

Notice & Agenda

Swift County Board of Commissioners

Tuesday, March 5, 2013

9:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Auditor at 320-843-4069 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Call to Order and Roll Call
9:01 a.m.		Approve Agenda
9:03 a.m.		Consent Agenda
	1- 2	(1) Minutes February 19, 2013
9:05 a.m.		Auditor Warrants reviewed
9:08 a.m.		Commissioner and Board reports
9:25 a.m.		Citizens Comments
9:30 a.m.	3	(1) Bill McGeary
9:45 a.m.	4	(2) Andrew Sander
		Other Business
	5-6	Electrical at Courthouse
	7-9	Payroll Clerk/Gen Asst.
	10	Pomme de Terre River Jt Powers Agreement
	11-17	County Goals
10:30 a.m.		Adjournment

SWIFT COUNTY BOARD MINUTES
February 19, 2013

Chairman Joe Fox called the meeting to order with all members present.

02-19-13-01 Commissioner Klemm moved and Commissioner Hendrickx seconded to approve the agenda as updated. Motion carried.

02-19-13-02 Commissioner Rudningen moved and Commissioner Peterson seconded to approve the Consent Agenda which consisted of the Board Meeting Minutes of February 5, 2013. Motion carried.

02-19-13-03 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Commissioner Warrants as follows: Revenue: \$363,716.65; Solid Waste: \$45,902.18; Road & Bridge: \$496,021.31; Welfare: \$399.85; And Ditch: \$10,390.94 which includes the following bills over \$2,000: 6W Dept of Com Cor, \$80,791.93; Ascheman Oil, \$3,388.23; Benson Bowler, \$2,619.60; Brown Transmission & Bearing Co, \$4,363.94; CEE VI Task Force, \$41,088.60; Center Point Energy, \$5,902.01; CPUI, \$5,023.85; Dooley Petroleum, \$4,185.21; Glacial Plains Coop., \$3,046.01; Houston Engineering, \$10,170.08; Huston & Sons Truck Repair, \$3,473.97; John Deere Financial, \$5,125.23; Johnson Feed, \$2,027.95; Kand. Co Sheriff's Dept, \$2,404.27; Law Enforcement Tech. Group, \$30,407.43; Marsden Bldg Maint. \$4,140.34; Mn Sheriff's Assoc, \$3,166.00; P & A Security, \$4,438.97; Pemberton Sorlie Rufer, \$2,101.27; Pflipsen Trucking, \$11,440.11; Prairie Five Rides, \$6,309.10; Pro Action Safety & Sales, \$20,259.70; Soil Conserv. Service, \$11,250.00; Southside Body, \$2,107.88; Springsted Inc, \$15,863.36; Swift Co. Auditor, \$89,685.00; Swift Co HRA, \$58,500.00; Appleton Twp, \$18,052.47; Benson Twp, \$23,094.35; Camp Lake Twp, \$16,104.41; Cashel Twp, \$17,715.98; Appleton City, \$3,876.11; Clontarf Twp, \$8,447.11; Dublin Twp, \$17,848.72; Edison Twp, \$14,792.13; Fairfield Twp, \$16,772.89; Hayes Twp, \$20,715.51; Hegbert Twp, \$13,421.81; Kerkhoven Twp, \$21,265.08; Kildare Twp, \$15,979.85; Marysland Twp, \$13,910.29; Moyer Twp, \$17,466.30; Pillsbury Twp, \$22,033.57; Shible Twp, \$14,656.29; Six Mile Grove Twp, \$15,613.23; Swenoda Twp, \$16,363.29; Tara Twp, \$14,495.07; Torning Twp, \$32,067.46; West Bank Twp, \$19,031.19; Waste Mang of No Mn, \$13,358.51; Widseth Smith Nolting, \$3,574.21; Yellow Medicine Co Jail, \$20,216.26; and Ziegler, \$2,625.46. Motion carried.

