

SWIFT COUNTY BOARD MINUTES DECEMBER 18, 2018

Chairman Rudningen called the meeting to order at 9:00 AM with all members present. Also present: County Administrator Kelsey Baker, Catie Lee, Kim Saterbak, Andy Sanders and Terri Orr.

Chairman Rudningen asked if there were any changes or additions to the agenda. Under other business discuss the Administrator's evaluation. No other changes or additions were requested.

12-18-18-01 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to approve the agenda as amended. Motion carried unanimously.

12-18-18-02 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the Consent Agenda items: (1) Approval of Minutes from the December 5, 2018 Regular Meeting (2) Approval of Minutes from the December 13, 2018 Work Session, (3) Approval of Solid Waste Abatement for parcel #23-0244-000, (4) Approval of final payment to Commerford Gravel, Inc. for the 2018 Gravel Processing, (5) Approval of the Annual Human Services Contracts, (6) Approval of appointment of Extension Committee Members, Tim & Erin Nagler, joint three-year term and Zander Hoffman, two-year term. Motion carried unanimously.

Chairman Rudningen requested a change in payment to include in the warrants, to Minnesota Energy Resources Corporation for \$9333.82.

12-18-18-03 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the Commissioner warrants as follows with the above noted exception: County General Revenue, \$108,539.47; Solid Waste Fund, \$39,237.41; Road and Bridge, \$52,100.78; Human Services, \$562.14; Capital Projects Fund, \$1,108.27; County Ditches Fund, \$47,883.28; County Health Insurance, \$40.21; State Fund Agency, \$22.50; which includes the following bills over \$2,000: William Anderson, \$11,027.00; Association of Minnesota Counties, \$8,590.00; Bolton & Menk, Inc., \$12,983.00; Comm of MMB, Treasury Division., \$2,799.50; Counties Providing Technology, \$5,635.00; Countryside Public Health, \$2,279.59; Guardian Fleet Supply, \$9,708.46; Minnesota Energy Resources Corporation, \$9,333.82; MN Counties Computer Cooperative, \$2,787.00; Pflipsen Trucking LLC, \$16,588.00; Prairie Five Rides, \$6,109.00; Soil Conservation Office, \$16,250.00; Southside Body & Glass, \$3,736.07; University of Minnesota, \$15,918.40; Van Heuveln General Contracting Inc., \$30,379.79; Waste Management of Northern Minnesota, \$10,087.46; Jonson Feed Inc., \$2,248.14; Larson Gravel & Construction Inc., \$2,905.00; MN Dept. of Transportation, \$8,365.75; Newman Traffic Signs, \$6,120.03; Ottertail County Hwy Dept., \$9,916.32; TrueNorth Steel, \$12,901.34. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on the Jail Study meeting in Appleton and Countryside Public Health. Commissioner Hendrickx reported on 6W Corrections, Woodland Centers, Human Service meeting and Southern Prairie. Commissioner Fox reported on the Well-being Committee, Hospital Finance Committee, Restorative Practice, Woodland Centers, Pomme de Terre Watershed and Private Industry Council. Commissioner E. Pederson reported on the Jail Study in Appleton and AWAIR training for Swift County employees. Chair Rudningen reported on Enhancing the Organization and the public meeting on the Jail Study in Appleton.

Administrator Baker reported on Enhancing the Organization, Market study from Springsted, Program Specialist interviews, Public hearing on the Jail Study in Appleton, RDA, Verizon migration and West-Con and Appleton Township board.

Chairman Rudningen asked for citizen's comments at 9:31 AM. There were none.

Ashley Kjos, presented the Woodland Centers yearly update. A brief discussion was held

Director Catie Lee presented the monthly Human Services update and Out of Home Placements. A brief discussion was held.

Fiscal Supervisor Gary Jensen presented the Human Services financial accounts update.

Recess at 9:57 AM.

Back in Session at 10:02 AM.

12-18-18-04 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve setting the 2019 levy and final budget for Swift County.

WHEREAS, pursuant to statute and rule of the Minnesota Department of Revenue, the County's 2019 Final Budget and Levy must be adopted by December 31, 2018; and

WHEREAS, the Swift County Board of Commissioner held its Truth-In-Taxation Public Hearing on December 5, 2018 at 6:00 pm in the Law Enforcement Center.

NOW, THEREFORE BE IT RESOLVED that the Swift County Board of Commissioners hereby adopts its 2019 final budget, dated December 18, 2018 and attached hereto as Appendix A revenues of \$23,997,524 and expenditures of \$24,710,324.

BE IT FURTHER RESOLVED that the 2019 levy be set as follows:

Revenue	\$6,050,843
Road and Bridge	\$1,905,027
Human Services	\$2,997,975
Debt	\$368,188
Solid Waste	\$0
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Total Final Gross Levy	\$11,322,033

BE IT FURTHER RESOLVED that the final levy payable in 2019 be set as follows:

Gross Levy	\$11,322,033
CPA	\$533,206
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Operating Levy	\$10,788,827

Motion carried unanimously.

12-18-18-05 Commissioner P. Peterson moved and Commissioner Fox seconded to approve the HRA levy and final budget of \$146,000. Motion carried unanimously.

12-18-18-06 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the RDA levy and final budget of \$117,000. Motion carried unanimously.

12-18-18-07 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the 2019 Commissioner salaries with a 2% increase over 2018 and schedule of per diem at the 2018 rate of

\$70. Motion carried unanimously.

Administrator Baker requested the reappointments of Patty Schreck and Grant Herfindahl to the Swift County Benson Health Services Board of Directors.

12-18-18-08 Commissioner E. Pederson moved and Commissioner Fox seconded to approve the reappointments of Patty Schreck and Grant Herfindahl. Motion carried unanimously.

A discussion was held regarding the 2019 board work plan. A brief discussion was held. No action was taken.

Administrator Baker began discussions on the 2019 board committee assignments and board schedule. No action was taken.

A discussion was held regarding the Building Project. No action was taken.

A discussion was held regarding the Administrator's evaluation. A brief discussion was held.

12-18-18-09 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:39 AM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, County Administrator