

SWIFT COUNTY BOARD MINUTES

May 07, 2019

Chairman Hendrickx called the meeting to order at 9:00 AM with all members present. Also present: County Administrator Kelsey Baker, Terri Orr, other county employees and members of the public.

Chairman Hendrickx read and asked the board to consider approving the Public Engagement Rules.

05-07-19-01 Commissioner Fox moved and Commissioner Rudningen seconded to approve the Public Engagement Rules with the exception during public forum period adding time to citizens comments with board discretion. A discussion was held. Motion carried unanimously.

Chairman Hendrickx asked if there were any changes or additions to the agenda. There were no changes or additions requested.

05-07-19-02 Commissioner P. Peterson moved and Commissioner Rudningen seconded to approve the agenda. Motion carried unanimously.

Chairman Hendrickx asked if there were any changes or additions to the consent agenda. Commissioner Rudningen requested under the Road Tour minutes, add the board met with Pillsbury Supervisor, Mitch Tofte on County Road 35.

05-07-19-03 Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve the Consent Agenda as amended: (1) Minutes from the April 16, 2019 Regular Meeting, (2) Minutes from the April 16, 2019 Executive Meeting, (3) Minutes from the April 22, 2019 Special Meeting, (4) Minutes from the April 30, 2019 Road Tour (5) Approval of the Facilities Maintenance position description and advertisement for this newly created position, (6) Approval of the Agricultural Lease Agreement/Cash Rent, (7) Approval of Two Daycare Grants, (8) Approval of the Swift Falls Park Service Contract, (9) Approval of tobacco licenses for the following business: Ascheman Uni-Mart. A discussion was held. Motion carried unanimously.

05-07-19-04 Commissioner P. Peterson moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue, \$78,425.92; Solid Waste, \$18,149.37; Road and Bridge, \$17,961.35; Human Services, \$91.26; County Ditches Fund, \$61,525.34; which includes the following bills over \$2,000: Abner Sales, \$2,188.28; Bolton & Menk, Inc., \$12,425.00; Chippewa County Auditor-Treasurer, \$31,520.99; David Drown Associates Inc., \$11,000.00; Geyer Recycling, \$6,099.33; Huston Engineering Inc., \$15,000.00; Little Falls Machine Inc., \$2,233.21; Midstates Hydraulics & Machine Inc., \$2,019.50; Minnesota Department of Transportation, \$4,794.29; Pictometry International Corporation, \$29,965.42; Swift County Monitor News, \$7,461.20; U S Postal Service, \$4,550.30; Waste Management of Northern Minnesota, \$9,625.42. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on the Road Tour, Hospital meeting, Prairie Five Community Action Council, 6W Corrections and Supporting Hands Nurse Family Partnership. Commissioner E. Pederson reported on the Safety Meeting, DAC, Soil and Water Conservation District, Water Plan, Counties Providing Technology, Hospital meeting, Prison Tour, Extension meeting, Historical Society, Census meeting, Joint Ditch #5 Hearing and the City of Benson Strategic Planning meeting. Commissioner Hendrickx reported on Building Committee, AMC Board of Directors meeting, Hospital meeting, RDC, Joint Ditch #5 Hearing, Road Tour, 6W Corrections and Personnel Committee meeting. Commissioner Fox reported on Chippewa River Watershed, Hospital Finance, Hospital Joint meeting and Regular Hospital meeting, Private Industry Council and Road Tour. Commissioner Rudningen reported on the Labor Relations meeting.

Chairman Hendrickx asked for citizen's comments. Hage Herfindahl, Sandy Tolifson and Donald Young voiced their concerns on the building project and higher property taxes. Mark Hughes wants to see financial support to the local papers and was concerned about the Benson's schools. There were no other citizen's comments.

Administrator Baker reported on MCIT, Enhancing the Organization, Courthouse window trim update, City of Benson Strategic Planning meeting, Personnel meeting and Community Perspective Committee.

County Auditor Kim Saterbak updated the board on 1st Quarter 2019 Executive Department Budget Report.

County Treasurer Ron Vadnais updated the board on 1st Quarter 2019 cash & investments.

HR Coordinator Amanda Ness presented for approval the appointment of a Highway Maintenance Supervisor at the 5-year step.

05-07-19-05 Commissioner P. Peterson moved and Commissioner Rudningen seconded a motion to approve the appointment of a Highway Maintenance Supervisor at the 5-year step. A brief discussion was held. Motion carried unanimously.

Amanda Ness further presented for approval a \$12.00 hourly wage for two part-time seasonal summer positions for Highway.

05-07-19-06 Commissioner Fox moved and Commissioner Rudningen seconded a motion to approve the \$12.00 hourly wage for two part-time seasonal summer positions for Highway. A discussion was held. Motion carried unanimously.

Amanda Ness further presented for approval a \$12.00 hourly wage for one part-time seasonal summer positions for Environmental Services.

05-07-19-07 Commissioner Fox moved and Commissioner Rudningen seconded a motion to approve the \$12.00 hourly wage for one part-time seasonal summer positions for Environmental Services. A discussion was held. Motion carried unanimously.

Amanda Ness further presented for approval a Southwest West Central Service Cooperative grant application for a Communications intern.

05-07-19-08 Commissioner P. Peterson moved and Commissioner Rudningen seconded a motion to approve the Southwest West Central Service Cooperative grant application for a Communications intern. A brief discussion was held. Motion carried unanimously.

The regular meeting recessed at 10:30 AM.

The regular meeting reconvened at 10:35 AM.

Discussion was held regarding County Road 35. Commissioner Rudningen will discuss with the Kerkhoven City Council to get an official position on the road. A future Public Hearing will be implemented.

Chairman Hendrickx brought to the board the Appleton Community Foundation Grant Application.

Administrator Kelsey Baker presented for approval the Community Perspective Committee members.

05-07-19-09 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the appointed members of the Community Perspective Committee. Motion carried unanimously.

05-07-19-10 Commissioner P. Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:49 AM.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Kelsey Baker, County Administrator