

SWIFT COUNTY BOARD MINUTES

April 5, 2016

Chairman Peter Peterson called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, Sheriff John Holtz, Kyle Brundage, Tom Gunter, and Amanda Ness.

Chairman Peter Peterson asked if there were any additions to the agenda. Administrator Pogge-Weaver asked for the removal of #4 from the Consent Agenda which is a solid waste abatement

04-05-16-01 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the agenda with the noted change. Motion carried unanimously.

04-05-16-02 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the following Consent Agenda items with #4 removed: (1) Minutes from the March 15, 2016 Meeting, (2) Minutes from the March 17, 2016 Special Meeting, (3) Approval of a resolution for the County Attorney to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies, (5) Approval of an unpaid leave of absence for Kyle Brundage, (6) Approval to purchase of a CAT 12M3 motor grader off the State Contract, and (7) Approval to purchase two pup trailers off of the State Contract. Motion carried unanimously.

04-05-16-03 Commissioner Edward Pederson moved and Commissioner Rudningen seconded to approve the Commissioner warrants as follows: Revenue: \$83,941.22; Solid Waste: \$17,256.40; Road and Bridge: \$25,563.27; County Ditches: \$7,638.50; County Health Insurance, \$50.00 which includes the following bills over \$2,000: Dooley's Petroleum, Inc., \$13,609.25; E&M Electric LLP, \$8,837.440; French Glass Specialty Co, \$12,453.50; Geyer Recycling, \$5,691.67; Glacial Plains Cooperative, \$2,909.69; HP Inc., \$2,963.42; Independent Emergency Services, \$2,337.12; Kandiyohi County Auditor Treasurer, \$5,898.50; MN County Attorneys Association, \$2,058.00; Swift County, \$8,707.70; Swift County DAC, \$2,012.28; Tactical Solutions, \$4,945.00; Waste Management Of Northern Minnesota, \$8,152.93; and Yellow Medicine County Jail, \$9,438.11. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Peter Peterson reported on HRA and the Wold Building Study. Commissioner Fox reported on Private Industry Council, Woodland Centers, Chippewa River Watershed, and the Hospital Board. Commissioner Edward Pederson reported on the Wold Building Study, Historical Society, DAC and the Special Board Meeting. Commissioner Rudningen reported on Prairie Lakes Youth, the Special Board Meeting, and Emergency Services Radio Board. Commissioner Hendrickx reported on RDC, Woodland Centers, AMC, and House Committee testimony on Appleton Prison.

Chairman Pete Peterson asked for citizens comments. There were none.

The Public Hearing was opened on a petition for requesting permission to outlet land into County Ditch #52.

Attorney Kurt Deter explained the purpose of the hearing.

County Parks, Wetland, and Drainage Supervisor Mike Johnson presented the notice requirements that were met prior to the hearing.

Petitioner Tom Gunter presented his request to the board.

Chairman Peter Peterson opened the floor for public comment and Ron Evenson presented his concerns.

Viewer Jim Weidemann explained the proposed outlet fee and benefits for the petition.

04-05-16-04 Commissioner Fox moved and Commissioner Rudningen seconded to approve granting the outlet due to there being capacity in Ditch #52 and set the outlet fee of \$884.00 and benefit value of \$104.00 as presented by the viewer. Motion carried unanimously.

Administrator Pogge-Weaver and Chris Eng, of Northland Securities, Inc., requested approval of resolutions regarding bonding for the Federated Telephone Broadband Project.

04-05-16-05 Commissioner Rudningen moved the approving a municipal advisor services agreement by and between Swift County and Northland Securities, Inc and introduced the following resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION NO. 04-05-16-05

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$7,805,000
TAXABLE GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2016A

A. WHEREAS, the Board of Commissioners of the County of Swift, Minnesota (the "County"), has heretofore determined that it is necessary and expedient to issue its \$7,805,000 Taxable General Obligation Tax Abatement Bonds, Series 2016A (the "Bonds") to provide a loan to Federated Telephone Cooperative to assist with financing the acquisition, construction, and installation of a broadband network in the County; and

B. WHEREAS, the County has retained Northland Securities, Inc., in Minneapolis, Minnesota ("Northland"), as its independent financial advisor and is therefore authorized to sell the Bonds pursuant to the Notice of Sale and Preliminary Official Statement prepared on behalf of the County by Northland, and proposals to purchase the Bonds have been solicited by Northland and

C. WHEREAS, the County has retained Briggs and Morgan, P.A. in St. Paul, Minnesota as its bond counsel for purposes of this financing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Swift, Minnesota, as follows:

1. Authorization. The Board of Commissioners hereby authorizes Northland to solicit proposals for the competitive negotiated sale of the Bonds.

2. Meeting; Proposal Opening. The Board of Commissioners shall meet at the time and place specified in the Notice of Sale attached hereto as Exhibit A for the purpose of considering sealed proposals for and awarding the sale of the Bonds. The Administrator, or designee, shall open proposals at the time and place specified in the Notice of Sale.

3. Notice of Sale. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the Notice of Sale attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the competitive negotiated sale of the Bonds, the Administrator and other officers or employees of the County are hereby authorized to cooperate with Northland and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the County upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner Hendrickx and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Commissioners Fox, Hendrickx, E. Pederson, P. Peterson, and Rudningen.

and the following voted against the same: None

Whereupon the motion and resolution was declared duly passed and adopted.

Administrator Pogge-Weaver requested approval of the purchase of a tax-forfeited property, parcel #23-0041-000, by the City of Benson.

04-05-16-06 Commissioner Edward Pederson moved and Commissioner Hendrickx seconded to approve the sale of the property for \$1.00. Motion carried unanimously.

County Engineer Andy Sander and Assistant County Engineer Paul Petrick requested approval of Township Bridge Replacement projects SAP 076-599-05 in Fairfield Township Section 4 and SAP 076-599-057 in Torning Township Section 11 to Riley Bros. Construction.

04-05-16-07 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Bridge Replacement projects. Motion carried unanimously.

Engineer Sander and Assistant Engineer Petrick further requested awarding the contract to Hard Rock Screening for the 2016 gravel crushing.

04-05-16-08 Commissioner Hendrickx moved and Commissioner Rudningen seconded to award the contract to Hard Rock Screening. Motion carried unanimously.

Administrator Pogge-Weaver requested approval of revised position descriptions for all County positions, revised policies regarding how position descriptions are to be updated and revised, and a countywide performance review tool.

04-05-16-09 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the requested actions. Motion carried unanimously.

Administrator Pogge-Weaver further requested authorization to create a Human Resources Coordinator position, approving a position description for the position, approving a revised position description for the HR Assistant/Assistant to the Administrator, and approving a budget amendment to fund the position starting June 1, 2016. Tabled until the April 19, 2016 board meeting.

There was no update on the County Strategic Plan.

Administrator Pogge-Weaver further updated the board on the opening for the Community Social Services Director position, the Human Services Regional Meeting, the House Committee decision on the Appleton prison, and the Wold Building Study.

04-05-16-10 Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 11:08 AM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board