

SWIFT COUNTY BOARD MINUTES

August 18, 2020

Chairman Hendrickx called the meeting to order at 9:00 AM with all members present. Also present: County Administrator Kelsey Baker, Auditor Kim Saterbak and Terri Orr.

Chairman Hendrickx asked if there were any changes or additions to the agenda. There were no changes.

08-18-20-01 Commissioner E. Pederson moved and Commissioner Rudningen seconded to approve the agenda. Motion carried unanimously.

08-18-20-02 Commissioner P. Peterson moved and Commissioner Fox seconded to approve the Consent Agenda: (1) Approval of Minutes from August 4, 2020 Regular Meeting, (2) Approval of Human Service Contracts, (3) Approval of Resolution #20-18-28 to adopt and implement the Pomme de Terre River Comprehensive Watershed Management Plan. Motion carried unanimously.

08-18-20-03 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Commissioner warrants as follows: Revenue: \$169,748.83; Solid Waste: \$33,365.09; County Road & Bridge: \$673,023.86; Human Services: \$114.66; County Ditches Fund: \$1,151.25; which includes the following bills over \$2,000: Ascheman Oil, \$2,591.29; Central Specialties Inc., \$663,550.35; CliftonLarsonAllen LLP, \$9,000.00; Counties Providing Technology, \$6,654.00; Kandiyohi County Sheriff's Department, \$3,245.00; Kluver Law Office & Mediation Center PLLP, \$7,872.00; Alex C. Larson, \$4,224.00; Motorola, \$8,798.50; Pemberton Sorlie Rufer & Kershner PLLP, \$3,450.50; Pflipsen Trucking LLC, \$14,659.43; Safe Avenues, \$3,250.00; Swift County Environmental Services, \$2,809.82; Swift County HRA, \$60,792.00; Swift County Human Services, \$13,179.92; Swift County Treasurer, \$15,079.81; Treasurer, City of Holloway, \$6,505.04; Waste Management Of WI-MN, \$10,849.76. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on Countryside Public Health and 6W Corrections. Commissioner E. Pederson reported on Soil and Water Conservation District and RDA meeting. Chairman Hendrickx reported on 6W Corrections, AMC, Revolving Loan Fund with RDC and the Building Committee. Commissioner Fox reported on Well-being Committee, Revolving Loan Fund, Pomme de Terre Watershed and Woodland Centers. Commissioner Rudningen reported on Well-being Committee, Building Committee and Personnel Committee.

Administrator Baker reported on CARES Act team meeting, Strategic Planning, Budget discussion and Audit report.

Chairman Hendrickx asked for citizen's comments. Mark Hughes had concerns on Elected Officials and Loans and grants for businesses.

Auditor Kim Saterbak requested approval to purchase a tax-forfeited property by the City of DeGraff.

08-18-20-04 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the purchase of a tax-forfeited property by the City of DeGraff. A brief discussion was held. Motion carried unanimously.

Kim Saterbak further requested the approval to authorize a transfer from the General Revenue Fund to the Capital Projects.

08-18-20-05 Commissioner P. Peterson moved and Commissioner Fox seconded to approve an authorized transfer from the General Revenue Fund to the Capital Projects. A brief discussion was held. Motion carried unanimously.

Kim Saterbak further requested the approval to authorize a transfer from the General Revenue Fund to the Ditch Funds.

08-18-20-06 Commissioner P. Peterson moved and Commissioner Fox seconded to approve an authorize transfer from the General Revenue Fund to the Ditch. A brief discussion was held. Motion carried unanimously.

Principal Auditor Doug Host reported on the Audited Financial Statements for year ending December 31, 2019.

08-18-20-07 Commissioner Fox moved and Commissioner Rudningen seconded to approve the Swift County 2019 Audit. A brief discussion was held. Motion carried unanimously.

District Manager Andy Albertsen updated the board on the SWCD.

Director Ashley Kjos updated the board on Woodland Centers.

County Engineer Andy Sander requested approval for Riley Brothers Construction Inc. for \$83,400.00 to do the Bituminous Patching 2020 on CSAH 6 at various locations.

08-18-20-08 Commissioner Fox moved and Commissioner P. Peterson seconded to approve Riley Brothers Construction Inc. to do the Bituminous Patching 2020 on CSAH 6 at various locations. A brief discussion was held. Motion carried unanimously.

Andy Sander further requested approval for Riley Brothers Construction Inc. for \$77,909.25 to do the Mill and Overlay project C.P. 020-001.

08-18-20-09 Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve Riley Brothers Construction Inc. for \$77,909.25 to do the Mill and Overlay project C.P. 020-001. Motion carried unanimously.

Andy Sander further requested approval to hire Hard Rock Screening for \$24,000.00 to Crush the tar in Kerkhoven.

08-18-20-10 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve hiring Hard Rock Screening for \$24,000.00 to Crush the tar in Kerkhoven. A brief discussion was held. Motion carried unanimously.

Director Catie Lee updated the board on the Financial Summary and Human Services update.

The board recessed for a break at 10:47 AM.

The board reconvened at 10:53 AM.

Administrator Kelsey Baker requested approval of the board to commit funds to create a Maintenance Fund for future building projects.

08-18-20-11 Commissioner Fox moved and Commissioner Rudningen seconded to approve resolution #20-18-32 for the board to commit funds to create a Maintenance Fund for future building projects. A lengthy discussion was held. Motion carried unanimously.

Kelsey Baker further requested approval of the Building Committee's recommendations for the Swift County Master Plan 5-year Project Outlay.

08-18-20-12 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Swift County Master Plan 5-year Project Outlay. A lengthy discussion was held. Motion carried unanimously.

Kelsey Baker further discussed the 2021 budget.

Kelsey Baker further requested approval of the Coronavirus Relief Funds for Countryside Public Health in the amount of \$106,200.00 and 6W Community Corrections in the amount of \$6,668.57.

08-18-20-13 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the Coronavirus Relief Funds for Countryside Public Health in the amount of \$106,200.00 and 6W Community Corrections in the amount of \$6,668.57. A brief discussion was held. Motion carried unanimously.

Executive Director Vicki Syverson requested approval of resolution 20-18-33 on the 2021 Budget and Levy for the HRA.

08-18-20-14 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the resolution 20-18-33 on the 2021 Budget and Levy for the HRA. Motion carried unanimously.

Executive Director Jennifer Frost requested approval of resolution 20-18-34 on the 2021 Budget and Levy for the RDA.

08-18-20-15 Commissioner E. Pederson moved and Commissioner Rudningen seconded to approve resolution 20-18-34 on the 2021 Budget and Levy for the RDA. Motion carried unanimously.

The board recessed at 11:25 AM.

The board reconvened at 12:29 PM.

The regular session recessed to closed session at 12:29 PM.

08-18-20-16 Commissioner Fox moved and Commissioner P. Peterson seconded to go into close session. Motion carried unanimously.

The meeting reconvened to regular session at 1:27 PM.

08-18-20-17 Commissioner P. Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried unanimously.

The meeting adjourned at 1:27 PM.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Kelsey Baker, County Administrator