

SWIFT COUNTY BOARD MINUTES

December 17, 2013

Chairman Fox called the meeting to order at 11:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, Assistant County Attorney Harry Hohman.

Chairman Fox asked if there were any additions to the agenda, there were none.

12-17-13-01 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the agenda. Motion carried unanimously.

12-17-13-02 Commissioner Peterson moved and Commissioner Klemm seconded to approve the Consent Agenda which consisted of the Regular Session and Executive Session Board Meeting Minutes of December 3, 2013, setting a special end of year meeting for December 31, 2013 at 9:00 AM, approving a renewal of the audit engagement with CliftonLarsonAllen LLP, and approval to open a fleet fuel card with WEX Inc. Motion carried unanimously.

12-17-13-03 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the Commissioner warrants as follows: Revenue: \$114,509.42; Solid Waste: \$21,909.30; Road and Bridge: \$96,039.17; Revolving Loan Fund: \$158,532.21; Welfare and Human Services: \$375.45; County Ditches: \$34,230.28; County Health Insurance: \$1,097.88; Upper Minnesota Watershed: \$5,946.16; Region 6 West Agency: \$28,769.79; and Townships and Cities Agency: \$2,146,013.39 which includes the following bills over \$2,000: Ascheman Oil, \$4,809.47; Benson Body Shop, \$6,593.96; Commerford Construction Inc, \$3,065.25; Computer Professionals Unlimited Inc, \$4,967.61; Countryside Public Health, \$44,381.00; Don's Building Center, \$9,680.00; Duininck Inc., \$57,723.66; JAAK LLC, \$10,098.00; Johnson Fee Inc, \$4,025.51; Marsden Bldg Maintenance LLC, \$4,140.34; Morris Sand And Gravel Inc, \$3,260.76; Office of Enterprise Technology, \$2,064.00; Pflipsen Trucking LLC, \$10,207.20; Ron Ringquist, \$2,286.24; Safe Avenues, \$3,050.00; Southside Body Shop & Glass, \$6,828.14; Swift County HRA, \$15,120.54; Swift County RDA, \$33,532.21; Treasurer, Appleton Township, \$33,032.65; Treasurer, Benson Township, \$19,592.11; Treasurer, Camp Lake Township, \$24,096.67; Treasurer, Cashel Township, \$34,490.93; Treasurer, City Of Appleton, \$545,381.64; Treasurer, City Of Benson, \$611,674.23; Treasurer, City Of Clontarf, \$37,936.98; Treasurer, City Of Danvers, \$28,691.33; Treasurer, City Of Degraff, \$5,858.34; Treasurer, City Of Holloway, \$87,771.88; Treasurer, City Of Kerkhoven, \$121,211.57; Treasurer, City Of Murdock, \$50,153.20; Treasurer, Clontarf Township, \$28,567.31; Treasurer, Dublin Township, \$32,019.72; Treasurer, Edison Township, \$24,803.69; Treasurer, Fairfield Township, \$20,283.20; Treasurer, Hayes Township, \$37,587.98; Treasurer, Hegbert Township, \$26,080.15; Treasurer, Kerkhoven Township, \$39,559.97; Treasurer, Kildare Township, \$30,477.48; Treasurer, Maryland Township, \$23,491.55; Treasurer, Moyer Township, \$24,892.57; Treasurer, Pillsbury Township, \$45,586.79; Treasurer, Shible Township, \$19,743.95; Treasurer, Six Mile Grove Township, \$23,889.45; Treasurer, Swenoda Township, \$47,821.29; Treasurer, Tara Township, \$30,790.86; Treasurer, Torning Township, \$33,130.10; Treasurer, West Bank Township, \$42,275.26; Upper MN River Watershed District, \$5,946.16; Upper MN Valley RDC, \$28,769.79; VanHeuveln General Contracting Inc, \$25,618.75; Waste Management of Northern Minnesota, \$7,103.33; and Wilcox Trust Account, \$125,000.00. Motion carried unanimously.