Board and Committee Reports were given as follows: Commissioner Fox reported on Chippewa River Watershed, Restorative Justice, and Woodland Centers. Commissioner Klemm reported on SCEMO and RDA. Commissioner Peterson reported on SWCD, CPHN, and 6W Corrections. Commissioner Rudningen had no report. Commissioner Hendrickx reported on 6W Corrections, Woodland Centers, and Planning and Zoning.

Regular Agenda:

Environmental Services Director, Scott Collins, met with the County Board.

02-19-13-04 Commissioner Hendrickx moved and Commissioner Klemm seconded to approve a conditional use permit for Glacial Plains Cooperative and Jerome and Pat Hagen for the construction of a 500,000 bushel grain bin in Section 1, Township 121, Range 40 (Six Mile Grove Township) with conditions. Motion carried.

①

Jacquelyn Larson, Restorative Justice Coordinator, met with the County Board. She updated the Board on her program and requested to have more time after her grant expires. The County Board tabled any action and requested her to come to the Human Services Meeting on March 19, 2013.

The County Board reviewed the HRA Refinancing Bond Issue. It looks like there will be approximately \$644,000 in savings.

02-19-13-05 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the Job Description for the County Auditor and to authorize the advertisement of the position and scheduled March 27, 2013, at 9:00 a.m. for interviews. Motion carried.

Discussion was held on remodeling at Counseling Associates. Any action was tabled.

Parks, Drainage, & Wetlands Supervisor, Mike Johnson, was unable to attend the meeting but requested some action to be taken.

02-19-13-06 Commissioner Hendrickx moved and Commissioner Klemm seconded to approve the obtaining of quotes for a clean out on Lateral A of Judicial Ditch No. 8. Motion carried.

02-19-13-07 Commissioner Klemm moved and Commissioner Rudningen seconded to approve advertising for summer help in the Parks. Motion carried.

An update was given on the appraisal of the Appleton Recreational Park. Nothing has been finalized yet.

02-19-13-08 Commissioner Peterson moved and Commissioner Klemm seconded to adjourn. Motion carried.

WITNESSED:

Joe Fox, Chair

ATTEST:

Byron L. Giese, Swift County Auditor

(2)



Swift County Emergency Operations Plan

Swift County Emergency Management Department

Bill McGeary bill.mcgeary@co.swift.mn.us

Address:
Courthouse
301 14th Street N
P.O. Box 288
Benson, MN 56215

Phone:
(320) 314-2153

Fax:
(320) 843-2275

Swift County Emergency Management is responsible for the four basic phases involved in a disaster: mitigation, preparedness, response, and recovery.

3

Byron Giese

From: "Andrew Sander" <andy.sander@co.swift.mn.us>
To: "Byron Giese" <byron.giese@co.swift.mn.us>; "Mike Pogge-Weaver" <mike.poggeweaver@co.swift.mn.us>
Cc: "Paul Petrick" <paul.petrick@co.swift.mn.us>; "Lori Rooney" <lori.rooney@co.swift.mn.us>
Sent: Wednesday, February 27, 2013 3:08 PM
Subject: Agenda Items for 3-5-13
Byron,

Please add the following items to next week's agenda for the Highway Department.

- 1) Purchase new Maintenance Foreman's Pickup
- 2) Purchase new Survey Vehicle with Equipment.

Andrew C. Sander, P.E.
Swift County Engineer
1635 Hoban Ave.
PO 241
Benson, MN 56215
Work 320-842-5251
Fax 320-843-3543
andy.sander@co.swift.mn.us



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4

E & M Electric LLP
909 13th St N
Benson, MN 56215
320-842-5291

February 21, 2013

Swift County Courthouse
Benson, MN 56215

Electrical estimate for additional receptacles for increased loads in the following areas:

4-20a120v circuits with 8 receptacles in Recorders office
4-20a120v circuits with 8 receptacles in Extension office
2-20a120v circuits with 4 receptacles in Assessors office

Total of estimate as above: \$2704.00

*This is an estimate only. Final price on project could vary from this amount.

