

SWIFT COUNTY BOARD MINUTES

December 17, 2019

Chairman Hendrickx called the meeting to order at 9:00 AM with all members present. Also present: County Administrator Kelsey Baker, Assistant County Attorney Shawn Reinke, Terri Orr, other county employees and members of the public.

Chairman Hendrickx asked if there were any changes or additions to the agenda. Chair Hendrickx had one addition prior to adjournment on early retirement. There were no other changes.

12-17-19-01 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the agenda as amended. Motion carried unanimously.

12-17-19-02 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Consent Agenda items: (1) Minutes from the December 3, 2019 Regular Meeting, (2) Approval of 2020 AIS Resolution 19-12-44, (3) Approval of Annual Human Services Contracts (4) Approval of Extension Committee Members, Polly Johnson, three-year term; Earl Molden, three-year term; Tanner Ronholdt, two-year term; all starting January 2020. Motion carried unanimously.

12-17-19-03 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: County General Revenue, \$71,804.16; Solid Waste Fund, \$40,896.81; Road and Bridge, \$52,545.05; Human Services, \$91.26; County Ditches Fund, \$30,046.90; State Fund Agency, \$13,294.70; which includes the following bills over \$2,000: Bolton & Menk, Inc., \$12,437.50; CDW Government, Inc., \$16,898.42; Commerford Gravel Inc., \$25,473.90; Counties Providing Technology, \$6,345.55; Excel Overhead Door, \$6,025.00; Grant County Highway Department, \$20,092.68; Hildi Inc., \$2,900.00; Johnson Feed Inc., \$2,932.50; Kandiyohi County Sheriff's Department, \$6,381.54; MN Counties Computer Cooperative, \$2,876.00; Northern Natural Gas, \$9,865.94; Pflipsen Trucking LLC, \$13,818.76; Royal Tire Inc., \$2,431.94; Safe Avenues, \$3,250.00; St Paul Port Authority, \$13,294.70; Waist Management of WI-MN, \$20,025.66. Brief discussion on Northern Natural Gas bill. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on Solid Waste and Demolition Committee, Countryside Public Health and AMC meeting. Commissioner E. Pederson reported on ground water mapping for Swift County and RDA. Chairman Hendrickx reported on 6W Corrections, Woodland Centers and AMC meeting. Commissioner Fox reported on Pomme de terre Watershed, Woodland Centers, AMC meeting and Private Industry Council. Commissioner Rudningen reported on AMC meeting.

Administrator Kelsey Baker reported on Budgets, Prairie Five meeting, Union Contracts, AMC meeting, Employee Appreciation Luncheon, Pomme de terre Watershed, Kim Madsen recap on staff training and conference call with Jim Mulder on the Organizational Study.

Chairman Hendrickx asked for citizen's comments. Larry Mahoney had concerns and asked for an update on the fire numbers for the citizens of Swift County. There were no other comments.

CEO of Appleton Area Health Lori Andreas held a discussion on the Crisis Center Program.

Auditor Kim Saterbak and Swift County Sheriff John Holtz requested approval to board commit 2019 funds for vehicle and vehicle improvement purchases.

12-17-19-04 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve resolution 12-19-45 to board committed 2019 funds for vehicle and vehicle improvement purchases. Motion carried unanimously.

A discussion was held regarding the 2020 board work plan. A brief discussion was held. No action was taken.

Administrator Baker began discussions on the 2020 board committee assignments and board schedule.

Administrator Baker requested the reappointments of Joe Fox, Jill Hedman and Dr. Richard Horecka to the Swift County Benson Health Services Board of Directors.

12-17-19-05 Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve the reappointment of Dr. Richard Horecka, Jill Hedman and Joe Fox to the SCBHS Board of Directors effective January 1, 2020. Motion carried unanimously.

Chair Hendrickx began a discussion on early retirement. No action was taken.

Chair Hendrickx opened the Public Hearing regarding ADA plan proposed by the Highway at 10:03 am.

Swift County Engineer Andrew Sander explained the purpose of the hearing and requested moving on the ADA plan.

The hearing was opened to public comment. There were none.

12-17-19-06 Commissioner Rudningen moved and Commissioner P. Peterson seconded to close the ADA plan proposed by the Highway hearing at 10:09 am. Motion carried unanimously.

