

## **SWIFT COUNTY BOARD MINUTES**

### **November 7, 2017**

Chairman Rudningen called the meeting to order at 9:02 AM with all members present. Also present: County Administrator Kelsey Baker, County Attorney Danielle Olson, County Auditor Kim Saterbak, County Assessor Wayne Knutson, Environmental Services Director Scott Collins, Human Services Director Catie Lee, Sheriff John Holtz, Highway Engineer Andy Sander, Elizabeth Jensen, Joel Dunning and Amanda Ness.

Chairman Rudningen asked if there were any changes or additions to the agenda. Commissioner Fox requested the addition of a discussion on One Watershed One Plan during Other Business. No other changes or additions were requested.

**11-07-17-01** Commissioner E. Pederson moved and Commissioner P. Peterson seconded to approve the agenda as presented. Motion carried unanimously.

**11-07-17-02** Commissioner Fox moved and Commissioner Hendrickx seconded to approve the Consent Agenda items: (1) Approval of Minutes from the October 17, 2017 Regular Meeting, (2) Approval of a health insurance premium holiday, (3) Approval of the updated Corporate Authorization Resolution with Co-op Credit Union, (4) Approval of the 2018-2019 Natural Resources Block Grant Agreement, (5) Approval of the Daycare Loan request, (6) Approval of the MN Family Investment Program Biennial Service Agreement, (7) Approval of the Countryside Public Health Annual Contract, (8) Approval of the appointments of two new board members for the Housing and Redevelopment Authority, and (9) Approval to participate in a study of the TH 119 and 59 intersection in Appleton. Motion carried unanimously.

**11-07-17-03** Commissioner P. Peterson moved and Commissioner Hendrickx seconded to approve the Commissioner warrants as follows: Revenue: \$591,619.79; Solid Waste: \$20,327.49; Road and Bridge: \$51,698.51; Human Services, \$1,106.09; County Health Insurance, \$107.85; Upper Minnesota Watershed, \$1,972.29; Region 6 West Agency, \$10,662.11; Townships & Cities Agency, \$1,933,174.32; Rural Development Agency Fund, \$12,411.75 which includes the following bills over \$2,000: Amundson Peterson, \$17,245.72; Anoka County Treasury Office, \$2,375.00; Benson Municipal Utilities, \$6,376.07; Barry Bouwman, \$9,000.00; CliftonLarsonAllen LLP, \$5,050.00; Computer Professionals Unlimited, Inc., \$5,973.32; Geyer Recycling, \$5,862.50; Holmgren Tree Spraying Service, \$20,640.00; Overholser Properties, LLC, \$3,250.00; Pioneerland Library System, \$31,952.50; Soil Conservation Office, \$2,536.00; Sussner Construction, Inc., \$456,522.50; Swift County Benson Hospital, \$2,896.42; Swift County Fair Association, \$20,560.00; Swift County Historical Society, \$18,962.00; Swift County HRA, \$13,539.81; Swift County RDA, \$12,411.75; Traffic Marking Service, Inc., \$3,432.08; Appleton Township Treasurer, \$11,702.56; Benson Township Treasurer, \$5,747.34; Camp Lake Township Treasurer, \$9,037.03; Cashel 8,804.01; City of Appleton Treasurer, \$709,276.75; City of Benson Treasurer, \$754,425.77; City of Clontarf Treasurer, \$20,073.26; City of Danvers Treasurer, \$26,590.54; City of DeGraff Treasurer, \$5,457.34; City of Holloway Treasurer, \$81,189.24; City of Kerkhoven Treasurer, \$108,153.96; City of Murdock Treasurer, \$57,675.77; Clontarf Township Treasurer, \$11,634.98; Dublin Township Treasurer, \$7,220.14; Edison Township Treasurer, \$4,100.62; Fairfield Township Treasurer, \$4,090.71; Hayes Township Treasurer, \$7,152.98; Hegbert Township Treasurer, \$5,856.24; Kerkhoven Township Treasurer, \$9,822.43; Kildare Township Treasurer, \$8,263.49; Marysland Township Treasurer, \$3,283.89; Moyer Township Treasurer, \$4,772.93; Pillsbury Township Treasurer, \$7,626.83; Shible Township Treasurer, \$6,573.56; Six Mile Grove Township Treasurer, \$10,162.56; Swenoda Township Treasurer, \$6,061.60; Tara Township Treasurer, \$6,607.04; Torning Township Treasurer, \$11,609.84; West Bank Township Treasurer, \$6,943.81; Upper Minnesota Valley RDC, \$10,662.11; Waste Management Of Northern Minnesota, \$9,011.47; and Yellow Medicine County Jail, \$4,575.00. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on Helping Hands Nurse Family Partnership, 6W Community Corrections, and Building Committee. Commissioner Gary Hendrickx reported on 6W Community Corrections, Demolition Meeting, Southern Prairie Community Care and AMC District Meeting. Commissioner Fox reported on Chippewa River Watershed, Hospital Finance Committee, Duinincks Meet and Greet, Hospital Board, Assisted Living Update Meeting, and AMC District Meeting. Commissioner E. Pederson reported on DAC and Historical Society. Chairman Rudningen reported on Prairie Lakes Youth, AMC District Meeting, and Building Committee.

Administrator Baker reported on the Countryside Public Health Construction Deadline, Courthouse Construction Update, HRA Update, Township Demolition Meeting, County Garment Purchases, Enhancing the Organization Committee upcoming discussions on the organizational chart and committee membership, Human Services CHIPs case pilot program, GROW building ownership discussions.

Chairman Rudningen asked for citizens comments. There were none.

County Treasurer Ron Vadnais reviewed the 3<sup>rd</sup> Quarter Treasurer Report and answered questions.

Treasurer Vadnais further presented a request by Appleton Area Health Services for a Tax Penalty Abatement. A discussion was held and no action was taken by the board.

County Auditor Kim Saterbak reviewed the 3<sup>rd</sup> Quarter Executive Department Budget Report and answered questions.

Joel Dunning and Elizabeth Jensen of Wold Architects and Engineers presented the most recent Cost Summary and a discussion was held regarding the lightning protection system.

Swift County Benson Health Services CFO Dan Enderson and CEO Kurt Waldbillig presented an update on the Assisted Living Facility Financing.

Benson City Manager Rob Wolfington updated the board on the Local Road Improvement Project being pulled due to not receiving the federal grant.

Administrator Baker updated the board on the job description and pay rate for the HRA/RDA job position. Board directed staff to advertise the position.

Commissioner Fox gave an update on One Watershed One Plan and a short discussion was held.

**11-07-17-04** Commissioner P. Peterson moved and Commissioner Fox seconded to approve the abatement request. Motion carried unanimously.

**11-07-17-05** Commissioner P. Peterson moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:44 AM.

WITNESSED:

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Eric Rudningen, Chair

ATTEST:

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Kelsey Baker, County Administrator