

# SWIFT COUNTY BOARD MINUTES

August 07, 2018

Chairman Rudningen called the meeting to order at 9:03 AM with all present except Commissioner Hendrickx. Also in attendance were County Administrator Kelsey Baker, County Attorney Danielle Olson, County Auditor Kim Saterbak and Terri Orr.

Chairman Rudningen asked if there were any changes or additions to the agenda. Administrator Baker added to Consent agenda, the Joint Powers Agreement that allows Auditor to do any recounts as part of the election. No other changes or additions were requested.

**08-07-18-01** Commissioner Fox moved and Commissioner E. Pederson seconded to approve the agenda as amended. Motion carried unanimously.

**08-07-18-02** Commissioner E. Pederson moved and Commissioner P. Peterson seconded to approve the Consent Agenda which consisted of: (1) Minutes from the July 17, 2018 Regular Meeting, (2) Minutes from the July 17, 2018 Executive Meeting, (3) Approval of the Pickup bid, (4) Approval of unpaid leave, (5) Approval of the State of Minnesota Joint Powers agreement for a recount in the upcoming election. Motion carried unanimously.

**08-07-18-03** Commissioner Fox moved and Commissioner P. Peterson seconded to approve the Commissioner warrants as follows: County General Revenue, \$92,252.90; Solid Waste Fund, \$35,961.75; Road and Bridge, \$92,005.49; Human Services, \$1,508.99; Capital Projects Fund, \$252,029.60; County Ditches Fund, \$22,050.40; County Health Insurance, \$115.45 which includes the following bills over \$2,000: Anoka County Treasury Office, \$4,375.00; Ascheman Oil, \$3,721.57; Benson Municipal Utilities, \$9,945.10; Bouwman/Barry, \$7,000.00; Cain/Chad & Teresa, \$3,540.00; Cannon/Matthew, \$2,430.00; CNH America LLC, \$6,520.00; Commerford Gravel Inc., \$2,499.20; Computer Professionals Unlimited Inc., \$11,912.35; Cook/Robert & Deloris, \$2,560.00; Dooley Petroleum Inc., \$2,489.36; Eix/Stephen & Lori, \$4,140.00; Flegel/Kurt, \$2,510.00; Geyer Recycling, \$5,980.00; Glacial Plains Cooperative, \$4,242.07; Gunderson/Rodney & Colleen, \$3,090.00; Hagen Family Farm Trust, \$4,030.00; Hoffman/Robert & Mary Alice, \$6,380.00; Honebrink/Leslie, \$3,520.00; Kalkbrenner/Jane, \$2,550.00; Oglesby/David, \$2,240.00; Robert & Shirley Foster, \$10,900.00; Ron Schade Construction, \$4,850.00; Soil Conservation Office, \$18,307.50; Sussner Construction Inc., \$244,069.60; Swift County Human Services, \$7,020.25; Tollefson/Judith /Grossman & Trump, \$6,000.00; Van Heuveln General Contracting Inc., \$18,077.00; Vanwinkle/Shirley M, \$3,342.50; Viking Office Supply Inc., \$7,960.00; Waste Management of Northern Minnesota, \$8,523.01; Yellow Medicine County Jail, \$5,833.24; Ziegler Inc., \$3,783.07. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on Supporting Hands and Nurse Family Partnership, HRA, Prairie Five Community Action Group and 6W Corrections. Commissioner E. Pederson reported on RDA Board, Extension meeting, Soil & Water Conservation District and the Swift County Historical Society. Commissioner Fox reported on Chippewa River Watershed, Hospital Finance Committee and Hospital Board meeting. Chairman Rudningen reported on Prairie Lakes Youth Programs, Drainage meeting and Extension Committee.

Chairman Rudningen asked at 9:26 for Citizens comments: there were none.

Administrator Baker updated the board on AMC Annual Conference, Construction meeting, Building Committee, Personnel update, Enhancing the Organization Committee, Department Head meeting, Blandin Graduation, Broadband Blandin Community Grant for Swift County and Health Insurance updates.

**08-07-18-04** Commissioner E. Pederson moved and Commissioner Fox seconded to have the check to Avera McKennan Hospital removed from the approved Commissioner warrants for \$39,105.63.

County Engineer Andrew Sander and Assistant Engineer Paul Petrick presented for approval for bids on SAP 076-625 014 & CP18-01 grading projects, on county roads 25 & 72.

**08-07-18-05** Commissioner Fox moved and Commissioner P. Peterson seconded to approve bids for the SAP 076-625 014 & CP18-01 grading projects, on county roads 25 & 72. Motion carried unanimously.

County Engineer Andrew Sander and Assistant Engineer Paul Petrick requested approval of the bid for the 2018 gravel processing contract.

**08-07-18-06** Commissioner Fox moved and Commissioner E. Pederson seconded the approval of the bid for the 2018 gravel processing contract. Motion carried unanimously.

Parks, Drainage & Wetlands Supervisor Mike Johnson requested approval to set a public hearing for September 4, a petition for outlet improvement to JD #8 at 9:30 AM, a petition to abandon part of BR #2 improvement to JD #8 at 10:00 AM and a petition for outlet D #5 at 10:30 AM.

**08-07-18-07** Commissioner P. Peterson moved and Commissioner Fox seconded the approval to set a public hearing for September 4, a petition for outlet improvement to JD #8 at 9:30 AM, a petition to abandon part of BR #2 to improvement to JD #8 at 10:00 AM and a petition for outlet D #5 at 10:30 AM. Motion carried unanimously.

Administrator Baker presented a proposal for full Mobile-Friendly Website design, Website Service and Support. No board action was taken at this time.

Administrator Baker further presented the 2019 Budget items for discussion and answered questions.

The board recessed at 10:07 AM.

The board reconvened at 10:18 AM.

Wendy Munsterman, Representative of the Humane Society of Swift County updated the Board on the Humane Society and requested a consideration of \$2,000.00 in the 2019 budget.

Safe Avenues Executive Director Jen Johnson and Advocate Chrissy Thompson presented updates on the Safe Avenues program.

Countryside Public Health Administrator Liz Auch presented updates on the Countryside Public Health programs.

**08-07-18-08** Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:50 AM.

WITNESSED:

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Eric Rudningen, Chair

ATTEST:

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Kelsey Baker, County Administrator