

## **SWIFT COUNTY BOARD MINUTES**

### **May 7, 2013**

Chairman Fox called the meeting to order at 9:00 AM. Commissioner Rudningen was absent. All other member were present.

Chairman Fox asked if there were any additions to the Agenda. County Administrator Pogge-Weaver asked that the board add 1) to consent agenda a Liquor License for Dream Makers LLC dba PB & J's; and 2) replace the employment offer for Tony Lenz with an employment offer for Kyle Brundage as a Part Time Communications Officer.

**05-07-13-01** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve a revised agenda as requested. Motion carried unanimously.

**05-07-13-02** Commissioner Klemm moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of the Board Meeting Minutes of April 16, 2013; Board Meeting Minutes of April 30, 2013; a renewal of a combination Liquor License "on and off sale" for Honebrink LLC dba Brink's Beer Joint Bar and Grill; an offer of employment for Tyler Krienke in the Parks, Draining and Wetland Department as a Part Time Help; and a renewal of a combination Liquor License "on and off sale" for Dream Makers LLC dba PB & J's. Motion carried unanimously.

The board reviewed the auditor warrants and no questions or comments were made by the board.

Board and Committee Reports were given as follows: Chairman Fox reported on Southern Prairie Community Care, SCBH Board, and Pioneerland Library. Commissioner Klemm reported on Prairie Lakes Youth Program, DAC, and the RDA. Commissioner Peterson reported on Prairie V Community Action Committee and 6W Community Corrections. Commissioner Hendrickx reported on 6W Community Corrections, RCD, and Southern Prairie Community Care.

Environmental Services Director, Scott Collins, met with the County Board and discussed a request from Kinder Morgan Cochin, LLC on a request for pipeline block valve removal & replacement & modifications to pumps. Ryan McCreery of Kinder Morgan and Brian Williams of Kinder Morgan gave an overview of the Kinder Morgan organization and the proposed project.

**05-07-13-03** Commissioner Hendrickx moved and Commissioner Peterson seconded to approve Conditional Use Permit #4282 for pipeline block valve removal & replacement & modifications to pumps for Kinder Morgan Cochin, LLC. Motion carried unanimously.

Mary Fischer, Executive Director of Southern Prairie Community Care, made a presentation to the board on SPCC.

Environmental Services Director, Scott Collins, reviewed with the County Board a request from Joe & Jessica Wroblewski to establish a non-farm dwelling. Joe & Jessica Wroblewski discussed their request with the board.

**05-07-13-04** Commissioner Peterson moved and Commissioner Hendrickx seconded to approve Conditional Use Permit #4285 for establishing a non-farm dwelling for Joe & Jessica Wrobleski. Motion carried unanimously.

Environmental Services Director, Scott Collins, reviewed with the County Board a request from the MN DNR purchase of 40 acres. Brad Olson of the MN DNR discussed the department's request with the board.

**05-07-13-05** Commissioner Hendrickx moved and Commissioner Klemm seconded to approve Conditional Use Permit #4286 for the purchase of 40 acres of land by Pheasants Forever & then transferring it to the MN DNR. Motion carried unanimously.

The board recessed for a short break at 10:02 AM. The board reconvened at 10:09 AM.

County Engineer Andy Sander and Assistant County Engineer Paul Petrick met with the board. Mr. Sanders reviewed the quotes for 2013 gravel processing and recommended awarding a contract to the low bidder Commerford Gravel.

**05-07-13-06** Commissioner Klemm moved and Commissioner Hendrickx seconded to awarded the 2013 gravel processing contract to Commerford Gravel in the amount of \$75,300.00. Motion carried unanimously.

County Engineer Andy Sander discussed with the board the need to proceed with the purchase of right-of-way for this summer's construction projects due to federal requirements. He advised the board if they don't proceed now that there is the possibility that the County could lose federal funds for the project.

**05-07-13-07** Commissioner Peterson moved and Commissioner Hendrickx seconded to approve the payment of \$101,093.00 on auditors warrants for ROW acquisition costs related to CSAH 17 projects. Motion carried unanimously.

County Administrator Pogge-Weaver report to the board was as follows: 1) discussed Kim Saterbak and Amanda Ness starting with the County; 2) discussed legislation on proposed property assessor certification requirements; 3) attended the SCBH audit review; 4) attend a business retention meeting in Kerkhoven; and 5) informed the board the a letter on the increased gopher bounty rate was sent to each of the Townships.

CCO Supervisor Marlene Giese presented to the board the request to hire Kyle Brundage in the Sheriff's Department as a Part Time Communication and Corrections officer. She explained that their original offer to Tony Lenz was withdrawn by Mr. Lenz. They are now recommending their second place candidate Mr. Brundage who they are very comfortable with.

**05-07-13-08** Commissioner Hendrickx moved and Commissioner Klemm seconded to approve the hiring of Kyle Brundage in the Sheriff's Department as a Part Time Communication and Corrections officer. Motion carried unanimously.

Since Sheriff John Holtz was unable to attend the meeting County Administrator Pogge-Weaver asked that the board defer the discussion on the proposed 2911 rules until the May 21<sup>st</sup> meeting. The board concurred.

County Administrator Pogge-Weaver gave the board a 2014 budget overview. Mr. Pogge-Weaver presented a budget calendar for the year, outlined major expense items he felt that the County would or could face in 2014, and outlined projected property tax impacts in 2014. The Commission took the information under advisement.

Swift County RDA Executive director Jennifer Frost presented information on a RLF Loan request from Alex Everson of ACE Ag, Inc. Tom Zens, Business Banker, Heritage Bank, Willmar and Kevin Crowley, Sr. VP/Sr. Ag Lender Heritage Bank, Pennock were in attendance in support of the loan. Mr. Everson discussed his business, planned expansion in Murdock, and requested Commissions support of the loan.

**05-07-13-09** Commissioner Klemm moved and Commissioner Hendrickx seconded to approve an RLF Loan to ACE Ag, Inc and Alex Everson in the amount of \$75,000. Motion carried unanimously.

**05-07-13-10** Commissioner Peterson moved and Commissioner Klemm to adjourn. Motion carried.

Meeting adjourned at 10:32 AM

WITNESSED:

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Joe Fox, Chair

ATTEST:

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Michel Pogge-Weaver, County Administrator