12-17-19-07 Commissioner Rudningen moved and Commissioner Fox seconded to approve the ADA plan proposed by Highway. A brief discussion was held. Motion carried unanimously.

Chair Hendrickx opened the Public Hearing regarding Capital Improvement Plan 5-year Highway Construction Plan at 10:10 am.

Swift County Engineer Andrew Sander explained the purpose of the hearing and requested moving on the Capital Improvement Plan 5-year Highway Construction Plan.

The hearing was opened to public comment. A brief discussion was held.

12-17-19-08 Commissioner E. Pederson moved and Commissioner P. Peterson seconded to close the Capital Improvement Plan 5-year Highway Construction Plan hearing at 10:26 am. Motion carried unanimously.

12-17-19-09 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Capital Improvement Plan 5-year Highway Construction Plan. Motion carried unanimously.

The board recessed at 10:26 AM.

The board reconvened at 10:34 AM.

Human Service Director Catie Lee updated the Board on the PrimeWest Board of appointees and to consider Commissioner Fox and Chair Hendrickx to be on the PrimeWest Board.

Director Lee provided the monthly update report, which included the DHS billing errors. AMC Board recommended not paying the DHS billing errors unanimously in addition our Swift County Board recommended that Swift County not payback the DHS billing errors.

12-17-19-10 Commissioner Rudningen moved and Commissioner P. Peterson seconded that Swift County not payback the DHS billing errors. Motion carried unanimously.

Fiscal Supervisor Gary Jensen presented the Human Service financial summary.

Swift County Benson Health Services Melissa McGinty Thompson and Ryan Bjerck from Centra Care requested approval of the first Amended and Restated Management Services Agreement. Assistant County Attorney Shawn Reinke recommended that section 5.2d be removed before signing the Agreement.

12-17-19-11 Commissioner Rudningen moved and Commissioner Fox seconded to approve the first Amended and Restated Management Services Agreement with the removal of Section 5.2d otherwise presented in the board packet. Motion carried unanimously

Discussion on Ducks Unlimited letters regarding two pending land acquisitions in Kerkhoven and Benson Townships in Swift County.

Administrator Baker presented the 2020 Final Levy and Budget overview presentation. Several questions were asked and a lengthy discussion was held.

12-17-19-12 Commissioner Fox moved and Commissioner P. Peterson seconded to approve setting the 2020 levy and final budget for Swift County.

WHEREAS, pursuant to statute and rule of the Minnesota Department of Revenue, the County's 2020 Final Budget and Levy must be adopted by December 31, 2019; and

WHEREAS, the Swift County Board of Commissioner held its Truth-In-Taxation Public Hearing on December 3, 2019 at 6:00 pm in the Law Enforcement Center.

NOW, THEREFORE BE IT RESOLVED that the Swift County Board of Commissioners hereby adopts its 2020 final budget, dated December 17, 2019 and attached hereto as Appendix A revenues of \$23,851,937 and expenditures of \$23,934,686.

BE IT FURTHER RESOLVED that the 2020 levy be set as follows:

Revenue	\$ 6,521,982
Road and Bridge	\$ 1,905,027
Human Services	\$ 3,063,400
Debt	\$ 367,139
Solid Waste	\$ 65,000
<u>Total Final Gross Levy</u>	<u>\$ 11,922,548</u>

BE IT FURTHER RESOLVED that the final levy payable in 2020 be set as follows:

Gross Levy	\$ 11,922,548
CPA	\$ 594,280
<u>Operating Levy</u>	<u>\$ 11,328,268</u>

Motion passes 3-2 vote with Commissioner E. Pederson and Commissioner Rudningen opposing.

12-17-19-13 Commissioner E. Pederson moved and Commissioner Rudningen seconded to approve the 2020 Chair salary at \$22,222.00 and Commissioner salaries at \$21,722.00 which is a 2.5% increase over 2019 and schedule of per diem at the 2019 rate of \$70. A lengthy discussion was held. Motion carried 4-1 with Commissioner P. Peterson opposing.

12-17-19-14 Commissioner P. Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 12:00 PM.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Kelsey Baker, County Administrator