

SWIFT COUNTY BOARD MINUTES

September 19, 2017

Chairman Rudningen called the meeting to order at 9:03 AM with all members present. Also present: County Administrator Kelsey Baker, Human Services Director Catie Lee, Fiscal Supervisor Gary Jensen, County Auditor Kim Saterbak, Sarah Utsch and Amanda Ness.

Chairman Rudningen asked if there were any changes or additions to the agenda. There were none.

09-19-17-01 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the agenda as presented. Motion carried unanimously.

09-19-17-02 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Consent Agenda items: (1) Approval of Minutes from the September 5, 2017 Regular Meeting, (2) Approval of the proposed 2018 ditch assessments, (3) Approval of professional services for the Hazard Mitigation Plan, (4) Approval of the 2018-2019 Administration of the Child Care Assistance Program, and (5) Approval of the following daycare loans: City of Appleton for Prairie Playhouse, \$12,500 and Rebecca Diederich, \$1,544. Motion carried unanimously.

09-19-17-03 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to approve the Commissioner warrants as follows: Revenue: \$65,370.69; Solid Waste: \$32,075.96; Road and Bridge: \$375,660.12; County Ditches: \$3,292.50; State Fund Agency, \$18.00 which includes the following bills over \$2,000: Ascherman Oil, \$2,261.02; Bituminous Paving, Inc., \$16,243.15; CliftonLarsonAllen, LLP, \$5,700.00; Comm of MMB, Treas Div, \$2,032.00; Computer Professionals Unlimited, Inc., \$6,011.32; Don's Building Center, \$5,716.91; Johnson Feed, Inc., \$2,249.03; Knife River Midwest, LLC, \$217,391.92; Maney International of Alexandria, \$3,326.86; MN Dept of Transportation, \$2,111.60; Pflisen Trucking, LLC, \$18,208.38; Safe Assure Consultants, Inc., \$7,006.05; Clontarf Township Treasurer, \$2,739.00; Us AutoForce, \$2,318.00; Viking Office Supply, Inc., \$3,364.99; Waste Management Of Northern Minnesota, \$11,702.75; Wm. D. Scepaniak, Inc., \$115,730.74; Wold Architects & Engineers, \$6,525.37; and Ziegler, Inc., \$2,894.88. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Fox reported on Restorative Practices, Private Industry Council, and AMC Policy Conference. Commissioner E. Pederson reported on Soil and Water Conservation District. Commissioner P. Peterson reported on 6W Community Corrections, Demolition Committee, and Building Committee. Commissioner Gary Hendrickx reported on 6W Community Corrections, Demolition Committee, Results First Advisory Council, AMC Policy Committee, and AMC Policy Conference. Chairman Rudningen reported on Building Committee, Health Insurance Collaborative, and Glacial Ridge Scenic Byway.

Administrator Baker reported on the Courthouse and Countryside Public Health Building updates.

Chairman Rudningen asked for citizens comments. There were none.

CliftonLarsonAllen, LLP Auditor Sarah Utsch presented the 2016 Audit findings.

Human Services Director Catie Lee and Fiscal Supervisor Gary Jensen presented the Out of Home Placement report.

Director Lee and Supervisor Jensen further updated the board on school linked mental health, the Chippewa River Education Program and the Human Services Committee.

DNR Hydrologist Ethan Jensen and Groundwater Planner Tim Gieseke presented the Benson Area Ground Water Community-based Aquifer Management Partnership.

The board recessed for a short break at 10:37 AM.

The board reconvened at 10:44 AM.

Pioneerland Librarians Cindy Hendrickx and Dawn Dailey presented an update on the library system.

Administrator Baker reported on Personnel Updates and the Construction Cost Summary Analysis.

Administrator Baker further presented the 2018 Budget and requested approval of a resolution on the 2018 preliminary budget and levy for Swift County.

09-19-17-04 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the 2018 preliminary budget and a 2% levy increase. Motion carried 3-2 with Commissioners Fox and E. Pederson opposing.

Administrator Baker further requested approval of a resolution setting the 2018 Truth in Taxation meeting for December 6, 2017 at 5:00 PM.

09-19-17-05 Commissioner E. Pederson moved and Commissioner P. Peterson seconded to approve a resolution setting the Truth in Taxation meeting. Motion carried unanimously.

Administrator Baker further updated the board on the County Strategic Plan.

09-19-17-06 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to move to closed session to discuss certain issues for government property purchases on property located at SW ¼ of the SW ¼ Section 32 Moyer Township, Appleton, MN 56208, Parcel Number 14-0170-000. (§13D.05, subd. 3). Motion carried unanimously.

The regular session recessed to closed session at 11:42 AM.

The meeting reconvened to regular session at 12:03 PM.

No action was taken by the board during the closed session.

09-19-17-07 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 12:04 PM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, County Administrator