

SWIFT COUNTY BOARD MINUTES

May 16, 2017

Chairman Rudningen called the meeting to order at 11:00 AM with all Commissioners present. Also in attendance were County Administrator Kelsey Baker, County Auditor Kim Saterbak, George Eilertson, and Amanda Ness.

Chairman Rudningen asked if there were any changes to the agenda. There were none.

05-16-17-01 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the agenda as presented. Motion carried unanimously.

05-16-17-02 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the Consent Agenda which consisted of: (1) Minutes from the May 2, 2017 Regular Meeting Minutes, (2) Approval of the Human Services Union Contract, and (3) Approval of professional services of Braun Intertec during the paving project on CSAH 6, SP 076-606-45. Motion carried unanimously.

05-16-17-03 Commissioner E. Pederson moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue: \$199,396.73; Environmental Services: \$35,317.92; Road and Bridge: \$34,190.97; County Ditches: \$9,816.24; and State Fund Agency: \$3.00 which includes the following bills over \$2,000: Al's Concrete Products, Inc., \$21,250.00; Appleton Press, \$2,254.71; Comm of MMB, Treas Div, \$2,543.50; Commerford Gravel Inc., \$4,415.20; Geo Comm, Inc., \$8,394.00; Lorenz Manufacturing, Inc., \$2,273.00; Mactek Systems, Inc., \$4,484.00; MN Pollution Control, \$13,288.94; Pemberton Sorlie Rufer and Kershner, \$2,265.53; Pflipsen Trucking LLC, \$11,253.32; Pictometry International Corp., \$24,076.25; Royal Tire, Inc., \$2,529.20; Soil Conservation Office, \$20,000.00; Sunde Land Surveying LLC, \$4,400.00; Swift County DAC, \$2,084.76; Swift County Highway Dept., \$2,265.54; Dru & Julie Tosel, \$39,000.00; Tostenson Septic LLC, \$3,570.00; Waste Management of Northern Minnesota, \$7,198.62; and Wold Architects & Engineers, \$58,075.04. Motion carried 4-1 with Commissioner Hendrickx opposing.

Chairman Rudningen asked for citizen's comments. An update on the CCO position opening was given by Sheriff Holtz. There were no other comments.

Board and Committee Reports were given as follows: Commissioner Hendrickx reported on RDC Executive Committee, 6W Community Corrections, Revolving Loan Fund, and Private Industry Council. Commissioner P. Peterson reported on 6W Community Corrections, Moving Meeting, Policy Committee, Building Committee, and Countryside Public Health. Commissioner E. Pederson reported on Water Plan Task Force. Commissioner Fox reported on Well-Being Committee, Woodland Centers, and Pomme de Terre Watershed. Commissioner Rudningen had no report.

Administrator Baker presented updates on the courthouse move, negotiations, strategic planning, Administrator's schedule, personnel report, and the Countryside Public Health bids.

Treasurer Ron Vadnais presented the 1st Quarter Treasurer Investment Report.

Auditor Kim Saterbak requested approval of a resolution authorizing sponsorship of trails operated by the Northern Lights Snowmobile Club.

05-16-17-04 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the resolution. Motion carried unanimously.

Auditor Saterbak presented the 1st Quarter Executive Departmental Budget Report.

Administrator Baker requested approval to purchase the HR Module from CPUI.

05-16-17-05 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the purchase. Motion carried unanimously.

County Engineer Andy Sander and Assistant Engineer Paul Petrick requested approval of the new MnDOT Master Contract.

05-16-17-06 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the contract. Motion carried unanimously.

Administrator Baker requested approval to award the contract for moving for the Courthouse renovation.

05-16-17-07 Commissioner P. Peterson moved and Commissioner Fox seconded to approve awarding the contract to Hannaher's for \$55,274. Motion carried 4-1 with Commissioner E. Pederson opposing.

Administrator Baker further requested approval to create the position of Human Resource Coordinator.

05-16-17-08 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to approve creation of the Human Resource Coordinator position. Motion carried 3-2 with Commissioner Fox and Commissioner E. Pederson opposing.

Administrator Baker further requested approval to create the position of Payroll Officer/Administrative Assistant.

05-16-17-09 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to approve creation of the Payroll Officer/Administrative Assistant position. Motion carried 3-2 with Commissioner Fox and Commissioner E. Pederson opposing.

Northland Securities Senior Vice President George Eilertson presented the Finance Plan and requested approval of the Municipal Advisory Service Agreement between Swift County and Northland Securities, Inc.

05-16-17-10 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to approve the agreement. Motion carried 4-1 with Commissioner E. Pederson opposing.

Mr. Eilertson further requested approval of a resolution for Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations under the Internal Revenue Code.

05-16-17-11 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the resolution. Motion carried 4-1 with Commissioner E. Pederson opposing.

Mr. Eilertson further requested approval of a resolution for General Obligation Improvement Plan Bonds, Series 2017A and approval of the Notice of Sale.

05-16-17-12 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the resolution and notice. Motion carried 4-1 with Commissioner E. Pederson opposing.

Chairman Rudningen presented a draft of a Solar Ordinance and a discussion was held.

05-16-17-13 Commissioner Hendrickx moved and Commissioner Fox seconded to set a public hearing on the Proposed Solar Ordinance on June 20, 2017 at 5:15 PM. Motion carried unanimously.

05-16-17-14 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adjourn. Motion carried unanimously.

The meeting adjourned at 12:52 PM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, Administrator