

SWIFT COUNTY BOARD MINUTES
May 6, 2014

Chairman Fox called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Attorney Robin Finke, County Auditor Kim Saterbak and Amanda Ness.

Commissioner Rudningen requested to have items (5) Consider approval to purchase a truck for Parks and Wetlands and (6) Consider approval to purchase a truck for Highway removed from the consent agenda and moved to the regular agenda for full board discussion.

Chairman Fox asked if there were any other changes or additions to the agenda. None were requested.

05-06-14-01 Commissioner Klemm moved and Commissioner Hendrickx seconded to approve the agenda with the noted changes. Motion carried unanimously.

05-06-14-02 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the April 15, 2014 Meeting (2) Appointment of trustees for the County's 457(b) deferred compensation plans (3) Approval of a contract with Nationwide Title Clearing Inc. and CSC e-Recording Solutions related to e-recordings (4) Approval to donate a 2008 Dodge Durango to SCBH for Mental Health Transports (5) Approval of a resolution to close out projects SAP 076-599-049 and 076-599-051 (6) Approval of a combination liquor license, on and off sale including Sunday liquor, for Honebrink LLC dba Brink's Beer Joint Bar and Grill and (6) Approval of an agreement with Lutheran Social Services (Willmar/Alexandria sites) for Family Based Interventions.

Parks and Drainage Supervisor Mike Johnson and County Engineer Andy Sander requested approval to purchase vehicles for their departments.

05-06-14-03 Commissioner Rudningen moved and Commissioner Peterson seconded to approve the purchase of the Parks and Drainage vehicle and the Road and Bridge vehicle from Nolan Baker Ford. Motion was defeated 1-4 with Commissioner Rudningen voting for the motion.

05-06-14-04 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the purchase of the Dodge Tradesman from Valu Ford for Parks and Drainage and the ¾ ton Ford from Nolan Baker for Highway. Motion carried 4-1 with Commissioner Rudningen opposing.

05-06-14-05 Commissioner Rudningen moved and Commissioner Fox seconded to have the Policy Committee look at drafting a Bid Process and Local Patronization Policy. Motion carried unanimously.

05-06-14-06 Commissioner Rudningen moved and Commissioner Peterson seconded to approve the Commissioner warrants as follows: Revenue: \$170,255.33; Road and Bridge: \$129,262.04; Solid Waste: \$8,180.10; Welfare & Family Services: \$83.58; and County Ditches Fund: \$599.60 which includes the following bills over \$2,000: 6W Department of Community Corrections, \$90,401.73; City of Appleton, \$10,000.00; Co-op Credit Union, \$3,214.60; L.G. Everist, Inc, \$11,115.51; Lyle Signs Inc, \$3,582.98; Midstate Supplies, \$16,177.92; Morris Sand and Gravel Inc, \$2,475.00; Pomme de Terre River Association, \$6,412.00; Pro Action Safety & Sales, \$9,089.06; Royal Tire Inc, \$5,215.31; Soil Conservation Office, \$12,500.00; Southside Body Shop & Glass, \$2,537.62; Tostenson Septic LLC, \$3,570.00; Towmaster Inc, \$79,910.21; Tyler Technologies, Inc, \$11,809.71; Waste Management of Northern Minnesota, \$8,035.86; and Yellow Medicine County Jail, \$23,790.95. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on the Hospital Finance Board, the Hospital Board, and Chippewa River Watershed. Commissioner Klemm reported on Prairie Lakes Youth, DAC, Extension Committee, MN Public Sector Collaborative meeting, and announced that he would not be seeking reelection this year. Commissioner Peterson reported on Prairie Five Community Action, 6W Corrections and

HRA. Commissioner Rudningen reported on the Extension Committee, Technology Committee, and the Insurance Committee. Commissioner Hendrickx reported on the Insurance Committee, 6W Corrections, Southern Prairie, Prairie Waters Tourism and RDC.