*Estimate includes all material, labor and state inspection fees.

By Daniel L. Matten

5

E & M Electric LLP
909 13th St N
Benson, MN 56215
320-842-5291

February 21, 2013

Swift County Courthouse
Benson, MN 56215

Electrical estimate for two additional feeder panels- One in electrical room for additional circuits in basement and one on 1st floor in hallway to elevator for additional circuits on 1st floor. Both to add additional receptacles for increased load.

Total of estimate as above: \$5685.00

*This is an estimate only. Final price on project could vary from this amount.

*Estimate includes all material, labor and state inspection fees.

By

David L. Mitterness

6



SWIFT COUNTY ADMINISTRATION

Historic Courthouse
301 14th Street N
P.O. Box 288
Benson, MN 56215

Memo

To: Swift County Board of Commissioners
From: Mike Pogge-Weaver, County Administrator
Date: February 27, 2013
Re: Payroll Officer/General Assistant job description

Action(s) Requested

1. Review and possible approval of the new job description for the Payroll Officer/General Assistant.

Background

With Loann Hagen's pending retirement and with the board's decision to move her position from the Auditor's office to the County Administration's office, the County needs to create a job description for the position. The attached job description is being presented for your consideration. Major duties and responsibilities of the position include:

- Responsible for payroll and associated functions.
- Assist in compiling board agenda packets and writing board minutes.
- Provide general office support, including to other courthouse departments when needed.

The job description for the position has been submitted to Greg Mangold for review and to determine an appropriate pay range for the position. The hope is that Mr. Mangold will complete the work so it can be presented to the Board on Tuesday.

The following outlines key dates in the recruitment process for the position:

March 5	Possible Board approval of the revised job description
March 6	Post notice of job opening
March 27	Applications due at 4:30 PM
April 8	Possible interview date
April 16	Possible board approval to hire the position
May 6	Possible start date for new position

**Swift County
Position Description**

Name:		Department:	Administration
Title:	Payroll Officer/General Assistant	Pay Grade:	XX
Date:	February 2013	FLSA Status:	Non-Exempt
Reports To:	County Administrator	Supervises:	None

Purpose of Position

The purpose of this position is to serve as a general assistant to the County Administrator in areas of payroll, County administration, and office management. Responsible for performing payroll functions; performs personnel functions including orientation and year end reporting; provides support to the Board of Commissioners by assisting in compiling board agenda packets and writing board minutes; and provides supports to other courthouse departments when needed.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Maintain payroll information by collecting, calculating, and entering data.
- Update payroll records by entering changes in exemptions, insurance coverage, savings deductions, and job title and department/division transfers.
- Prepare reports by compiling summaries of earnings, taxes, deductions, leave, disability, and nontaxable wages. Process and issue quarterly and annual reports including, but not limited to, preparing W-2 forms.
- Determine payroll liabilities by calculating employee federal and state income and social security taxes and employer's social security, unemployment, and workers compensation payments.
- Resolve payroll discrepancies by collecting and analyzing information.
- Provides payroll information by answering questions and requests.
- Maintains payroll operations by following policies and procedures; reporting needed changes.
- Maintains employee confidence and protects payroll operations by keeping information confidential.
- Perform new employee orientation for county employees; administers and manages the County Benefit Plan; administers COBRA, FMLA, Retiree Continuation and corresponding sick and vacation leave policies.
- Prepare confidential reports for the County Administrator and County Board related to labor relations, maintains labor relations information as confidential including County positions on economic and noneconomic items that have not been presented during the collective bargaining process or interest arbitration, including information specifically collected or created to prepare the County's position.
- Responsible for maintaining all confidential employee data for the County.
- Conduct research for County Administrator on special projects.
- Attend all County Commissioner Meetings.
- Assist in compiling board agenda packets and writing board minutes.
- Utilize various computer software programs for word processing, data entry, and desktop publishing; updating an existing spreadsheet, designing and formatting new spreadsheets, and researching recorded documents.

