

SWIFT COUNTY BOARD MINUTES

September 3, 2019

Chairman Hendrickx called the meeting to order at 9:00 AM. with all members present. Also present: County Administrator Kelsey Baker, Terri Orr, other county employees and members of the public.

Chairman Hendrickx asked if there were any changes or additions to the agenda. Chairman Hendrickx had one change to add under other business Organizational Study quotes. There were no other changes.

09-03-19-01 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the agenda as amended. Motion carried unanimously.

Commissioner Rudningen requested to remove the approval of the tobacco license for Dollar General and Personnel Policy from the consent agenda to further discuss under other business.

09-03-19-02 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Consent Agenda items as amended: (1) Minutes from the August 20, 2019 Regular Meeting, (2) Approval of Acceptable Use Policy for Electronic Communications and Internet Use, Swift County Social Media Policy, Conflict of Interest Policy, Credit Card Policy and Tobacco-Free Policy. Motion carried unanimously.

09-03-19-03 Commissioner E. Pederson moved and Commissioner P. Peterson seconded to approve the Commissioner warrants as follows: County General Revenue, \$31,776.07; Solid Waste Fund, \$28,592.03; Road and Bridge, \$12,102.45; County Ditches Fund, \$9,091.05; County Health Insurance, \$634.38; State Fund Agency, \$40.50; which includes the following bills over \$2,000: Ascherman Oil, \$3,803.84; Bolton & Menk, Inc., \$8,882.00; Dooley Petroleum, Inc., \$2,411.89; Geyer Recycling, \$6,099.33; Life Insurance Company of North America, \$2,145.65; Nelson, Kuhn & Nordmeyer Ltd, \$2,600.00; Amy Olson, \$4,698.00; Safe Assure Consultants Inc., \$7,432.02; Swift County DAC, \$2,157.60; Waste Management of WI-MN, \$12,913.81. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on HRA, Demolition Committee and Prairie Five Community Action Council meeting. Commissioner E. Pederson reported on Historical Society, Joint Ditch meeting and Computer Professionals Technology. Chairman Hendrickx reported on Demolition Committee, AMC MACSSA meeting, RDC and Community Perspective Committee meeting. Commissioner Fox reported on Joint Ditch meeting, Hospital Finance and Hospital meeting. Commissioner Rudningen reported on Prairie Lakes Youth Programs, Drug Task Force, Community Perspective Committee meeting and Citizen Advisory Committee for the Dean of MN Extension Program.

Administrator Kelsey Baker reported on the Community Perspective Committee meeting, Resignation of the Swift Falls Park Caretaker, Gravel Bids, Union Negotiations, Healthcare Consumerism Class and Organizational Study.

Chairman Hendrickx asked for citizen's comments. Mark Hughes asked about open meeting laws, squad cars, highway funds and building project.

Dan Enderson updated the Board on the Hospital Affiliation Recommendations.

Jennifer Frost and Vicki Syverson updated the Board on the Grow Building.

Administrator Kelsey Baker discussed the Organizational Study and requested approval for a contract with Jim Mulder for \$2,400.00.

09-03-19-04 Commissioner P. Peterson moved and Commissioner Rudningen seconded to approve a contract with Jim Mulder for \$2,400 for an Organizational Study. A lengthy discussion was held. Motion carried unanimously.

Sheriff John Holtz presented an issue on the Personnel Policy.

09-03-19-05 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve Personnel Policy 201.401– Policy Statement (D) Administration and Human Resources will work in partnership with Department Heads, Appointed and Elected officials to ensure that the most qualified candidates are interviewed and hired. To make the hiring process as streamlined as possible for each department to meet their unique hiring needs. Motion carried unanimously.

Commissioner Rudningen requests a denial for a Tobacco License to Dollar General #20787 (Kerkhoven).

09-03-19-06 Commissioner Rudningen moved and Commissioner P. Peterson seconded to Deny a Tobacco License to Dollar General #20787 (Kerkhoven). Motion carried 4-1 with E. Pederson voting against.

The board recessed for a break at 10:55 AM.

The board reconvened at 11:02 AM.

Administrator Baker updated the board on the 2020 Budget.

Administrator Kelsey Baker requested approval of resolution 19-09-36 to change the date from December 4th to December 3rd for the 2019 Swift County Board of Commissioners meeting Schedule.

09-03-19-07 Commissioner Fox moved and Commissioner P. Peterson seconded to approve the resolution 19-09-36 to change the date from December 4th to December 3rd for the 2019 Swift County board of Commissioners meeting schedule at 5:00 PM. Motion carried unanimously.

Administrator Kelsey Baker requested approval of resolution 19-09-37 for setting the 2020 Truth in Taxation meeting for December 3, 2019 at 6:00 PM

09-03-19-08 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve resolution 19-09-37 setting the 2020 Truth in Taxation meeting for December 3, 2019 at 6:00 PM. Motion carried unanimously.

CliftonLarsonAllan, LLP Auditor, Doug Host, presented the 2018 Audit findings.

09-03-19-09 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the 2018 Audit presented by CliftonLarsonAllan. Motion carried unanimously.

09-03-19-10 Commissioner P. Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 12:10 PM.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Kelsey Baker, County Administrator