

# SWIFT COUNTY BOARD MINUTES

## April 15, 2014

Chairman Fox called the meeting to order at 11:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Attorney Robin Finke, County Auditor Kim Saterbak and Amanda Ness.

Chairman Fox asked if there were any additions to the agenda. Administrator Pogge-Weaver noted additions to the consent agenda for Drug Court, Southern Prairie Community Care, Human Services Supervisors' credit cards, and a charge account at Running's.

**04-15-14-01** Commissioner Klemm moved and Commissioner Rudningen seconded to approve the agenda with the noted additions. Motion carried unanimously.

**04-15-14-02** Commissioner Hendricks moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the April 1, 2014 Meeting (2) Approval of the solid waste abatements for Parcel #28-0164-100 and Parcel #21-0126-100 (3) Approval for up to two participants in drug court (4) Approval of the policy with Southern Prairie Community Care (5) Approval of a \$1,000.00 credit limit for Human Services Supervisors and (6) Approval of a \$500.00 charge account at Running's for custodial supplies.

**04-15-14-03** Commissioner Rudningen moved and Commissioner Klemm seconded to approve the Commissioner warrants as follows: Revenue: \$83,922.48; Road and Bridge: \$24,437.49; Solid Waste: \$19,140.92; and County Ditches Fund: \$1,879.35 which includes the following bills over \$2,000: American Communications Inc, \$5,518.85; Appleton Press, \$3,670.77; City of St Cloud Minnesota, \$4,094.06; Computer Professionals Unlimited Inc, \$7,882.00; Glacial Plains Cooperative, \$3,064.80; H & L Mesabi, \$7,056.40; Hawleys Inc, \$2,394.58; Holmgren Tree Spraying Service, \$2,415.00; Kandiyohi County Sheriff's Dept, \$2,683.48; Pflipsen Trucking LLC, \$7,710.72; Swift County Treasurer, \$11,467.54; U.S. Postal Service, \$5,930.00; University of Minnesota, \$16,632.51; Waste Management of Northern Minnesota, \$6,462.05; West Central Communications, \$3,952.55; and WEX Bank, \$5,723.06. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on Woodland Centers' Executive Committee, Nominating Committee, and regular board meeting as well as Restorative Justice, Pomme de Terre, and the Wellness Committee. Commissioner Klemm reported on the RDA Loan Committee and SCEMO. Commissioner Peterson reported on the Joint Engineer Committee, Historical Society, Countryside Public Health, Soil and Water Conservation, 6W Corrections, and Supporting Hands Nurse Family Partnership. Commissioner Rudningen reported on the Joint Engineer Committee, Policy Committee, Wellness Committee, and SCEMO. Commissioner Hendrickx reported on 6W Corrections and Woodland Centers.

Administrator Pogge-Weaver updated the board on the wellness committee's upcoming survey, the vacated County Coroner position, and health insurance fund balance.

County Engineer Andy Sander presented the board with bids for 2014 Gravel Processing, a mill and overlay project on County Road 20, and a sealcoat project on County Road 22.

**04-15-14-04** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the \$95,100.00 bid from Commerford Gravel for 2014 Gravel Processing. Motion carried unanimously.

**04-15-14-05** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the \$653,068.35 bid from Riley Bros. for contract SAP 076-622-021 for a mill and overlay project on CSAH 20 from CSAH 13 to CR 56, not including the curves at CSAH 15. Motion carried unanimously.

**04-15-14-06** Commissioner Peterson moved and Commissioner Klemm seconded to approve the \$304,937.36 bid from Morris Sealcoat for contract SAP 076-620-037 and SAP 076-626-006 to sealcoat CSAH 22 and CSAH 26. Motion carried unanimously.

RDA Executive Director Jen Frost presented the board with loan requests from Ben Honebrink of Honebrink, LLC dba Brink's 104 Club and Kevin Wald of SpecSys.

**04-15-14-07** Commissioner Klemm moved and Commissioner Rudningen seconded to approve a \$40,000 loan to Honebrink, LLC for purchase of assests of PB&J's for ten years at 4% interest. Motion carried unanimously.

**04-15-14-08** Commissioner Klemm moved and Commissioner Hendrickx seconded to approve a \$50,000 loan to SpecSys for purchase of new equipment for seven years at 2.5%. Motion carried unanimously.

**04-15-14-09** Commissioner Klemm moved and Commissioner Rudningen seconded to approve lowering the interest rate on the Honebrink, LLC loan from 4% to 2.5%. Motion carried unanimously.

Sheriff John Holtz and Chief Deputy Sheriff Judd Latham asked the board to consider approving a joint powers agreement with the West Central S.W.A.T. Team.

**04-15-14-10** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the S.W.A.T. agreement. Motion carried unanimously.

Administrator Pogge-Weaver presented the board with revisions to County Policies 201.110 Travel, Meals, and Other Expenses, 103 County Organizational Chart, and 504 Licenses, Fees, Service Charges, and Other Charges.

**04-15-14-11** Commissioner Rudningen moved and Commissioner Klemm seconded to approve the revisions to the policies. Motion carried unanimously.

Mr. Pogge-Weaver also presented the board with bids for purchasing office equipment for the new Taxpayer Service Center.

**04-15-14-12** Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the \$14,824.25 bid from Henricksen PSG for purchase of office equipment. Motion carried unanimously.

Chairman Fox adjourned the meeting at 12:06 PM.

WITNESSED:

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Joe Fox, Chair

ATTEST:

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Michel Pogge-Weaver, Clerk of the Board