

## **SWIFT COUNTY BOARD MINUTES**

### **March 20, 2018**

Chairman Rudningen called the meeting to order at 9:00 AM. with all members present. Also present: County Administrator Kelsey Baker, County Attorney Danielle Olson, Auditor Kim Saterbak, Human Services Director Catie Lee, Fiscal Supervisor Gary Jensen, Terri Orr, and members of the public.

Chairman Rudningen asked if there were any changes or additions to the agenda. The SWCD update was added at the end of the other business. There were no other changes or additions.

**03-20-18-01** Commissioner E. Pederson moved and Commissioner Hendrickx seconded to approve the agenda as amended. Motion carried unanimously.

**03-20-18-02** Commissioner P. Peterson moved and Commissioner Fox seconded to approve the Consent Agenda items: (1) Approval of Minutes from the March 6, 2018 Regular Meeting, (2) 2018 Annual Highway Report, (3) Consider approval of County Policies. Motion carried unanimously.

**03-20-18-03** Commissioner Fox moved and Commissioner Hendrickx seconded to approve the Commissioner warrants as follows: Revenue, \$83,858.21; Solid Waste, \$21,872.26; Road and Bridge, \$8,485.85; Human Services, \$91.26; Capital Projects Fund, \$537,730.00; County Ditches Fund, \$4,075.42; County Health Insurance, \$150.00; which includes the following bills over \$2,000: American Solutions For Business, \$2,411.36; Anoka County Treasury Office, \$2,000.00; Association of Minnesota Counties, \$2,600.00; Axon Enterprise Inc., \$2,824.00; Benson Postmaster, \$2,246.04; Dooley Petroleum Inc., \$2,436.89; EPA Audio Visual, \$16,432.52; Kandiyohi County Auditor Treasurer, \$3,875.42; Kandiyohi County Sheriff's Department, \$3,573.99; Morris Electronics, \$21,203.38; Nolan Baker Ford Sales, \$2,518.14; Pflipsen Trucking LLC, \$10,578.10; Sussner Construction Inc., \$529,549.00; Waste Management of Northern Minnesota, \$6,569.95; Weber/Dawn, \$3,125.00; Wold Architects & Engineers, \$8,031.00. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on the Policy Committee, Building Committee, Swift County HRA, and Countryside Public Health. Commissioner Hendrickx reported on Revolving Loan Fund meeting (RDC), Appleton Prison Testimony, AMC Board meeting, and Woodland Centers. Commissioner Fox reported on the Joint Ditch #8 meeting, Pomme de Terre, Wellness Committee, Restorative Practice, Woodland Centers, Chippewa Watershed, and Private Industry Council. Commissioner E. Pederson reported on SWCD, and the Annual Township meeting. Chairman Rudningen gave an update on Fiscal Reporting deadlines, the letter on Blandin Foundation, Joint Ditch #8 meeting, Annual Township meeting, Construction meeting, and Wellness Committee.

Chairman Rudningen asked for Citizens comments: There were none.

Administrator Baker discussed the Building Projects, Finance Committee, Wellness Committee, Highway Road Tour, Appleton Police Department Contract meeting, and New Employee Orientation Program.

County Auditor Kim Saterbak presented a request by the City of Appleton to purchase a tax-forfeited property.

**03-06-18-04** Commissioner Hendrickx moved and Commissioner Fox seconded to approve the purchase of a tax-forfeited property by the City of Appleton. Motion carried unanimously.

Human Service Director Catie Lee introduced a new employee, Laura Petrick, to the Board of Commissioners.

Director Lee further requested approval of a Daycare Grant for Prairie Play House Child Care in Appleton.

**03-20-18-05** Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve a Daycare Grant for Prairie Play House Child Care in Appleton. Motion carried unanimously.

Fiscal Supervisor Gary Jensen updated the board on the Financial Summary.

Director Lee updated the board on Out of Home Placement data.

Administrator Baker updated the board on the Swift County Planning Grants. A recommendation was made to commit \$30,000 from the Board Discretionary fund to be used for the Swift Planning County Grant.

**03-20-18-06** Commissioner Hendrickx moved and Commissioner Fox seconded to approve \$30,000 from the Board Discretionary fund to the Swift County grant applications. Motion carried unanimously.

District Manager Andy Albertsen updated the board on the SWCD.

**03-20-18-07** Commissioner P. Peterson moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:18 AM.

WITNESSED:

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Eric Rudningen, Chair

ATTEST:

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Kelsey Baker, County Administrator