

SWIFT COUNTY BOARD MINUTES

December 6, 2017

Chairman Rudningen called the meeting to order at 5:00 PM with all members present. Also present: County Administrator Kelsey Baker, County Auditor Kim Saterbak, County Assessor Wayne Knutson, Environmental Services Director Scott Collins, Parks and Drainage Supervisor Michael Johnson, and Sheriff John Holtz.

12-06-17-01 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the agenda as presented. Motion carried unanimously.

12-06-17-02 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Consent Agenda items: (1) Approval of Minutes from the November 21, 2017 Regular Meeting, (2) Approval of the Clifton Larson Allen engagement letter, (3) Appointment of two members to the HRA board, Karla Schmidt representing the Appleton area and Julie Commerford representing the Danvers area, (4) Approval of the MN AIS program resolution, (5) Approval of the MN DNR Grant in aids program resolution, (6) Approval of the Swift County Emergency Operations Plan, (7) Approval of the annual Human Services contracts. Motion carried unanimously.

12-06-17-03 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve the Commissioner warrants as follows: Revenue: \$63,908.48; Solid Waste: \$16,964.41; Road and Bridge: \$84,389.38; Amundson Peterson, \$6,700; Anoka County Treasury Office, \$2,000; Dooley Petroleum, Inc., \$2,180.62; Geo Comm, Inc., \$11,378.00; Geyer Recycling, \$5,862.50; Life Insurance Co. of N. America, \$4,163.60; Maney International of Alexandria, \$5,124.16; Soil Conservation Office, \$17,375.00; Sun Life Financial, \$3,363.61; Swift County DAC, \$2,139.78; Swift County HRA, \$19,918.11; Swift County RDA, \$23,592.04; Treasurer, Appleton Township \$17,707.33; Treasurer, Benson Township, \$19,770.71; Treasurer, Camp Lake Township \$26,797.43; Treasurer, Cashel Township \$32,932.42; Treasurer, City Of Appleton \$14,523.62; Treasurer, City Of Benson \$10,138.87; Treasurer, City Of Clontarf \$8,783.96; Treasurer, City Of Danvers \$5,270.60; Treasurer, City Of DeGraff \$2,801.80; Treasurer, City Of Holloway \$5,324.87; Treasurer, City Of Kerkhoven \$8,821.47; Treasurer, City Of Murdock \$2,445.25; Treasurer, Clontarf Township \$16,197.97; Treasurer, Dublin Township \$32,997.72; Treasurer, Edison Township \$20,957.58; Treasurer, Fairfield Township \$18,397.51; Treasurer, Hayes Township \$28,775.83; Treasurer, Hegbert Township \$24,122.69; Treasurer, Kerkhoven Township \$23,954.54; Treasurer, Kildare Township \$31,671.57; Treasurer, Marysland Township \$22,309.30; Treasurer, Moyer Township \$21,064.46; Treasurer, Pillsbury Township \$29,352.18; Treasurer, Shible Township \$13,178.81; Treasurer, Six Mile Grove Twp. \$12,597.49; Treasurer, Swenoda Township \$34,190.78; Treasurer, Tara Township \$25,802.29; Treasurer, Torning Township \$19,967.39; Treasurer, West Bank Township \$39,263.85; Upper MN River Watershed District \$4,855.24; Upper MN Valley RDC, \$20,164.58; Van Heuveln General Contracting Inc., \$52,197.90; Van Heuveln Inc./K, \$32,191.48; Waste Management of Northern Minnesota, \$8,278.59; Wold Architects & Engineers, \$5,947.70; Ziegler Inc., \$4,069.60. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Gary Hendrickx reported on AMC annual conference, Prairie Waters Tourism and Southern Prairie Community Care. Commissioner P. Peterson reported on HRA, Prairie Five Rides, Senior Nutrition System and Building Committee. Commissioner E. Pederson reported on Joint Ditch meeting with Chippewa County, Extension and Historical Society. Commissioner Fox reported on Hospital Finance committee, Joint Ditch Meeting with Chippewa County, and AMC annual conference. Chairman Rudningen reported on Extension and AMC annual conference.

Administrator Baker reported on the Building Committee, Blandin Foundation, Personnel Report and

schedule update.

Chairman Rudningen asked for citizens comments. There were none.

12-06-17-04 Commissioner Fox moved and Commissioner Hendrickx seconded to open the public hearing. Motion carried unanimously.

The Public Hearing for the second reading of the buffer ordinance was opened at 5:30 PM.

Allen Saunders asked several questions regarding the buffer.

SWCD District Technician Andy Albertson was also available to answer questions and a lengthy discussion was held.

12-06-17-05 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to close the public hearing. Motion carried unanimously.

The Public Hearing for the second reading of the buffer ordinance was closed at 5:56 PM.

12-06-17-06 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the second reading of the buffer ordinance. Motion carried 4-1 with Commissioner P. Peterson opposing.

Environmental Services Director Scott Collins presented on the Conditional Use Permits and requested the Board to table the motion, pending liability answers. The board requested to make a decision at the next board meeting, December 19, 2017. Several questions were asked and a lengthy discussion was held.

12-06-17-07 Commissioner E. Pederson moved and Commissioner P. Peterson seconded to table the approval of the conditional use permits. Motion carried unanimously.

Auditor Saterbak requested approval to prepare and submit a grant application to the Minnesota Secretary of State to purchase election equipment.

12-06-17-08 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the request to have the Auditor prepare and submit a grant application to the Minnesota Secretary of State. Motion carried unanimously.

12-06-17-09 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to open the Truth-in-Taxation Hearing. Motion carried unanimously.

Administrator Baker presented the 2018 Final Levy and Budget overview presentation. Several questions were asked and a lengthy discussion was held.

12-06-17-10 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to close the Truth-in-Taxation Hearing. Motion carried unanimously.

12-06-17-11 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 7:16 PM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, County Administrator