

SWIFT COUNTY BOARD MINUTES

December 2, 2014

Chairman Fox called the meeting to order at 5:00 PM with all members present as well as County Administrator Mike Pogge-Weaver, County Auditor Kim Saterbak, and Amanda Ness.

Administrator Pogge-Weaver requested an addition to the agenda for an Executive Session.

12-02-14-01 Commissioner Peterson moved and Commissioner Klemm seconded to approve the agenda with the noted addition. Motion carried unanimously.

12-02-14-02 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the November 18, 2014 Meeting.

Administrator Pogge-Weaver requested an advance to the City of Benson for their November settlement.

12-02-14-03 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the Commissioner warrants with the noted advance as follows: Revenue: \$72,316.46; Road and Bridge: \$34,814.92; Solid Waste: \$9,088.04; Welfare & Family Services: \$83.58; Current/School District Agency: \$651,500.52; Townships and Cities Agency: \$200,000.00 and County Ditches Fund: \$1,053.00 which includes the following bills over \$2,000: Appleton Press, \$2,500.31; Bennett Office Technologies, \$4,182.00; Barry Bouwman, \$9,000.00; Co-op Credit Union, \$3,736.13; Computer Professionals Unlimited Inc, \$5,213.00; Contech Construction Products, \$11,731.78; Kerkhoven Banner, \$2,168.95; Nelson International Div, \$3,286.76; Overholser Properties LLC, \$3,250.00; Ron Schade Construction, \$17,609.50; Swanston Equipment, \$12,300.00; City of Benson Treasurer, \$200,000.00; School Dist #2853 Treasurer, \$132,699.04; School Dist #768 Treasurer, \$33,904.15; School Dist #775 Treasurer, \$266,498.84; School Dist #777 Treasurer, \$217,161.86; Waste Management of Northern Minnesota, \$6,673.06; and Yellow Medicine County Jail, \$9,846.46. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on SPCC, Chippewa River Watershed, Hospital Finance, and Hospital Board. Commissioner Klemm reported on Prairie Lakes Youth and DAC. Commissioner Peterson had no report. Commissioner Rudningen reported on Personnel Committee. Commissioner Hendrickx reported on Personnel Committee, RDC, and SPCC.

Administrator Pogge-Weaver updated the board on the AMC taskforce for county program aid, the Organizational and Strategic Planning Retreat scheduled for December 5th and 6th, and the Administrator's annual review which was handed out to the commissioners.

Administrator Pogge-Weaver further presented the board with a request for final payment for the three stall garage at 212 15th Street N to Ron Schade Construction LLC.

12-02-14-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to accept the garage project and approve final payment of \$17,509.50. Motion carried unanimously.

Administrator Pogge-Weaver presented the board with the MOU between LELS Local #10 and Swift County on Out of Classification Pay.

12-02-14-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the MOU. Motion carried unanimously.

Administrator Pogge-Weaver further presented the board with the MOU between LELS Local #10 and Swift

County on the implementation of the Classification and Compensation Study.

12-02-14-06 Commissioner Rudningen moved and Commissioner Peterson seconded to approve the MOU. Motion carried unanimously.

Administrator Pogge-Weaver presented the board with the MOU between AFSCME Local #2538 – Courthouse Unit and Swift County on adding Deputy Assessor and GIS Coordinator positions to the current Master Agreement.

12-02-14-07 Commissioner Hendrickx moved and Commissioner Klemm seconded to approve the MOU. Motion carried unanimously.

Benson City Manager Rob Wolfington presented the board with a request from the City of Benson for \$13,333 in funding toward the planning and construction of a helicopter landing port for SCBH.

12-02-14-08 Commissioner Rudningen moved and Commissioner Klemm seconded to approve using \$5,000 from the Swift Planning Grants and \$8,333 from the General Fund. Motion carried unanimously.

The board recessed at 5:45 PM and reconvened at 6:00 PM.

12-02-14-09 Commissioner Peterson moved and Commissioner Rudningen seconded to approve opening the public Truth-in-Taxation hearing. Motion carried unanimously.

Citizens in attendance: Richard Hilleren, Jeff Banken, Ed Banken, Sue Nokleby, Gary Hanson, Dorothy Hoffman, Lou Nokleby, Joyce Nokleby, and Mike Langan.

Administrator Pogge-Weaver presented and explained the proposed 2015 Budget and Levy.

Citizen comments all consisted of valuation questions which were directed to County Assessor Wayne Knutson and their local Boards of Equalization.

12-02-14-10 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve closing the public Truth-in-Taxation hearing. Motion carried unanimously.

Administrator Pogge-Weaver presented an update on the County Attorney transition and offered several options to the board.

12-02-14-11 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve an amount not to exceed \$25,000 for the purchase of computers and ancillary equipment for the County Attorney's office. Motion carried unanimously.

12-02-14-12 Commissioner Rudningen moved and Commissioner Hendrickx seconded to move to closed session to review confidential or nonpublic appraisal data and develop an offer for the purchase of real property located at 211 11th St N pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(b). Motion carried unanimously.

The regular session recessed to closed session at 6:54 PM.

The meeting reconvened to regular session at 7:19 PM.

12-02-14-13 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve working with an outside attorney to prepare a temporary lease agreement, work on sale documents, and develop a model lease agreement between the County and the County Attorney staff for private practice work in a County owned

building. Motion carried unanimously.

Chairman Fox adjourned the meeting at 7:20 PM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board