- Provide general office support to other courthouse departments when needed two to three days a week.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other members.

- Answer and route telephone calls.
- Schedule meeting rooms and maintain meeting room calendar.
- Perform related office support duties.
- Perform other duties as assigned by the County Administrator

Minimum Training and Experience Required to Perform Essential Job Functions

Associate or two-year Accounting Degree, Business Administration, or related required, and three to five years related experience especially in the area of payroll, or an equivalent combination of education and experience. Performs Notary Public duties for Swift County. A valid Minnesota driver's license required.

Physical Requirements

- Requires the ability to operate, synchronize, and perform complex rapid adjustment on equipment, machinery, and tools such as a computer and other office machines, scientific calculator, and/or related materials used in performing essential functions.
- Requires the ability to coordinate eyes, hands, feet, and limbs in performing coordinated movements.
- Tasks involve the ability to exert light physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing, and pulling objects and materials of moderate weight, twelve to twenty pounds.

Environmental Adaptability

Ability to work under generally safe and comfortable office conditions where exposure to environmental factors may cause discomfort and poses a limited risk of injury.

Swift County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date

9

Pomme de Terre River Association Joint Powers Agreement

Article 1 Enabling Authority

THIS AMENDED AND RESTATED AGREEMENT is made by and between the political subdivision organized and existing under the Constitution and laws of the State of Minnesota, hereafter collectively referred to as "Parties", and individually as "Party" which are signatories to this "Agreement."

Minnesota Statutes, Section 471.59 provides that two or more governmental units may by Agreement jointly exercise any power common to the contracting Parties or any similar powers including those which are the same except for the territorial limits within which they may be exercised. The agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units. The term "governmental unit" as used in this section includes every city, county, town, school district, other political subdivision of this or any adjoin state, and any agency of the State of Minnesota of the United States, and includes any instrumentality of a governmental unit means an instrumentality having independent policy making and appropriating authority.

In consideration of the mutual promises and Agreements contained herein and subject to the provisions of Minnesota Statutes, Sections 471.59 and all other applicable statutes, rules and regulations, the following Parties:

Big Stone County, Douglas County, Grant County, Otter Tail County, Stevens County, Swift County, Big Stone SWCD, Douglas SWCD, Grant SWCD, West Otter Tail SWCD, Stevens SWCD, Swift SWCD

hereto agree as follows:

Article 2 Purpose

The purpose of this agreement is the joint exercise of powers by the undersigned governmental units to develop and implement plans with regard to protection of property from damage of flooding; controlling erosion of land; protection of property, streams and lakes from sedimentation and pollution; and maintaining and improving the quality of water in the streams, lakes and ground water: all in accordance with the intent of Section 471.59 of Minnesota Statutes.

- A. Coordinate with local, state, and federal agencies to encourage landowners to voluntarily change their land use practices to improve the quality of water resources within the Pomme de Terre River watershed.

10



SWIFT COUNTY ADMINISTRATION

Historic Courthouse
301 14th Street N
P.O. Box 288
Benson, MN 56215

Memo

To: Swift County Board of Commissioners
From: Mike Pogge-Weaver, County Administrator
Date: February 28, 2013
Re: Receive and review goals

Action(s) Requested

1. Receive, review, and discuss goals from elected county officials and department heads. No action is requested at your March 5th meeting.

Background

Prior to starting at Swift County, I asked each elected county official and each department head to provide goals for their departments and goals for the County as a whole. Attached are these goals. For the most part they are unedited and reflect the thoughts directly from the individual that provided them.

At your meeting on March 5th I hope to begin an initial discussion of the goals for the County and the Administrator to work to achieve over the next six months to year. From the discussion on March 5th I will formulate a set of goals for the Board's consideration on March 19. I ask that you please take some time to review the goals and be prepared to discuss them on Tuesday.



