

SWIFT COUNTY BOARD MINUTES

December 19, 2017

Chairman Rudningen called the meeting to order at 9:01 AM with all members present. Also present: County Administrator Kelsey Baker, several Countryside Public Health staff, and County Engineer Andy Sander.

Chairman Rudningen requested the addition of a resolution supporting the maintenance of local license bureaus to Other Business and asked if there were any other changes to the agenda. There were none.

12-19-17-01 Commissioner E. Pederson moved and Commissioner Fox seconded to approve the agenda as amended. Motion carried unanimously.

12-19-17-02 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the Consent Agenda items: (1) Approval of Minutes from the December 6, 2017 Regular Meeting, (2) Approval of the Board Ratification Statement for Professional Services Agreement between MnCCC and STI, (3) Approval of the Annual Human Services Contracts, and (4) Approval of the new Mn/DOT agreement to handle Federal Funds for the County. Motion carried unanimously.

12-19-17-03 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the Commissioner warrants as follows: Revenue: \$80,906.09; Solid Waste: \$39,094.88; Road and Bridge: \$20,468.61; and County Ditches: \$42,425.00 which includes the following bills over \$2,000: Albany Recycling Center, \$2,291.20; American Engineering Testing, Inc., \$13,115.39; City of Benson, \$5,000.00; Computer Professionals Unlimited, Inc., \$6,097.32; E & M Electric LLP, \$2,480.15; GIS Midwest, \$3,050.00; Kandiyohi County Sheriff's Dept., \$4,355.96; Kris Engineering, \$4,252.40; Lottman Painting, Inc., \$4,475.00; Newman Traffic Signs, \$5,813.98; Pflipsen Trucking, LLC, \$11,612.64; Riley Brothers Construction, Inc., \$11,587.50; Tennant Sales & Service Company, \$11,125.12; Benson Township Treasurer, \$2,196.00; University of Minnesota, \$17,607.75; Van Heuveln General Contracting Inc., \$29,887.50; Waste Management of Northern Minnesota, \$8,308.93; and Yellow Medicine County Jail, \$3,375.00. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Fox reported on Pomme de Terre River Association, Restorative Practices, Woodland Centers, Hospital Board, Chippewa River Watershed, and Private Industry Council. Commissioner E. Pederson reported on RDA, SWCD, and Safety Committee. Commissioner P. Peterson reported on Policy Committee, Construction Meeting, and Countryside Public Health. Commissioner Gary Hendrickx reported on 6W Community Corrections, Woodland Centers, and Southern Prairie Community Care. Chairman Rudningen reported on Enhancing the Organization, Construction Meeting, and Glacial Ridge Scenic Byway.

Chairman Rudningen asked for citizens comments. There were none.

Administrator Baker reported on the organizational charts and introduced Parks and Drainage Technician Devon Savage.

Countryside Public Health Administrator Liz Auch and SHIP Coordinator Megan Boutain reported to the board on Health Equity.

Countryside Public Health SHIP Coordinator Ashlie Johnson reported on the tobacco compliance checks and introduced their new intern, Samuel Peters.

Environmental Services Director Scott Collins requested the approval of the Swift County Recyclables

Pickup Contract with Geyer Recycling and Demolition Landfill.

12-19-17-04 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the contract. Motion carried unanimously.

Director Collins brought clarification requested by the board regarding the final Buffer Ordinance and no changes were needed.

Chairman Rudningen reopened discussions tabled from the last meeting regarding a Conditional Use Permit to Larson Gravel (Owner) and Swift County Parks and Drainage (Lessee) to establish an Off Highway Vehicle Park in an existing gravel pit to use in conjunction with Swift County's Off Highway Vehicle Park. Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I.

12-19-17-05 Commissioner Hendrickx moved and Commissioner Fox seconded to approve CUP #5441 with the conditions set forth by the Planning and Zoning Commission. Motion carried unanimously.

12-19-17-06 Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve to commit up to \$10,000.00 from board discretionary funds with an end date of June 30, 2018 if a grant isn't received for the OHV park project. Motion carried unanimously.

Chairman Rudningen further reopened discussions tabled from the last meeting regarding a Conditional Use Permit to City of Appleton (Owner) and Swift County Parks and Drainage (Lessee) to establish an Off Highway Vehicle Park in an existing gravel pit to use in conjunction with Swift County's Off Highway Vehicle Park. Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I.

12-19-17-07 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve CUP #5442 with the conditions set forth by the Planning and Zoning Commission. Motion carried unanimously.

Community Social Services Director Catie Lee requested approval of a letter of support of the Southwestern Minnesota Adult Mental Health Consortium Grant application.

12-19-17-08 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the letter of support. Motion carried unanimously.

Director Catie Lee further requested approval of a Child Welfare/Juvenile Justice Screening Grant.

12-19-17-09 Commissioner Fox moved and Commissioner P. Peterson seconded to the grant. Motion carried unanimously.

12-19-17-10 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve setting the 2018 levy and final budget for Swift County with the following fund breakdown: Revenue, \$5,735,834; Road and Bridge, \$2,052,248; Human Services, \$3,020,125; Library, \$131,644; and Solid Waste, \$0 for a final gross levy of \$10,939,851. Motion carried unanimously.

12-19-17-11 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to approve the RDA levy and final budget of \$97,000. Motion carried unanimously.

12-19-17-12 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the HRA levy and final budget of \$90,000. Motion carried unanimously.

12-19-17-13 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the 2018 Commissioner salaries with a 2% increase over 2017 and schedule of per diem at the 2017 rate of \$70. Motion carried unanimously.

Administrator Baker began discussions on the 2018 board committee assignments and board schedule and requested the addition of a Finance Committee. After discussion, it was decided to have a Finance Committee and have county staff only instead of Board representation.

Commissioner Hendrickx requested a correction to the list by adding the Upper MN Watershed with Gene Meyer as the representative on the board.

Administrator Baker further requested the reappointment of Brian Samuelson and Pat Langan to the Swift County – Benson Health Services Board of Directors.

12-19-17-14 Commissioner E. Pederson moved and Commissioner Fox seconded to approve the reappointments. Motion carried unanimously.

A discussion was held regarding the 2018 board work plan.

12-19-17-15 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 11:12 AM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, County Administrator