

SWIFT COUNTY BOARD MINUTES

September 18, 2018

Chairman Rudningen called the meeting to order at 9:01 AM with all members present. Also present: County Administrator Kelsey Baker, Auditor Kim Saterbak and Terri Orr.

Chairman Rudningen asked if there were any changes or additions to the agenda. No changes or additions were requested.

09-18-18-01 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the agenda as presented. Motion carried unanimously.

09-18-18-02 Commissioner Fox moved and Commissioner P. Peterson seconded to approve the Consent Agenda items: (1) Approval of Minutes from the September 4, 2018 Regular Meeting, (2) Approval of 2019 Ditch Special Assessments for approval on October 2, 2018, (3) Approval of FY19 Veterans Service Office Operational Improvement Grant, (4) Approval of changes to the Minnesota Counties Computer Cooperative Rules and Regulations of the Joint IFS Committee and IFSI Support Agreement with TRIMN System, Inc. through December 31, 2021, (5) Approval of the City of Kerkhoven Law Enforcement Contract, (6) Approval of the 2019 Natural Resources Block Grant Agreement, (7) Approval of supporting the City of Benson's 2018 Solicitation of federal funds through the United States Department of Transportation and the Federal Railroad Administration Consolidated Rail Infrastructure and Safety Improvements Program to construct the Benson Minnesota Rail Crossing Safety and Mobility Improvements, (8) Approval of the following policies: Conflict of interest, Acceptable Use, Swift County Investment Policy. Motion carried unanimously.

09-18-18-03 Commissioner E. Pederson moved and Commissioner Hendrickx seconded to approve the Commissioner warrants as follows: County General Revenue, \$70,890.27; Solid Waste Fund, \$50,514.63; Road and Bridge, \$103,592.20; Capital Projects Fund, \$300.00; County Ditches Fund, \$1,726.00; County health insurance, \$436.00; which includes the following bills over \$2,000: Ascheman Oil, \$7,610.96; CliftonLarsonAllen LLP, \$10,000.00; Computer Professionals Unlimited Inc., \$6,599.00; Contech Construction Products, \$14,803.32; I State Truck Center, \$73,827.00; Kennedy/Glenda, \$12,910.63; Lund Implement Co, \$3,173.40; Pemberton Sorlie Rufer and Kershner PL, \$6,586.70; PflipsenTrucking LLC, \$16,163.94; Prairie Five Rides, \$3,500.00; Soil Conservation Office, \$2000.00; Southside Body Shop & Glass, \$3,114.37; Swift County DAC, \$2,147.63; Swift County Environmental Services, \$4,000.00; U. S. Postal Service, \$7,000.00; Waste Management Of Northern Minnesota, \$12,100.91; West Central Communications, \$10,798.75. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Fox reported on Revolving Loan Fund, Wellness meeting, Woodland Centers, AMC Conference, Private Industry Council and Policy meeting. Commissioner E. Pederson reported on CPT meeting and Soil and Water Conservation District meeting. Commissioner P. Peterson reported on AMC Conference and MCIT. Commissioner Hendrickx reported on 6W Corrections, Woodland Centers and Southern Prairie. Chairman Rudningen reported on Insurance Committee and Building Committee meeting.

Administrator Baker reported on Insurance Committee, Building Committee, Construction meeting, Historic Wood Committee, Riverview Bond, Policy meeting, Updating the Swift County Website, and Personnel Report.

Chairman Rudningen asked for Citizens comments at 9:28 AM. Dennis Larson with MAAC spoke to the Board with concerns regarding the Demolition Award decision made for the project in Appleton. There were no others.

Parks, Drainage & Wetlands Supervisor Mike Johnson requested approval to set a public hearing for October 16, a petition for outlet water into DC #58 at 10:00 AM.

09-18-18-04 Commissioner Hendrickx moved and Commissioner P. Peterson seconded the approval to set a public hearing for October 16, a petition for outlet water into DC #58 at 10:00 AM. Motion carried unanimously.

Administrator Kelsey Baker presented a proposal from the Insurance Committee to have 0% increase in the Health Insurance with no premium holiday's paid out in 2019.

09-18-18-05 Commissioner Fox moved and Commissioner E. Pederson seconded to have 0% increase in the Health Insurance with no premium holiday's paid out in 2019. Motion carried unanimously

County Engineer Andrew Sander presented for approval of a Resolution for Bridge Bonding SAP 076-598-012 and MinDOT Agreement 1028829.

09-18-18-06 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve a Resolution for Bridge Bonding SAP 076-598-012 and MinDOT Agreement 1028829. Motion carried unanimously.

County Engineer Andrew Sander presented for approval Curb and Gutter Replacement CR 68.

09-18-18-07 Commissioner Fox moved and Commissioner Hendrickx seconded to approve Curb and Gutter Replacement CR 68. Motion carried unanimously.

County Engineer Andrew Sander presented for approval County Wide Striping in 2018.

09-18-18-08 Commissioner E. Pederson moved and Commissioner Hendrickx seconded to approve County Wide Striping. Motion carried unanimously.

County Engineer Andrew Sander presented for approval annual weed spraying of a portion of the roadside ditches.

09-18-18-09 Commissioner Fox moved and Commissioner E. Pederson seconded to approve annual weed spraying of a portion of the roadside ditches. Motion carried unanimously.

CliftonLarsonAllan, LLP Auditor Doug Host presented the 2017 Audit findings.

09-18-18-10 Commissioner Fox moved and Commissioner P. Peterson seconded to approve the Audit presented by CliftonLarsonAllan. Motion carried unanimously.

Administrator Kelsey Baker presented the 2019 Budget and requested approval of a resolution on the 2019 preliminary budget and levy for Swift County.

09-18-18-11 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the 2019 preliminary budget and a 3.75% levy increase. Motion carried unanimously.

Administrator Kelsey Baker requested approval of a resolution setting the 2019 Truth in Taxation meeting for November 28, 2018 at 5:00 PM.

09-18-18-12 Commissioner Hendrickx moved and Commissioner Fox seconded to approve a resolution setting the 2019 Truth in Taxation meeting. Motion carried unanimously.

Fiscal Supervisor Gary Jensen presented the Human Services financial accounts update.

Administrator Kelsey Baker requested approval of the proposal from GovOffice Web Solutions to update and support Swift County's website.

09-18-18-13 Commissioner Fox moved and Commissioner Hendrickx seconded to have the Swift County website updated. Motion carried unanimously.

09-18-18-14 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:42 AM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, County Administrator