or meeting spaces.

At this time I have accepted a counseling position through Greater Minnesota Family Services. This position is part-time for now, with the potential for more hours in the future. I would like to continue working 20 hours/week as the restorative justice coordinator until the end of March, which should allow time for a new person to be hired. I might be willing to stay involved in some capacity even longer.

Sincerely,

A handwritten signature in cursive script that reads "Jill Fugleberg".

Jill Fugleberg

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*Swift County Jail  
Statistics Report  
2011*

**Environmental Services**  
Scott Collins, Director



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Benson, MN 56215

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**Swift County Board of Commissioner's Meeting**  
**Agenda Items**  
**February 7, 2012**

1. **IN THE MATTER OF:** Anderson Brothers Construction, P.O. Box 668, Brainerd, MN 56401 (Lessee) & David Sloneker & Marilyn Smith, 821 Southview St. SE, Watertown, MN 55388 (Owners)

**REQUEST:** Conditional use application to excavate sand and gravel material at a depth of 13 feet. Material will be crushed and stockpiled for a temporary hot mix asphalt plant. Asphalt material will be used for a State Highway 59 project recently awarded.

**LOCATION:** SW ¼ & S ½ of the S ½ of the NW ¼ of Section 3, T-122, R-42, Fairfield Township, Swift County, MN.

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