County Board of Commissioners

Commissioner	County Goals	Administrator Goals
Joe Fox	<ol style="list-style-type: none"> 1. Hire replacement Auditor and Deputy. 2. Getting the workers in the other offices in the courthouse to work together. 3. To get the RDA intergraded into the Administrator Offices. 	<ol style="list-style-type: none"> 1. Hire replacement Auditor and Deputy. 2. Getting the workers in the other offices in the courthouse to work together. 3. To get the RDA intergraded into the Administrator Offices.
Gary Hendrickx	<ol style="list-style-type: none"> 1. Reorganize, hire Courthouse positions (financial, IT) 2. Start client operations for Southern Prairie Community Care 3. Purchase property and expand OHV park area 	<ol style="list-style-type: none"> 1. Change job descriptions and hire staff for Financial and IT positions 2. Complete three year contracts with the four unions 3. Establish relations with area counties cities and restart Dept head meetings with restructuring in mind for a progressive county
Gary Klemm	<ol style="list-style-type: none"> 1. Fill our open positions with quality help. 2. See the department heads get more cooperation and cross training within departments, and across other departments. 3. Have departments get starting to learn & use new programs as to be online with new systems. 	<ol style="list-style-type: none"> 1. Fill our open positions with quality help. 2. See the department heads get more cooperation and cross training within departments, and across other departments. 3. Have departments get starting to learn & use new programs as to be online with new systems.
Pete Peterson	<ol style="list-style-type: none"> 1. Building trust with the public. 2. Stream line courthouse labor. 3. Keeping taxes consistent. 	<ol style="list-style-type: none"> 1. Improve communication, cooperation, and efficiencies between departments. 2. Review comp worth and pay equity. 3. Strive to make Swift County an innovative leader in governing.
Eric Rudningen	<ol style="list-style-type: none"> 1. Increase communication and teamwork between departments 2. Maintain infrastructure in the county 3. Maintain essential services like Law enforcement, Fire and EMS 	<ol style="list-style-type: none"> 1. Increase communication and teamwork between departments 2. Maintain infrastructure in the county 3. Maintain essential services like Law enforcement, Fire and EMS

County Elected Departments

Department	Department Goals	County Goals
Robin Finke County Attorney	<ol style="list-style-type: none"> 1. Add a VPN connection so staff can access office computers remotely 2. Add internet connections to the courtrooms 3. In anticipation of a pending retirement, increase the assistant county attorney position from a .7 FTE to a .9 FTE position in order to attract a quality replacement. 	<ol style="list-style-type: none"> 1. Work on improving technology in the county 2. Improve Courthouse security
John Holtz County Sheriff	<ol style="list-style-type: none"> 1. Work on Dispatch to update the Center. 2. Deliver the best service we can. 3. Look at the possibilities of a K-9. 4. Update the jail. Slowly. Not all at once. 	<ol style="list-style-type: none"> 1. Look at helping to get the CCA Prison open in Appleton. 2. Try to get more people to stay in this area. 3. Look at trying to bring in more industry in all areas of the county not just centralized.
Ron Vadnais County Treasurer	<ol style="list-style-type: none"> 1. Install a Lock/Drop Box for tax (other) payments on courthouse grounds — Location to be determined. 2. Encourage other county departments to accept credit/debit card transactions from their customers. We currently accept tax payments, vitals & miscellaneous payments in Treasurer's office. 3. Update website to reflect changes & make it easier for customers to find information (Vitals section). 	<ol style="list-style-type: none"> 1. Would like to be included in the discussion of county structure/organization issues. 2. Develop a team attitude in serving our customers—the Public. 3. Would like to see in-house training sessions of various programs that personnel use in their day to day operations, i.e. Word, Excel, Power Point, Application Extender, etc.

