

Notice & Agenda

Swift County Board of Commissioners

Tuesday, May 15, 2012

11:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Auditor at 320-843-4069 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
11:00 a.m.		Call to Order and Roll Call
11:01 a.m.		Approve Agenda
11:03 a.m.		Consent Agenda
	1-3	(1) Minutes May 1, 2012 & Special April 30, 2012 (2) Reappoint Absentee Ballot Board
11:05 a.m.		Commissioner warrants approved & Auditor Warrants reviewed
11:08 a.m.	4	(1) Jim Mulder
11:40 a.m.		(2) Brian Wojtalewicz, Robin Finke, and Ronald Vadnais
		Afternoon Session
1:00 p.m.		(3) Jennifer Frost MIF
1:20 p.m.		(4) Committee and Board reports
1:40 p.m.	5	(5) Andy Sander
2:00 p.m.		(6) Closed session pursuant to Mn Statutes 13D.05 Subd.2(b) for consideration of allegations or charges against an individual subject to its authority
		Other Business
3:00 p.m.		Adjournment

SWIFT COUNTY BOARD MINUTES
May 1, 2012

Chairman Hendrickx called the meeting to order with all members present.

05-01-12-01 Commissioner Anderson moved and Commissioner Peterson seconded to approve the agenda as updated. Motion carried.

05-01-12-02 Commissioner Klemm moved and Commissioner Fox seconded to approve the Consent Agenda which consisted of the April 17, 2012, Board Meeting Minutes, the liquor licenses for Dream Makers Inc and Honebrink LLC, the Memorandum Agreement with the University of Minnesota Extension, and the renewal of the Swift Falls Park Management Position. Motion carried.

Auditor warrants were reviewed.

Commissioner and Board Reports were given as follows: Commissioner Hendrickx reported on AMC and County Based Purchasing. Commissioner Klemm reported on Prairie Lakes Youth, RDA, and Extension. Commissioner Peterson reported on HRA, Extension, CPHS, Prairie V Community Action Council. Commissioner Anderson reported on DAC, and Chippewa River Watershed. Commissioner Fox reported on C6 Drug Task Force, Pioneerland Library, Zero Death Work Shop, Fairfield Township concerns on gravel roads, and Hospital Meetings.

Highway Engineer Sander and Assistant Highway Engineer Petrick met with the County Board and discussed approaches on county roads.

05-01-12-03 Commissioner Anderson moved and Commissioner Fox seconded to approve the new Approach Request Form and permit fees associated with it. Motion carried.

05-01-12-04 Commissioner Anderson moved and Commissioner Fox seconded to approve the going ahead with the fixing of a railroad crossing in the City of Kerkhoven and to sign an agreement with Burlington Northern Santa Fe Railway. Motion carried.

05-01-12-05 Commissioner Fox moved and Commissioner Anderson seconded to approve the Swift County Highway Department Road Way Signing and Paving Marking Policy. Motion carried.

05-01-12-06 Commissioner Peterson moved and Commissioner Klemm seconded to approve the contract effective June 1, 2012, with Marsden Building Maintenance. Motion carried.

05-01-12-07 Commissioner Peterson moved and Commissioner Anderson seconded to contract with Jim Mulder to look at what is necessary for a referendum for the appointment of the Auditor, Treasurer, and Recorder and to come up with other scenarios. Motion carried.

CEO Frank Lawatsch, CFO Jane Thielke, and Board Chair Noel Koenigs from the Swift County Benson Hospital and CEO Bill Fenske from Rice Hospital met with the County Board and

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requested authorization for the Swift County Benson Hospital to have borrowing authority.

05-01-12-08 Commissioner Anderson moved and Commissioner Klemm seconded to authorize the Swift County Benson Hospital Board to borrow monies. Motion carried.

County Attorney Robin Finke, Attorney Brian Wojtalewicz, and Swift County Treasurer Ron Vadnais met with the County Board and talked about joining a class action law suit against Federal National Mortgage Association aka Fannie Mae, for non payment of mortgage registry tax and state deed tax. Additional information needs to be gathered and they will come back to the May 15, 2012, meeting to discuss this further.

05-01-12-09 Commissioner Peterson moved and Commissioner Klemm seconded to adjourn. Motion carried.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Byron L. Giese, Swift County Auditor

SWIFT COUNTY BOARD MINUTES
SPECIAL MEETING
April 30, 2012

Chairman Hendrickx called the meeting to order with all members present.

The meeting was to have a Work Session to discuss possible changes to the Organizational Chart of Swift County with Jim Mulder, a private consultant.

Mr. Mulder gave a history of his experience and talked about options with the pending retirement of the County Auditor.

The County Board stated they would like to think it over for a while before any action is taken and would discuss it further at their May 1, 2012, Meeting.

04-30-12-01 Commissioner Peterson moved and Commissioner Fox seconded to adjourn. Motion carried.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Byron L. Giese, Swift County Auditor

Consulting Services Agreement with the Swift County Board of Commissioners

Mulder Consulting (ie. Jim Mulder) proposes to assist the Swift County Board of Commissioners and county staff in identifying county structure options that can be considered by the county board in response to the pending retirement of the current county auditor in April of 2013. In addition, Mr. Mulder will provide background information on each identified option, outline timetables necessary to meet the desired outcome for each option, and develop processes and frameworks to be considered by the Board of Commissioners.

Deliverables:

1. Mr. Mulder will provide the first deliverable to the County Board on May 15 which will include an overview of the statutory provisions identified in Minnesota Statutes 375A.10 and Board considerations attached to the appointment of county auditor, treasurer, and recorder.
2. Additional deliverables will be provided at the direction of the county board or their designee.

Terms and Conditions:

Jim Mulder will provide support and consultation for the project at the direction of the Swift County Board of Commissioners or their designee under the following terms.

1. \$40. Per hour on task fee. Consultant will not charge for travel time.
2. Mileage (50 cents per mile), food and lodging expenses with receipts and prior approval.
3. All support expenses (telephone, paper, copies, mailings, etc) at actual expense approved by the Center.
4. Mulder shall submit a monthly account of activities and billings for payment by the Center.

The consulting agreement between the two parties may be terminated by either party with fourteen (14) days notice.

Date

James A. Mulder

Swift County

4

Byron Giese

From: "Andrew Sander" <andy.sander@co.swift.mn.us>
To: "Byron Giese" <byron.giese@co.swift.mn.us>
Sent: Thursday, May 10, 2012 10:18 AM
Attach: Scan from Konica 363.eml
Subject: Agenda Items 5/15/12

Byron,

The Highway Department would like to have the following items on next week's agenda.

- 1) Final acceptance of SAP 076-625-015 the CSAH 25 grading project from TH 90 to CSAH 26.

Andy

5