

SWIFT COUNTY BOARD MINUTES

October 16, 2018

Chairman Rudningen called the meeting to order at 9:01 AM with all members present. Also present: County Administrator Kelsey Baker, County Attorney Danielle Olson, Terri Orr and several others from the general public.

Chairman Rudningen asked if there were any changes or additions to the agenda. Chair Rudningen had one addition under other business, consider approving the new Legal Assistant/Office Manager in the County Attorney's Office and make one change, move Scott Collins ahead of Blake Knisley in the agenda. No other changes or additions were requested.

10-16-18-01 Commissioner Joe moved and Commissioner Hendrickx seconded to approve the agenda as amended. Motion carried unanimously.

10-16-18-02 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the Consent Agenda items: (1) Approval of Minutes from the October 02, 2018 Regular Meeting, (2) Approval of one daycare deferred loan, (3) Approval to reject all bids on the Appleton buildings and approve a revised Scope of Work for the Demolition of three City of Appleton buildings. A brief discussion was held. Motion carried unanimously.

10-16-18-03 Commissioner E. Pederson moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: County General Revenue, \$116,839.87; Solid Waste Fund, \$47,085.95; Road and Bridge, \$375,134.60; Human Services, \$133.38 Capital Projects, \$3,400.88; County Ditches Fund, \$68,793.00; County Health Insurance, \$591.00; which includes the following bills over \$2,000: Central Specialties Inc., \$131,923.52; CliftonLarsonAllen LLP, \$2,500.00; Counties Providing Technology, \$16,124.00; Dooley Petroleum Inc., \$2,989.82; Duininck Inc., \$190,232.65; Glacial Plains Cooperative, \$8,984.97; Johnson Controls, \$4603.40; Pflipsen Trucking LLC., \$14,295.84; RDO Equipment Company, \$41,034.69; Riley Brothers Construction Inc., \$28,014.55; Rinke Noonan, \$2,225.00; Sherburne County Sheriff, \$2,390.20; Swift County DAC, \$2,010.06; Swift County Monitor News, \$6,090.96; University of Minnesota, \$22,005.07; US AutoForce, \$3,991.40; Van Heuveln General Contracting Inc., \$65,830.85; Waste Management of Northern Minnesota, \$10,843.77; Wold Architects & Engineers, \$3,089.32; Yellow Medicine County Jail, \$11,547.80. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Fox reported on the Well-being Committee, Private Industry Council, Woodland Centers and the Annual Southwest Consortium. Commissioner E. Pederson reported on county wide CPR/AED training classes, Appleton Prison Tour and Soil and Water Conservation District. Commissioner P. Peterson reported on 6W Community Corrections. Commissioner Hendrickx reported on 6W Community Corrections, MACSSA meeting, AMC Executive meeting and Woodland Centers. Chairman Rudningen reported on Well-being Committee, Enhancing the Organization, Policy Committee and AMC District meeting.

Administrator Baker reported on the AMC District meeting coming up, Verizon Contracts, Demolition Committee, CPR/AED training for all Swift County Staff, Appleton Prison Tour, Construction update and Building Committee.

Chairman Rudningen asked for citizen's comments. There were none.

Environmental Services Director Scott Collins requested approval of a Resolution to update and revise Swift County's Comprehensive Local Water Management Plan.

10-16-18-04 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to approve the Resolution to update and revise Swift County's Comprehensive Local Water Management Plan with the public hearing date set for November 6, 2018 at 9:30 AM. Motion carried unanimously.

The Public Hearing for the Solar Power Energy Ordinance was opened at 9:33 AM.

10-16-18-05 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the First Reading of Solar Power Energy Ordinance and set the second meeting date for November 20, 2018 at 9:30 AM. Motion carried unanimously.

The Public Hearing for the buffer ordinance was closed at 10:43 AM.

Realtor Specialist Blake Knisley requested approval of a certification of easement from Steve Svor of Benson and Warren Svor, of Alexandria. A lengthy discussion was held.

10-16-18-06 Commissioner Fox moved and Commissioner P. Peterson seconded to certify Steve Svor of Benson and Warren Svor, of Alexandria's property for accusation for the easement by the US Fish & Wildlife Service. Motion carried unanimously.

County Auditor Kim Saterbak presented the third quarter 2018 Executive Departmental Budget Report. A brief discussion was held.

Administrator Kelsey Baker requested approval of the new Legal Assistant/Office Manager in the County Attorney's Office. A brief discussion was held.

10-16-18-07 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the new Legal Assistant/Office Manager in the County Attorney's Office. Motion carried unanimously

Chairman Rudningen opened the Public Hearing regarding a petition requesting DC #58 to outlet water at 10:00 AM.

Parks, Drainage and Wetlands Supervisor Mike Johnson explained the purpose of the hearing.

Viewer Mike Johnson further presented the notice requirements that were met prior to the hearing.

Steve Collins presented his request to the board.

Chairman Rudningen opened the floor for public comment.

10-16-18-08 Commissioner P. Peterson moved and Commissioner Fox seconded to approve granting DC #58 to outlet water. Motion carried unanimously.

Mike Johnson presented his recommendations for the proposed outlet fee and benefits for the petition.

10-16-18-09 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve and set the determination on outlet fees and benefits of \$1945.00 respectively as presented by the viewer. Motion carried unanimously.

10-04-18-10 Commissioner E. Pederson moved and Commissioner Fox seconded to close the public hearing. Motion carried unanimously.

Human Services Director Catie Lee presented to the Board new wording for the signed Resolution County

Based Purchasing Election and Commitment to Join the Primewest Rural Minnesota Health Care Access Initiative.

Director Lee further presented the monthly Human Services update and Out of Home Placements. A brief discussion was held.

Fiscal Supervisor Gary Jensen presented the Human Services financial accounts update.

Administrator Kelsey Baker presented to the board an equipment rental outstanding bill with Yellow Medicine. A lengthy discussion was held. The board took no action on this item.

County Treasurer Ron Vadnais presented the third quarter 2018 Treasurer report. A brief discussion was held.

Swift County Librarians Cindy Hendrickx and Nicole Schmiesing presented an update on the library system.

10-16-18-11 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:48 AM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, County Administrator