Board and Committee Reports were given as follows: Chairman Fox reported on the Pomme de Terre Watershed, the Chippewa River Watershed, Woodland Centers, the Private Industry Council, LEAN 101 training, and the AMC conference. Commissioner Klemm reported on the AMC conference and safety training. Commissioner Peterson reported on the RDA Loan Committee and HRA. Commissioner Rudningen reported on the AMC conference and the Glacial Lakes Scenic Byway. Commissioner Hendrickx reported on 6W Corrections, Woodland Centers, Prairie Waters, and the AMC conference.

Administrator Pogge-Weaver updated the board on some of the sessions he attended at the AMC conference, on a request for someone to sit in on the Pioneerland librarian interviews, and a summary of the swim lane mapping done as part of the LEAN 101 training.

Environmental Services Director Scott Collins asked the board to consider approving Conditional Use Permit #4394, which was tabled at the November board meeting. The Planning and Zoning Commission created the operators permit for concrete crushing. Director Collins stated that Steve and Warren Svor withdrew their application on November 21 and then withdrew the withdrawal the following week and waived the 60 day rule.

12-17-13-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Concrete Crushing Operator's Permit and CUP #4394. Motion passed four to one, being opposed by Commissioner Peterson.

Director Collins also asked the board to consider approving Conditional Use Permit #4402, which was also tabled at the November board meeting. Commissioner Peterson asked that this be a separate line item in next year's budget in order to track the expenses associated with these permits, Commissioner Hendrickx also asked to track the County's piles as well.

12-17-13-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Concrete Crushing Operator's Permit and CUP #4402. Motion passed four to one, being opposed by Commissioner Peterson.

12-17-13-06 Commissioner Peterson moved and Commissioner Rudningen seconded to approve the 2014-2015 Swift County Feedlot Program Delegation Agreement and Work Plan. Motion carried unanimously.

12-17-13-07 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the \$125,000 loan request for Carlson Manufacturing for gap financing of a laser equipment automation expansion project. Motion carried unanimously.

Swift County RDA's Small Business Survey winner was drawn. The winner was Natalie Capps.

Parks and Drainage Supervisor Mike Johnson asked the board to consider approving a request to update the appraisal to purchase land in the Appleton Area Recreation Park.

12-17-13-08 Commissioner Peterson moved and Commissioner Hendrickx seconded to approve the request for a new appraisal for the purchase of the Appleton Area Recreation Park. Motion carried unanimously.

Administrator Pogge-Weaver presented the board with the proposed 2014 levy and final budget. The budget consisted of \$17,613,827 in revenues and \$17,722,198 in expenditures. The proposed levy was \$9,060,234. The proposed RDA levy was for \$87,000 and the proposed HRA levy was for \$45,000.

12-17-13-09 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the 2014 levy and final budget for Swift County. Motion carried unanimously.

12-17-13-10 Commissioner Klemm moved and Commissioner Rudningen seconded to approve the 2014 levy and final budget for RDA. Motion carried unanimously.

12-17-13-11 Commissioner Peterson moved and Commissioner Hendrickx seconded to approve the 2014 levy and final budget for HRA. Motion carried unanimously.

Administrator Pogge-Weaver asked the board to set the 2014 Commissioner Salaries and Schedule of Per

Diem. The current commissioner salary is \$18,392 plus \$500 for the chair and the per diem is \$70. Administrator Pogge-Weaver's recommendation, based on the union negotiations, was for a one percent increase in salaries making the commissioner salary \$18,575 and the chair's salary \$19,075.

12-17-13-12 Commissioner Hendrickx moved and Commissioner Peterson seconded to approve setting the 2014 Commissioner Salaries and Schedule of Per diem with a 1% increase from the 2013 schedule. Motion carried unanimously.

The Union Negotiations Committee is recommending approval of the LELS Local #10 Agreement which includes a change to paid time off for new hires and option for existing employees, a participatory county wellness program, a pro-rated withdrawal from severance pay for the VEBA and HSA contributions made in January for employees leaving mid-year, changes to the wage table, and a one percent increase each of the three years of the contract. Administrator Pogge-Weaver also updated the board on a possible grievance over the holiday pay in the LELS contract.

12-17-13-13 Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve the 2014-2016 Master Agreement between LELS Local #10 and Swift County. Motion carried unanimously.

Meeting adjourned at 12:13 PM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, County Administrator