County Appointed Departments

Department	Department Goals	County Goals
<p>Deanna Steckman Human Services</p>	<ol style="list-style-type: none"> 1. Improve security for our front desk receptionist – security improvement along employee entrance also. 2. Paperless agency . . . as much as practical. 3. Prepare for two retirements – possibly three. 	<ol style="list-style-type: none"> 1. Initiate teamwork concepts and actions through leadership. 2. Increase technological support for all county departments. 3. Consolidate spending to improve “bottom line” – where it makes sense (i.e., order office supplies as county rather than departments)
<p>Andy Sander Highway Department</p>	<ol style="list-style-type: none"> 1. To provide for a safe, productive work environment where the staff takes pride in the work that they do and the services that they provide for the county. 2. Operate and maintain the county highway system during winter snowstorms, spring flooding, summer planting and the fall harvest season. We strive to maintain the roads in a condition that protects the safety and provides for the convenience of the traveling public. 3. Design, inspect, maintain and reconstruct the county's roads and bridges to meet the ever increasing needs and future demands that are being put upon them. We will do this in a manner that will meet or exceed the requirements and standards of all governmental agencies including the State and Federal Highway departments. 	

County Appointed Departments (con't)

Department	Department Goals	County Goals
Rob Lee IT	<ol style="list-style-type: none"> 1. Do a better job of going to worthwhile trainings sessions and seminars to better keep up with the fast paced changes in technology as they relate to my department and all other entities. 2. Move away from using POP3 email and convert to full Outlook/Exchange or Outlook Web Access. 3. Evaluate computer systems and determine their age for possible replacement. 4. Possibly replace the county's email server. 	<ol style="list-style-type: none"> 1. Work on establishing efficient working relationships between the offices 2. Preserve the authenticity and historic value of the courthouse
Mary Amundson Land Records	<ol style="list-style-type: none"> 1. Get document images in the system and on line from 1986 to mid-November to match the data in the system. We have data in the system from 1986 to the present, but only images from mid-November on. 2. Start working on the images and data from 1970 to 1986. We would like to have a good 40 years' worth of data and images in the system and get it all online for public use. 3. Become proficient at e-recording and to get the Auditor's and Treasurer's offices on board so that we can e-record mortgages, warranty deeds and other transfer documents. 	<ol style="list-style-type: none"> 1. Improve communication, cooperation, and efficiencies between departments. 2. Review comp worth and pay equity. 3. Strive to make Swift County an innovative leader in governing.
Wayne Knutson Assessor	<ol style="list-style-type: none"> 1. Upgrade and review Ag valuation methodology and resources. 2. Upgrade and review Commercial property values and resources. 3. Upgrade information exchange system and policies to client requests. 	

County Appointed Departments (con't)

Department	Department Goals	County Goals
<p>Dave Barrett</p> <p>Veteran's Services</p>	<ol style="list-style-type: none"> 1. Adjust to, and participate in county redesign. 2. Maintain and foster channels of communication within and outside of county. 3. Keep learning ways to better serve veterans. 	<ol style="list-style-type: none"> 1. Transparency 2. Customer service focused redesign. 3. Maintain current strong fiscal position with multi year planning while seeking efficiency in every area possible.
<p>Bill McGeary</p> <p>Emergency Management</p>	<ol style="list-style-type: none"> 1. Get my State certification in 2013-2014 2. Get the residents of Swift County to prepare themselves for all emergencies thru education. 3. Become more aware of what's out there, to help Swift County prepare. 	<ol style="list-style-type: none"> 1. Have Swift County, the City of Benson, and Burlington Railroad come together through mitigation to replace the old RR bridge west of Benson along Hwy. #9. 2. Combine the Sheriff's Dept and local city police forces under the County Sheriff. 3. Work on communication between Law Enforcement, Fire Dept's and EMS, mainly pertaining to the new 800 mhz radio system.
<p>Mike Johnson</p> <p>Parks, Drainage, and Wetlands</p>	<ol style="list-style-type: none"> 1. Have certified appraisals returned and make successful offers to landowners for the purchase of the lands that are currently under easement in the Off Highway Vehicle Park near Appleton. 2. Continue to improve on Swift Falls County Park. 3. Complete all drainage projects started late in 2012 along with projects to be let in 2013 while still performing routine maintenance on all ditches in Swift. 	<ol style="list-style-type: none"> 1. Continue to be service orientated to the people of Swift 2. Figure ways to help small business survive in Swift County and continue to try and attract more 3. All of the above under or within budget
<p>Scott Collins</p> <p>Environmental Services</p>	<ol style="list-style-type: none"> 1. Maintain budget responsibility in all departments. 2. Provide quality customer service to all Swift County residents. 3. Provide a safe and healthy work environment for Swift County employees and residents. 	<ol style="list-style-type: none"> 1. Fiscal responsibility 2. Improve employee relationships by working together countywide. 3. Improve public perception of Swift County.