Administrator Pogge-Weaver informed the board that due to a staff shortage and the work load they would need to move the Treasurer's Annual Report and review of first quarter financials to the next meeting.

Mr. Pogge-Weaver and Auditor Saterbak reviewed and answered board questions regarding the first quarter 2014 Executive Departmental Budget Report.

County Assessor Wayne Knutson and Ms. Saterbak presented the board with property tax abatements for parcel 28-0358-000 (Finstrom Property) as the City of Kerkhoven recently requested it be moved to the Ag Tax District and parcel 04-0056-000 (Suter Property) as Chippewa County incorrectly reported the cross-county ag homestead carryover.

05-06-14-07 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the property tax abatements for parcel 28-00358-000 and 04-0056-000. Motion carried unanimously.

Environmental Services Director Scott Collins presented the board with Conditional Use Permit #4455 to So. MN Beet Sugar Coop (Purchaser)/Walking C Farms LLC, c/o Nancy Johnson (Owner) for a sugar beet receiving and storage site.

05-06-14-08 Commissioner Rudningen moved and Commissioner Peterson seconded to approve Conditional Use Permit #4455. Motion carried unanimously.

Director Collins presented the board with Conditional Use Permit #4450 to Federated Telephone Co. (Owner)/AT&T (Lessee) as an amendment for the Conditional Use Permit recorded on April 12, 2011 to replace an existing antenna array with advanced technology antennas and relative items necessary to improve wireless performance.

05-06-14-09 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve Conditional Use Permit #4450. Motion carried unanimously.

Chippewa River Watershed Project Executive Director Kylene Olson requested support from Swift County Environmental Services for submitting an application to the Board of Water and Soil Resources for the pilot, One Watershed One Plan. Mr. Collins recommended supporting the pilot application.

05-06-14-10 Commissioner Hendrickx moved and Commissioner Klemm seconded to approve sending a letter of support for being a pilot watershed in One Watershed One Plan. Motion carried 4-1 with Commissioner Peterson opposing.

The board took a short recess and reconvened at 10:30 AM.

Mr. Pogge-Weaver asked the board to consider approving an agreement between Swift County and Yellow Medicine County for Highway Engineer Services.

05-06-14-11 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the Shared Highway Engineer Services Agreement. Motion carried unanimously.

05-06-14-12 Commissioner Hendrickx moved and Commissioner Rudningen seconded to reschedule the Road Tour to June 30th from 8:00 AM to 12:00 PM. Motion carried unanimously.

05-06-14-13 Commissioner Hendrickx moved and Commissioner Fox seconded to approve continuing the

Wheelage Tax indefinitely. Commissioner Rudningen moved and Commissioner Peterson seconded to amend the motion to continue to 2015 and to review and vote again next year. The amendment carried 3-2 with Commissioner Hendrickx and Commissioner Fox opposing. The amended motion carried unanimously.

Mr. Pogge-Weaver reported to the board that the advertised Deputy Assessor position was offered to Darla Schwendemann as an Appraiser position instead and she will start on May 19th. The Insurance Committee met on April 29th. The MN Public Sector Collaborative met on May 5th, all groups are meeting expectations and will be making a recommendation for next year's premiums around August. There was a training held in the LEC on background checks on new hires that Mr. Pogge-Weaver attended with Sheriff Holtz. Counseling Associates has temporarily moved out of the Countryside Public Health building into a space at ACMC and they are now looking at making that permanent. The board will be kept up to date on any changes involving that building. The Technology Committee is working on the GIS Mapping and currently has it on the County's intranet.

Mr. Pogge-Weaver started the discussion on the 2015 Initial Budget and updated the board on the expected changes to the budget. In June the staff will start working on their portions of the budget.

Mr. Pogge-Weaver also requested the board consider approving a Swift Planning Grant for the City of Appleton in the amount of \$10,000 for comprehensive planning work.

05-06-14-14 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the grant. Motion carried unanimously.

Chairman Fox adjourned the meeting at 11:13 AM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board