County Appointed Departments (con't)

Department	Department Goals	County Goals
<p>Brenda Semler Youth Programs</p>	<ol style="list-style-type: none"> 1. Youth Programs would like to implement a new program called "Shaping America's Future" in Appleton. 2. Youth Programs would like to implement a new class called "Family Cooking" in Benson. 3. Youth Programs would like to implement a new program called "Family Challenge" in the KMS (Kerkhoven-Murdock-Sunburg) School District. 	<ol style="list-style-type: none"> 1. Continue to maintain programs for the communities in Swift County. 2. Continue to work together with other departments to improve services available to citizens. 3. Be a part of the re-organizing of the County.
<p>Jacquie Larson Restorative Justice</p>	<ol style="list-style-type: none"> 1. For the ages of 12 to 18, unify understanding between faith-based, non-profit, for-profit and governmental entities: cities, towns and county services. i. Monthly educational meetings with faith-based, non-profit, for-profit and government services personnel. ii. Network regional services as well as local. iii. Select yearly community action project for youth to support. 2. Provide leadership sessions for community businesses with preventive education outreach concerning youth bullying, violence, delinquency and other areas which lead to criminal behavior. 3. County funding and support for the new Chemical Education course. 	<ol style="list-style-type: none"> 1. Improve understanding of rural isolation and how it impacts youth in the community

Affiliate Organizations

Affiliate Organization	Organization Goals	County Goals
<p>Elizabeth Auch</p> <p>Countryside Public Health</p>	<ol style="list-style-type: none"> 1. With seven of the 31 current employees planning to retire in the next 6 months will need to hire and train new staff. 2. Implement the first vision element of Countryside's strategic Plan which is to "a competent well trained workforce". 3. Improve health promotion in the five counties in the next year and complete assessment of the schools 	<ol style="list-style-type: none"> 1. Have the new administrator understand which buildings are owned by the county and complete site visits annually. Create a regular schedule of maintenance and upkeep for each property. 2. Increase unity of the departments.
<p>Jennifer Frost</p> <p>Swift County RDA</p>	<ol style="list-style-type: none"> 1. Successfully write Small Cities Development Fund Grant for Murdock and Kerkhoven 2. Write and present reports on our 2012 self-administered surveys related to Small Business Needs and Community Survey. 3. Marketing - Rebrand including new logos that help identify that Swift County is in MN, and promoting our Ag and Manufacturing and Renewable Energy industries. Communicate using "Enterprising by Nature" to reflect, Ag, Renewable, strong workforce and recreational activities. This would include the redesign of all RDA collateral and website. 	<ol style="list-style-type: none"> 1. Embrace RDA marketing efforts to attract families and investment to Swift County.
<p>Vicki Syverson</p> <p>Swift County HRA</p>	<ol style="list-style-type: none"> 1. Grow HRA's relationship with the Swift County Board of Commissioners 2. Strengthen our housing stock throughout the county so when industry does grow we have a strong supply of housing to meet increase needs/demands. 	